



KING

2025
Budget
& Business Plan

king.ca/budget

Table of Contents

TAB 1	Welcome to King!	Page 3
TAB 2	Township of King Organizational Chart	Page 14
	2025 Budget Transmittal	Page 16
	2025 Proposed Budget Summary	Page 22
	Annual Budget Process	Page 31
	Basis of Accounting	Page 41
TAB 3	2025 Capital Investment and Forecast 2025-2034	Page 47
TAB 4	Debt Summary and Projections	Page 55
	Reserve Funds Balances & Information	Page 59
	Department / Fund Relationship	Page 69
TAB 5	Governing King	Page 70
TAB 6	Greening King	Page 82
TAB 7	Keeping King Safe	Page 93
TAB 8	Maintaining King	Page 105
TAB 9	Planning and Growing King	Page 122
TAB 10	Serving King	Page 137
TAB 11	Support Services	Page 156
TAB 12	Holland Marsh	Page 170
TAB 13	2025 Capital Budget Summary & Detailed Project sheets	Page 183
TAB 14	2025 – 2034 – 10 Year Capital Budget	Page 223
TAB 15	2025 User Fees & Charges	Page 229
TAB 16	Glossary	Page 279

Community Profile

“About King”

The **Township of King is unique amongst municipalities in the Greater Toronto Area**, proud of its **natural heritage** and **scenic beauty, agricultural lands**, and rich local and rural history. King's agricultural traditions contribute to a vibrant quality of life. King Township is located just 40 kilometres north of downtown Toronto, covering 339 square kilometres and boasting some of **Ontario's most beautiful rolling country sides and natural areas**. Over 98 per cent of King Township is within Ontario's Greenbelt area, 65 per cent of which is contained within the Oak Ridges Moraine, a famed geological formation created by retreating glaciers in the last ice age.

King Township is one of nine municipalities that make up the Regional Municipality of York. King includes the villages and hamlets of **Ansnorveldt, Kettleby, King City, Laskay, Lloydtown, Nobleton, Pottageville, Schomberg and Snowball**. Only 30 minutes from Toronto Pearson International Airport, the Township is easily accessible by Highways 9, 27, and 400 as well as the future Bradford Bypass and 413.

King has a **population surpassing 29,000** people and is projected to grow to 51,000 people by 2051. King Township is proud of its rural economy and agricultural sector, which benefit from the Holland Marsh's deep fertile soils and rich growing season. About 60 per cent of the Holland Marsh, also known as **“Ontario's Vegetable Basket,”** is in King.

The Township's major infrastructure supports delivery of core services including roads and bridges; water distribution and wastewater collection; waste management (collection, disposal and recycling); recreation facilities; parks; and fire and emergency services. Infrastructure also includes administration facilities, vehicles and equipment for fire, Public Works operations and other service departments.



The Township of King provides the following major services and many others:

- Fire and emergency services
- Recreation programs and facilities
- Water distribution
- Wastewater collection
- Garbage collection, disposal and recycling
- Municipal roads and bridges
- Parks
- Economic development
- Planning and Building
- Stormwater Management
- By-law Services
- Library
- Heritage and Culture



Community Profile

“About King”



Mayor Steve Pellegrini

King Township is governed by **an elected Mayor** and **six Councillors**, each representing one of the six wards within the Township. As head of Council, the Mayor represents the Township on **York Regional Council**. Council sets policy and directs the affairs of the municipality with assistance from a staff of dedicated full-time employees. Legislation dictates municipal elections be held every four years.

Members of Council



**Councillor
Jordan Cescolini**
Ward 1



**Councillor
David Boyd**
Ward 2



**Councillor
Jennifer Anstey**
Ward 3



**Councillor
Mary Asselstine**
Ward 4



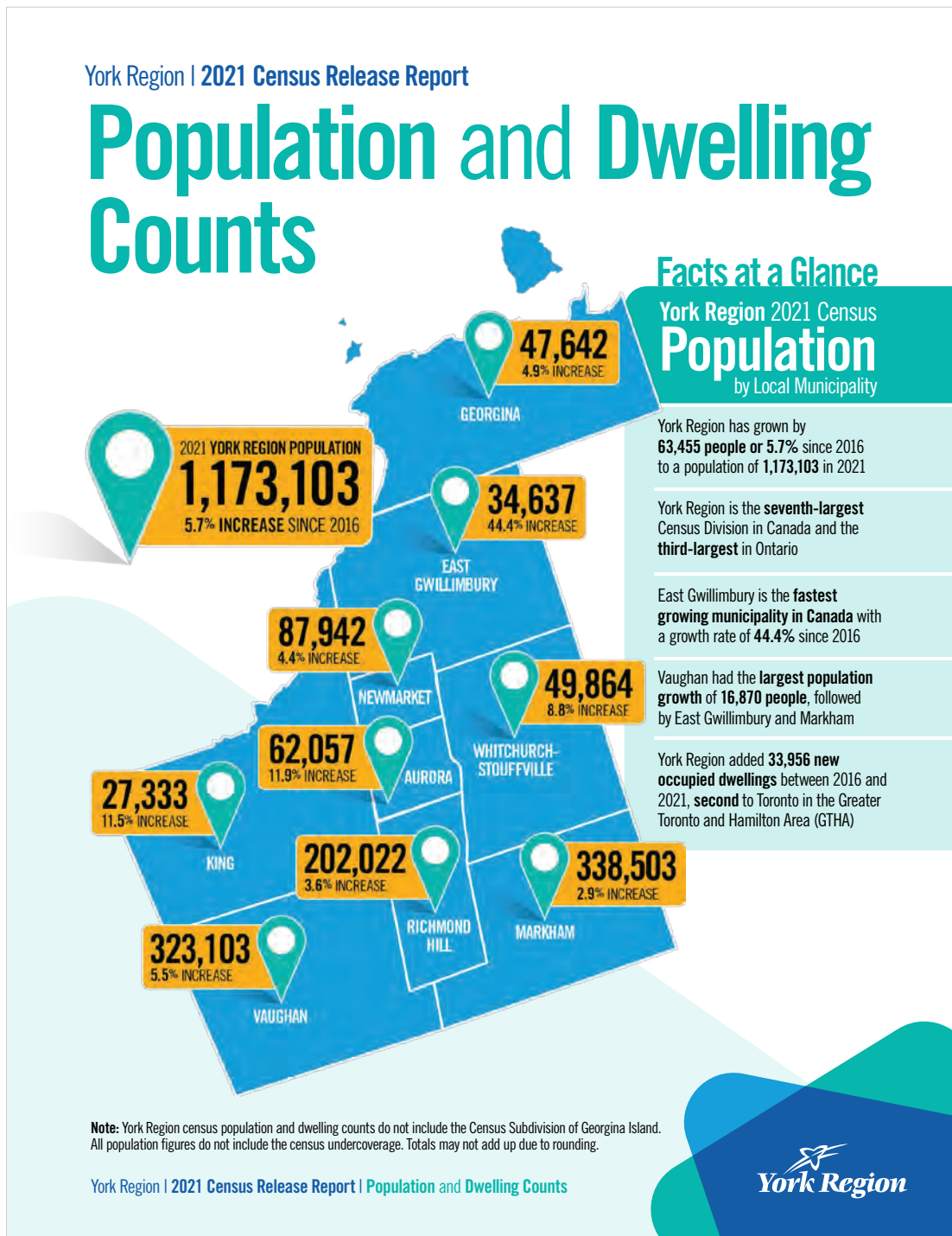
**Councillor
Debbie Schaefer**
Ward 5



**Councillor
Avia Eek**
Ward 6

Where are we located?

King Township is **one of 9 municipalities** located within the Regional Municipality of York, as indicated by this map of the Region, and a map of the Township that follows on the next page.



Ward locations

Ward 1 King City and Snowball

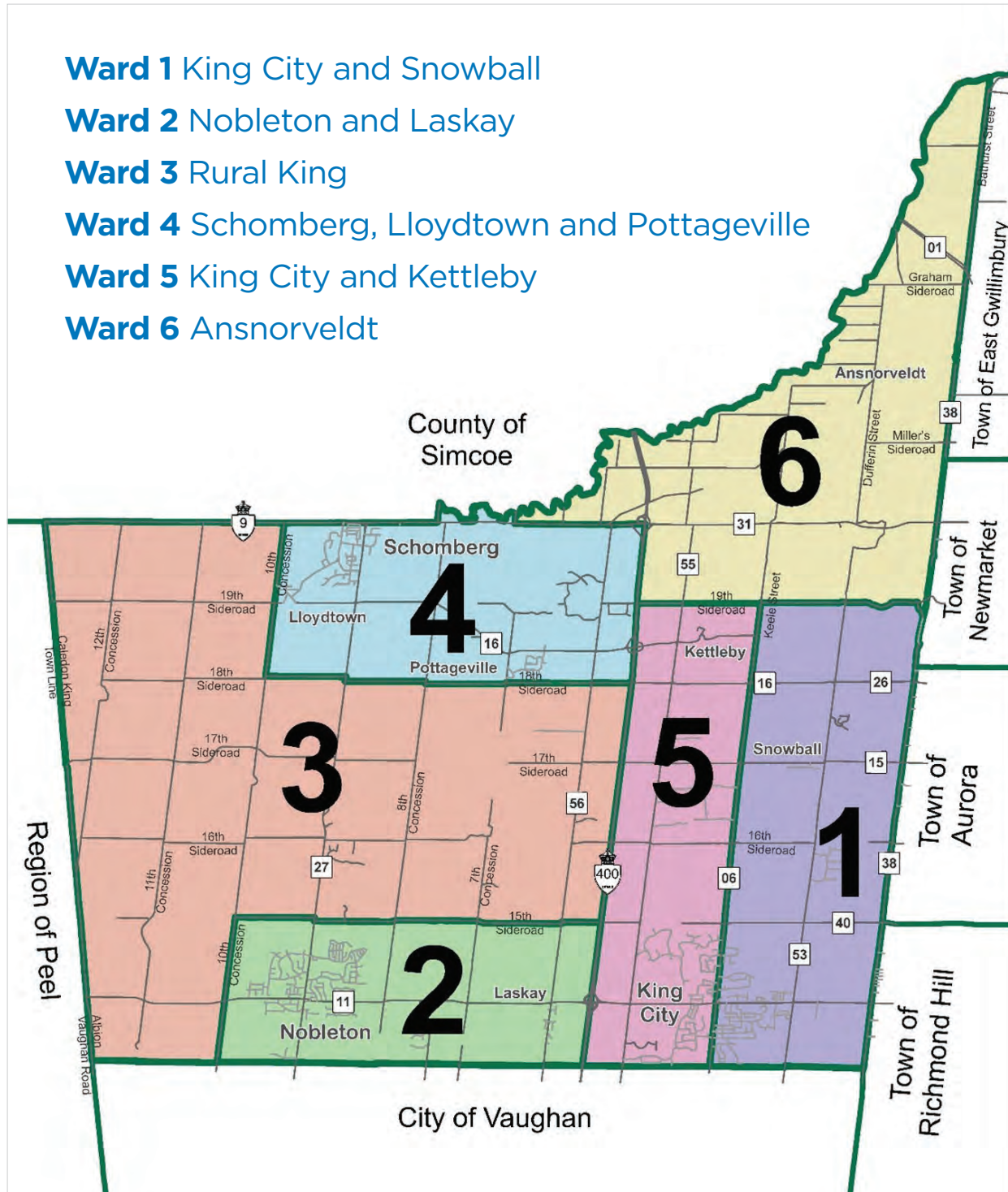
Ward 2 Nobleton and Laskay

Ward 3 Rural King

Ward 4 Schomberg, Lloydtown and Pottageville

Ward 5 King City and Kettleby

Ward 6 Ansnorveldt



Economic Profile

Expected to **grow to 51,000 people by 2051**, and located approximately 40 kilometres north of downtown Toronto, King is the location of choice for a diverse mix of **over 575 businesses**, including the corporate head office of The ClubLink Corp., LGL Ltd. -Environmental Research Associates, Robert B. Somerville Co. Ltd., B.C. Instruments and Hitachi Astemo Canada.

The Township's three main villages, **King City, Nobleton** and **Schomberg**, attract businesses and residents seeking to live or locate in rural communities that provide a superb quality of life second to none, close to urban amenities.

King is home to **three post-secondary institutions** focused on applied research, education and training opportunities: Seneca College - King City Campus; Koffler Scientific Reserve at Jokers Hill, University of Toronto; and the Muck Crops Research Station, University of Guelph.



Employment Area Lands

Major **designated or zoned industrial and commercial areas** are found within the communities of **King City, Nobleton** and **Schomberg**. Areas designated by the Official Plan as Employment Area include 95 Acres within King City, approximately 35 acres in Nobleton and approximately 20 acres in Schomberg.

There are **opportunities for redevelopment** and intensification in the three village cores, and a community improvement plan (CIP) program that offers financial incentives program for changes that reflect a comprehensive village core design guidelines.



Business Profile

Over the years, many companies have chosen to set up business in King. Today, the Township is home to 1,414 companies from different industries.

Top 10 employers within the Township of King are:

1. Seneca College
2. Priestly Demolition Inc.
3. Brookdale Treeland Nurseries Limited
4. Cardinal Golf Club
5. Showa
6. B.C. Instruments
7. ClubLink
8. Robert B. Somerville Company Limited
9. The Country Day School
10. Kingbridge Centre

King's Economic Development Division delivers several programs in support of Business Retention such as:

- **Business Directory** - Represents the ninth consecutive year a directory has been developed and published in partnership with the King Chamber of Commerce. It is distributed to every household in King with 1,000 copies available for responding to inquiries.
- **ShopKING Shop Local Seasonal Campaigns** - In partnership with the King Weekly Sentinel newspaper and the King Chamber of Commerce, and with corporate sponsors' financial support, a series of full-page advertisements and social media posts are developed and deployed to help businesses.
- **Schomberg Main Street Revitalization Strategy** - Council endorsed a Downtown Revitalization Strategy for Main Street in Schomberg in May 2019. The Township secured additional Provincial funding in the second quarter of 2021 to support 65 action items into March 31, 2023. This downtown revitalization plan focuses on Marketing and Promotion, Economic Development, Physical Designs and Improvements and Management and Organization.

Business Profile

Some initiatives within the Downtown Area have some specific programs to promote businesses.

These include:

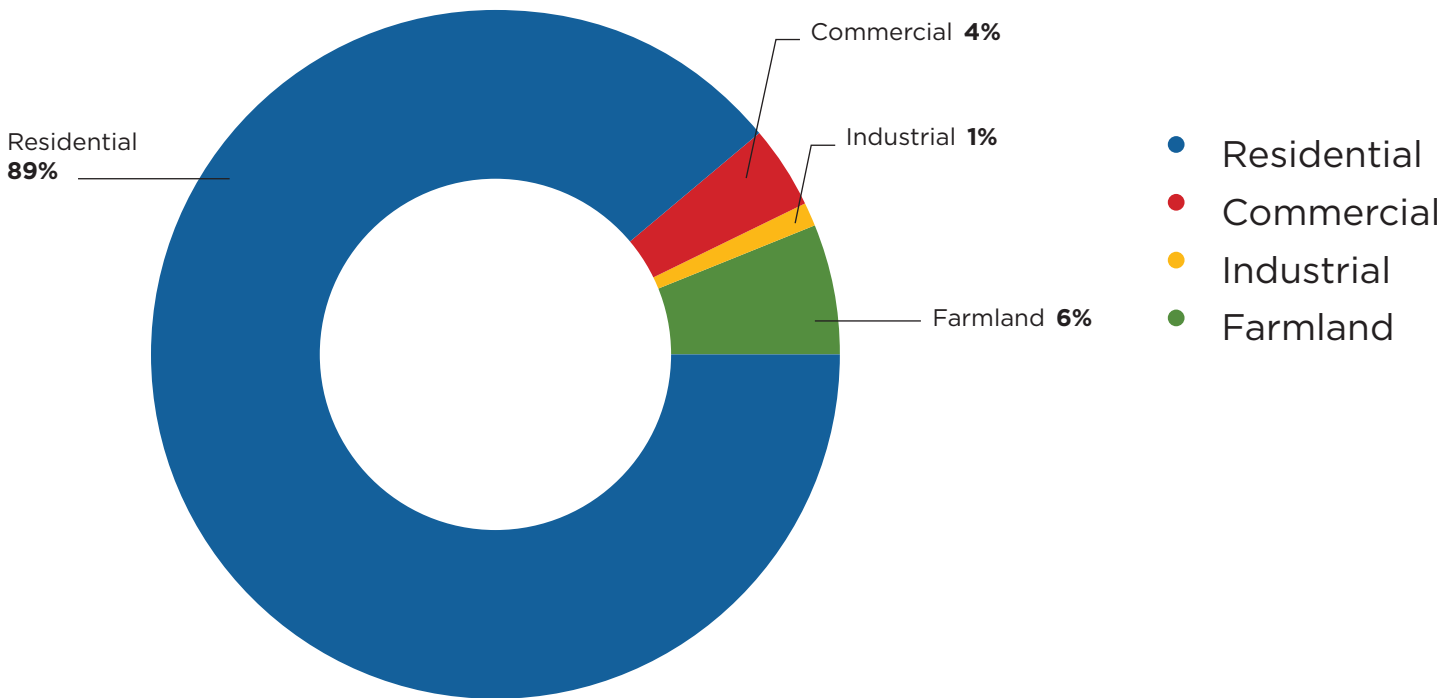
Community Improvement Plan (CIP) A new and broader Township-wide program was adopted by Council in March 2021. Building on the success of the first program that focused on the commercial cores of King City, Nobleton and Schomberg, this new program includes eligible properties in five precincts and provides incentives to commercial, agricultural and agri-business enterprises to make physical improvements to their properties. The new CIP Plan outlines financial incentives for property owners and tenants to invest in their property and outlines how the Township will roll out the plan. **The CIP is available in 2 streams:**

- Village Vibrancy Grant Stream which focuses on the core commercial properties within King City, Nobleton, and Schomberg.
- Rural Resiliency Grant Stream which provides funding for Agri-Tourism Uses, On-Farm Dining, or building improvements.

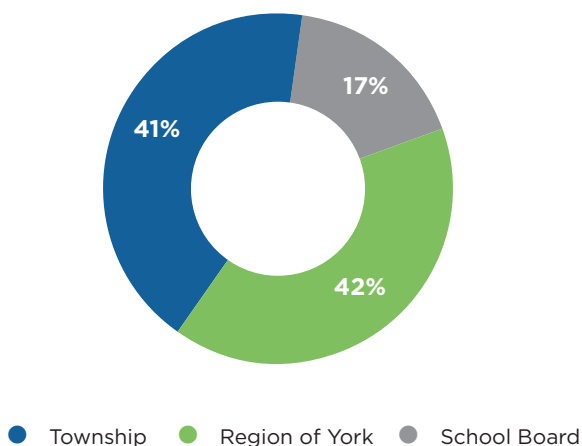


Assessment Value

The Township of King has seen a considerable amount of growth in recent years; however, it is mainly focused in residential areas and a smaller percentage is focused in commercial and industrial areas. Below is the split in the various categories:



The Township **collects property taxes** on behalf of the **Region of York** and the **School Boards**. The split is represented below between the three levels of government.



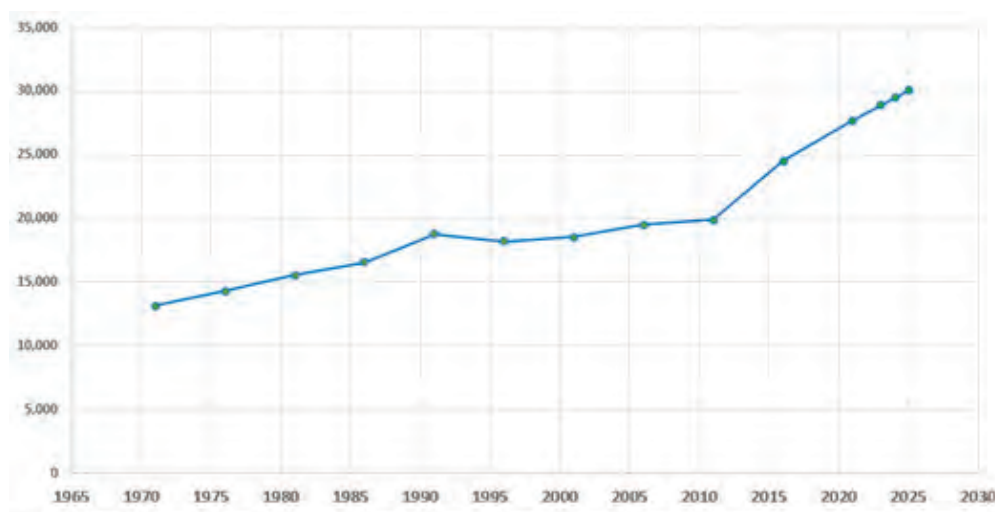
Public schools with classes from kindergarten through grade twelve are administered by the York Region District School Board and the York Catholic District School Board. A private Catholic high school, St. Thomas of Villanova College, and private JK -12 school, The Country Day School, are also located in the township.



Seneca College owns a campus located in the southeastern portion of King Township, where the College offers various programs.

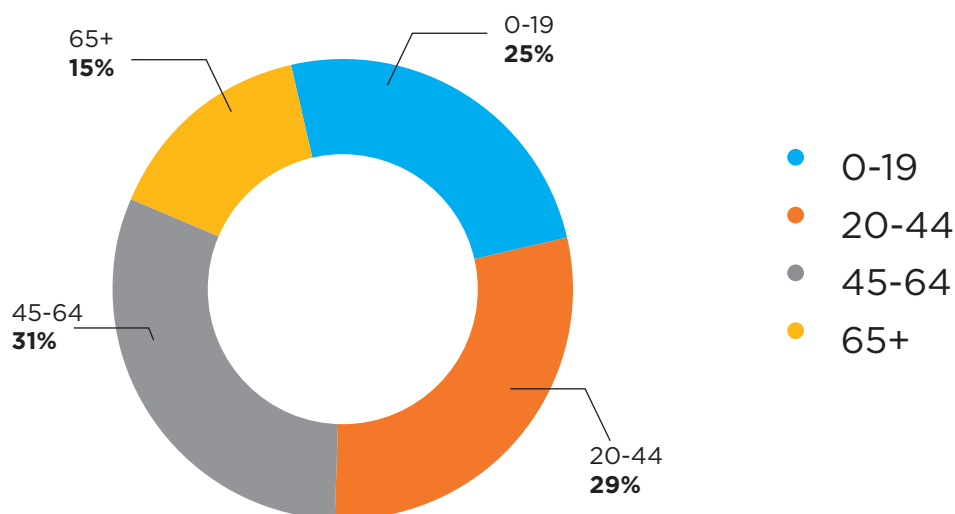
Demographics

King Township's **population grew by 23.2% between 2011 and 2016**, from 19,899 to 24,512. The population density is 73.6 people per square kilometre; however, the Township is characterized by areas of low density farming communities and the much higher density of its three major communities. In 2016, of the 24,512 residents in the township, 6,970 resided in King City, 4,614 in Nobleton, and 2,691 in Schomberg. **Population growth from 2021-2023 increased by 4.2%.** **The population is estimated to be 29,467 in 2024 and 30,056 in 2025 with 2% growth.**



Year	Population
1971	13,120
1976	14,297
1981	15,553
1986	16,573
1991	18,791
1996	18,223
2001	18,553
2006	19,487
2011	19,899
2016	24,512
2021	27,713
2023	28,889
2024	29,467
2025 Estimated	30,056

The **age demographics** show an even distribution between age groups. The median age as of 2016 was 42.5, slightly higher than the Ontario median age of 41.3.



(Based on statistics Canada and the BMA Municipal Study)

Population of the Township of King 28,889



Total FTE (9.0)

Strategy and Transformation

Economic Development



Total FTE
(68.0)

Facility Services

Fire & Emergency Services

Recreation & Business Services

Heritage and Culture

Sustainability & Environmental Outreach



Total FTE
(27.0)

Clerks

Communications

Human Resources

Legal

Information Technology



Total FTE
(13.0)

Revenue and Taxation

Budget & Financial Reporting

Procurement



Total FTE
(38.0)

Planning Services

Building Services

By-law Enforcement

Development Engineering



Total FTE
(45.0)

Capital Services

Transportation Services

Environmental Services

Parks & Forestry

King Township Public Library

Library Board

Total FTE's = 200 (2024 Approved)





2025 Budget Transmittal

The budget outlines how municipal funds are allocated and collected to maintain current service levels while balancing the priorities and direction from Council. The 2025 budget has been particularly challenging due to the significant impact of inflation, fixed contract price increases, and legislative changes. It represents a balanced approach to maintaining current service levels with minimal base-level budget increases, while also offering some service enhancements. The assessment base remains unchanged from 2022, 2023, and 2024, and going forward into 2025. However, the budget does reflect assessment growth based on projections from the Municipal Property Assessment Corporation (MPAC), which is used to balance some of the requested program changes and enhancements.

To balance the general tax levy increase, several efficiencies were implemented which include the following:

- Review of fees and charges in all departments
- Review of overhead charge backs for building which is fully funded by building permit fees and water and wastewater which is funded by the utility rates
- Additional charge back to capital projects for project manager's time
- New fees in several departments to help offset impact to the increase costs within the budget.
- Reviewing service contracts and reflecting new pricing models due to inflation
- Increase in investment revenue to recognize interest received from the investment portfolio under development.

These efficiencies and new revenue sources will help offset the cost pressures to continue to provide a high quality of life through high service levels.

As we move forward with the budget, staff will provide Council with a full listing of Service Levels inventory to fully understand the services the Township of King provides.

With consultation with Council, the Senior Leadership Team, and staff will continue to present a well-balanced annual budget and additional financial strategies to provide a fiscally responsible outlook for the Township of King.

NEW for the 2025 Budget the Township has moved to a service-based approach to budgeting, as opposed to a departmental approach, allows the Township to focus on the specific services it provides to residents. This format enables citizens to interpret the budget in line with Township services citizens access and consume. By clearly defining and understanding the services offered, the Township can make more informed decisions about where to allocate funds, ensuring that the most critical services receive the necessary support. This approach also promotes transparency and accountability, as residents can see exactly how their tax dollars are being spent on the services that matter most to them.

It is essential for the Township to be clear about the services it provides to residents. This clarity helps in setting expectations and allows for better communication between the Township and its residents. The key services provided by the Township include Greening, which focuses on environmental sustainability and beautification; Governing, which involves the administration and governance of the municipality; Planning and Growth, which manages development and land use; Keeping King Safe, which encompasses public safety and emergency services; Servicing King, which includes recreation, culture, libraries and community engagement; and Maintaining King, which ensures the upkeep of public spaces and facilities. By clearly defining these services, the Township can better plan and allocate resources to meet the needs of the community.

Adopting a service-based budgeting approach also allows the Township to identify and address any gaps or inefficiencies in service delivery. By focusing on the specific services provided, the Township can evaluate the effectiveness of each service and make adjustments as needed to improve overall performance. This approach encourages continuous improvement and innovation, as the Township can more easily identify areas for enhancement and allocate resources accordingly. Ultimately, a service-based approach to budgeting ensures that the Township can provide high-quality services to its residents in a more efficient and effective manner.

