

## LEADER IN TRAINING CHECKLIST

- ☐ Registered for a one day Leader in Training Course
- ☐ Obtained an AODA certificate - [www.aoda.ca/free-online-training/](http://www.aoda.ca/free-online-training/)
- ☐ Uploaded my AODA certificate to the documents section in my Xplor account
- ☐ Registered for a **HIGH FIVE<sup>®</sup> Principles of Healthy Child Development (PHCD)** course  
Available **PHCD** courses through King Township:
  - 1. In-person April 6 - Zancor Centre 12:00pm - 4:00pm
  - 2. In-person May 24 - Zancor Centre 12:00pm - 4:00pm
  - 3. Virtual June 26 - 10:00am - 2:00pm**\*register via your Xplor account**  
Additional in-person and virtual **PHCD** courses available through [www.highfive.org](http://www.highfive.org)
- ☐ Uploaded my **HIGH FIVE<sup>®</sup> PHCD** certificate to the documents section in my Xplor account
- ☐ Received my volunteer placement schedule in my LIT training course
- ☐ Received my volunteer uniform in my LIT training course
- ☐ Completed my 1 - 3 week(s) volunteer placement
- ☐ Sent my volunteers hours form to [volunteers@king.ca](mailto:volunteers@king.ca) to be signed by the **Recreation Coordinator - Seniors & Volunteers**  
**\*Forms cannot be signed off by camp staff**