For 2025, staff have prepared a Service Based budget in the following categories:

Governing **King**



Maintaining **King**



Greening **King**



Planning and Growing **King**



Keeping **King** Safe



Serving **King**



Governing King



The Governing King includes aspects that oversee the Township from Council, legal services, insurance and risk management and legislative services. Council, which is responsible for making key decisions and setting policies that guide the Township in development and governance. Legal services provide essential support by offering legal advice, handling litigation, and ensuring that all actions comply with the law. Insurance and Risk services manage the community's exposure to various risks, ensuring that there are adequate measures in place to protect against potential losses. Legislative services are tasked with drafting, reviewing, and implementing local laws and regulations, ensuring that the community operates within a clear and structured legal framework. Together, these services work collaboratively to maintain order, uphold the law, and protect the community's interests.

Greening King



The service area of Greening King is dedicated to enhancing the environmental sustainability and quality of life in the community. This includes comprehensive garbage and recycling programs to manage waste effectively and promote recycling. The maintenance and development of parks, trails, and open spaces provide residents with recreational opportunities and green spaces for relaxation and enjoyment. Forestry and tree management ensure the health and growth of the town's urban forest, contributing to cleaner air and natural beauty. Additionally, climate change initiatives focus on reducing the township's carbon footprint and promoting eco-friendly practices. Together, these services work to create a greener, healthier, and more sustainable community for all residents.



Keeping **King** Safe



Keeping King Safe encompassing Fire and emergency services, Animal services, Bylaw enforcement, and traffic calming plays a crucial role in maintaining the safety and well-being of the community. Fire and emergency services are dedicated to responding swiftly to fires, medical emergencies, and other critical incidents, ensuring the protection of lives and property. Animal services focus on the welfare of animals, addressing issues such as stray animals, animal cruelty, and pet adoptions. Bylaw enforcement ensures that local regulations are followed, addressing concerns like noise complaints, property maintenance, and illegal dumping. Traffic calming measures are implemented to enhance road safety, reduce speeding, and create safer environments for pedestrians and cyclists. Together, these services work collaboratively to create a secure, orderly, and compassionate community.

Maintaining **King**



The service area for maintaining King includes a wide range of responsibilities aimed at ensuring the township's infrastructure is safe, functional, and well-maintained. This includes road maintenance to keep streets in good condition, winter maintenance to manage snow and ice, and sidewalk upkeep to ensure pedestrian safety. Additionally, the service area covers street lighting to enhance visibility and security, facility maintenance to keep public buildings in optimal condition, fleet services to manage and maintain the township's vehicles, and asset management to oversee and preserve the township's physical assets. Together, these services work to provide a well-maintained and efficient environment for all residents and visitors.



Planning & Growing King



The service area for Planning and Growing King involves several key functions that are essential for the development and growth of the township. This includes the issuance of building permits, which ensures that all construction projects comply with local regulations and standards. Development engineering services are responsible for overseeing the technical aspects of new developments, ensuring that infrastructure such as roads, water, and sewage systems are properly designed and constructed. Planning and policy work involves creating and implementing policies that guide the township's growth and development, ensuring that it aligns with the community's vision and goals. Additionally, business attraction and retention efforts focus on bringing new businesses to the township and supporting existing ones, contributing to the local economy and creating job opportunities.

Serving King



The Serving King services are designed to foster a strong sense of community and provide valuable resources to residents. Recreation programs offer a variety of activities for all ages, promoting health and wellness. Library services provide access to books, digital resources, and educational programs, supporting lifelong learning. Heritage and culture initiatives celebrate the township's rich history and diverse cultural heritage. Community engagement efforts ensure that residents are actively involved in local governance and decision-making. Licensing and customer services offer essential support, ensuring that residents have access to the information and services they need. Together these services create a vibrant, inclusive, and well-connected community.

Support Services is allocated to each service area consist of crucial for the efficient functioning of the Township of King. Information technology provides the backbone for digital operations, ensuring that all technological systems are up-to-date and secure. Financial services manage the township's budgeting, accounting, and financial planning, ensuring fiscal responsibility. Human resources services focus on employee resources, recruitment, and training, fostering a positive work environment. Communication services ensure that information is effectively disseminated both internally and externally, while corporate strategy services guide the township's overall direction and long-term planning.



Below represents a summary of the **2025 Proposed Operating Budget**:

BUDGET OVERVIEW	
2024 Base Operating Budget	\$ 36,233,962
Labour Compensation	2,089,784
Mandatory	200,000
Inflation	712,539
Utilities	5,000
One-Time (Increase or Reductions)	(10,877)
Growth Impact	1,785,610
Efficiencies	(356,692)
Capital Operating Impact	-
Pre-Approved Council Initiatives	35,000
Revenue Adjustments	(2,164,022)
Fee Increases / New Fees	(295,875)
2025 Proposed Operating Budget (Net Increase)	\$ 38,234,429

2025 CAPITAL BUDGET	
2025 Proposed Budget	\$ 7,195,928

2025 Program Change Requests (Net Cost)			
Community Services		Canada Day Celebration	20,000
Public Works	1 FTE	Supervisor of Asset Management	136,154
Total Program Changes			\$ 156,154

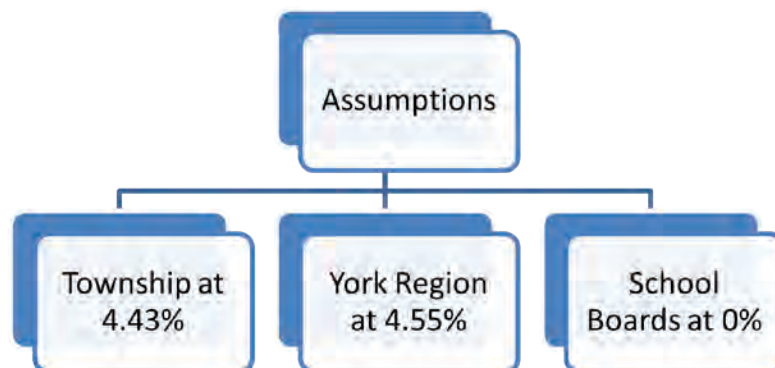
Total FTE's proposed 1

All program changes are subject to Council approval as with the detailed capital projects within each department. This overall budget provides a balance of adding additional needs and resources, maintaining service levels, while mitigating the tax increase.

Below is a summary of the **2025 Proposed Operating Budget**:

BUDGET OVERVIEW	
2024 Base Operating Budget	\$ 36,233,962
2025 Proposed Operating Budget (Net Increase)	\$ 38,234,429
2025 CAPITAL BUDGET	
2025 Proposed Budget	\$ 7,195,928
2025 Program Change Requests (Net Cost)	
Total Program Changes	\$ 156,154
Estimated 2025 Assessment Growth (As of September)	
	(550,000)
PROPOSED 2025 BUDGET	\$ 37,840,583
Increase Funding Required	\$ 1,606,621
Increase Percentage	4.43%
TOWNSHIP OF KING TAX INCREASE OF 1% =	\$ 362,340.00

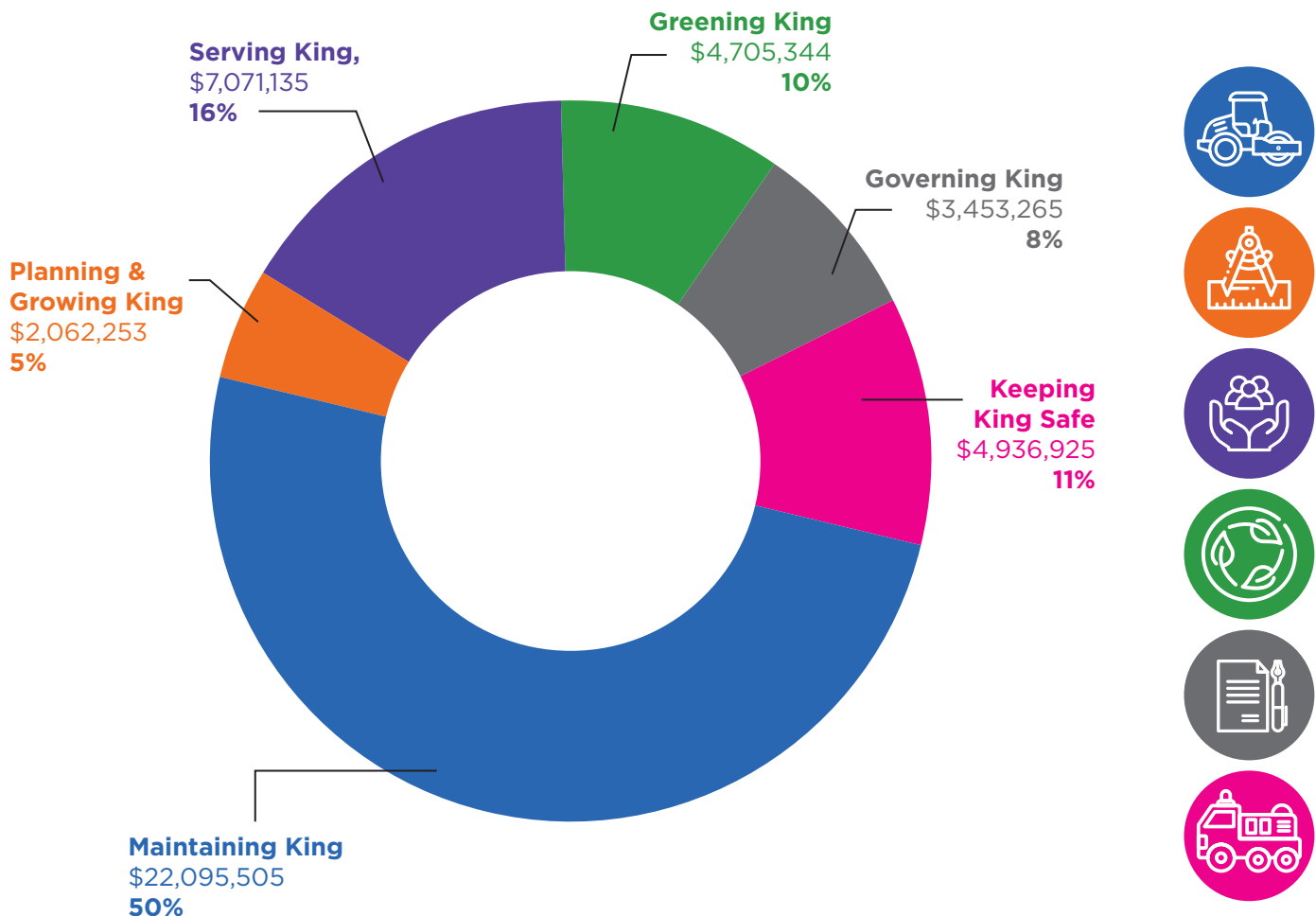
The estimated impact for the Township including York Region budget at 4.55% and assumption of no increase to the school boards give an overall blended rate as follows:



Residential Tax: Example						
Assessment	\$1,000,000	Total Taxes	School Board	Region	Township	Increase %
Year - 2024		\$ 8,611	\$ 1,530	\$ 3,619	\$ 3,462	
Year - 2025		\$ 8,929	\$ 1,530	3,783	\$ 3,616	3.69%
% of Taxes			17%	42%	41%	

2025 Proposed Net Operating Budget

Service Themes	2025 Proposed Budget before Program Changes	Program Changes	2025 Proposed Net Operating Budget
Greening King	\$ 4,705,344	\$ -	\$ 4,705,344
Governing King	\$ 3,453,265	\$ -	\$ 3,453,265
Keeping King Safe	\$ 4,936,925	\$ -	\$ 4,936,925
Maintaining King	\$ 21,959,351	\$ 136,154	\$ 22,095,505
Planning & Growing King	\$ 2,062,253	\$ -	\$ 2,062,253
Serving King	\$ 7,051,135	\$ 20,000	\$ 7,071,135
Taxation	\$ (42,717,806)	\$ -	\$ (42,717,806)
	\$ 1,450,467	\$ 156,154	\$ 1,606,621



Key Service Areas



Fire & Emergency Services 8.5%
\$3,763,418



Road Maintenance 15.7%
\$6,954,730



Facility Maintenance Services 7.2%
\$3,190,264

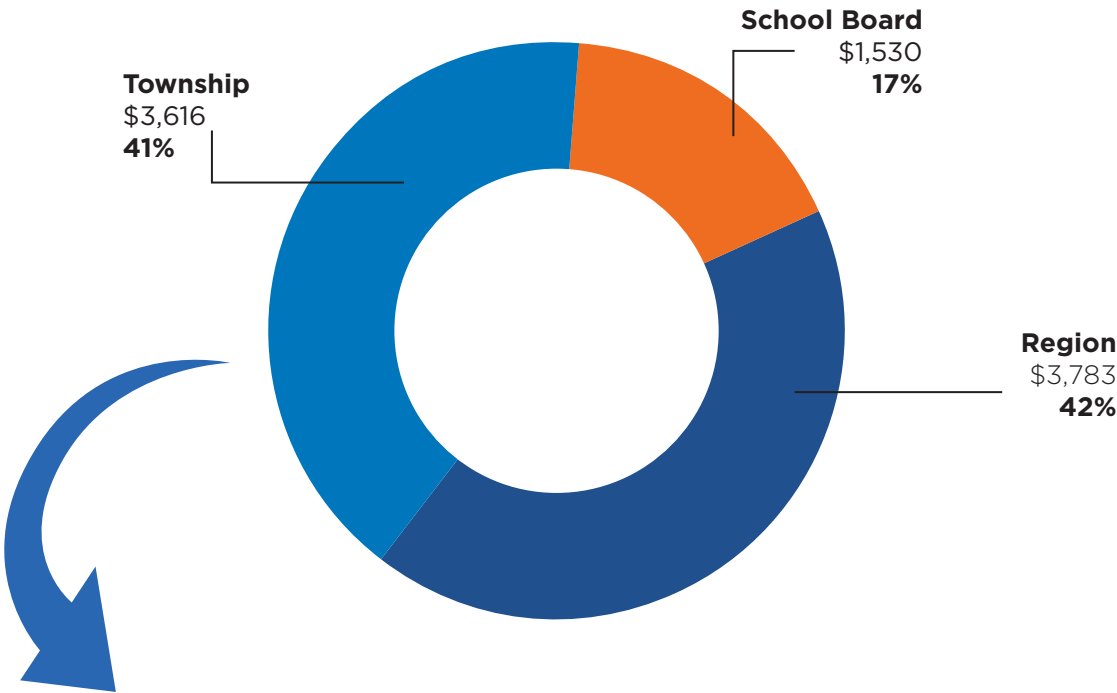


Public Library Services 7.2%
\$3,167,942

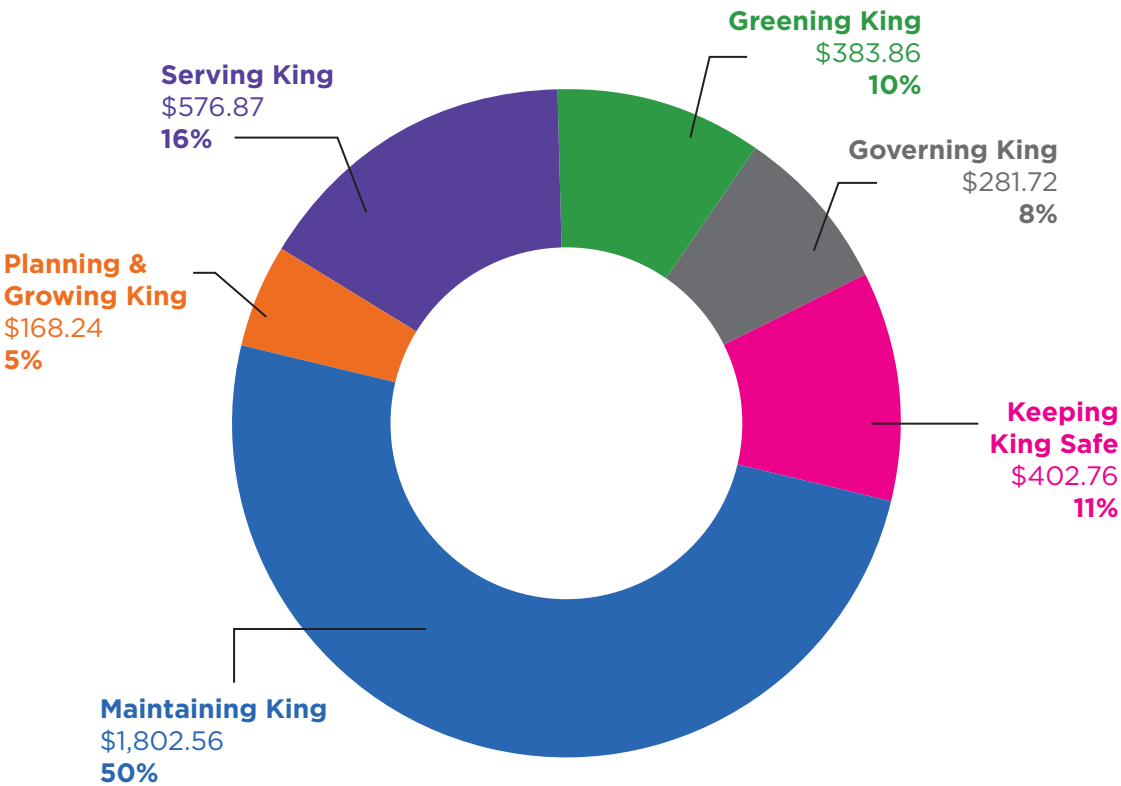


Recreational Services 4.2%
\$1,857,523

Based on Residential Property Tax Assessment at **\$1,000,000**,
estimated 2025 taxes of \$8,929



Estimated Township Taxes of \$3,616



Changing to a **Service-Based Budget**

Starting in 2025, the Township will present its' operating and capital budgets as a **service-based budget** that breaks down costs and resources by service, rather than by department, helping residents better see where tax dollars are spent.

The Township of King has multiple lines of business which are organized into **33 distinct services**. For budget presentation, we have grouped these services into 6 service categories.

Planning and Growing **King**



- Building Permits
- Development Engineering Services
- Planning & Policy Services
- Business Attraction & Retention

Greening **King**



- Garbage & Recycling
- Parks, Trails & Open Spaces
- Forestry & Tree Management
- Climate Change Initiatives

Maintaining **King**



- Road Maintenance
- Winter Maintenance
- Sidewalk Maintenance
- Street Lighting
- Facility Maintenance Services
- Fleet Services
- Asset Management

Governing **King**



- Council Services
- Legal Services
- Insurance & Risk Management
- Legislative Services

Keeping **King** Safe



- Animal Services
- Fire & Emergency Services
- By-law Services
- Traffic Calming

Serving **King**



- Recreational Services
- Public Library Services
- Heritage & Culture
- Community Engagement
- Licensing Services
- Customer Service

Support Services

- Corporate Strategy & Communications
- Financial Services
- Human Resources Services
- Information Technology Services

(Allocated to all service types based on net budget)

2025 Proposed Operating Budget by Expenditure (Includes Program Changes)

Description	2024 Approved Budget	%	2025 Proposed Budget	%
Salaries & Benefits	\$ 25,982,094	39%	\$ 31,269,815	44%
Contracted Services	18,798,332	28%	17,504,464	24%
Transfers to Reserves / Capital	12,199,978	18%	12,726,168	18%
Other	4,458,570	7%	4,435,671	6%
Materials, Equipment, and Supplies	3,269,169	5%	3,720,579	5%
Utilities	1,636,471	2%	1,949,777	3%
Total Expenditures	\$ 66,344,614	100%	\$ 71,606,474	100%

Expenditures

Salaries & Benefits - \$31,269,815

This is directly linked to existing staffing and includes negotiated union contract adjustments for union staff, economic adjustments, job rate progression and benefit adjustments, such as statutory deductions. (Examples are Canada Pension Plan, Employment Insurance, or the Ontario Municipal Employees Retirement System.)

Contracted Services - \$17,504,464

The Township also engages with outside contractors to assist with providing services for the residents including snow removal, clean up, repairs and maintenance of facilities. This also includes maintenance of our fleet and repairs.

Transfers to Reserves / Capital - \$12,726,168

These transfers are mainly used to fund certain debt payment requirements in the operating budget. This includes \$8.6 million of transfer to reserve funds that will be used to fund capital projects for both growth and infrastructure projects.

Other - \$4,435,671

A significant portion of this funding comes from internal charges for work performed for other departments or divisions within the Township of King. These internal recoveries include charges for capital and full cost recovery for the Building, Water, and Wastewater Divisions.

Materials, Equipment, and Supplies - \$3,720,579

These include expenses for office, supplies, materials, cleaning supplies, small tools, and supplies as part of the daily operations of the municipality.

Utilities - \$1,949,777

This includes water, hydro, and electricity based on the usage of Township facilities.

2025 Proposed Operating Budget by Revenue (Includes Program Changes)

Description	2024 Approved Budget	%	2025 Proposed Budget	%
Tax Revenue	\$ 39,353,962	60%	\$ 39,998,962	59%
User Fees	19,405,947	30%	22,225,346	31%
Other Revenue	5,133,415	8%	5,327,621	8%
Transfer from Reserves	1,942,089	1%	1,855,956	1%
Grants	509,200	1%	591,971	1%
Total Revenue	\$ 66,344,613	100%	\$ 69,999,856	100%

Revenue Sources and Trends

Tax Revenue - \$39,998,962

This is the largest funding source for the Township of King, and it funds both operating and capital expenditures. The funding requirements of the Township are determined through the budget process and the tax rate is set on these requirements. The tax rate is determined by dividing the funding requirement by the property assessment base. The assessment base for 2025 is projected to increase by \$500,000. The 2025 Budget required an additional \$1,606,621 of funding to balance the budget. This includes changes in service levels for new services or enhancements and funding for one new full-time position.

The Township of King is also responsible for collecting taxes on behalf of the Region of York (upper tier municipal government) and the Board of Education (both public and separate). These amounts are not included in the Township of King tax revenues shown in this document but are included in the property tax bills sent to the property owners.

User Fees - \$22,225,346

This is the second largest revenue source for the Township of King and is reviewed and updated annually. Each year, all departments will adjust their user fees for cost of living increases between 3% to 5%. Some examples of user fees include fees charged for recreation programs, facility rentals, development applications, building permits and licenses. The operating budget is adjusted for changes to the user fees through the budget process. In conjunction with the adoption of the budget, the fee by-law is also approved by Council on a yearly basis.

Other - \$5,327,621

A significant portion of this funding comes from internal charges for work performed for other departments or divisions within the Township of King. These internal recoveries include charges for capital and full cost recovery for the Building, Water, and Wastewater Divisions.

Transfer from Reserves - \$1,855,956

These transfers are mainly used to fund certain debt payment requirements in the operating budget.

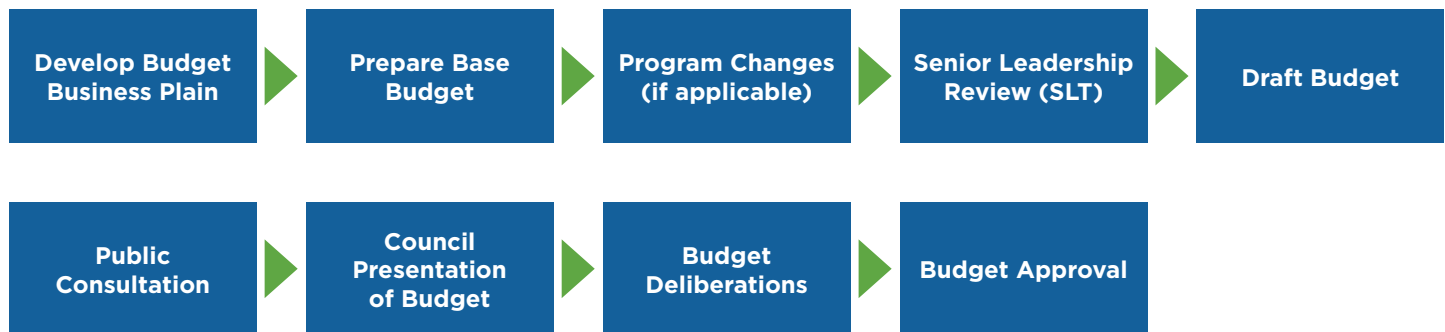
Grants - \$591,971

A significant portion of this revenue comes from the Ontario Municipal Partnership Fund (OMPF) which is an annual unconditional grant from the Province of Ontario, for assisting rural communities in providing services to their citizens. There are also some smaller grants for community and cultural initiatives and recycling.



Township's Operating Budget Process

The Township's annual budget process is aimed at providing decision-makers, members of Council, with qualitative and quantitative information to ensure informed decisions can be made regarding the budget. The diagram below illustrates the process that is followed in completing the Township's annual budget. More detailed information regarding the various steps in the process is below:



The Township Budget began in the Summer of 2024. For the 2025 budget, staff were directed to follow the new 2023-2026 Council Work Plan in identifying priorities to be funded in this year's budget. The focus was to keep the current service levels and base level capital budget at the same level as prior years. The focus was to incorporate the rising inflation costs in the operating budget while looking at opportunities to make efficiencies and revenue adjustments to reduce the overall budget impact. With nearly flat budgets in the last few years, the 2025 budget incorporates several program changes into the operating budget to allow for enhancements and increase to services required to meet the growth of the Township.

The 2025 Budget represents the third year of this Council and the continuation of some of the strategies from the previous term.



The main Council and Township Priorities are listed below:



A GREENER FUTURE

Planning for a green and sustainable future means finding ways to adapt to climate change pressures while also offsetting the effects that it has already had. It means focusing on protecting and enhancing our environment and natural lands, while maintaining future sustainability.



SUSTAINABLE ASSET MANAGEMENT

Making investments in the Township's infrastructure, ranging from transportation assets and environmental assets to facilities and parks, will allow the municipality to maintain its existing infrastructure while planning for new growth and development. We will strive to implement asset funding strategies for continued infrastructure investments and improvement of capital assets.



COMPLETE COMMUNITIES

Strengthening the capacity of the Township and its citizens will enable continued collaboration to resolve challenges and maximize opportunities to build stronger, safer communities. It is a commitment to continuous improvement in fostering prosperous communities where all citizens have a sense of belonging.



SERVICE EXCELLENCE

Exploring and implementing innovative methods for communicating with the community and delivering services through technology, modernization, process improvements and data-driven decision making, matched with the creation of strong guiding frameworks and empowered staff, will allow the Township to work towards exceeding service expectations and surpassing customer service standards to meet the needs of citizens.

Foundational principles used to develop the multi-year operating budget / forecast included the following assumptions:

- i. Maintaining existing programs at current service levels.
- ii. Identification of incremental operating costs directly associated with growth in population and/or municipal service requirements.
- iii. Identification of incremental property tax revenue aligned with assessment growth forecast.
- iv. Incremental changes in user fees and charges for 2025 based on an annual increase within a range of 1% - 2.5%, unless unique circumstances warranted alternate consideration.
- v. Water and Wastewater Rate increases of 3.3% in accordance with the Region of York's multi-year financial sustainability plan and Township operating/capital requirements.

Parts of the Budget Process consist of:

- A. That all growth-related requests for incremental expenditure allocation be identified on a segregated basis at the service type level;
- B. That any municipal service enhancement/reduction or proposal to introduce a new municipal service be presented as a Program Change Request for Council review and consideration based on its own merit/business case justification; and
- C. That a 10-Year Capital Forecast has been developed from 2025-2034 which includes the following:
 - i. Prioritized need and alignment with respective master plan(s);
 - ii. Availability of financial and human resources to complete infrastructure works,
 - iii. Reviewed annually for purposes of evaluating project priority status and progress to completion.



1) Service Plans:

The purpose of the service plan is to provide consistent details about the responsibilities, activities, and outcomes by service type. Service plans for each service be found under the relevant service categories' tab within the draft budget binder.

Each Service Plan will have the following sections:

- Service types
- 2024 Accomplishments
- Significant Opportunities and Risks
- 2025 Priority Strategic Plan Alignment with Details

2) Base Operating Budgets:

The base operating budget is the annual spending plan for the Township's expenses and forms the means of ensuring access to adequate financial resources. The base operating budget is the primary means by which most commitments associated with the acquisition of goods and/or services of the municipality are controlled. The 2025 Base Operating budget represents the approved 2024 operating budget, adjusted for economic increases in salaries and wages, and is expected to reflect the costs of maintaining existing programs and services.

As part of the budget target for 2025, staff were provided a series of assumptions to assist with the process which include the following:

- **Natural Gas = 2% rate increase;** However, you should adjust your budget up or down based on your projected volume for 2025 based on factors like 2023/2024 actuals, new energy efficient equipment recently installed; (Look at average 2021 to 2023)
- **Electricity = 2% rate increase;** adjust budgets for volume changes first, then apply the rate increase.
- **Water = 3.5% rate increase;** adjust for volume changes, if applicable.
- **Insurance = 5% increase** on 2024 Actuals.
- **Fuel = Increase of 7%** on the average of 2023 actuals and 2024 projections to the end of the year
- Minimum Wage currently at \$16.55 and as of October 1, 2024 to \$17.20 per hour. For students under 18, the current rate of \$15.60 per hour increasing to \$16.20 per hour in October.



For 2025, staff will provide information on the following categories:**Mandatory**

To account for new expenses that must be incurred as a result of service requirements mandated under provincial legislation. For example, if there is a provincial mandate to carry out a particular service within and/or for the community this may require the Township to incur costs that need to be captured within the budget.

Employee Compensation

This is directly linked to existing staffing and includes negotiated union contract adjustments for union staff, economic adjustments, job rate progression and benefit adjustments, such as statutory deductions. (Examples are Canada Pension Plan, Employment Insurance, or the Ontario Municipal Employees Retirement System.)

Inflation

This accounts for the increase in average prices of services or commodities that may impact budgeted expenses. For example, if the cost of construction material has significantly increased, the budget will need to account for additional expense costs.

Utilities

This section is used to identify utility changes; projected rate changes are provided by finance and the volume changes are determined by the department responsible for the facility.

One-Time Budget

The One-Time Budget adjustments capture either revenue or expenses to be incurred only once. For example, the cost of computers or furniture for new staff.



Growth

Growth adjustments will consider the direct result of community or market growth that will impact the annual budgets for increased costs for materials, contracted services, or supplies. For example, an increase in demand for a particular service or program that is a result of social and economic growth.

Efficiencies

The efficiencies adjustments will be used to capture cost savings or improvements. For example, a decrease in the use of office supplies as a result of moving services online would be considered an efficiency to be captured. Departments are required to find base operating budget efficiencies without a reduction to current service levels. (Examples are lower usage, consumption, or different service delivery methods.)

Capital Operating Impact

The Capital Operating Impacts are intended to capture costs associated with the operating budget as a result of capital works. For example, a new splash pad would include cost of maintenance and water usage.

Pre-Approved Council Initiatives

This would represent a mid-year or current year request from Council that had a financial impact to the base budget for 2025. For example, a new service level requested by Council during the year would have a cost impact that will be recognized in the following year's budget and will be tracked separately.

Revenue Adjustments

This relates to the incremental revenue impact of a proposed cost recovery-related increase on existing fees in the fees and charges by-law. This includes revenue adjustments based on use of the facilities which could increase or decrease, based on demand.



Fee Increase / New Fees

The incremental revenue impact of new fees or charges for the recovery of costs related to a product, service, or program that the Township has not charged for in the past. All fee increases and new fees will be part of an overall Council report for consideration as part of the 2025 Budget process.

Below is an example of the various columns for departments to itemize their expenses and revenues:

2024 Base Budget	Employee Compensation	Mandatory	Inflation	Utilities	One-Time	Growth	Efficiencies
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Capital Operating Impact	Pre-Approved Council Initiatives	Revenue Adjustments	Fee Increases	2025 Total Requested Budget	% Increase over Base
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3) Program Changes:

The purpose of a program change form is to provide detailed information relating to the need for a change in resource requirements which may include additional staff or contract personnel. Departmental requests for a change in program direction and/or new staffing for the 2025 year are reviewed and prioritized by department heads prior to submission for Council review and consideration. Program Changes will be attached to each department and reviewed and prioritized by the Senior Leadership team.

Below is a sample of the Program Change form for the 2025 Budget:

		Title		Reference # (For finance use)	
Business Case Summary - 2025 Budget					
Initiative Details					
Department:		Tax Levy Impact:	(Yes or No)		
Division:		Date:			
Submitted By:		Laserfiche Doc #:			
Recommendation					
Corporate Strategic Plan Alignment					
Impacted Area(s)		Discussion of Impact			
Priority Area(s)					
Objective(s)					
Key Results					
Financial Impact (Operating Budget - Incremental)					
One Time Request for Annual Budget Only?		Salary Pay Grade if Applicable			
	2025 Budget	# of Months in 2025	Annualized Budget Impact (12 Months)	# of Staff	G/L Account #
Revenues					
	\$ -		\$ -		
Total Revenues	\$ -		\$ -		
Expenses					
Salaries			\$ -		
Benefits			\$ -		
Office supplies			\$ -		
Memberships			\$ -		
Training			\$ -		
Cell Phone			\$ -		
Furniture (If applicable)			\$ -		
Computer			\$ -		
Total Expenses	\$ -	0	\$ -		
Net Expenses/(Revenue)	\$ -		\$ -	0	
Rationale and Impact Review					
Rationale and Benefits		Impact of Not Proceeding			
Performance Measures					
Explanation		Explanation			
Additional Information (Optional)					

4) Ten-Year Capital Plan / Forecast:

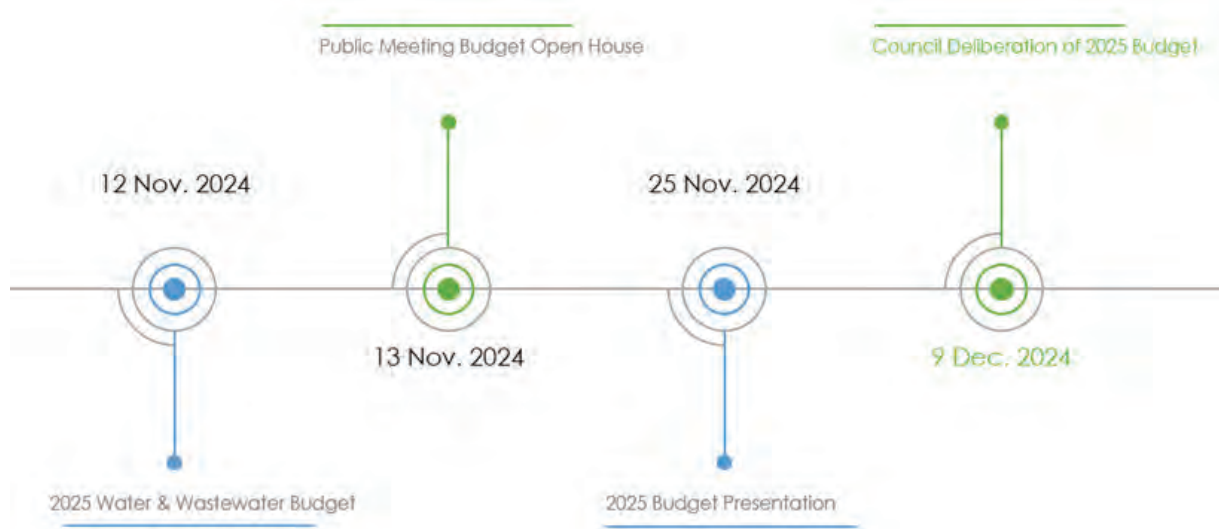
The 2025 Capital Plan will be reviewed and amended as required as part of the overall budget approval process for Operating and Capital programs. For information staff have provided the 10-year capital plan from 2025-2034 which is subject to change and will be refined each year as part of the annual budget process.

5) Public Consultation:

Staff are committed to engaging the public through open methods of communication through the SpeaKing platform. Staff will hold a public open house on November 13, 2024, to present the budget and take questions from the public.

6) Budget Tabled:

The 2025 Budgets and Service Business Plans will be tabled on Monday, November 25, 2024 and approved on December 9, 2024. Public notice of the 2025 budget schedule will be published in local newspapers and the Township's website for several weeks.



Budget Roles and Responsibilities

Every employee has a responsibility in the development of the budget, whether in its formulation, preparation, implementation, administration or evaluation. Ultimately, the Township Senior Leadership Team (SLT), through the CAO, is accountable to Township Council for the performance of departmental personnel in meeting specific objectives within allocation resource limits. Actual budget preparation responsibility can be identified more specifically as follows:

- SLT is responsible for reviewing, modifying and assembling their cost data into a departmental request package and a departmental business plan;
- SLT critically evaluates all requests, prioritizes, and submits only those requests which are consistent with Council policies, the Council Work Plan, administrative direction and departmental objectives. Preparation of budget requests, goals and objectives should coincide with stated annual goals.

The Treasurer and staff within the Finance Division are responsible for:

- Preparing short- and long-range revenue and expenditure forecasts
- Reviewing departmental budgets with SLT and individual departments
- Analyzing, summarizing, and making recommendations on the budget requests to the Chief Administrative Officer (CAO)
- Reviewing the linkage/consistency/alignment between budget requests and overall budget goals, Development Charge Background Study, 10-year Capital Plan, department Master Plans and policies
- Consolidating all budget requests and the impact of all budget requests into a package that clearly communicates the Township's budget, budget pressures, budget impacts, financial/budget policies, and the Township's financial plan.

Ensuring Financial Stability, we look at 3 important concepts:



**MANAGING GROWTH AND
STRATEGIC ALLOCATION OF
RESOURCES**



**MULTI-YEAR BUDGET AND
BUSINESS PLANS**



**STRATEGIC RESERVE
PLANNING AND DEBT
MANAGEMENT**

Basis of Accounting

All financial information is prepared in accordance with Canadian generally accepted accounting principles (GAAP) for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants Canada (CPA Canada). The Township of King follows the accrual basis of accounting, which recognizes revenues as they become available and measurable, and expenditures are recognized as they are incurred and measurable as a result of goods or services and the creation of a legal obligation to pay.

Effective January 1, 2009, the Township adopted CPA Canada Public Sector Handbook section 1200 “Financial Statement Presentation” and section 3150 “Tangible Capital Assets”. This required that the Township provide details on their Tangible Capital Assets, namely: their historical cost, accumulated amortization and an amount charged to operations that represents the value of the assets that have been used up, amortization expense.

The Township’s 2025 Budget do not include a charge for amortization; this effectively understates the reported cost of the programs and services described in the budget. A report will be presented to Council to reflect amortization, post-employment benefit expenses and solid waste landfill closure and post-closure expenses.



Budgeting

As per section 290(1) of the Municipal Act, 2001, “for each year, a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including:

- Amounts sufficient to pay all debts of the municipality falling due within the year;
- Amounts required to be raised for sinking funds or retirement funds; and
- Amounts required for any board, commission, or other body

Accordingly, Township Council is required to approve a balanced budget each fiscal year that must be finalized and approved prior to final property tax bills being issued. The operating budget includes annual expenditures for personnel costs, materials and supplies, contracted services, minor capital, debt charges, reserve transfers and program fees. The Township’s capital budget includes expenditures and financing sources to acquire, construct, maintain and facilitate Township capital assets such as: roads, bridges/structures, water distribution and wastewater collection systems, recreational facilities, and administrative facilities.

As permitted under Regulation 284/09 in preparing the budget for a year, a municipality may exclude from the estimated expenses all or a portion of the following:

- Post-employment benefits expenses,
- Solid waste landfill closure and post-closure expenses, and
- Amortization expenses (related to tangible capital assets).



These expenses were not included in the Township's budget for 2025. The Township of King, like most municipalities, continues to prepare budgets on the traditional funding basis where revenue and expenditures for operating and capital budgets are balanced.

Impact of Excluded Expenses on 2025 Budgeted Accumulated Surplus

The equity of a municipality is defined as "accumulated surplus". The accumulated surplus consists mainly of:

- Any operating fund surpluses including local boards
- Equity in Tangible Capital Assets
- Reserves and Reserve Funds
- Capital Funds less Unfunded Liabilities such as Employee Future Benefits and Post Closure for Landfill sites

The result of changes to the accounting standards is that the Township's surplus for budgeting purposes differs from the surplus on the Township's financial statements. The amounts excluded consist of the following:

- Employee future benefits expense
- Asset retirement obligations
- Acquisition of tangible capital assets
- Amortization expense of tangible capital assets

The changes to accounting and reporting requirements under PSAB are a financial accounting treatment only and do not affect operating surpluses. This difference is one of financial statement presentation only. Accordingly, on a funding basis, there is no projected impact to the Township's accumulated surplus. Regulation 284/09 requires a municipality to identify the impact of the 2025 budget on the Township's accumulated surplus after converting the 2025 budget and assumptions to the full accrual basis of accounting.

The result of changes to the accounting standards is that the Township's surplus for budgeting purposes differs from the surplus on the Township's financial statements. The estimated effect on the 2025 ending surplus due to the excluded expenses and change in reporting is anticipated to be a net increase of \$12.8 million, summarized as follows:

Employee future benefits expense	(\$139,000)
Asset retirement obligation expense	353,000
Acquisition of tangible capital assets	23,444,033
Amortization expense of tangible capital assets	(10,900,000)
	\$12,758,033

The changes to accounting and reporting requirements under PSAB are a financial accounting treatment only and do not affect operating surpluses. This difference is one of financial statement presentation only.

Employee Future Benefits Expense

Employee future benefits include sick leave benefits, vacation pay and post-retirement non-pension benefits. Benefits are earned by employees in the current period but not paid for by taxes or rates until a future period. PSAB standards do not require liabilities associated with Employee Future Benefits to be fully funded by setting aside any portion of the accumulated surplus as reserves and/or reserve funds.

The Township's financial statements report liabilities and expenses relating to Employee Future Benefits while the Township's budget includes estimated expenditures based on expected cash payments to be made during the year. The liability for Employee Future Benefits in the Township's 2023 Financial Statements is approximately \$3.9M.

The impact of Employee Future Benefits expense is a decrease to the accumulated surplus and is estimated to be \$139K in 2025 which is the change in the liability in 2023.

As part of long-term financial planning, the Township continues to budget for estimated annual payments for related expenses and will contribute funds to reserves which will assist in closing the current funding gap.



Asset Retirement Obligations Expense

PSAB standards do not require liabilities associated with asset retirement obligations, specifically, solid waste landfill closure and post-closure care activities to be fully funded by setting aside any portion of the accumulated surplus as reserves and/or reserve funds.

Under the Ontario Environmental Protection Act, the Township is required to provide for the closure and post-closure care of solid waste landfill sites.

As at December 31, 2023, the Township had a liability for asset retirement obligations including landfill closure and post-closure costs of approximately \$2.9M of which \$413K is funded by reserves. The impact (change) of Asset Retirement Obligation costs is an increase to the accumulated surplus and is estimated to be \$353K in 2025.

Staff will continue to develop strategies that will provide sufficient funding to discharge this liability over the remaining life of the landfill site.

Amortization Expenses on Tangible Capital Assets

Annual financial statements include amortization expenses on tangible capital assets as required by PSAB standards.

The Township's 2023 Statement of Financial Activities includes \$10.9M expensed for amortization related to the recording of tangible capital assets. This amortization is based on the cost of these assets when they were built or purchased.

Although the Township's 2025 budget does not include amortization expense on tangible capital assets, provisions are made for contributions to capital and transfers to/from reserves to fund capital expenses. The 2025 budget is based on planned capital expenditures for the year. The 2025 capital budget submission (including water and wastewater) is \$23.4M.

As amortization expense is not included in the 2025 budget, the impact is an estimated \$10.9M reduction to the Township's accumulated surplus. However, offsetting amortization expense is the funding for the acquisition of tangible capital assets estimated at \$23.4M. The estimated 2025 impact of tangible capital assets is a net increase of \$12.5M (\$23.4M - \$10.9M) to the accumulated surplus.



Impact on Future Tangible Capital Asset Funding Requirements

Inclusion of tangible capital asset information in the financial statements can assist in understanding the obligation to maintain, renew and replace assets. The amount provided in the 2025 budget for capital purposes (\$23.4M) can be compared to the draft 2025 estimated amount of amortization \$10.9M in order to determine whether the Township has adequately provided for its capital needs.

However, even if amortization is fully funded, other factors will need to be examined to quantify the Township's capital funding requirements. It would be beneficial to compare existing capital funding levels to required future funding levels; to understand that amortization is based on costs when assets were built or purchased, and this is not necessarily the cost to repair or replacement of the asset in today's dollars and using current standards; and that assets may need to be replaced before the end of their amortization period. It is important to note that consideration is required in the replacement of existing assets, for new assets as well as growth-related assets.

Although budget constraints defer replacement of the Township infrastructure assets or required improvements, staff are working towards ensuring there is adequate funding and/or reserves to replace assets and address deficiencies through a sustainable Capital Investment Plan.



The **2025 Capital Budget** process begins with the submission of Capital Budget Templates for each proposed capital project by every service area. The Capital Budget Template provides a description of the required work, the justification for the work and the costs associated with completing the work. Costs are considered capital in nature if they benefit an asset that has a useful life exceeding one year. They can include buildings and building improvements, land and land improvements, bridges, culverts and storm ponds, vehicles, machinery and equipment, and office furniture and fixtures. Capital projects are typically identified in Council approved masterplans, secondary plans or other studies or planning documents. The Township's capital program is funded from various sources, including the tax levy, water and wastewater rates, development charges (DCs), infrastructure grants from various levels of government and grants/donations provided from private organizations/charities. Below is a sample of the **Capital Budget Template**:

TOWNSHIP OF KING					
Capital Projects					
Project					
Department					
Version		Year	2025		
Description					
Project Description					
Justification					
Budget					
	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment					
Expenditures Total					
Funding					
Reserve Funds					
Funding Total					
Attributes					
Attribute	Value	Comment			
Attributes					
Department					
Division					
Year Proposed					
Asset Type					
Project Manager					
Status					
Request Status					

Capital Investment

Multi-Year Capital Plan (2025 – 2034)

The Township of King's Multi-Year Capital Plan is comprised of the expenditures for the acquisition or repair and replacement of the tangible capital assets (TCA) of the municipality. TCA are defined as non-financial assets having physical substance that:

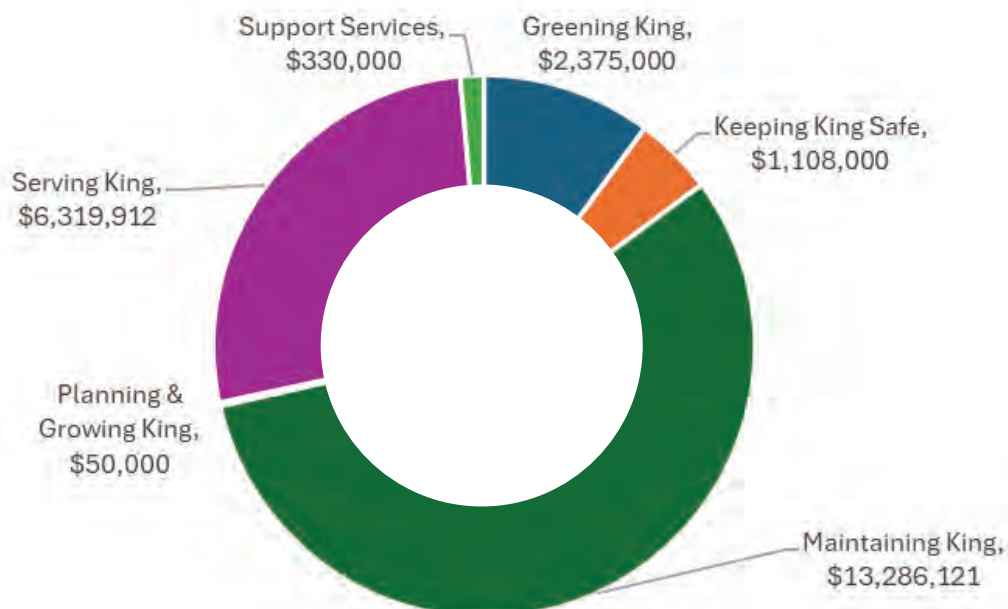
- Are held for use in the production of goods and services, for rental to others, for administrative purposes, and/or for the development, construction, maintenance, and repair of other TCA
- Are to be used on a continuing basis
- Have useful lives extending beyond one accounting period
- Are not for sale in the ordinary course of operations.

The Capital Budget will also include Non-TCAs, such as Studies and Information Technology equipment and software.

The capital forecast is reviewed and refined annually to ensure that it is reflective of current council and community priorities, that project costs are still reasonable and that project timelines are achievable with existing staff resources.

The proposed 2025 Capital budget totals **\$23,469,033**. Chart 1 provides a breakdown of the budget by department.

Chart 1: 2025 Proposed Capital Budget by Service Area

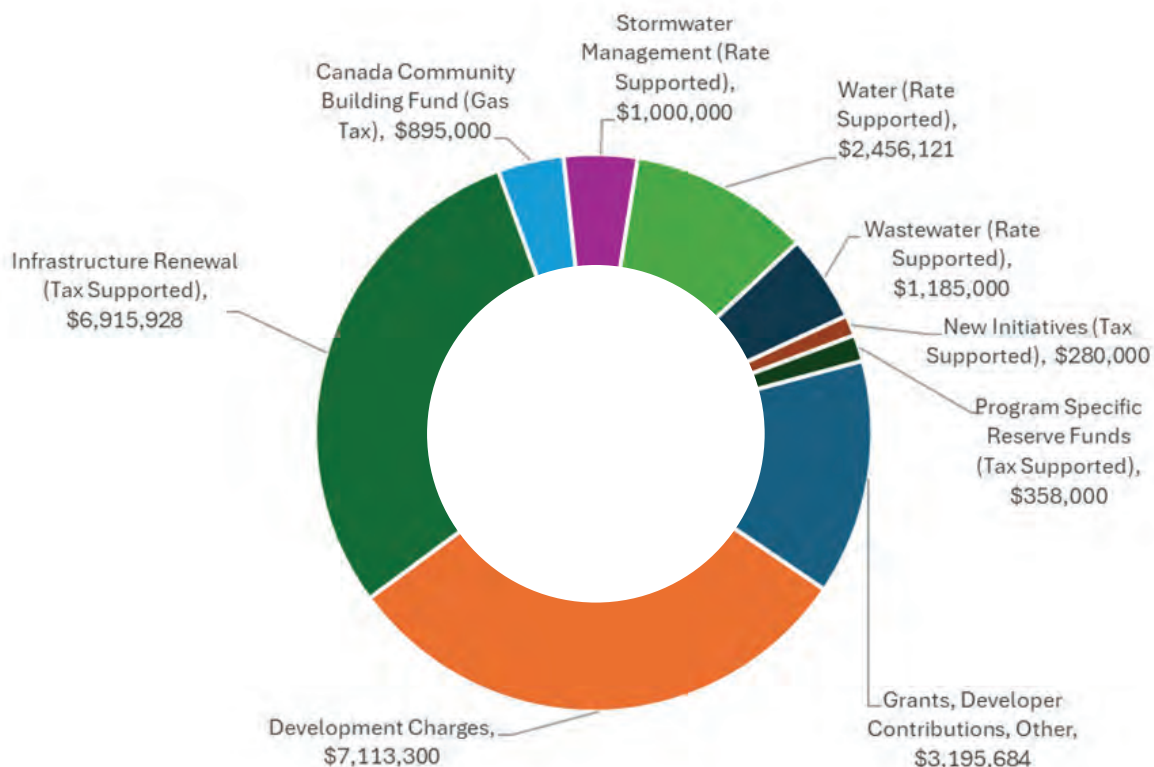


The 2025 Proposed Capital Budget includes the following projects of note:

- Township Wide Recreation Centre (Zancor Centre) \$5,518,300 (Final year of funding)
Total funding: \$86,000,000 (2018-2025)
 - \$38,849,090 from Federal and Provincial Funding
 - \$16,065,000 from Developer Contributions
 - \$22,962,873 from Development Charges
 - \$8,213,037 from Tax Levy Capital and Infrastructure Reserve Funds
- Replacement Fire Pumper Rescue Truck \$950,000.
- Watermain Replacement – Nobleton (Parkview, Crestview, Janet, Lynwood) \$2,446,121
- Water Supervisory Control and Data Acquisition (SCADA) \$1,175,000
- Roads and Related Infrastructure Improvements \$2,100,000:
- Annual Relining/Rehabilitation of Bridges and Culverts \$2,020,000:

The Proposed 2025 Capital Budget is funded by; tax levy, water and wastewater rates, development charges (DCs), infrastructure grants from various levels of government and grants/donations provided from private organizations/charities. Charts 3 illustrates the funding distribution supporting the 2025 Capital Budget.

Chart 3: 2025 Capital Budget by Funding Source



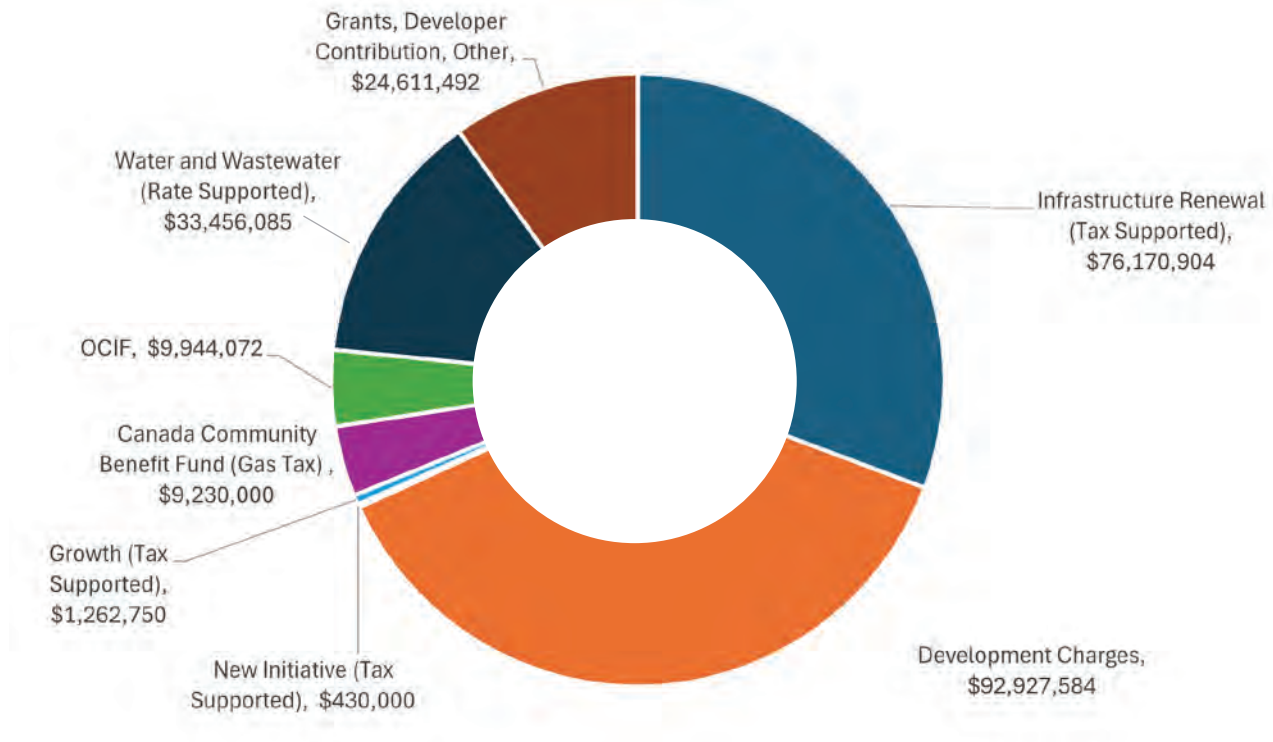
The forecasted 10-year capital forecast totals \$248,032,887. The table below details the projected spending by service area and type.

Table A: 10 Year Capital Forecast by Service Area and Type (2025-2034)

	2025	2026	2027	2028	2029	2030-2034	Total 2025-2034
Greening King							
Parks, Trails & Open Spaces	2,275,000	2,300,000	2,245,200	3,602,200	5,716,950	13,869,750	30,009,100
Climate Change Initiatives	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
Total Greening King	2,375,000	2,400,000	2,345,200	3,702,200	5,816,950	14,369,750	31,009,100
Keeping King Safe							
Fire & Emergency Services	1,108,000	1,165,000	1,128,500	2,332,500	1,820,000	7,574,000	15,128,000
Traffic Calming		150,000	150,000	150,000	150,000	750,000	1,350,000
Total Keeping King Safe	1,108,000	1,315,000	1,278,500	2,482,500	1,970,000	8,324,000	16,478,000
Maintaining King							
Road Maintenance	10,441,121	7,831,288	15,381,685	16,730,114	16,563,448	48,161,031	115,108,687
Sidewalk Maintenance	400,000	400,000	200,000	200,000	200,000	1,000,000	2,400,000
Street Lighting	150,000	400,000	100,000	100,000	150,000	650,000	1,550,000
Facility Maintenance Services	1,100,000	500,000	12,800,000	12,825,000	5,788,000	2,325,000	35,338,000
Fleet Services	1,195,000	4,526,364	2,055,910	1,618,840	550,710	3,631,743	13,578,567
Asset Management						3,000,000	3,000,000
Total Maintaining King	13,286,121	13,657,652	30,537,595	31,473,954	23,252,158	58,767,774	170,975,254
Planning & Growing King							
Development Engineering Services				50,000		150,000	200,000
Planning & Policy Services	50,000	350,000	450,000	150,000	650,000	2,100,000	3,750,000
Business Attraction and Retention		60,000	60,000	50,000	60,000	20,000	250,000
Total Planning & Growing King	50,000	410,000	510,000	250,000	710,000	2,270,000	4,200,000
Serving King							
Recreational Services	5,518,300		680,000	250,000		0	6,448,300
Public Library Services	51,612	216,467	1,133,522	7,011,986	7,074,141	504,505	15,992,233
Heritage & Culture	750,000					0	750,000
Total Serving King	6,319,912	216,467	1,813,522	7,261,986	7,074,141	504,505	23,190,533
Support Services							
Information Technology Services	330,000	400,000	400,000	150,000	150,000	750,000	2,180,000
Total Support Services	330,000	400,000	400,000	150,000	150,000	750,000	2,180,000
Total Capital Service Based Budget	23,469,033	18,399,119	36,884,817	45,320,640	38,973,249	84,986,029	248,032,887

The **10 Year Capital Forecast** will be funded by a mix of tax levy, water and wastewater rates, development charges (DCs), infrastructure grants from various levels of government and grants/donations provided from private organizations/charities.

Chart 4: Provides a breakdown of funding by type for the full 10 years. 2025-2034



A key component of the 10-Year Capital Plan is Development Charges (DCs). DCs are fees levied on new development and are intended to cover the cost the growth-related infrastructure needed to accommodate new population. The DC rate is calculated using the population growth assumptions in the official plan and provincial legislation (amount, type and location of forecasted growth). However, the pace of growth often varies from the forecast identified in planning documents. To ensure the 10-year growth-related capital plan is financial sustainable, staff must analyze the development forecasts to determine a realistic projection for DC collection revenue and adjust the growth-related capital forecast to align with the actual growth anticipated. Due to recent changes to the DC legislation, high inflation and high interest rates, the Township has experienced a significant slow down in building starting in 2023. Staff have factored in this trend to the 2025 growth-related capital budget and forecast.

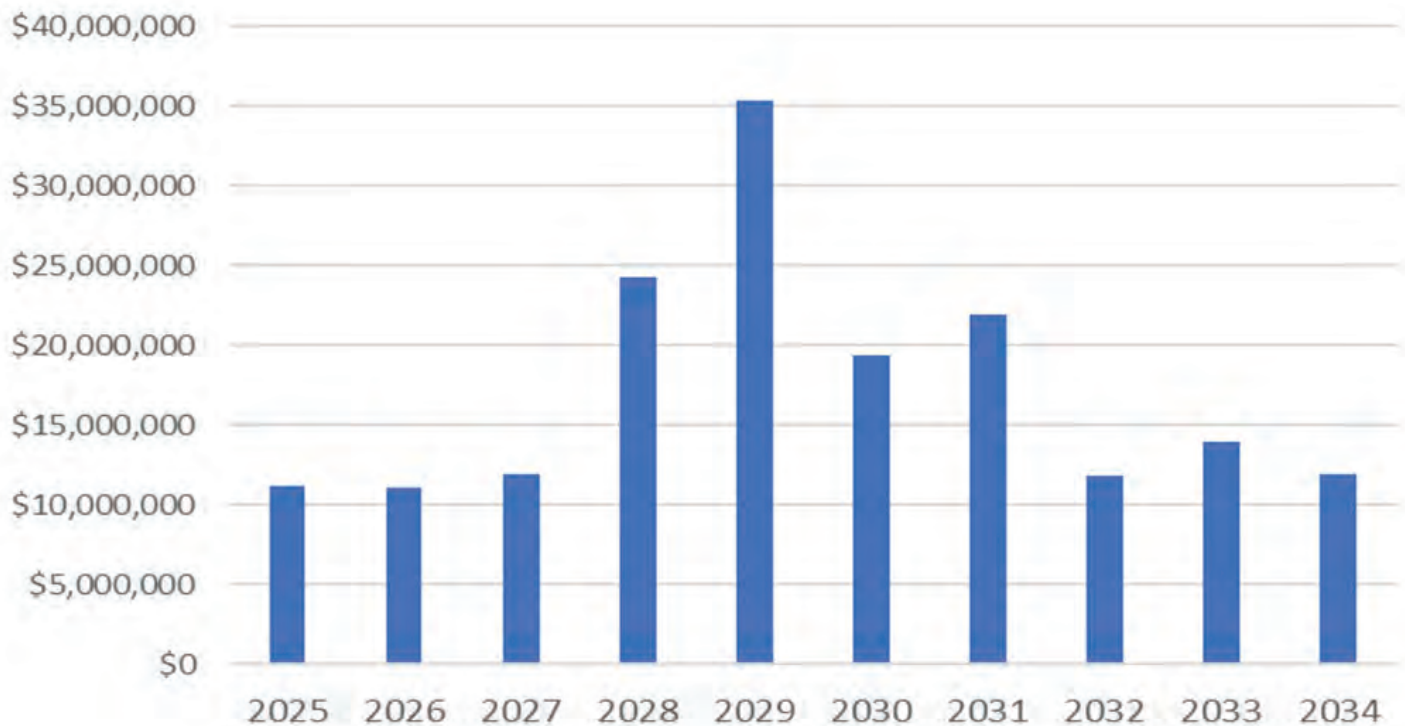
Each year staff follows a process to monitor status of development applications within the planning division to determine when they are expected to be completed and potential DC revenues to be collected. across King Township. Applications are identified by the year it is expected to come forward and separated out into residential and non-residential. In later years of the forecast the projections are high level estimates and subject to change, potentially requiring additional servicing infrastructure in order to meet the needs of growth. **The 2025 growth projections** for residential units and non-residential gross floor are (GFA) below:

2025-2034 Growth Projections from Development Applications:

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Residential Units	329	393	404	808	874	285	214	384	100	-
Non-Residential Gross Floor Area (m2)	2,104	4,497	5,579	-	85,805	-	27,000	-	-	-

Staff use the estimates above to calculate the Development Charge Revenues associated with development as seen in the next chart below:

Chart 5: Development Charge Collection Projections from 2025-2034



This chart presents revenue projections for all Development charge service categories: roads, parks and recreation, fire, library, roads, water, sewer, wastewater, stormwater, and growth studies.

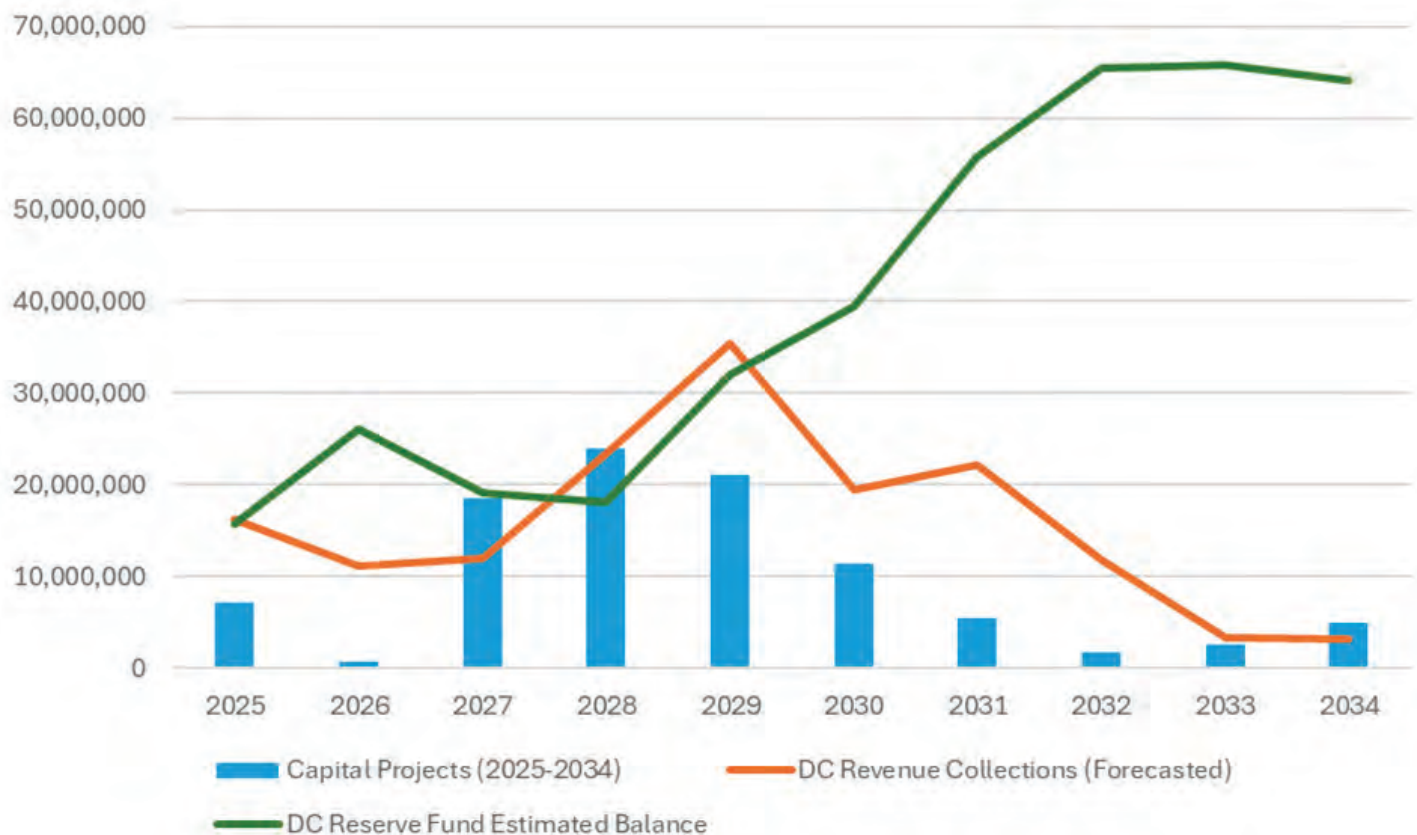
Overall development projections anticipate a more positive outlook, however it is subject to change and assumes certain development applications moving forward. If these applications are delayed it will reduce the amount of DC collection, and the 10-year capital plan will need to be re-evaluated.

The next chart is based on the 3 factors:

- Capital Projects (2025-2034) – shown in Blue
- DC Revenue Collection (Forecasted) – shown in Orange
- DC Reserve Fund Estimated Balance – shown in Green

It is important to note the Township is in the process of a Development Charge Background study and additional projects and adjustments are expected from 2030 and beyond that have not been identified at this time.

Chart 6: Projected Development Charge Reserve Fund Balance 2025-2034

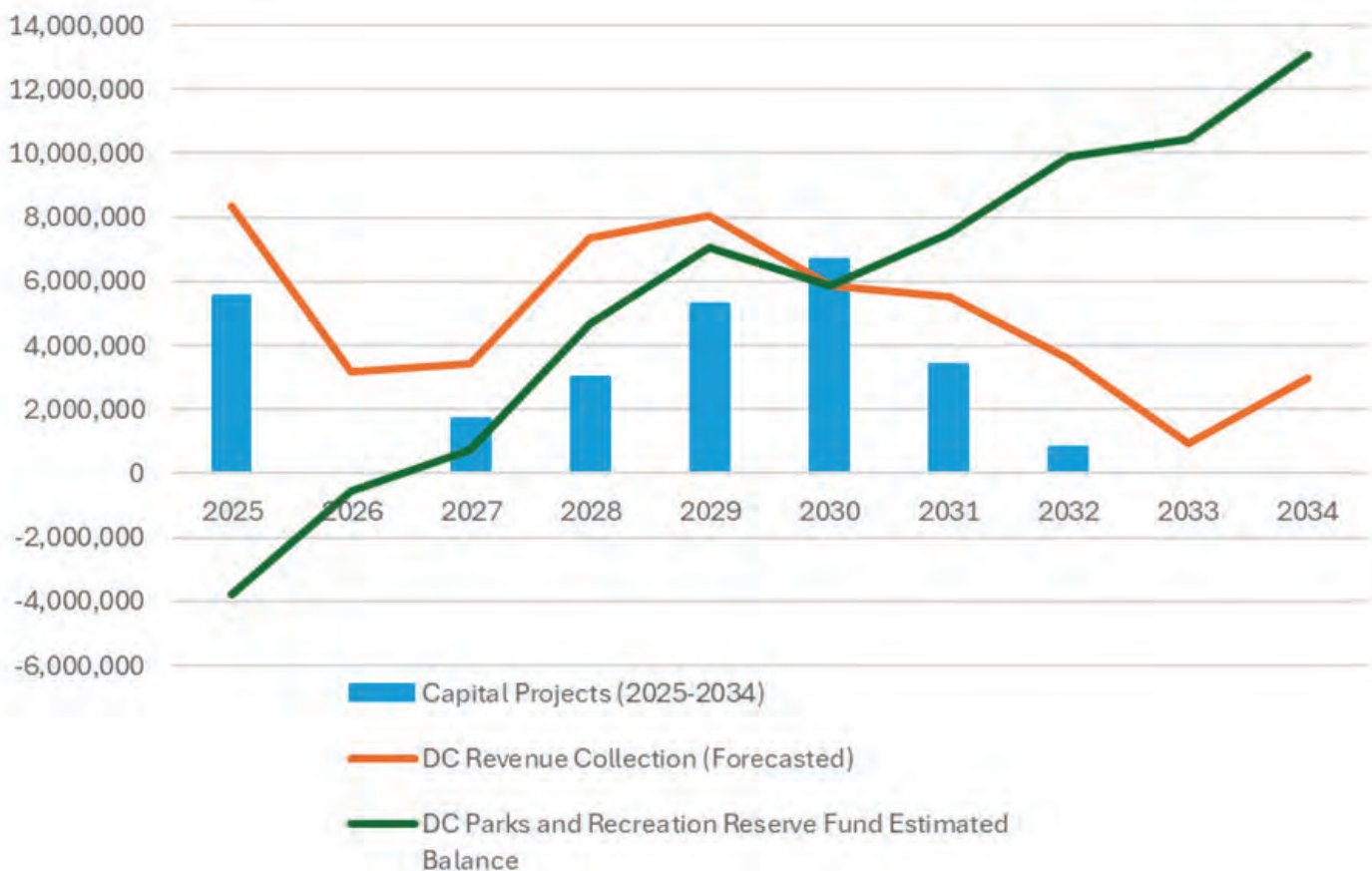


The recent slower pace of growth has had the most concerning impact on the Parks and Recreation DC reserve fund, that now has a negative balance of \$6,600,000 in 2024 due to the lack of DC's collected and the completion of several new parks including the Town-Wide Recreation Centre which is expected to be open in the coming months. The Parks and Recreation DC reserve fund requires annual collections of \$5,000,000 a year to sufficiently pay for the new recreation centre and the other parks projects identified in the DC background study. Due to the reduced amount of collections, DC debt of \$5,000,000 is planned in 2025 to fund the shortfall. Chart 7 illustrates the position of the Parks and Recreation DC reserve fund and includes debt plan in 2025.

The next chart is based on the 3 factors:

- Capital Projects (2025-2034) – shown in Blue
- DC Revenue Collection (Forecasted) – shown in Orange
- DC Reserve Fund Estimated Balance – shown in Green

Chart 7: Projected Parks and Recreation Development Charge Reserve Fund



The DC reserve fund balance does show a positive outlook by 2027 due to the additional \$5M debt expected to be obtained to fund the shortfall and the anticipated increase in DC collections forecasted.

Debt Background

King Township's capital planning requirements may rely on the use of debenture financing to support investment in municipal infrastructure. This approach has been analyzed on the basis of the Township's current debt structure, in conjunction with Ministry-defined debenture capacity / annual repayment limits, and with a comprehensive understanding of current reserve funds. Under section 401 of the Municipal Act, debentures are issued by the upper tier. Therefore, the York Region issues debentures on behalf of the Township of King. Debenture issuance at the Township will only be undertaken in compliance with the provisions of the Municipal Act, 2001, specifically Part XIII Debt and Investment, as well as Ontario Regulation 403/02 (Debt and Financial Obligation Limit).

At the end of 2023, the Township's net outstanding debt is \$16.2 Million consisting of the following debt issuances. This only includes the audited balances as of December 31, 2023.

2015-62 – Construction of Road and Watermain in Nobleton

This debenture was issued in 2015 for the construction of a road and watermain in the community of Nobleton for a total of \$6.0 million. This was issued as a sinking fund debenture with an interest rate of 2.6% and a maturity date of June 15, 2025. Semi-Annual payments are made for interest payments and the principal paid at maturity.

2016-54 – Sewage Works in Nobleton

Issued in 2011, for the construction of the sewage works in the community of Nobleton, in the amount of \$6.0 million. This is a traditional serial debenture with a principal payment of \$400,000 a year plus interest of 3.8% for a maturity date of July 6, 2026.

2019-21 – King Road Projects

This debenture was issued in 2019 for the construction of various road projects throughout the Township for a total of \$6.1 million. This was issued as a sinking fund debenture with an interest rate of 2.65% and a maturity date of April 18, 2029. Semi-Annual payments are made for interest payments and the principal paid at maturity.

2019-52 – Various Town Projects

This debenture was issued in 2019 for the construction of Graham Sideroad Bridge, the King Township Municipal Centre (KTMC) and the King City Library / Senior Centre for a total of \$10.0 million. This was issued as a sinking fund debenture with an interest rate of 2.65% and a maturity date of April 18, 2029. Semi-Annual payments are made for interest payments and the principal paid at maturity.

2022-19 – Sewer Works in Nobleton

This debenture was issued in 2022 for the construction of sewer works (phase 3) in the community of Nobleton, in the amount of \$4.5 million. This is a traditional serial debenture with a principal payment of \$300,000 a year plus interest of 4.45% for a maturity date of July 15, 2037.

Annual debt charges are included in the amount of the property tax rate, user rate, and area specific charge (benefitting landowner) calculations. The table below summarizes the annual debt charges (principal and interest) for the Township's existing debt obligation; it does not include any new proposed debt.

The long-term debt incurred by the Township and outstanding at the end of the year consists of the following:

By-law	Purpose / Description	Issue Date	Maturity Date	Interest Rate	Type	2023	2022
2015-62	For the construction of road and watermain in the community of Nobleton, in the amount of \$6,000,000. This is a sinking fund debenture	2015-06-15	2025-06-15	2.60%	Sinking Fund	6,000,000	6,000,000
2016-54	For the construction of sewer works in the community of Nobleton, in the amount of \$6,000,000, with annual principle payments of \$400,000	2011-07-04	2026-07-06	3.80%	Serial	1,200,000	1,600,000
2019-21	For the King Roads project in the amount of \$6,100,000. This is a sinking fund debenture.	2019-04-18	2029-04-18	2.65%	Sinking Fund	6,100,000	6,100,000
2019-52	For King Buildings including the King Township Municipal Centre (KTMC), King City Library / Senior Centre and Graham Sideroad Bridge. This is a sinking fund debenture.	2019-04-18	2029-04-18	2.65%	Sinking Fund	10,000,000	10,000,000
2022-19	For the construction of sewer works in the community of Nobleton, in the amount of \$4,500,000, with annual principle payments of \$300,000	2023-07-15	2037-07-15	4.45%	Serial	4,200,000	4,500,000
Long-Term Liabilities						27,500,000	28,200,000
Less: Sinking Fund Assets						(11,257,114)	(8,926,891)
Net Long-Term Liabilities						16,242,886	19,273,109

Annual debt charges are included in the amount of the property tax rate, user rate, and area-specific charge (benefitting landowner) calculations. The chart below summarizes the annual debt charges (principal and interest) for the Township's existing debt obligation; it does not include any new proposed debt.

Year	Principal	Interest	Total
2024	2,746,809	808,669	3,555,478
2025	2,746,809	701,521	3,448,330
2026	2,204,290	594,971	2,799,261
2027	1,804,290	570,190	2,374,480
2028	1,804,290	557,187	2,361,477
2029-2037	4,936,398	784,541	5,720,939
TOTAL	16,242,886	4,017,079	20,259,965

Below is the **5-year history of the Township Long-Term Liabilities** and the sources of funding from debt retirement, tax supported and water / wastewater reserve fund.

Long-Term Liabilities	2023	2022	2021	2020	2019
Gross Long-Term Debt	\$ 16,242,886	\$ 19,273,109	\$17,391,897	\$19,960,251	\$22,587,033
Per Capita	562.25	681.15	627.57	720.59	858.56

Interest on Long-Term Debt	\$ 914,909	\$ 647,344	\$ 654,736	\$ 678,015	\$ 604,161
Per Capita	31.67	22.88	23.63	24.48	22.96

Sources of Debt Repayment

Debt Retirement Fund*	\$2,046,809	\$2,046,809	\$2,046,809	\$2,046,809	\$882,718
Tax Supported				5,844	6,105,514
Water / Wastewater Reserve Funds	700,000	400,000	400,000	400,000	400,000
Total Debt Repayment Funds	\$ 2,746,809	\$ 2,446,809	\$ 2,446,809	\$ 2,452,653	\$ 7,388,232

*Debt Retirement Fund held by Region of York ** 2019 Includes a balloon payment of \$6.1M for debenture Bylaw# 2009-22

Annual Debt Repayment Limit

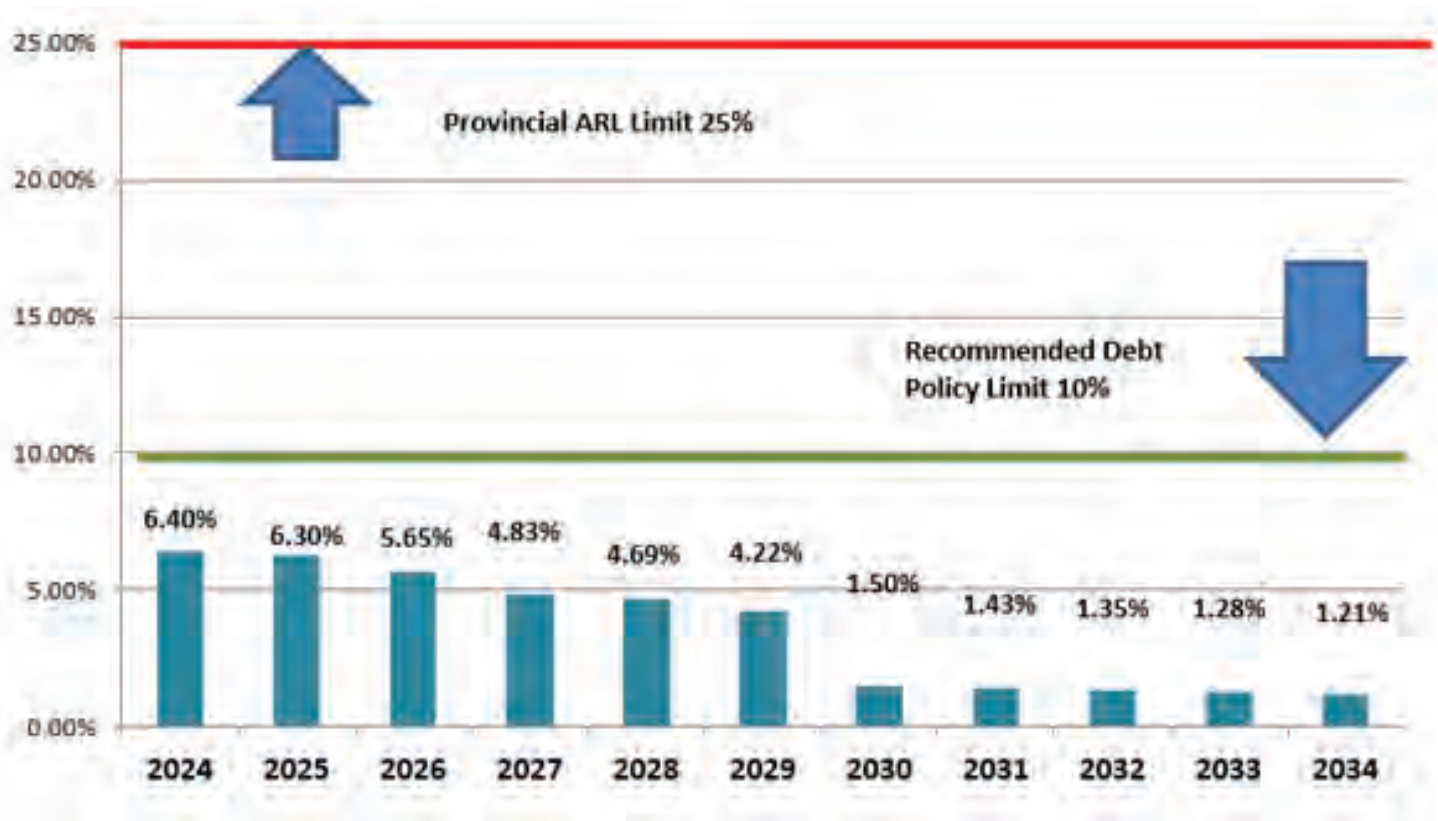
The Province of Ontario, through regulation, prescribes the Annual Debt Repayment Limit (ARL) for municipalities. The ARL is calculated based on 25% of the municipality's own source revenues and represents the maximum amount which the municipality has available to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long-term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. As per the debt policy within the Township of King we have an approved limit of 10% for all debt.

The ARL statement report indicates that the Township has a debt limit of \$13.9 million. The current amount utilized is \$3.6 million which represents 6.40% for 2024. The chart below includes the 2024 - 2034 estimated debt ARL include principal and interest for all debentures including sinking fund contributions and long-term leases. For 2022, this includes the start of the Nobleton Sewer serial debenture for ½ a year in 2022 than a full year starting in 2023 for a 15-year term and estimated 4.45% interest.

Debt Forecast

The Bar Chart below entitled Forecast: Total Debt (2024-2034) illustrates current principal repayment requirements together with forecast principal repayment requirements (post 2024) by the municipality based on the Township's 2025 capital plan.

Forecast: Total Debt 2024-2034



The projections also include an estimated debenture for 2025 for the Town Wide Recreation Centre of \$5 million at a rate of 3.7% amortized at 10 years. This will be confirmed based on development charges collected and whether the debt will be required to bring the development charge reserve for parks and recreation to a positive balance.

Summary of Funds

The Township financial statements are made up of the following three funds:

- Operating Funds – included in Consolidated Statement of Financial Position
- Capital Fund – included in Consolidated Statement of Financial Position
- Reserves – included in Consolidated Statement of Financial Position

Operating Funds

There are 3 operating funds that support the day-to-day operations of the Township departments and services: Primary Operating Fund, Building, and Water/Wastewater Operating Fund, and Stormwater Fund. The main sources of funding for each of the Operating Funds are: property tax revenues, water/wastewater-rate revenues, building permit fees, user fees, and development fees.

Any surplus related to water/wastewater-rate, building permit fees, or stormwater are returned to the specific reserve fund similar if there is a deficit it is funded by those specific reserve funds. The balance of any property tax-supported operations resulting in a surplus balance at year end, the surplus is transferred to the tax rate stabilization reserve fund.

Capital Fund

The Capital Fund provides funding for all capital projects at the Township of King, and is funded primarily by the:

- Development charges (growth related)
- Transfers from Operating Fund (tax funded)
- Transfers from other reserves (various)
- Stormwater reserve fund
- Water and Wastewater reserve fund
- Grants or Contributions from Developers

Reserves and Reserve Funds

Reserves and Reserve Funds are established by Township by-law and/or through Provincial legislation. Reserves and Reserve Funds are an important element of the Township's long-term financial plan and are considered during the annual operating and capital budget process.



The **purpose of reserves and reserve funds** are to set aside funds for planned future expenditures, unexpected events or extraordinary expenditures that may cause fluctuations in the operating or capital budget. Reserves and reserve funds are key elements of the Corporation's long-term fiscal strategy.



A **financial reserve or reserve fund** is a provision for an amount that is designated for a future purpose that extends beyond the current year. Reserves are established for a variety of purposes:

- To ensure the financial stability of the Corporation
- To protect against financial impacts of risks and unforeseen events
- To provide a funding source for future life cycle replacement of capital assets
- To assist with the fluctuations of the operating and capital budget
- To provide an internal financing source
- To provide for future expenditures

Reserve Funds are similar to Reserves; however, these earn interest on their balances. Occasionally these accounts are required to be established by legislation, which then are referred to as “**Obligatory**” reserve funds. Council may establish reserve funds for any purpose and are normally allocations of past surpluses. The **Township’s Tax Capital Reserve Fund** is an example of a reserve fund, while the Township’s Federal Gas Tax Fund is an example of an “Obligatory” reserve fund.

Deferred Revenue accounts for changes to Public Sector Accounting and Reporting standards. These accounts are considered liabilities, rather than allocations of surplus, as they represent revenues that are not considered “earned income”, and therefore must be deferred to a later reporting period to be reported as earned income once the revenue recognition criteria have been met. Deferred revenues are shown in the liabilities section of the financial statements. Some Deferred Revenue accounts may also be referred to as “Obligatory Reserve Funds” as legislation or regulations require the separate tracking and reporting of these amounts. For the most part, these are considered as part of the reserve and reserve fund reporting process, as they represent financial resources available to the municipality for specific purposes. These deferred revenue accounts include among others the Development Charge (DC) accounts and Cash-in-Lieu of Parkland funds.

The next few pages focus on each reserve fund, the reference number, description, target balance, and sources of funds.

Reserve Fund Name	Reference	Description	Target Balance	Source of Funds
FOR EXISTING INFRASTRUCTURE				
Tax Supported				
Roads & Related Infrastructure	RR1	R&R of all Town owned infrastructure within the road allowance including retaining walls and entry features, except water mains and sanitary sewer mains.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, Treasurer allocations from Infrastructure R&R, or special developer contributions.
Fleet & Equipment	RR2	R&R of all Town owned fleet and portable capital equipment, except assets covered by the Fire Apparatus & Equipment RF.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, proceeds of sale of fleet & equipment, or Treasurer allocations from Infrastructure R&R.
Recreation Facilities	RR3	R&R of all Town owned arena facilities, including structural elements, roofing, furnishings, fixtures, equipment, ice plants, and mechanical systems and parking lots, except ice resurfacing machines.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R.
Ice Resurfacers	RR4	R&R of ice resurfacing machines and directly related ancillary equipment.	10 Year Average Spend	Property tax sourced contributions in annual budgets, a percentage of ice rental revenues, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R.
Curling Lounge	RR5	R&R of Curling lounge furniture, fixtures, flooring, equipment and other amenities not part of the arena structure.	No Target	Percentage of lounge bar sales as per agreement, plus any property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R.
King City Seniors Centre	RR6	R&R of King City Seniors Centre furniture, fixtures, flooring, equipment and other amenities not part of the Centre structure.	No Target	Property tax sourced contributions in annual budgets, allocations from annual surplus, contributions from the Seniors Association, or Treasurer allocations from Infrastructure R&R.
Township Facilities	RR7	R&R of all other Town owned buildings, firehalls and indoor facilities.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R.
Parks & Trails	RR8	R&R of all Town owned parks and trails facilities, structures, sports fields, improvements, and buildings, including those on non-owned properties where applicable.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R, or special developer contributions.
Metrolinx Pedestrian Underpass	RR9	R&R of combined pedestrian/storm culvert under Metrolinx right of way. Town has financial responsibility regardless of ownership per agreements.	Estimated replacement cost to end of life	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R, or special developer contributions.
Fire Apparatus & Equipment	RR10	R&R of all heavy fire apparatus vehicles, on-board equipment, SCBA, protective clothing, communications and alarm systems, used in support of emergency operations, rescues, and response.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R.
IT Software & Hardware	RR11	R&R of all corporate business systems, software, hardware, communications systems, cabling, WiFi, connectivity, internet and firewall systems, and related equipment.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R.
Stormwater Management	RR12	R&R including periodic clean-outs of all stormwater management facilities, inflows, outflows, aquatic plantings, slope management, signage, access routes, fencing, plus any other Township maintained flood and erosion control systems located in naturalized areas whether on Township owned lands or otherwise.	10 Year Average Spend	Property tax sourced contributions in annual budgets, allocations from annual surplus, or Treasurer allocations from Infrastructure R&R, or special developer contributions.
Infrastructure Rehabilitation & Replacement	RR13	R&R of any existing infrastructure assets.	No target balance. Intended to be allocated to asset specific R&R accounts.	Property tax sourced contributions in annual budgets, or allocations from annual surplus.

Reserve Fund Name	Reference	Description	Target Balance	Source of Funds
Utility Supported				
Water Distribution	RR14	R&R of all water distribution related pipes, fittings, valves, pumps, and related infrastructure. May also be used as a water rate stabilization tool to phase-in rate increases or fund annual budget deficits.	10 Year Average Spend	Water utility rate sourced contributions in annual budgets, or allocations from water budget annual surpluses.
Wastewater Collection	RR15	R&R of all wastewater collection related pipes, fittings, valves, pumps, and related infrastructure. May also be used as a wastewater rate stabilization tool to phase-in rate increases or fund annual budget deficits.	10 Year Average Spend	Wastewater utility rate sourced contributions in annual budgets, or allocations from wastewater budget annual surpluses.
Water Meters & Reading Equipment	RR16	R&R of all water meters, reading equipment and systems, including mass battery replacements.	Estimated costs for next 20 years	Water and Wastewater utility rate sourced contributions in annual budgets, or allocations from water or wastewater budget annual surpluses.
FOR NEW INFRASTRUCTURE				
Development Charge (DC) Reserve Funds				
Development Charge - various separate component reserve funds	DC1 -DC10	Growth related infrastructure as permitted by the Development Charges Act, and as anticipated in the latest Development Charge Background Study.	No Target	Direct developer and builder payment of Development Charges as per DC Bylaw.
Other New Infrastructure				
Growth & New Infrastructure	NI1	Growth & New infrastructure (Non-Development Charge Funding)	10 Year Average Spend	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Municipal Capital Facilities Agreement (MCFA) - Nobleton Sewers	NI2	Toward the installation of local sewer collection systems in existing neighbourhoods.	No Target	Special developer contributions per Municipal Capital Facilities agreements (MCFA) or subdivision agreement terms.
Municipal Capital Facilities Agreement (MCFA) - Recreation Facility	NI3	Toward the construction of the King City Recreation Facility.	No Target	Special developer contributions per Municipal Capital Facilities agreements or subdivision agreement terms.
Land Acquisition	NI4	Acquisition or development of lands for municipal purposes.	No Target	Proceeds of sale of surplus lands.
Cash-in-Lieu of Parkland	NI5	Land acquisition for new parks or recreation purposes, new parks or recreation facilities or repairs and upgrades, and related machinery, as limited by Section 42(15) of the Planning Act.	No Target	Developer and builder Cash-in-Lieu of Parkland Dedication payments, as required of Section 42 of the Planning Act and local Parkland Dedication policies and bylaws.
Cash-in-Lieu of Parking	NI6	Land acquisition for or construction of new public parking capacity, or to fund construction of new or R&R of public parking facilities.	No Target	Developer and builder Cash-in-Lieu of Parking Dedication payments, as required of Section 40 of the Planning Act and local Parking requirement policies and bylaws.
Canada Community-Building Fund (Gas Tax)	NI7	Capital infrastructure projects or other expenses as restricted by the detailed funding agreement. Formerly the Federal Gas Tax funding program; was recently renamed to Canada Community-Building Fund.	No Target	Annual allocations by AMO of the federal gas tax share, as per the funding agreement, now known as the Canada Community-Building Fund.

Reserve Fund Name	Reference	Description	Target Balance	Source of Funds
FOR STABILIZATION PURPOSES				
Tax Rate Stabilization	ST1	For stabilization of tax rates for unexpected contingencies, or to smooth, defer or phase-in tax rate impacts of specific new or unusual budget pressures. May be used to fund operating budget deficits at year end, including those arising from community emergency responses.	15% of prior year budgeted Township share tax levy requirement	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Elections	ST2	To spread the costs of municipal elections over each term of Council, stabilizing the impact to the tax rate.	100% of estimated cost of next election as determined by the Clerk	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Winter Control	ST3	For periodic winter snow removal and ice control expenses which exceed budgeted amounts due to extreme weather.	50% of the latest annual operating budget for winter	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Sick Leave Contingency	ST4	For payment of existing and future sick leave credit entitlements. Evaluated every 3 years by an actuarial review as part of the year-end audit	100% of the actuarial estimate of sick leave credit and post retirement obligations	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Legal	ST5	Legal related costs associated with the Local Planning Appeal Tribunal (LPAT), claims or other matters.	5 Year Average Spend	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Development Fees	ST6	For funding periodic development application or engineering fee revenues shortfalls which may occur from time to time due to economic slowdowns.	No Target	Development or Engineering fee revenue surplus allocations or allocations from annual surplus.
Personnel Matters Contingency	ST7	Personnel expenses including severance payments, compensation adjustments, pay equity, compensation review studies or adjustments.	10% of the annual budget for salaries and benefits.	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Insurance	ST8	Legal defence, settlements of claims, fines and penalties imposed, uninsured losses, or the phase-in of significant premium increases, or related insurance matters.	Ten times the Township's combined policy deductible limits, or other amount as determined by the Treasurer	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Recreation Facility Opening	ST9	To collect budget allocations in advance of, and subsidize operational costs of the planned new recreation facility in King City, to effectively phase-in the annual operating costs of the facility onto the tax rate.	To be determined annually by the Treasurer and Council during the annual budget	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Safe Restart Funding	ST10	To hold unused Ontario Safe Restart funding received, to support COVID-19 pandemic direct and indirect costs and lost revenues affecting the municipal budget.	No Target	Unused funding received during a budget year, or reallocations from annual surplus.
Township Initiatives	ST11	To receive, distribute and hold unused special initiatives funding allocated in annual budgets, but which is unspent by year end. To be used to fund the completion of such projects or be allocated to other special corporate projects as approved by the CAO and the Treasurer.	No Target	Property tax sourced contributions in annual budgets, or allocations from annual surplus.

Reserve Fund Name	Reference	Description	Target Balance	Source of Funds
FOR SPECIAL PURPOSES				
Heritage Preservation	SP1	To fund periodic special events or programs intended to further promote awareness and preservation of the Township's built and natural heritage, or to fund restoration of the Township's own heritage properties.	\$50,000	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Heritage Grants Program	SP2	To fund periodic Heritage Grants paid to owners or occupants of qualifying structures under the Township's Heritage Grant Program.	\$50,000	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
CIP Grant Program	SP3	To hold unused budget allocations, or fund budget shortfalls in respect of payment of qualifying grants under the Township's Community Improvement Plan program.	No Target	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Building Permit Fees	SP4	To hold budget surpluses, and fund budget shortfalls for the Building Services Division in accordance with the Building Code Act. No tax based funding applies to the Building Services Division.	1.5 Times the total annual Buildings Budget	Budgeted contributions or budget surpluses arising in the Building Services Division operating budget which is funded exclusively from permit fees.
Cemetery Improvements	SP5	To fund cemetery improvements to the operating and closed cemeteries under the care of the Township.	\$100,000	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Climate Change Initiatives	SP6	Fund climate change initiatives.	\$100,000	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
Landfill Closure	SP7	Fund future statutory closed landfill obligations and maintenance.	Determined annually by the Treasurer as part of the annual financial statement audit.	Property tax sourced contributions in annual budgets, or allocations from annual surplus.
King City Sewer Debenture	SP8	Fund future debenture payment obligations.	As determined annually by the Treasurer.	Periodic or lumpsum payments as levied upon benefitting land owners, direct developer or other special contributions, as well as property tax sourced contributions in annual budgets, or allocations from annual surplus.
Nobleton Sewer Debenture	SP9	Fund future debenture payment obligations.	As determined annually by the Treasurer.	Periodic or lumpsum payments as levied upon benefitting land owners, direct developer or other special contributions, as well as property tax sourced contributions in annual budgets, or allocations from annual surplus.
Nobleton Sewer Phase II Debenture	SP10	Fund future debenture payment obligations.	As determined annually by the Treasurer.	Periodic or lumpsum payments as levied upon benefitting land owners, direct developer or other special contributions, as well as property tax sourced contributions in annual budgets, or allocations from annual surplus.
LIBRARY RESERVE FUND				
Library Managed R&R and Stabilization Reserve		Stabilize annual budgetary deficits, special projects, or initiatives at the discretion of the Library Board.	As determined by the Library Board	Budgeted contributions or budget surpluses arising in the Library Board operating budget.

Reserve Funds

Discretionary reserve funds are created under Section 417 of the Municipal Act, 2001 (S.O. 2001, c.25) and under similar sections in the Regional Municipalities Act. In accordance with Section 417 of the Municipal Act, 2001 (S.O. 2001, c.25), it is suggested that municipalities create new reserve funds or additional allocations to a reserve fund through the estimates process, defining the purpose for which the reserve fund is being created.

Obligatory Reserve Funds

These funds must be created whenever a Statute requires revenue received for special purposes to be segregated from the general revenues of the municipality.

Examples of obligatory reserve funds are:

- **Monies received in lieu of land** for park purposes as set out under Subsection 42 (14) and (15) of the Planning Act;
- **Monies received in lieu of land** for park purposes under a subdivision agreement as set out under Subsection 51.1 (5) of the Planning Act;
- **Monies received as development charges** as set out under Subsection 16 (1) of the Development Charges Act;

Obligatory reserve funds are to be used solely for the purpose prescribed for them by Statute. As of **December 31, 2023**, the balances in the following accounts are:

Federal Gas Tax Rebate	\$	554,382
Payment in Lieu of Parkland		2,090,250
Development Charges		11,141,183
Obligatory Reserve Funds Total	\$	13,785,815
Less: Encumbrances		(3,958,637)
Obligatory Reserve Funds Remaining	\$	9,827,178

Federal Gas Tax Rebate Reserve Fund

This reserve fund was established in 2014 as per the agreement between the Township and The Association of Municipalities of Ontario for transfer of Federal Gas Tax Revenues to be used for future capital work.

Payment-in-lieu of Parkland Reserve Fund

This reserve fund has been set up as per Provincial legislation and it is restricted to its use by Provincial legislation.

Development Charges

This reserve fund is comprised of development charges received through registered plans of subdivision and through individual land severances. The uses for this reserve fund are restricted by Township of King by-law. A more detailed summary of each balance is reflected below:

	Opening Balance January 1, 2023	Development Charges Collected	Development Charges Used / Spent	Closing Balance December 31, 2023	Encumbrance (Commitments)	Closing Balance after Encumbrance December 31, 2023
Growth Studies	\$ 913,685	\$ 60,762	\$ 86,595	\$ 887,851	\$ 274,426	\$ 613,425
Fire	\$ 1,715,301	\$ 114,075	\$ 148,920	\$ 1,680,455	\$ 43,815	\$ 1,636,641
Parks & Recreation	\$ 5,899,320	\$ 197,707	\$ 11,781,861	\$ (5,684,835)	\$ 1,552,010	\$ (7,236,845)
Library	\$ 1,367,467	\$ 95,476	\$ 83,729	\$ 1,379,214	\$ 49,659	\$ 1,329,555
Roads & Related	\$ 12,892,286	\$ 1,134,260	\$ 1,663,917	\$ 12,362,628	\$ 1,071,282	\$ 11,291,346
Water	\$ 509,591	\$ 5,806	\$ 3,492,441	\$ (2,977,044)	\$ -	\$ (2,977,044)
King City Sewer	\$ 2,457,722	\$ 114,494	\$ 518,192	\$ 2,054,024	\$ 591,413	\$ 1,462,611
Nobleton Sewer	\$ 1,042,514	\$ 59,561	\$ -	\$ 1,102,075	\$ -	\$ 1,102,075
Water / Sewer Studies	\$ 443,299	\$ 39,513	\$ 112,925	\$ 369,886	\$ -	\$ 369,886
Stormwater	\$ (36,291)	\$ 3,220	\$ -	\$ (33,072)	\$ -	\$ (33,072)
Total	\$ 27,204,892	\$ 1,824,873	\$ 17,888,582	\$ 11,141,183	\$ 3,582,605	\$ 7,558,579

The Reserves funds were consolidated as part of a review done by Finance in April 2021. They are now categorized into 4 areas. Below is a brief description of each category, the list of reserve funds, and balance as of **December 31, 2023**.

Reserve Funds for Existing Infrastructure

Reserve funds for existing infrastructure are funds set aside by Council to provide funding for future major repairs, rehabilitation, or replacement of the Town's infrastructure. This includes all roads, street lighting, underground water, and sewer pipes, pumping stations, sidewalks, trails, parks and park amenities, buildings and facilities, fleet and equipment, furniture, and fixtures, as well as computer equipment, business systems and software. All assets must be replaced at end of life to maintain reliable services and are managed through the Town's Asset Management Plan. These reserve funds help protect the annual tax rate or utility rates from significant shocks due to periodic, but expensive replacement projects. Some reserve funds are tax rate sourced, while others are sourced from the stormwater rates and water and wastewater utility rates.

Stabilization Reserve Funds

Stabilization Reserve Funds are funds set aside by Council to be used to reduce the sudden impact to tax or utility rates from unexpected costs in budgets, or unexpected costs arising mid-year. These can be used over a couple of years if necessary to soften the otherwise large pressures on the rates. Provide cash flow, working capital, sufficient liquidity, offset extraordinary and unforeseen corporate expenditures. Mitigate fluctuations in the tax rate for planned one-time operating budget impacts.

Special Purpose Reserve Funds

Special Purpose reserve funds are set aside by Council or by legislation to provide financial resources for specific purposes or programs.

New Reserve Funds established in 2023

New Initiative Reserve Fund (N21)

To fund enhancements to Township assets that are non-growth related and not asset renewal (example: accessibility enhancements). The funding source is the tax rate levy.

Growth Related (Tax Supported) Reserve Fund (N20)

To provide funds to cover shortfalls in growth related capital funding relating to exemptions, reductions and limitations mandated by the DCA 1997 and exemptions prescribed by the Township's DC Bylaw. Examples of projects consist of studies which are no longer funded by development charges. This will ensure we track projects that were originally funded by development charges but are exempt now with the changes to Bill 23.

Township Wide Recreation Centre (TWRC) Reserve (N22)

The TWRC reserve fund is established to fund enhancements to the recreation facility and assets. Funds will be used for capital expenditures that enhance existing assets or introduce new assets related to new services for the TWRC. Funding is provided by the naming rights sold for the building, arenas, athletic, and aquatic center.

Capital Tax Levy Reserve Fund (RR17)

With the review of our reserve funds and the change to address asset management, we have consolidated 2 reserve funds as they have essentially the same purpose which are the Growth & New Infrastructure reserve fund and the infrastructure reserve fund. This has been consolidated and renamed the Capital Tax Levy reserve fund. The funding source does not change however it makes it easier to address funding capital projects. The "New" Capital Tax Levy reserve fund is used to fund both infrastructure projects and projects that have a tax and development charge funding source.



A full reconciliation of the reserve funds is listed below:

Account Description	Opening Balance January 1, 2023	Funding for Capital Projects Including Interest	Closing Balance December 31, 2023	Encumbrance	Uncommitted Balance
Reserve Fund_Canada Community-Building Fund	\$ 475,881	\$ 78,501	\$ 554,382	\$ 376,033	\$ 178,349
Reserve Fund_Capital Tax Levy (Formally Growth & Infrastructure)	\$ 9,688,025	\$ (1,376,015)	\$ 8,312,010	\$ 10,974,723	\$ (2,662,713)
Reserve Fund_MCFA - Nobleton	\$ 4,250,000	\$ -	\$ 4,250,000	\$ 150,000	\$ 4,100,000
Reserve Fund_MCFA - Nobleton Sewers	\$ 780,287	\$ 2,145,197	\$ 2,925,483	\$ -	\$ 2,925,483
Reserve Fund_MCFA - Recreation Facility	\$ 1,000,000	\$ (5,925,361)	\$ (4,925,361)	\$ -	\$ (4,925,361)
Reserve Fund_Land Acquisition	\$ (372,532)	\$ 1,438,850	\$ 1,066,318	\$ 100,000	\$ 966,318
Reserve Fund_Cash-in-Lieu of Parkland	\$ 1,873,669	\$ 216,581	\$ 2,090,250	\$ -	\$ 2,090,250
Reserve Fund_Cash-in-Lieu of Parking	\$ 3,911	\$ 204	\$ 4,115	\$ -	\$ 4,115
Reserve Fund_Ontario Community Infrastructure Fund (OCIF)	\$ 314,437	\$ 241,347	\$ 555,784	\$ 1,587,771	\$ (1,031,987)
Total Reserve Fund - Growth & New Infrastructure	\$ 18,013,679	\$ (3,180,697)	\$ 14,832,981	\$ 13,188,527	\$ 1,644,454
Reserve Fund_Roads & Related Infrastructure	\$ 2,408,576	\$ (26,514)	\$ 2,382,062	\$ -	\$ 2,382,062
Reserve Fund_Fleet & Equipment	\$ 811,537	\$ (273,677)	\$ 537,860	\$ 70,125	\$ 467,735
Reserve Fund_Recreation Facilities	\$ 290,225	\$ (76,151)	\$ 214,074	\$ 151,859	\$ 62,215
Reserve Fund_Ice Resurfacers	\$ 34,164	\$ -	\$ 34,164	\$ -	\$ 34,164
Reserve Fund_Curling Lounge	\$ 46,537	\$ 6,644	\$ 53,181	\$ -	\$ 53,181
Reserve Fund_King City Seniors Centre	\$ 23,911	\$ 5,802	\$ 29,713	\$ -	\$ 29,713
Reserve Fund_Township Facilities	\$ 881,008	\$ -	\$ 881,008	\$ -	\$ 881,008
Reserve Fund_Parks & Trails	\$ 329,190	\$ 83,625	\$ 412,814	\$ -	\$ 412,814
Reserve Fund_Metrolinx Pedestrian Underpass	\$ 184,998	\$ -	\$ 184,998	\$ -	\$ 184,998
Reserve Fund_Fire Apparatus & Equipment	\$ 321,340	\$ (23,627)	\$ 297,713	\$ -	\$ 297,713
Reserve Fund_IT Software & Hardware	\$ 57,743	\$ 50,000	\$ 107,743	\$ -	\$ 107,743
Reserve Fund_Stormwater Management	\$ 145,690	\$ 242,038	\$ 387,728	\$ -	\$ 387,728
Reserve Fund_Infrastructure R&R	\$ 12,316,516	\$ (1,111,581)	\$ 11,204,935	\$ 7,233,719	\$ 3,971,216
Reserve Fund_Water Distribution	\$ 1,625,447	\$ 1,776,621	\$ 3,402,067	\$ 663,415	\$ 2,738,652
Reserve Fund_Wastewater Collection	\$ 786,950	\$ (6,731)	\$ 780,219	\$ 766,237	\$ 13,982
Total Reserve Fund - Replace & Rehabilitation	\$ 20,263,833	\$ 646,447	\$ 20,910,280	\$ 8,885,355	\$ 12,024,925
Reserve Fund_Nobleton Sewer Debenture	\$ 1,585,389	\$ (237,372)	\$ 1,348,017	\$ -	\$ 1,348,017
Reserve Fund_Nobleton Sewer Phase 2 Contract 3	\$ 1,244,618	\$ 4,311,889	\$ 5,556,507	\$ -	\$ 5,556,507
Reserve Fund_Heritage Preservation	\$ 50,600	\$ -	\$ 50,600	\$ -	\$ 50,600
Reserve Fund_Heritage Grants Program	\$ 48,216	\$ -	\$ 48,216	\$ -	\$ 48,216
Reserve Fund_CIP Grant Program	\$ 92,858	\$ 19,048	\$ 111,906	\$ -	\$ 111,906
Reserve Fund_Building Permit Fees	\$ 696,706	\$ (134,478)	\$ 562,229	\$ 346,857	\$ 215,371
Reserve Fund_Cemetery Improvements	\$ 33,179	\$ 5,796	\$ 38,976	\$ -	\$ 38,976
Reserve Fund_Climate Change Initiatives	\$ 125,405	\$ -	\$ 125,405	\$ -	\$ 125,405
Reserve Fund_Landfill Closure	\$ 450,388	\$ (36,911)	\$ 413,477	\$ -	\$ 413,477
Total Reserve Fund - Special Purposes	\$ 1,225,273	\$ 7,030,059	\$ 8,255,332	\$ 346,857	\$ 7,908,475
Reserve Fund_Tax Rate Stabilization	\$ 4,219,026	\$ (3,322,801)	\$ 896,224	\$ -	\$ 896,224
Reserve Fund_Elections	\$ 693	\$ 42,708	\$ 43,402	\$ -	\$ 43,402
Reserve Fund_Winter Control	\$ 286,548	\$ -	\$ 286,548	\$ -	\$ 286,548
Reserve Fund_Sick Leave Contingency	\$ 1,562,934	\$ 70,832	\$ 1,633,766	\$ -	\$ 1,633,766
Reserve Fund_Legal	\$ 765,833	\$ (148,883)	\$ 616,951	\$ -	\$ 616,951
Reserve Fund_Development Fees	\$ 173,954	\$ -	\$ 173,954	\$ -	\$ 173,954
Reserve Fund_Personnel Matters Contingency	\$ 456,827	\$ -	\$ 456,827	\$ -	\$ 456,827
Reserve Fund_Insurance	\$ 79,156	\$ -	\$ 79,156	\$ -	\$ 79,156
Reserve Fund_Recreation Facility Opening	\$ 832,829	\$ 559,427	\$ 1,392,256	\$ -	\$ 1,392,256
Reserve Fund_Safe Restart Funding	\$ 742,862	\$ (742,862)	\$ (0)	\$ -	\$ (0)
Reserve Fund_Township Initiatives	\$ 1,605,106	\$ 203,360	\$ 1,808,467	\$ 127,000	\$ 1,681,467
Total Reserve Fund - Stabilization	\$ 10,725,769	\$ (3,338,218)	\$ 7,387,551	\$ 127,000	\$ 7,260,551
Reserve Fund_Library	\$ 666,160	\$ 96,652	\$ 762,812	\$ -	\$ 762,812
Total Reserve Funds	\$ 50,894,714	\$ 1,254,243	\$ 52,148,957	\$ 22,547,739	\$ 29,601,217

Note: Reserve Funds balance is reduced by \$22,260,442 to reflect Encumbrance for both approved Operating and Capital projects not completed yet.

DEPARTMENT / Division	Operating Fund	Capital / Development Fund	Building Fee	Water & Wastewater Fund	Stormwater Fund
OFFICE OF THE CAO					
STRATEGY AND TRANSFORMATION	X				
ECONOMIC DEVELOPMENT	X				
COMMUNITY SERVICES					
FACILITIES	X				
RECREATION AND CULTURE	X				
COMMUNITY ENGAGEMENT	X				
SERVICE KING	X				
FIRE AND EMERGENCY SERVICES	X				
LIBRARY (KTPL)	X				
CORPORATE SERVICES					
CLERKS	X				
COMMUNICATIONS	X				
HUMAN RESOURCES	X				
INFORMATION TECHNOLOGY	X				
LEGAL	X				
FINANCE					
GROWTH MANAGEMENT					
BUILDING			X		
BY-LAW ENFORCEMENT	X		X		
DEVELOPMENT ENGINEERING	X	X			
PLANNING / POLICY	X				
PUBLIC WORKS					
PARKS AND FORESTRY	X				
ENVIRONMENTAL OPERATIONS	X				X
FLEET	X				
CAPITAL ENGINEERING	X	X		X	
TRANSPORTATION OPERATIONS	X				

The table above describes funds used for the Township's operations.

- Operating Fund
- Capital Development Fund
- Building Fee
- Water & Wastewater Fund
- Stormwater Fund



Governing King



Governing King

The **Governing King** includes aspects that oversee the Township from **Council, legal services, insurance and risk management** and **legislative services**. Council, which is responsible for making key decisions and setting policies that guide the Township in development and governance. Legal services provide essential support by offering legal advice, handling litigation, and ensuring that all actions comply with the law. Insurance and Risk services manage the community's exposure to various risks, ensuring that there are adequate measures in place to protect against potential losses. Legislative services are tasked with drafting, reviewing, and implementing local laws and regulations, ensuring that the community operates within a clear and structured legal framework. Together, these services work collaboratively to maintain order, uphold the law, and protect the community's interests.

Headline Performance Measures

 **78 Regulatory**
Requests received

 **92** of by-laws
executed by the Clerk

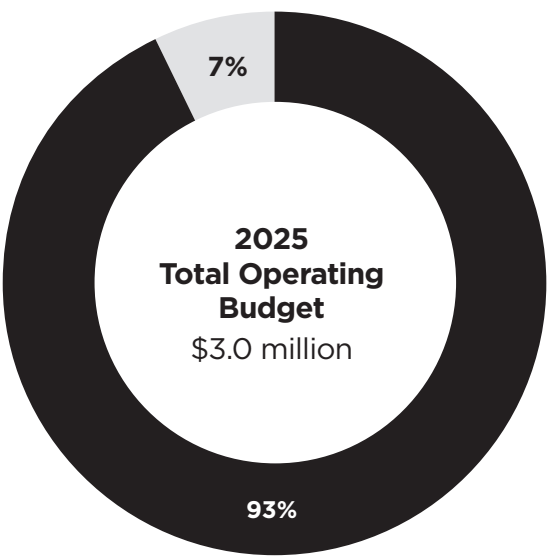
 **83%**
of all payments
made online
king.ca/online services

569 Council
requests actioned



2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Council Services	\$526,595	\$584,860	\$631,900	\$-	\$631,900	\$-	\$631,900	\$47,040	8%
Legal Services	\$530,000	\$510,552	\$620,552	\$(110,000)	\$510,552	\$-	\$510,552	\$-	0
Insurance & Risk Management	\$934,565	\$770,287	\$775,447	\$-	\$775,447	\$-	\$775,447	\$5,160	1%
Legislative Services	\$854,431	\$1,000,887	\$1,097,536	\$(27,750)	\$1,069,786	\$-	\$1,069,786	\$68,899	7%
Total Governing King	\$2,845,591	\$2,866,586	\$3,125,435	\$(137,750)	\$2,987,685	\$-	\$2,987,685	\$121,099	4%

Percentage of 2025 Operating Budget Funded by Property Taxes



- Property tax supported
- Other revenues and recoveries

Service Based Areas

Council Services

Council members play a crucial role in the governance of the Township. They serve as the governing body and make collective decisions that shape the community. **Council members** represent the entire Township and provide political direction, making policy decisions as a unified body. They respect the administrative and managerial chain of command by directing questions or concerns to the Mayor or the Chief Administrative Officer (CAO) and giving direction to staff only as a Council through the CAO. Council members refrain from becoming involved in routine operational matters or the management of staff, ensuring a clear separation between governance and administration.



Legal Services

Legal services for a municipality provide essential support to ensure that all municipal actions comply with relevant laws and regulations. These services include offering legal advice, handling litigation, and conducting legal reviews of contracts, agreements, and other documents. Legal services also assist in drafting and implementing local laws and policies, representing the municipality in legal matters, and managing risks associated with legal issues.





Insurance & Risk Management

Insurance and risk management are essential for managing the municipality's exposure to various risks. This includes obtaining the necessary insurance coverage, handling claims, and implementing measures to prevent and mitigate risks. These services ensure that the municipality is protected against potential financial losses and liabilities, contributing to its overall stability of the organization.



Legislative Services

Legislative Services is responsible for coordinating and supporting various statutory duties outlined in the Municipal Act and other provincial legislation. Key responsibilities include preparing and distributing materials for Council, Committee, and Public Planning meetings; providing records and information management services; managing notice requirements for public meetings and other legislated obligations; and ensuring effective communication of corporate information to staff and Council.



2024 Accomplishments by Service Area

Council Services

- Successfully resolved about 600 Council routine and non-routine requests.
- Three **Council Education Sessions** and “four” working sessions were held to deepen understanding on priority legislated changes and strategic topics, including land use planning, asset management and service levels, to enable informed decision making.
- Hosted four **“Meet the Mayor and Ward Councillor”** events to promote open dialogue and enhance communications between citizens and their governing body.
- Policy support and briefings for the **bi-annual small-urban mayors** of the greater Toronto and Halton areas meetings.
- Reviewed (24) York Region Committee of the Whole and Council agendas as well as TRCA and LSRCA conservation Authorities agendas and HMDB agendas for items affecting or impacting King and provided briefing notes summarizing / analyzing key issues.
- **Update the Council-Request policy** to streamline the intake process for routine matters to improve efficiency while ensuring service level consistency.

Legal Services

- **Implement New Legal Procedure:** Successfully developed and implemented a streamlined procedure for handling internal requests for external legal services. This new procedure **enhances efficiency**, reduces response times, and ensures consistent and high-quality legal support for all departments.
- **Advance In-House Legal Services:** Continue to explore and evaluate options for establishing a dedicated legal department. This goal aims to **centralize all legal functions within the organization**, fostering a collaborative environment to better serve our legal needs. Establishing an in-house legal department will provide more efficient and tailored legal support, and enhance compliance.

Insurance & Risk Management

- Work on developing a proactive approach to risk assessment.
- Streamline the process for claims including new forms for tracking and managing claims and litigations.
- **Improved risk management** by implementing new process such as the usage of certificate of insurance templates.
- **Centralizing risk management data** by creating a dedicated section on the intranet for Risk.
- Completed new contract for **insurance policy renewal**.

Legislative Services

- Effectively rolled out **Phase 1 of the Email Management and Retention Policy** across the Corporation which will serve to significantly improve organizational efficiency and ensuring compliance with record-keeping standards.
- **Launched the eScribe meeting management platform** for Council and Committees, providing a streamlined approach to meeting management. This initiative included thorough training sessions for staff on the eScribe Report Manager, enhancing their ability to create and manage reports effectively.
- Implemented a **Planning Notice Modernization** initiative, improving the access of planning and heritage notices for the community, thereby enhancing public engagement in the planning process.



Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Council Services

- Leveraging digital tools and platforms to improve public engagement and service delivery, leading to increased levels of transparency and citizen satisfaction.
- Obtaining regular and diverse feedback from various community demographics to strengthen budget and policy decision making process.

- Potential limitation on funding can impact ability to implement new initiatives or programs or maintain services at existing levels.
- Ensuring compliance with evolving regulations and standards may require additional resources and/or adjustments to current practices or service levels.

Legal Services

- Growing complexity in municipal regulations and legal requirements has led to a higher demand for legal support across departments.
- There is a heightened emphasis on compliance with laws and regulations, driving the need for proactive legal strategies to mitigate risks.

- Navigating the constantly evolving landscape of laws and regulations can lead to potential compliance issues if not managed effectively.
- Inadequate legal oversight or failure to address legal concerns promptly can lead to litigation, with significant financial and operational consequences.

Opportunities

Risks

Insurance & Risk Management


- | | |
|---|--|
| <ul style="list-style-type: none">• Insurance costs across the board for municipalities continue to increase due to increasing costs to ensure municipalities (e.g., trend towards more claims, higher dollar amounts, higher costs to defend)• Lack of joint several liability will continue to add to municipal insurance costs. | <ul style="list-style-type: none">• Large amount of unsettled claims and increase cost to review and address them.• Changing market for renewals and cost of insurance. |
|---|--|

Legislative Services

- | | |
|--|---|
| <ul style="list-style-type: none">• Expanding the use of digital tools and platforms can further improve efficiency in document management and public engagement.• There is a growing expectation for transparency and engagement from the public, leading to more interactive and accessible communication methods.• Ongoing updates to municipal and provincial legislation require continuous adaptation and education within the department. | <ul style="list-style-type: none">• Keeping up with frequent changes in legislation can be challenging, risking potential non-compliance if not managed effectively.• The evolving landscape of community needs and expectations can make it difficult to align services effectively, requiring continuous evaluation and adjustment of strategies.• Inadequate handling of legislative processes or public inquiries could result in legal challenges, which may have financial and reputational implications for the Corporation. |
|--|---|

Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that the Governing King service area intends to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
	A GREENER FUTURE <ul style="list-style-type: none">• Develop environmentally sustainable solutions that reduce King's footprint and mitigate against the impacts of climate change• Promote Tree Canopy Growth and Enhance Natural Lands
	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Council Services



- Review and update Council-Relations related administrative and corporate policies as required while also identifying council education opportunities.
- **Continue to refine the Council-concierge service** that provides specialized supports for managing non-routine matters and engagements with Council.
- Streamline the Government Relations framework to better support the CAO and Council in balancing relationships with other levels of government.

Legal Services



- Continue to operationalize the Legal Services Division in 2025.

Insurance & Risk Management



- Working towards a Regional Insurance Pooling strategy
- Setting up a process for intake of potential claims and tracking of records.
- Records retention for all inspections, reporting, and deficiencies for Township infrastructure.

Legislative Services



- Implement the **Public Conduct Policy** through the development of tools and appropriate education and training.
- Finalize the **roll-out of the new eScribe meeting management software**.
- Prepare for the **2026 Municipal and School Board Elections**.
- Review **Committee Terms of Reference** and any other Procedural Rules requiring updates.
- Update the **Council Code of Conduct** and Council-Staff Relations Policy.





Greening King



Greening King

The service area of Greening King is dedicated to **enhancing** the **environmental sustainability** and quality of life in the community. This includes comprehensive garbage and recycling programs to manage waste effectively and promote recycling. The maintenance and development of parks, trails, and open spaces provide residents with recreational opportunities and green spaces for relaxation and enjoyment. Forestry and tree management ensure the health and growth of the town's urban forest, contributing to cleaner air and natural beauty. Additionally, **climate change initiatives** focus on reducing the township's carbon footprint and promoting eco-friendly practices. Together, these services work to create a greener, healthier, and more **sustainable community** for all residents.

Headline Performance Measures



Draft Community Climate Action Plan: Comprehensive public engagement, updated fall 2024

King Environmental Action Team



12.5K+

trees, shrubs
& wildflowers
planted



+1.5K lbs.
of invasive species
removed

**Corporate Emissions
Reduction**

↓ **17%**

decrease from 2022

**Zero Carbon Building
Design Designation** for
the **Zancor Centre** from
Canada Green Building
Council, the first in
Canada to receive



**Green Yards
Program** for
wildflower kits,
rain barrels,
composters



80+
greening
initiatives



**Bird Friendly City
Certification** from
Nature Canada



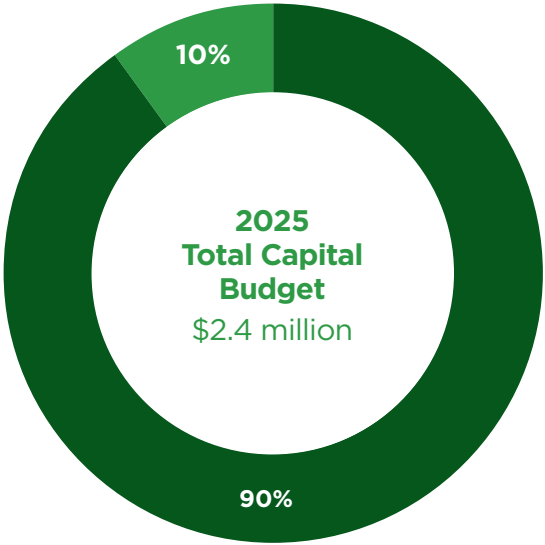
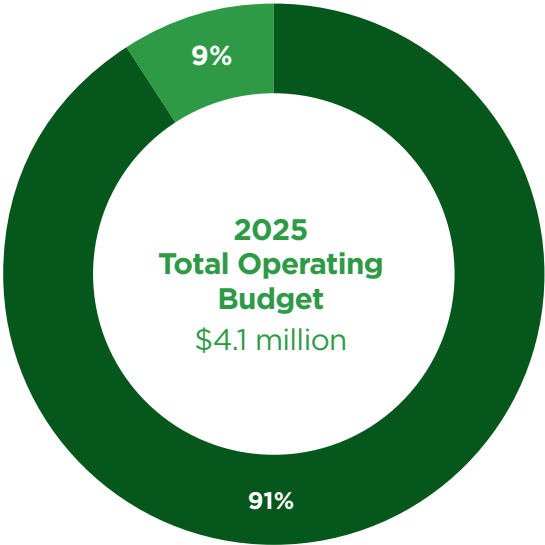
Waste Diversion
26% increase in waste
diversion from 2022
helping York Region exceed
its diversion target at 94%



**Green Development
Standards Recognized** by
NRU Publishing for
introducing new metrics
and points system

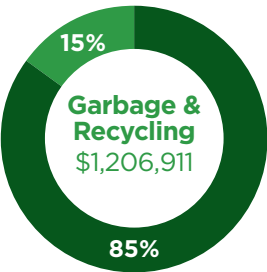
2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Garbage & Recycling	\$1,300,274	\$1,196,638	\$1,422,311	\$(215,400)	\$1,206,911	\$-	\$1,206,911	\$10,273	1%
Parks, Trails & Open Spaces	\$1,234,387	\$1,341,188	\$1,559,202	\$(92,500)	\$1,466,702	\$-	\$1,466,702	\$125,514	9%
Forestry & Tree Management	\$843,660	\$843,594	\$794,673	\$-	\$794,673	\$-	\$794,673	\$(48,921)	-6%
Climate Change Initiatives	\$393,723	\$481,590	\$645,668	\$(43,000)	\$602,668	\$-	\$602,668	\$121,078	25%
Total Greening King	\$3,772,044	\$3,863,010	\$4,421,854	\$(350,900)	\$4,070,954	\$-	\$4,070,954	\$207,944	5%

Percentage of 2025 Operating Budget Funded by Property Taxes

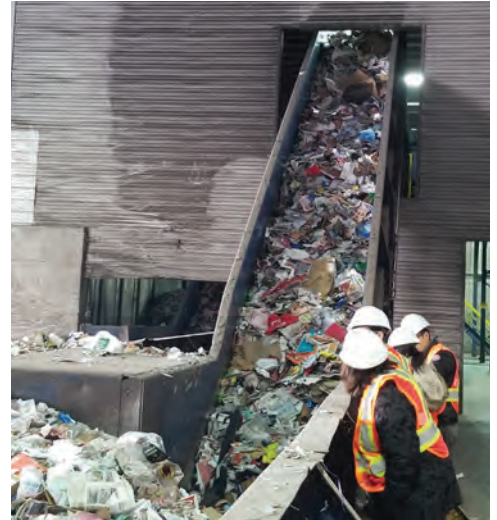


- Property tax supported
- Other revenues and recoveries

Service Based Areas

Garbage & Recycling

Garbage and recycling services for a municipality are essential for maintaining cleanliness and environmental sustainability. These services involve the regular collection and proper disposal of household waste, as well as the recycling of materials such as paper, plastic, glass, and metal. By efficiently managing waste, municipalities help reduce pollution, conserve natural resources, and promote a healthier living environment for residents. Effective garbage and recycling programs also support community efforts to minimize landfill use and encourage responsible waste management practices.



Parks, Trails & Open Spaces

Parks, trails, and open spaces are essential for the Township as they provide numerous benefits to the community. These areas offer residents opportunities for recreation, relaxation, and physical activity, which contribute to overall health and well-being. Moreover, they serve as vital green spaces that enhance the township's aesthetic appeal, promote biodiversity, and support environmental sustainability. Additionally, parks and trails foster a sense of community by providing spaces for social interactions, events, and activities. By maintaining and developing these areas, the township ensures a high quality of life for its residents and preserves natural resources for future generations.





Forestry & Tree Management

Forestry and tree management services are crucial for maintaining the health and sustainability of urban forests, street trees and park trees in a municipality. These services include planting, pruning, and removing trees to ensure safety and promote growth. Effective tree management helps prevent hazards such as falling branches and trees, which can cause property damage and pose risks to public safety. Additionally, these services provide environmental benefits, such as improved air quality, reduced urban heat island effects, and enhanced biodiversity. By managing the urban forest effectively, municipalities can create a greener, healthier, and more vibrant environment for residents and visitors.



Climate Change Initiatives

The importance of climate change initiatives for the Township is emphasizing the need to develop environmentally sustainable solutions that reduce the Township's footprint and mitigate the impacts of climate change. Climate change initiatives are crucial for the Township as they aim to reduce greenhouse gas emissions, protect natural resources, and enhance the resilience of the community against the adverse effects of climate change. These initiatives include developing and implementing a Climate Change Action Plan, promoting green development standards, and investing in sustainable infrastructure and practices. By taking proactive measures, the Township can ensure a healthier environment and improve the overall quality of life for its residents.



2024 Accomplishments by Service Area

Garbage & Recycling

- Provided residents up to date information through the **Recycle Coach App**.
- As of **August 2024**, the residential waste stream has collected **1702.5 tonnes of waste**, 1497.99 tonnes of recyclables, 603.25 tonnes of yard waste, and 1437.17 tonnes of organics.
- Submitted the Resource Productivity and Recovery Authority (RPRA) Paper Supply Report for 2023.
- Implemented a **Paper Supply Reporting program** for 2024.

Parks, Trails & Open Spaces

- Successfully completed capital projects such as **Tasca Park washroom** building and **Salamander Park Splash Pad**.
- Developed a **digital maintenance tracking system** to keep staff informed about service levels and identify opportunities for **improving maintenance** practices.
- Successfully maintained **254 hanging baskets and 84 flower barrels** for the municipality, ensuring vibrant and healthy displays that enhanced the community's aesthetic and contributed to a welcoming environment.
- **Collected 88 tonnes of garbage** through out the municipal parks and open spaces.

Forestry & Tree Management

- **Planted 257 large calibre tree** street/park trees, consisting of 154 dead tree replacements and 103 new trees to grow the canopy.
- Developed and successfully implemented a **tree fertilization program** which saved many municipal trees in declining health and brought them back to life.
- Block pruned 21 streets in the municipality
- Logged and **completed 358 work orders** thought out the municipality, which 28 were after hours emergency calls.

Climate Change Initiatives

- **Successful planting of 10,000+ trees**, shrubs, and wildflowers for 2024 annually, enhancing biodiversity and green spaces.
- Endorsement of the **King Community Climate Action plan**
- Created the **King Environmental Action Team (KEAT)**
- Implemented a **NEW! Community Composting Program**
- Identified new funding opportunities to support projects

Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Garbage & Recycling

- | | |
|---|---|
| <ul style="list-style-type: none">• Province moving towards Blue Box transition deadline of January 1, 2026.• Changing regulatory framework for recycling.• Promote recycling program changes within the community. | <ul style="list-style-type: none">• Addressing non-eligible sources with the Blue Box transition. |
|---|---|

Parks, Trails & Open Spaces

- | | |
|--|--|
| <ul style="list-style-type: none">• Continue to develop exceptional park spaces through land developments.• Explore provincial and federal grants for park development to enhance resources.• Develop new park amenities to attract diverse user groups, including youth, seniors, and families. | <ul style="list-style-type: none">• Meeting expectations of citizens and municipal stakeholders• Difficulty in recruiting and retaining qualified staff can affect park maintenance and program delivery.• Limited funding can hinder maintenance, development, and programming, impacting service quality and community satisfaction. |
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Opportunities

Risks

Forestry & Tree Management

- Growing and maintaining the canopy through land development and partnered plantings
- Leverage technology, such as GIS mapping and drone surveys, for better inventory management, health assessments, and resource allocation.

- Balancing staff resources while maintaining funding sources
- Aging or unhealthy trees pose risks of falling branches or uprooting, necessitating regular inspections and maintenance to ensure community safety.

Climate Change Initiatives

- Leveraging the Natural Asset Inventory to attract funding and partnerships for conservation projects.
- Engaging the community in tree planting and invasive species management efforts, fostering local stewardship and environmental awareness.
- Utilizing data from the refreshed Corporate Energy Management Plan to achieve significant cost savings and reduce carbon footprint.
- Strengthen resilience measures through policy/procedure development for the King Community Climate Action Plan to better prepare for and respond to climate-related challenges.
- Promoting King's Tree Canopy Cover project as a model for other municipalities, showcasing leadership in urban forestry.

- Potential challenges in maintaining the health and survival rate of newly planted trees, shrubs, and wildflowers.
- Inadequate funding or resources to fully implement and sustain the Invasive Species Management Plan.
- Securing adequate funding for retrofits and upgrades to the proposed Corporate Energy Management Plan Refresh.
- Resistance from stakeholders or community members could impact the progress of the King Community Climate Action Plan.
- Difficulty in accurately compiling and updating the Natural Asset Inventory due to data limitations or access issues.

Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that the Greening King service area intends to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
	A GREENER FUTURE <ul style="list-style-type: none">• Develop environmentally sustainable solutions that reduce King's footprint and mitigate against the impacts of climate change• Promote Tree Canopy Growth and Enhance Natural Lands
	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Garbage & Recycling



- Action plan for non-eligible source recycling.
- Successfully implement policy changes to support the **Blue Box Transition**.
- Submit 2024 Paper Supply Reporting.
- Promote proper waste management and diversion within the community.

Parks, Trails & Open Spaces



- Create a condition assessment program for parks assets
- Investigate options for high season evening/weekend staff
- Continue to **develop parks maintenance data collection** to better inform service levels
- Implement short term goals indicated by the **Parks and Trails Master Plan**.

Forestry & Tree Management



- Update the **tree inventory**
- Develop a block pruning strategy
- Digitize the **work order system**

Climate Change Initiatives



- The **planting of 10,000 trees**, shrubs, and wildflowers annually, enhancing biodiversity and green spaces.
- Development of a comprehensive **Natural Asset Inventory**, providing a detailed account of valuable natural resources.
- Creation of an **Invasive Species Management Plan** to protect native ecosystems and promote sustainable practices.
- Implementation of short-term goals from the King Community Climate Action Plan, indicating progress in climate resilience and sustainability initiatives.
- Refresh of the **Corporate Energy Management Plan** to incorporate the latest best practices and technologies in energy efficiency.





Keeping King Safe

Keeping King Safe

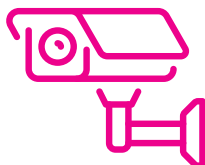
Keeping King Safe encompassing **Fire and emergency services, Animal services, Bylaw services, and traffic calming** plays a crucial role in maintaining the safety and well-being of the community. **Fire and emergency services** are dedicated to responding swiftly to fires, medical emergencies, and other critical incidents, ensuring the protection of lives and property. **Animal services** focus on the welfare of animals, addressing issues such as stray animals, animal cruelty, and pet adoptions. **Bylaw services** ensures that local regulations are followed, addressing concerns like noise complaints, property maintenance, and illegal dumping. **Traffic calming** measures are implemented to enhance road safety, reduce speeding, and create safer environments for pedestrians and cyclists. Together, these services work collaboratively to create a secure, orderly, and **compassionate community**.

Headline Performance Measures



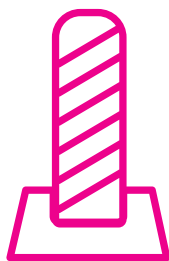
AMPS Expansion for Site Alteration and Speeding

streamlined enforcement, increased fines for repeat offenders



Automated Speed Enforcement Cameras

reducing speeding and collisions



Traffic Calming Measures

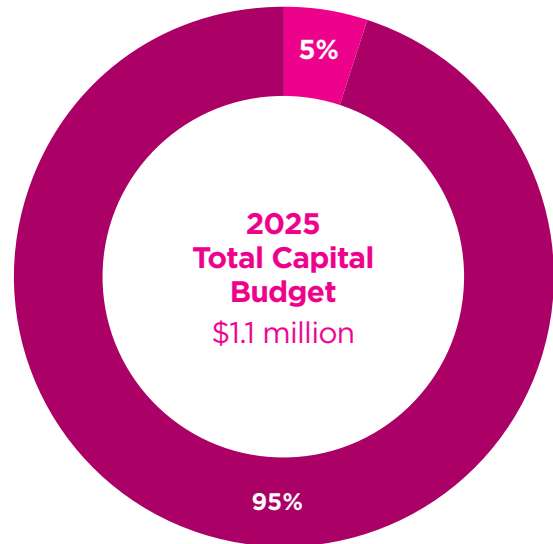
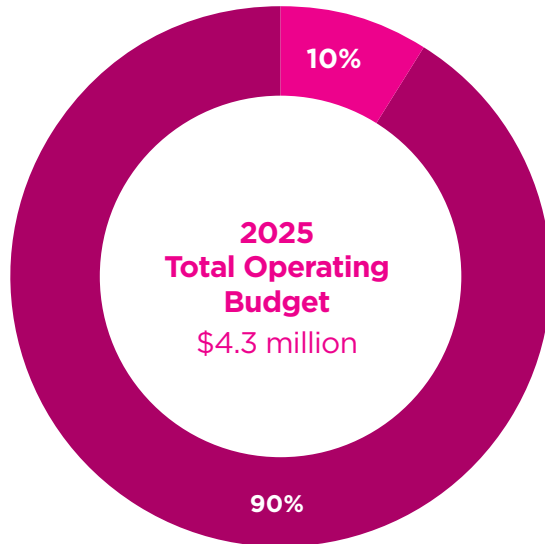
flexible bollards throughout King

Superior Tanker Shuttle Service 5-Year Accreditation Fire Underwriters Survey



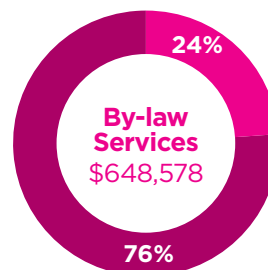
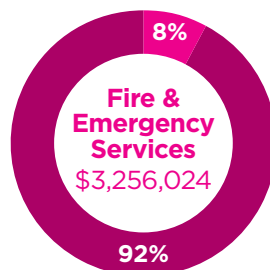
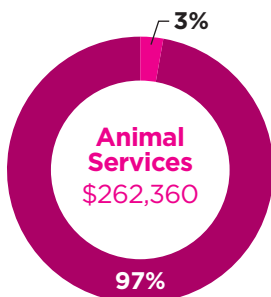
2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Animal Services	\$233,377	\$240,880	\$269,360	\$(7,000)	\$262,360	\$-	\$262,360	\$21,480	9%
Fire & Emergency Services	\$2,927,134	\$3,022,819	\$3,538,523	\$(282,500)	\$3,256,024	\$-	\$3,256,024	\$233,205	8%
By-law Services	\$706,128	\$743,477	\$854,078	\$(205,500)	\$648,578	\$-	\$648,578	\$(94,899)	(13%)
Traffic Calming	\$73,298	\$106,431	\$104,353	\$-	\$104,353	\$-	\$104,353	\$(2,078)	(2%)
Total Keeping King Safe	\$3,939,937	\$4,113,607	\$4,766,314	\$(495,000)	\$4,271,315	\$-	\$4,271,315	\$157,708	4%

Percentage of 2025 Operating Budget Funded by Property Taxes

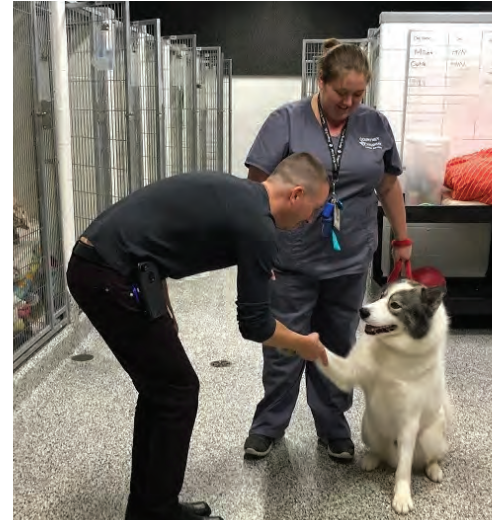


● Property tax supported ● Other revenues and recoveries

Service Based Areas

Animal Services

Animal services are dedicated to ensuring the welfare and safety of animals within the community. They address issues such as stray animals, animal cruelty, and pet adoptions. Their responsibilities include rescuing and caring for lost or abandoned animals, investigating reports of animal abuse, and promoting responsible pet ownership through education and outreach programs. It also includes issuing licences, collecting fees, and maintaining accurate records for registration of dogs and cats.



Fire & Emergency Services

Fire and emergency services are dedicated to protecting lives and property by responding swiftly to fires, medical emergencies, and other critical incidents. These services often include volunteer firefighters who play a crucial role in the community. Volunteer firefighters are trained professionals who offer their time and skills to assist in emergency situations. Their commitment and bravery ensure that the community receives prompt and effective emergency response, enhancing overall safety and resilience.





Bylaw Services

Bylaw services are responsible for ensuring that local regulations and ordinances are followed within the community. These services address a variety of issues, including noise complaints, property maintenance, illegal dumping, and other violations of municipal bylaws. Bylaw enforcement officers work to maintain order and safety by investigating complaints, issuing warnings or fines, and educating residents about local laws. Their efforts help to create a clean, safe, and orderly environment for all community members.



Traffic Calming

Traffic calming services are designed to enhance road safety and improve the quality of life in residential areas. These services implement measures such as speed bumps, bollards, and road narrowing to reduce vehicle speeds and discourage through traffic. By creating safer environments for pedestrians and cyclists, traffic calming services help to prevent accidents and promote a more peaceful and livable community. Their efforts contribute to a safer and more enjoyable experience for all road users.



2024 Accomplishments by Service Area

Animal Services

- **Successfully reviewed** our intake application process for animal licensing and identified and implemented opportunities to enhance efficiencies in **collaboration with Vaughan Animal Services**.

Fire & Emergency Services

- As part of the 2024 Fire Underwriters Survey (FUS) review, Fire and Emergency Services demonstrated an improvement in **Public Fire Protection Classification** in Commercial Line Insurers.
- Fire and Emergency Services **is finalizing a Fire Master Plan update** with the final document being presented to King Council in 2025.
- **Two additional dry fire hydrants were installed** and tested and placed into service. These were strategically placed mid-point between the villages of Schomberg and Nobleton.
- **New 2500 imperial gallon tanker truck** was placed in service at the Nobleton Fire Station. With enhanced features, this new truck is capable of fighting a structure fire, as well as transporting additional water to a rural fire scene.
- King Fire and Emergency Services firefighters were trained in the **delivery of Epi-pens** in the event that one of our residents (based upon protocols) requires the administration of epinephrine in the event of anaphylaxis (bee stings, etc.).
- All of the fire departments frontline **defibrillators were updated** to the newest technology to help better service frontline staff during a medical response.
- **New equipment/ gear washer installed** at our Nobleton Fire Station as part of our cancer prevention program for all of our firefighters. This washer is designed to decontaminate breathing apparatus, boots, gloves, and helmets.
- **Twenty-four firefighters completed their 6-month recruitment** program and were certified to NFPA Standards under the new Provincial Regulation – O.Reg. 343/22: Firefighter Certification.
- Under our new **Driver Certification Program** (DCP), 20 firefighters were trained and instructed by our own fire service members as qualified driver/pump operators. This program is overseen by the Ministry of Transportation and meets NFPA requirements under O.Reg. 343/22.

Bylaw Services

- Bylaw Services expanded the **Administrative Monetary Penalty System** to include additional bylaws such as, Clean Yards, Fence, Firework, Noise, Signs, Road Occupancy, Site Alteration, Parks and Property Standards.
- Hiring a Bylaw Services Supervisor to provide oversight and direction to Bylaw Officers.
- **Rebranding** of Bylaw Enforcement Division to **Bylaw Services Division**.
- **Enhancement of officer's expertise** through education, training and mentorship.
- Stakeholder with the Greater Toronto Area **working group for illegal land use**.
- Successful presentation to council on service levels provided by Bylaw Services Division.
- Created and **developed a QR code** to be installed on Bylaw Services vehicles and notices for **customer service enhancements**.

Traffic Calming

- 2024 implementation measures included **2 radar boards, 10 speed humps, and 5 locations for flex bollards**
- **46 Total Traffic Calming** intake requests in 2024
- **10+ locations** meet the warrant analysis and will have traffic calming implementation measures in **2025**



Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Animal Services

- | | |
|---|---|
| <ul style="list-style-type: none">• Collaboration and Partnerships with organizations like Vaughan Animal Services have enhanced our service efficiency. Our proactive approach to collaboration has allowed us to share resources and expertise, benefiting the community. | <ul style="list-style-type: none">• Public Perception: If challenges or changes in the licensing process are not addressed effectively, it may lead to dissatisfaction among residents, impacting the Township's reputation. |
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Fire & Emergency Services

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| <ul style="list-style-type: none">• Homeowners taking smoke alarm and carbon monoxide alarm safety seriously along with home escape planning continues to be a concern with our department. Partnerships with local builders that support our door-to-door smoke alarm program with supplies is a great asset. | <ul style="list-style-type: none">• In 2022, there were 133 fire related deaths in Ontario. In 2023, there were 121 fire fatalities. Having our residents ignore the requirement of having working smoke alarms within their homes could be fatal. The inherent risk to both residents and firefighters increases if a fire were to occur. |
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Opportunities

Risks

Bylaw Services

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| <ul style="list-style-type: none">• Increasing need for collaboration and new ways of offering services to ensure efficiencies in resolving issues.• Uses currently operating in contravention of zoning bylaws that require additional controls and enforcement tools.• Increased aggression towards officers while administering enforcement outcomes (parking tickets, zoning notices, remediation) | <ul style="list-style-type: none">• Timelines to conclude investigative and enforcement outcomes are lengthy.• Limiting involvement in disputes between neighbours that are not matters regulated under Municipal By-Laws.• On-going and continued implications with limited court time available. |
|--|--|

Traffic Calming

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| <ul style="list-style-type: none">• Increased safety, improved quality of life, enhanced livability/walkability, reduced noise and pollution with slower speeds, sustainability goals | <ul style="list-style-type: none">• Community resistance to changing traffic patterns, unintended consequences such as diverting traffic to neighboring streets, cost implications, maintenance challenges, limited effectiveness, potential impact to emergency services, potential conflicts or resistance from residents who will have devices adjacent to properties. |
|---|---|

Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that the Keeping King Safe service area intends to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
	A GREENER FUTURE <ul style="list-style-type: none">• Develop environmentally sustainable solutions that reduce King's footprint and mitigate against the impacts of climate change• Promote Tree Canopy Growth and Enhance Natural Lands
	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Animal Services



- **2025 Modernization of Animal Licences** - Improve Animal Licensing Processes by Streamlining the animal licensing application process to make it easier for residents to register their pets, and renew their licenses
- With our partnership with VAS, we will **strengthen enforcement of animal regulations** ensuring compliance and promoting responsible pet ownership.

Fire & Emergency Services



- Increase Public Education opportunities (Fire & Life Safety education) across the Township
- **Strengthen Emergency Preparedness**
- Manage Organizational & Community Risk – Hazard Identification and Risk Assessment (HIRA)
- Continue fire inspections of occupancies arising from complaints, requests, retrofit
- Conduct pre-fire planning in first due areas
- **Records Management Software** implementation

Bylaw Services



- Consider implementing set-fines for zoning offences
- Continuing to expand on **cross jurisdictional training** and collaboration.
- Providing staff educational / training opportunities – ensuring all staff have completed **MLEO and OAPSO designations**.
- Increasing use of leveraging technologies to inform business decisions
- Continued **modernization of systems** and process enhancements (i.e., AIMS **expansion for AMPS**)

Traffic Calming



- **Reduce motorized vehicle speeds** throughout the Township
- **Enhance public safety** by addressing most frequent pedestrian concerns
- Targeted locations including high-traffic locations, school zones, and neighborhoods with history of incidences
- **Public Awareness** status updates as to where inquiries sit and their status
- Budget Planning, Data Collection, and Prioritization



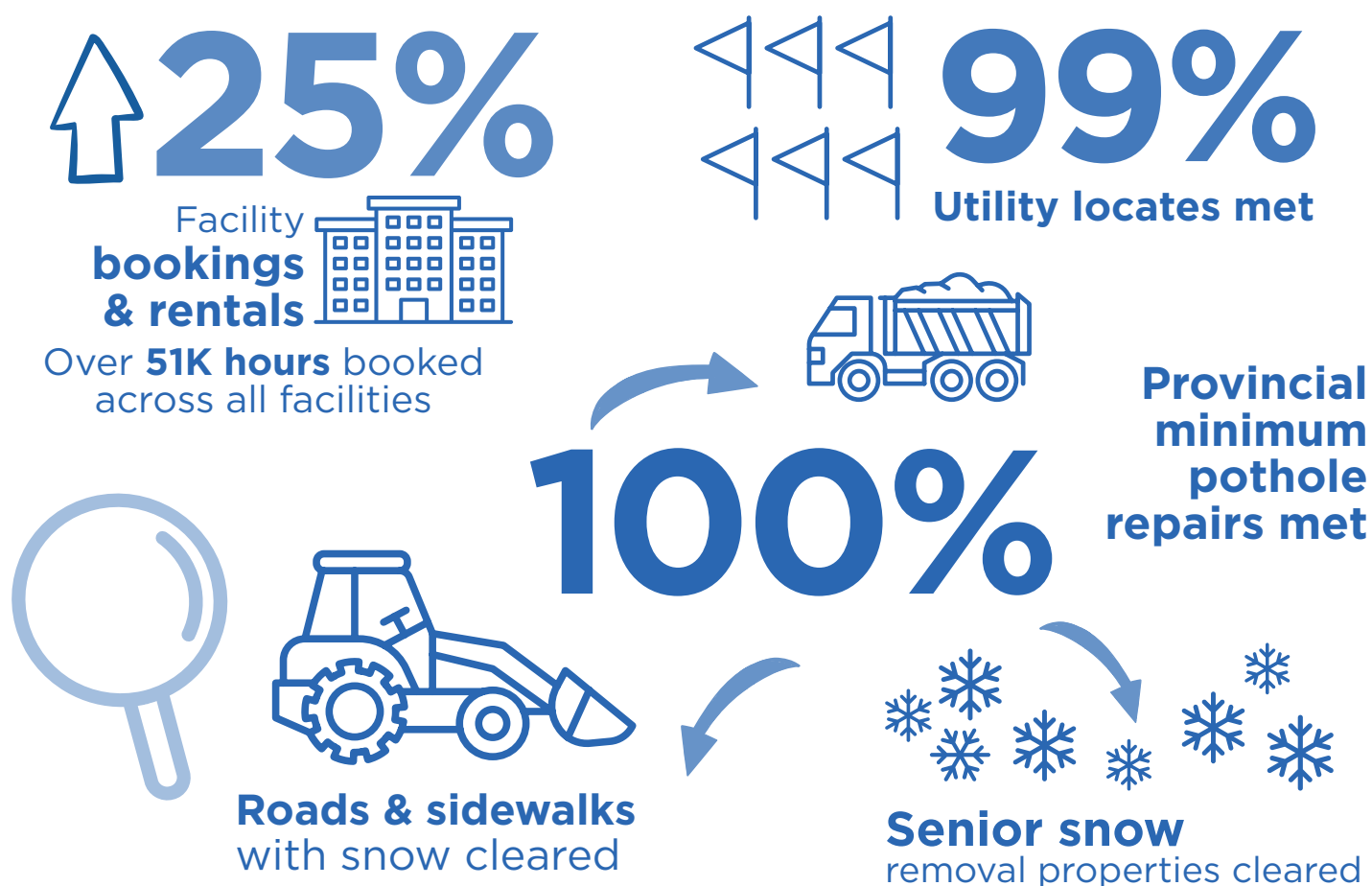


Maintaining King

Maintaining King

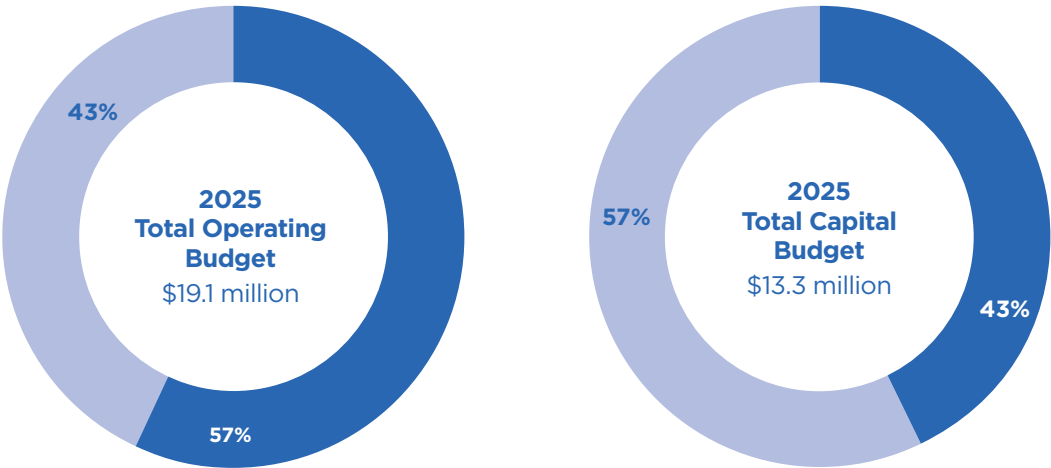
The service area for **Maintaining King** includes a wide range of responsibilities aimed at ensuring the township's infrastructure is **safe, functional, and well-maintained**. This includes road maintenance to keep streets in good condition, winter maintenance to manage snow and ice, and sidewalk upkeep to ensure pedestrian safety. Additionally, the service area covers **street lighting** to enhance visibility and security, **facility maintenance** to keep public buildings in optimal condition, fleet services to manage and maintain the township's vehicles, and asset management to oversee and preserve the township's physical assets. Together, these services work to provide a well-maintained and efficient environment for all residents and visitors.

Headline Performance Measures



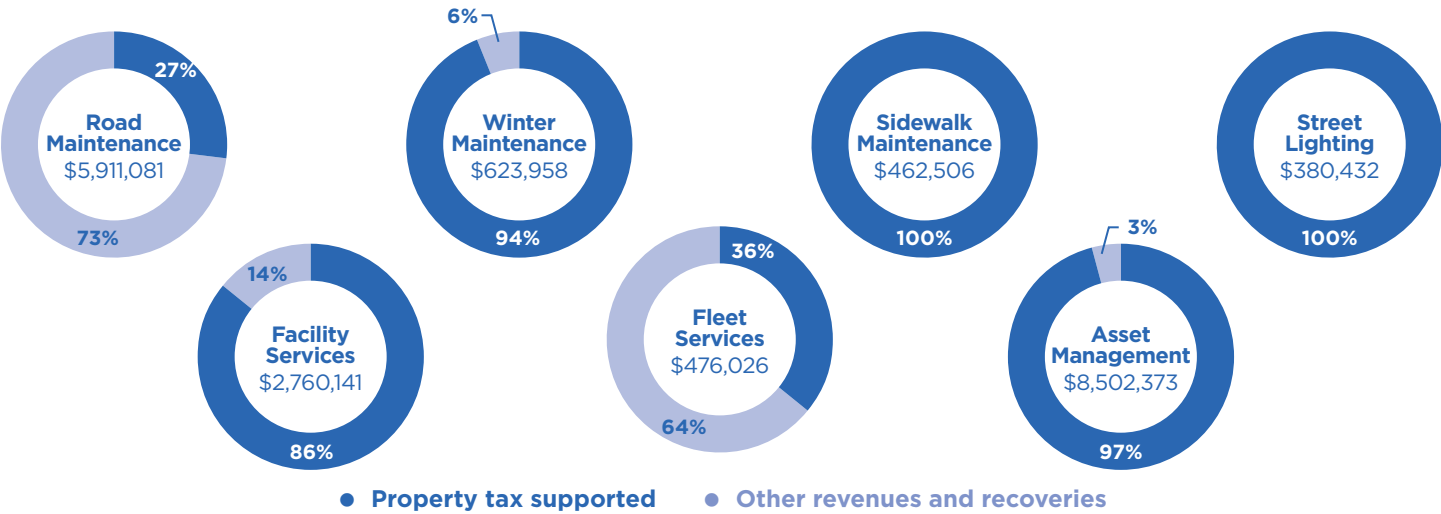
2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Road Maintenance	\$5,642,308	\$5,763,988	\$22,119,228	\$(16,102,157)	\$5,911,081	\$-	\$5,911,081	\$147,093	3%
Winter Maintenance	\$618,149	\$599,515	\$665,322	\$(41,364)	\$623,958	\$-	\$623,958	\$24,443	4%
Sidewalk Maintenance	\$267,056	\$374,988	\$462,506	\$-	\$462,506	\$-	\$462,506	\$87,518	23%
Street Lighting	\$404,498	\$407,673	\$380,432	\$-	\$380,432	\$-	\$380,432	\$(27,241)	-7%
Facility Services	\$1,911,829	\$1,974,081	\$3,225,637	\$(465,496)	\$2,760,141	\$-	\$2,760,141	\$786,060	40%
Fleet Services	\$510,633	\$448,938	\$1,324,966	\$(848,940)	\$476,026	\$-	\$476,026	\$27,088	6%
Asset Management	\$7,158,571	\$7,530,281	\$8,736,384	\$(340,000)	\$8,366,219	\$136,154	\$8,502,373	\$972,092	13%
Total Maintaining King	\$16,513,044	\$17,099,464	\$36,914,475	\$(17,797,957)	\$18,980,363	\$136,154	\$19,116,517	\$2,017,053	12%

Percentage of 2025 Operating Budget Funded by Property Taxes



Service Based Areas

Road Maintenance

Road maintenance is essential for the township for several reasons. Firstly, it ensures the safety of all road users, including drivers, cyclists, and pedestrians. Well-maintained roads reduce the risk of accidents caused by potholes, cracks, and other hazards. Regular maintenance also extends the lifespan of the road infrastructure, saving money in the long run by preventing costly repairs and replacements. Additionally, good road conditions improve the overall quality of life for residents by providing smooth and efficient transportation routes. Lastly, well-maintained roads enhance the aesthetic appeal of the township, making it a more attractive place to live and visit.



Winter Maintenance

Winter maintenance service for a municipality involves the systematic and proactive management of snow and ice to ensure the safety and accessibility of roads, sidewalks, and public spaces during the winter months. This service includes snow plowing, sanding, salting, and de-icing to prevent accidents and maintain smooth traffic flow. Effective winter maintenance is essential for protecting infrastructure, supporting emergency services, and ensuring that residents can continue their daily activities without interruption. By keeping public areas clear and safe, municipalities enhance the overall quality of life for their communities during the challenging winter season.





Sidewalk Maintenance

The sidewalk maintenance program is essential for ensuring safe and accessible pathways for all users. It includes regular inspections to identify hazards like cracks and uneven surfaces as well as using a standardized rating system to prioritize repairs. Routine maintenance involves leveling uneven areas as well as keeping sidewalks clear of debris and snow. For sections that are not in a state of good repair, complete replacements are planned. Residents are encouraged to report issues through a public reporting system (CRMs), allowing for timely responses to urgent concerns. By prioritizing sidewalk maintenance, communities can enhance pedestrian safety and promote a more walkable environment.



Facility Services

The Facilities Services division manages and maintains a diverse portfolio of municipal assets, including community halls, arenas, libraries, operations buildings (such as works yards and parks depots), fire stations, and municipal offices. Our primary responsibility is to ensure these facilities meet the operational and capital needs of the Township, supporting municipal staff, community organizations, lessees, and the public. This involves delivering high-quality arena operations and maintenance, contract management, and the supervision of general facility maintenance. Our team also oversees mechanical systems, security and life safety systems, and environmental sustainability measures across more than 30 facilities. We aim to create safe, functional, and welcoming spaces that align with the Township's strategic goals, while supporting the diverse needs of our community.



Fleet Services

Fleet services for the Township are responsible for managing and maintaining the various vehicles and equipment used in public works and other municipal operations. This involves ensuring that all vehicles are in good working condition, scheduling regular maintenance, and handling repairs. The types of equipment managed by fleet services typically include dump trucks, backhoes, street sweepers, gradalls, tractors, mowers, and other specialized machinery.

By keeping this equipment in optimal condition, fleet services help ensure that municipal operations run smoothly and efficiently, thereby contributing to the overall well-being and functionality of the community.



Streetlighting

Streetlighting plays a crucial role in enhancing public safety and security. It illuminates roads, sidewalks, and public spaces, making it easier for pedestrians and drivers to navigate during nighttime and low-light conditions. Effective streetlighting helps reduce the risk of accidents and crime, thereby contributing to a safer environment for residents and visitors. Additionally, well-lit streets support the smooth functioning of daily activities within the community.



Asset Management

Asset management is crucial for a municipality as it ensures the efficient and effective use of resources to maintain and improve infrastructure and services. By systematically tracking and managing assets, municipalities can make informed decisions about maintenance, repairs, and replacements, ultimately extending the lifespan of assets and reducing costs. This proactive approach helps prevent unexpected failures, enhances public safety, and ensures that residents receive reliable and high-quality services. Additionally, asset management supports long-term planning and budgeting, enabling the Township to allocate resources strategically and sustainably.



2024 Accomplishments by Service Area

Road Maintenance

- Dust suppressant applied to all gravel roads by Q2
- Granular A material applied to all gravel roads by Q2
- **100% of potholes repaired** meeting the Provincial Minimum Maintenance Standards (O.Reg. 239/02)
- All Township roads were swept by Q2
- Approximately 10 km of ditching completed

Winter Maintenance

- Achieved a winter maintenance service level higher than the Provincial Minimum Maintenance Standards (O.Reg. 239/02)
- **Provided Senior Snow Removal services** to approximately 130 homes in the Township of King, with a completion rate of 100%

Sidewalk Maintenance

- Approximately 700 sidewalk trip hazards removed
- **2024 sidewalk assessment completed** for entire Township sidewalk network
- Sidewalk assessment criteria was broken out into 8 categories
- **118 km of sidewalk maintained** throughout the Township
- 434 bays of sidewalk were replaced in 2024

Facility Services

- Oversaw the repair of the sagging ceiling at Laskay Hall, enabling its safe reopening.
- Managed multiple capital projects, including security system installations and hydro service upgrades at the Public Works Yard for future EV charging needs.
- Procured two Electric Ice Resurfacers for the Zancor Centre, delivered on time and under budget.
- Achieved budget efficiencies, **saving approximately \$24,000.**
- **Completed Building Condition Audits** for over 30 facilities to inform asset management planning.
- Pivoted operations by **re-opening King City Lions Arena** to meet public, user group, and Jr. A Hockey team needs due to Zancor Centre delays.

Fleet Services

- **Maintain a fleet of approximately 130 vehicles/equipment** in a state of good repair.

Streetlighting

- **2,855 total streetlight assets are maintained** by the Township
- 2,277 streetlights have been retrofitted with control nodes and remote monitoring capabilities
- Approximately 2,277 streetlights are equipped with LED fixtures
- 23 total Streetlight related CRMs were received in 2024 (as of September 2024)
- **78 repairs to streetlights were executed** in direct result of received CRMs (as of September 2024)

Asset Management

- **Completed King's Asset Management Plan Update** for current levels of service of non-core assets (Facilities, Parks, Fleet and Equipment, Fire Apparatus & Equipment, Sidewalks) bringing the Township into compliance with Ontario Regulation 588/17.
- Commenced **King's Comprehensive Asset Management Plan** for proposed levels of service for all assets to bring the Township into compliance with the next phase of Ontario Regulation 588/17 prior to July 1, 2025
- Improved processes to support the Asset Management Plan and the Corporate Asset Management System



Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Road Maintenance

- Involving the community in reporting road issues can ensure that critical areas are addressed promptly
- Utilizing new technologies, such as road sensors and gps can improve the efficiency and effectiveness of maintenance activities

- Aging Infrastructure, older roads may require more frequent and extensive repairs, increasing the overall maintenance burden
- Climate change causing unpredictable weather including heavy rain and flooding

Winter Maintenance

- Using technology to improve data sets that ultimately improve the service level
- Use of smart, efficient winter material including the new service level of exclusive salt in our urban areas in order to lower overall costs as well as minimize environmental impacts
- Improve communication through updates on social media as well as the Township's website

- Department and Fleet expansion must be in line with development and growth of our road network to ensure we can maintain our service level
- Ensuring that all necessary equipment and resources are available and in good working condition is crucial. Breakdowns or shortages of equipment, such as snowplows and salt spreaders, can hinder maintenance efforts and lead to delays

Opportunities

Risks

Sidewalk Maintenance

- | | |
|---|--|
| <ul style="list-style-type: none">• Using technology to facilitate better data-driven decisions | <ul style="list-style-type: none">• Unpermitted work causing unknown damage to the ROW |
|---|--|

Facility Services

- | | |
|--|---|
| <ul style="list-style-type: none">• Focus on energy-efficient upgrades to reduce costs and improve environmental impact.• Leverage smart building technologies to optimize operations and reduce downtime.• Capitalize on provincial and federal funding for infrastructure and green initiatives.• Use Building Condition Audits to enhance capital planning and meet long-term needs. | <ul style="list-style-type: none">• Deferred maintenance and aging facilities could increase costs, disrupt services, and pose safety risks.• Rising costs of materials, labor, and energy may strain budgets and limit future projects.• Staffing challenges could lead to inefficiencies and reliance on contractors. |
|--|---|

Fleet Services

- | | |
|--|---|
| <ul style="list-style-type: none">• Using technology including our asset management software and gps to ensure better data-driven decisions• Preventative maintenance and inspections help build a more sustainable fleet• Investing in training programs for fleet management staff can improve their skills and knowledge, leading to better maintenance practices and more efficient operations | <ul style="list-style-type: none">• Our aging fleet of large vehicles may require more frequent repairs and maintenance, increasing operational costs and the risk of breakdowns• Our fleet staff currently work out of 2 different space constrained yards creating major inefficiencies in our preventative maintenance schedule |
|--|---|

Opportunities

Risks

Streetlighting

- | | |
|---|--|
| <ul style="list-style-type: none">• New streetlight asset inventory will improve our data and allow better decision making for service levels going forward | <ul style="list-style-type: none">• Adequate funding required for future years based on studies and recommendations conducted in 2025. |
|---|--|

Asset Management

- | | |
|--|--|
| <ul style="list-style-type: none">• Progressive requirements of Ontario Regulation 588/17 including a fully financialized Asset Management Plan for all municipal assets by July 1, 2025.• Further development within the Corporate Asset Management System - Citywide to support asset management data and planning. | <ul style="list-style-type: none">• Review, verification, and input needed of various municipal assets to continue growing our asset inventory and condition assessments with accurate and detailed information. |
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Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that the Maintaining King service area intends to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
	A GREENER FUTURE <ul style="list-style-type: none">• Develop environmentally sustainable solutions that reduce King's footprint and mitigate against the impacts of climate change• Promote Tree Canopy Growth and Enhance Natural Lands
	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Road Maintenance



- Maintenance of the Townships Roadways equal to or better than Minimum Maintenance Standards (Ontario Regulation 239/02) for **Public Safety** and to maintain our infrastructure in a state of good repair.

Winter Maintenance



- Continue to develop, maintain, and improve Winter Maintenance levels of service.
- **Maintenance of the Townships Roadways** equal to or better than Minimum Maintenance Standards (Ontario Regulation 239/02) for Public Safety and to maintain our infrastructure in a state of good repair.

Sidewalk Maintenance



- **Enhance public safety** by reducing unfavorable sidewalk conditions throughout the Township
- Execute a full assessment and inventory of all sidewalks and prioritization for upcoming 2025 works
- Budget planning to ensure both **immediate repairs and long-term repairs** are planned
- Maintenance equal to or better than Minimum Maintenance Standards (Ontario Regulation 239/02) for **Public Safety** and to maintain our infrastructure in a state of good repair.

Facility Services



- **Improve facilities** through targeted upgrades for asset **sustainability and fiscal responsibility**.
- Implement green initiatives like **energy-efficient retrofits** to mitigate climate change.
- Use facility audits and data for evidence-based planning and capital projects.
- Streamline service delivery with digital tools for booking and maintenance.
- Expand **preventative maintenance strategies** to reduce costs and enhance efficiency.

Fleet Services



- Greening fleet
- Improve sustainability
- Update fleet replacement strategy
- Investigate fleet pooling between departments

Streetlighting



- Improve Township safety
- **Improve remote monitoring** capabilities which in turn improves our maintenance response times
- Conduct a comprehensive assessment of existing streetlights
- Budget planning to secure funding for both immediate repairs and long-term upgrades

Asset Management



- **Asset Management Plan Update:** Complete by July 1, 2025 to bring the Township into compliance with Ontario Regulation 588/17.
- Increase the volume of asset condition information in Citywide.
- Continually improve the asset management data and procedures.





Asset Management Supervisor
Business Case Summary - 2025 Budget

Reference #

2025-02

Initiative Details

Department:	Public Works	Tax Levy Impact:	Yes
Division:	Asset Management	Date:	
Submitted By:	Samantha Fraser	Laserfiche Doc #:	

Recommendation

The Public Works department recommends the addition of an Asset Management Supervisor (AMS) to the team. Currently, the Asset Management Division consists of one full-time coordinator reporting to the Director of Public Works. By adding an AMS, the Township will significantly strengthen its infrastructure management capabilities, provide leadership to the division, and develop comprehensive corporate and administrative policies. This addition will improve coordination across departments, focus on long-term strategic goals, and provide strategic oversight to complement the current efforts of the Strategic Policy and Asset Management Coordinator.

This position is critical in supporting the growing asset management needs within the Township, including implementing best practices and ensuring compliance with *O.Reg. 588/17 Asset Management Planning for Municipal Infrastructure*. The AMS will ensure the Township's assets are managed efficiently, enabling the Township to maintain, upgrade, and optimize our infrastructure effectively. This will result in reduced long-term costs, minimized risks to public safety, and improved service delivery.

Corporate Strategic Plan Alignment

Impacted Area(s)		Discussion of Impact
Priority Area(s)	<i>Sustainable Asset Management</i>	Adding an AMS will greatly improve asset management within the Township. Currently, the Asset Management Coordinator handles daily tasks and data management, which is very demanding across all municipal assets. The AMS will take on a strategic role, collaborating with senior leadership for long-term planning and aligning asset management with municipal goals, including the Corporate Strategic Plan, financial sustainability, and public safety. The AMS will ensure compliance, create guidelines for all departments, and help with financial planning. This position will enhance support and coordination across departments, improve decision-making with formal risk mitigation strategies, develop optimized maintenance programs, and oversee the lifecycle of infrastructure. By focusing on strategic asset management, we can use resources more effectively, reduce costs, extend asset life, decrease emergency repairs, and prevent unplanned shutdowns.
Objective(s)	<i>Develop asset-funding strategies which ensure long-term fiscal sustainability. Improve our linear and non-linear assets for continued community use and enjoyment.</i>	
Key Results	<i>Finalize and Implement the Asset Management Program by 2025. Create and implement an Asset-Funding strategy by 2025. Establish the levels of service for all linear and non-linear assets by 2025.</i>	

Financial Impact (Operating Budget - Incremental)

One Time Request for Annual Budget Only?	No	Salary Pay Grade if Applicable	Supervisor
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	2024 Budget	# of Months in 2024	Annualized Budget Impact (12 Months)	# of Staff	G/L Account #
Revenues					
Total Revenues	\$ -		\$ -		
Expenses					
Salaries	\$ 99,359.00	12	\$ 99,400.00	1	10-15-1524-2000
Benefits	\$ 31,795.00	12	\$ 31,800.00		10-15-1524-2200
Office supplies	\$ 500.00		\$ 500.00		10-15-1524-3000
Memberships	\$ 500.00		\$ 500.00		10-15-1524-3200
Training	\$ 1,000.00		\$ 1,000.00		10-15-1524-3200
Cell Phone	\$ 500.00		\$ 500.00		10-15-1524-3350
Furniture (If applicable)			\$ -		
Computer	\$ 2,500.00		\$ -		10-15-1524-3019
Total Expenses	\$ 136,154.00	12	\$ 133,700.00		
Net Expenses/(Revenue)	\$ 136,154.00		\$ 133,700.00		

Rationale and Impact Review	
Rationale and Benefits	Impact of Not Proceeding
<p>This role supports Strategic Leadership for the Asset Management Division, ensures regulatory compliance of assets, and identifies public safety risks to protect the municipality from liability. It enhances coordination, tracks asset performance, manages resources, meets asset management regulations, and seeks grants to secure funding for infrastructure projects.</p>	<p>Managing municipal infrastructure is highly complex and needs careful long-term planning. Without a dedicated AMS, the Township risks inefficiency and missed opportunities for proactive asset management. This could lead to increased asset wear, higher repair and replacement costs, safety risks, non-compliance, and service disruptions. A dedicated AMS ensures regulatory compliance, supports sustainable infrastructure, and promotes strategic growth in asset management.</p>
Performance Measures	
Explanation	Explanation
<p>Regulatory Compliance: Ensuring compliance with O.Reg. 588/17 <i>Asset Management Planning for Municipal Infrastructure</i> and other relevant regulations.</p> <p>Resource Utilization: Efficient use of resources, including budget management and cost savings achieved through optimized asset management practices.</p> <p>Data Management and Reporting: Accuracy and timeliness of asset data management and performance reporting.</p>	<p>Risk Management: Identification and mitigation of risks associated with asset management, including minimizing risks to public safety.</p> <p>Long-term Strategic Goals: Contribution to the township's long-term strategic goals and objectives related to infrastructure management and service delivery.</p>
Additional Information (Optional)	



Planning & Growing King



Planning & Growing King

The service area for **Planning and Growing King** involves several key functions that are essential for the development and growth of the township. This includes the issuance of **building permits**, which ensures that all construction projects comply with Provincial and local regulations and standards. **Development engineering** services are responsible for overseeing the technical aspects of new developments, ensuring that infrastructure such as roads, water, and sewage systems are properly designed and constructed. **Planning and policy work** involves creating and implementing policies that guide the township's growth and development, ensuring that it aligns with the community's vision and goals. Additionally, **business attraction and retention** efforts focus on bringing new businesses to the township and supporting existing ones, contributing to the local economy and creating job opportunities.

Headline Performance Measures

2023 Citizen Survey

Insights on local issues, service satisfaction and priorities



Growth Management Study to inform the
Official Plan Update to 2051



NEW Village Urban Design Guidelines

shaping new developments

ThinKING Green Development Metrics

effective
September 1, 2024



27 NEW Businesses
opened since **2023**



Highway 11 Corridor Discussion Paper

to inform future uses and expansions



Sidewalkable Saturday Campaign
promoting local businesses

Taste of King Street Campaign

February and September events promoting restaurants



+\$70,000 in Community Improvement Plan Grants for local business improvements



Digital "ExperienceKING" Kiosks
marking local businesses and tourism attractions

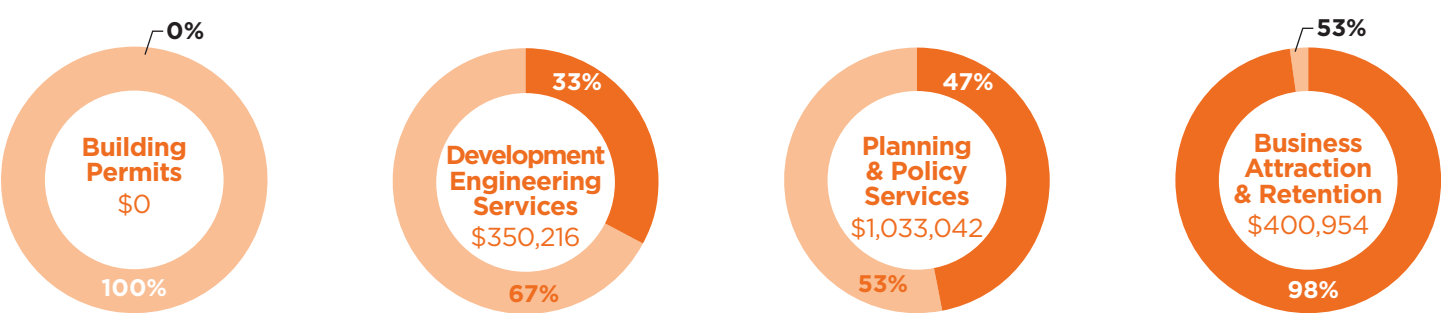
2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Building Permits	\$-	\$-	\$2,273,514	\$(2,273,514)	\$-	\$-	\$-	\$-	0%
Development Engineering Service	\$173,003	\$279,036	\$1,067,223	\$(717,007)	\$350,216	\$-	\$350,216	\$71,180	26%
Planning & Policy Services	\$652,248	\$955,499	\$2,200,392	\$(1,167,350)	\$1,033,042	\$-	\$1,033,042	\$77,543	8%
Business Attraction and Retention	\$428,129	\$441,185	\$407,954	\$(7,000)	\$400,954	\$-	\$400,954	\$(40,231)	-9%
Total Planning & Growing King	\$1,253,380	\$1,675,720	\$5,949,083	\$(4,164,871)	\$1,784,213	\$-	\$1,784,213	\$108,493	6%

Percentage of 2025 Operating Budget Funded by Property Taxes

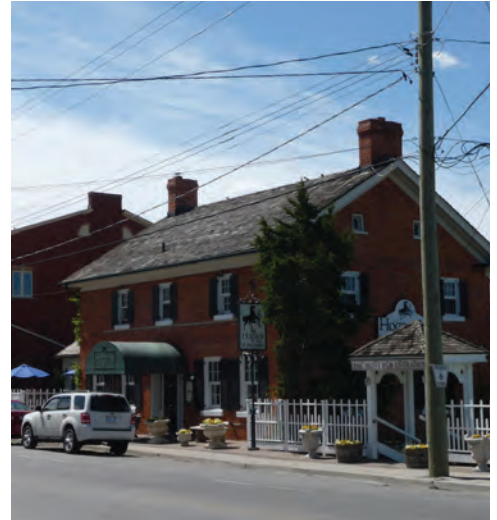


● Property tax supported
● Other revenues and recoveries

Service Based Areas

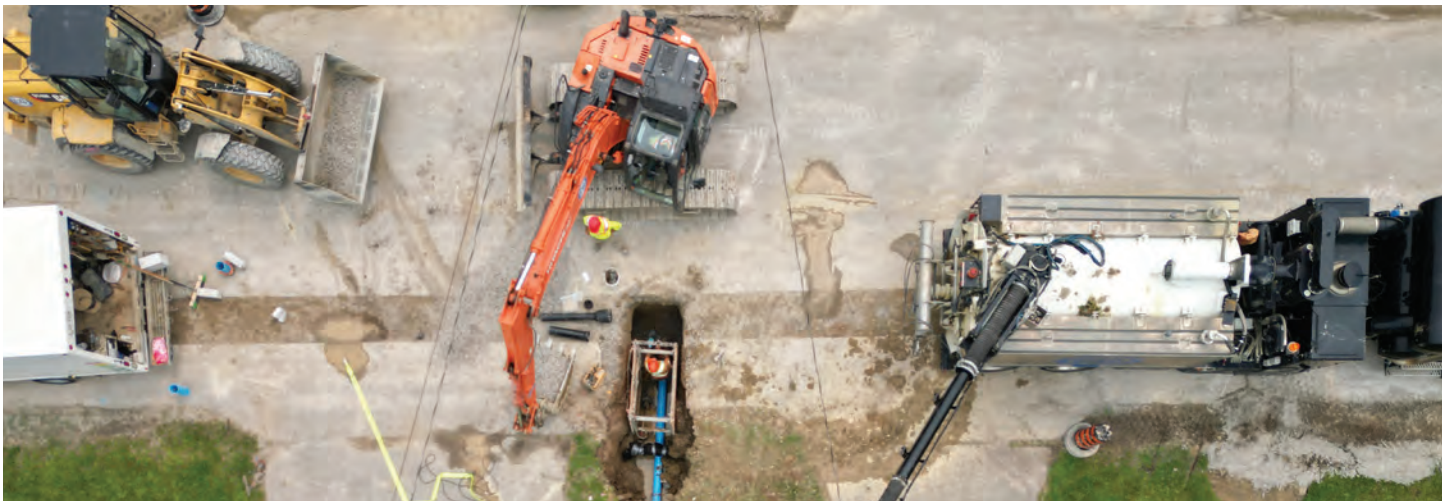
Building Permits

Building services provides technical assistance and administration/implementation of both Provincial (Ontario Building Code) and municipal regulations. The Building Team also provides front-line support and assistance regarding building permit applications and inspections. The Building Division promotes public health and safety, fire protection, resource conservation, environmental integrity and accessibility through enforcement of uniform building standards outlined in the Ontario Building Code and Act.



Development Engineering Services

Development engineering services for the Township involve overseeing the technical aspects of new developments to ensure that infrastructure such as roads, water, and sewage systems are properly designed and constructed. These services ensure that all development projects comply with municipal standards and regulations, contributing to the overall safety, functionality, and sustainability of the community. Development Engineering manages the Township's Site Alteration, Pool, Hard Landscaping and Entrance Permits as well as assists with lot level drainage investigations.





Planning & Policy Services

Planning and policy services are essential for managing the growth and development of a municipality. These services include the creation of land use plans, zoning bylaws, and development policies that guide how land is used and developed. They also involve conducting studies and analyses to inform decision-making and ensure that development aligns with the municipality's goals and objectives. Additionally, planning and policy services engage with the community to gather feedback and ensure that policies reflect the needs and priorities of residents.



Business Attraction & Retention

Business attraction and retention services are essential for supporting the local economy and ensuring sustainable growth within the municipality. These services involve creating a favorable environment for businesses to thrive, providing support and resources for new and existing businesses, and implementing strategies to attract new investments. By focusing on business attraction and retention, the municipality can enhance economic stability, create job opportunities, and improve the overall quality of life for residents.



2024 Accomplishments by Service Area

Building Permits

- Digitization of existing paper permit applications (23 boxes of permits)
- **New online self-help video** created for public assistance on how to apply for a building permit to build a deck.
- Over **2800 inspections conducted** by building staff.
- Over **85% of permits issued** within statutory time frames.
- Average permit issuance 5 days within receipt of a complete application.
- Over 80 model certifications for upcoming developments were completed by the Division.
- **Completion of Draft Building Bylaw update** for 2025 implementation.

Development Engineering Services

- **Completed Transport Canada Whistle Cessation Process** for Metrolinx GO Train crossings at Station Road, Dufferin Street and 15th Sideroad.
- Co-authored Joint Staff Report with the By-law Division revise the Site Alteration By-law to allow enforcement of the provisions and conditions of lot grading and stormwater management approvals associated with Another Legal Approval issued by the Township, including the use of Administrative Monetary Penalties.
- Council approved execution of Pre-servicing Agreements for Maidenstone Block 208, Fifth Ave Homes, Mansions of King, and King Jane Industrial Holdings Ltd.
- Council approved execution of Subdivision Agreements for Remcor King Inc. and Bracor Development Inc. Phase 1, Fifth Ave Homes and Maidenstone Block 208.
- **Site Alteration Permits issued** for Maidenstone Block 208, Nobleton 2715 Developments Ltd, Forestbrook P2, King Square and Pre-brick developments.
- Received approximately 20 Site Alteration, 40 Pool, 15 Hard Landscaping Exemption, and 20 Entrance Permit Applications.
- **Attended approximately 150 properties for final inspections** of lot grading & stormwater management approvals.
- **Updated Township Municipal Design Criteria and Standard Drawing Details.**

Planning & Policy Services

- **Completed the final approval and subdivision registration** for a total of 265 new single detached residential dwellings.
- **Advanced the Site Plan review** to enable the initiation of site works for approximately 172,000 square metres of employment buildings in King City.
- Public launch of the **Development Application Information Portal Website**.
- Enhancement and streamlining of the Minor Variance Application Intake Process.
- Streamlining of the **Oak Ridges Moraine Conformity review** (introduced “Over the counter” and expedited processing streams for minor applications).
- Continued to advance the **2051 Our King Official Plan Review**. The update will build upon the strong foundation of the existing Our King Official Plan to establish a robust policy framework and strong vision for guiding growth in the Township to 2051.
- Advanced the **Highway 11 Corridor Study** to develop an implementing land use planning framework (official plan policies and zoning provisions) that navigates applicable provincial plans and policy, while recognizing Township and landowner interest in the redevelopment of the Corridor.
- Advanced the **Doctors Lane and Old King Road Neighbourhood Plan studies** to inform a future Community Planning Permit System.
- **Completed new Village Urban Design Guidelines** to help shape future development in the Villages.
- **Completed development of ThinkKING Green: Sustainable Development Program**. The new Program applies to both Site Plan Development and Draft Plan of Subdivision Applications.



Business Attraction & Retention

- Developed 4 funding applications and was successful in securing \$260,000.
- Managed the Village Vibrancy and Rural Resiliency Community Improvement Plan (CIP) Grant streams, supporting 9 successful CIP applications, with a total contribution of \$67,000.
- Successfully executed two events on Main Street Schomberg, showcasing businesses and restaurants through Sidewalkable Saturday on July 20th and Taste of Main from May 17th to June 2nd.
- Established the first Taste of King culinary event, showcasing restaurants throughout all of King Township through prix fixe menus from October 26th through to November 9th.
- Provided Economic Development support on Technical Advisory Committees (TAC) including: Highway 11 Corridor Study, Doctors Lane and Old King Road Neighbourhood Plans, and the Growth Management and Employment Lands Strategy.
- 27 new businesses opened in King
- Collaborated and supporting the King Chamber of Commerce, attending board meetings, providing event sponsorship and promotion and provided a permanent office space at the Trisan Centre.



Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Building Permits

- | | |
|--|---|
| <ul style="list-style-type: none">• New/Updates to Ontario Building Code provide more current building standards• Increase in permits, supporting Townships growth plan & large scale industrial projects to support Townships Economic Growth Plan• Implement new technology for permitting, inspections, and enforcement, with more online functions for public. Hardware to better support onsite inspections. Changes in processes | <ul style="list-style-type: none">• Retraining of staff and the development/building industry for over 2000 changes to the Ontario Building Code.• Allocating staff time and resources for increased permit applications of large-scale subdivision, model certifications, and industrial/commercial projects. Ensuring adequate resources for inspection of same.• Training staff on new software and process changes. |
|--|---|



Opportunities

Risks

Development Engineering Services

- Increase in Final Inspections resulting in the development of process map & checklist.
- Pilot communication strategy (letter/curbex sign) in Via Moto Phase 1 to proactively encourage new residents to obtain backyard work permits.
- Continue to process map Non-Permitted Site Alteration in collaboration with the By-law Division, LSRCA & TRCA.
- Continue to improve urban Infill Development Lot Grading & Stormwater Management through new process, increase communication and development of submission checklist.

- Continued high cost and high interest rates impact the number of pool permit issued and decrease in revenue.
- Difficulty backfilling vacant positions and continued use of external peer review consultants.
- Pending increase in development activity and lack of resources to meet service delivery levels.



Planning & Policy Services

- Increased intensification development activity within Village Core Areas.
- Extended timeline provided by the Province for the consideration of the heritage status of properties on the Heritage Register.
- Draft approved subdivisions continue to advance towards final approval and registration.
- Changes in Provincial Planning Policy to support local decision making.
- Additional flexibility in policy development through the Township Official Plan as a result of the Provincial legislative changes which removed planning responsibilities from the Region of York.

- Recruitment challenges within the Planning field and risks to the ability to ensure that sufficient resources are available to provide the required Planning services efficiently.
- Timing of Regional water and sanitary servicing infrastructure improvements to accommodate the Township's growth plans.
- Economic/market conditions and resulting pressures or delays on the expected timing of the delivery of approved development projects.
- Addressing affordability in housing presents several challenges and requires a comprehensive and coordinated effort amongst all levels of government and the various partners.
- Public Consultation and Participation: Engaging the public in land use planning is essential but can be difficult. Diverse stakeholder interests and the complexity of planning processes can make meaningful participation challenging.

Opportunities

Risks

Business Attraction & Retention

- Increase and diversify support and promotional tools within Village Core Areas.
- Promote available Economic Development support, funding opportunities and resources to business community and our partners during this time of economic instability and uncertainty.
- Focus on the Tourism & Hospitality Sector as it continues to recover following the pandemic.
- Official Plan update provides an opportunity to increase employment lands to encourage business and job growth for better live/work relationships and increase in non-residential tax base.

- Economic instability continues, resulting in business and economic volatility, uncertainty and loss.
- Tourism & Hospitality Sector continues to struggle to recover and overcome new economic challenges, resulting in loss within this sector.



Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that the Planning and Growing King service area intends to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
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	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Building Permits



- **Conduct a study to encourage EV charging** conduit in residential
- Continuation of **digitizing historic records**
- Enhancing Customer Relationship Management reporting functions
- Updating Routine Disclosure Process to better assist public inquiries
- Consultation with Divisions on **Property Information Report** process and possible automation.

Development Engineering Services



- Update Long Term Maintenance Policy for Decorative Landscape Features and Structural Elements.
- Process Map Development Engineering Approval for Infill Single-Family Dwellings, Accessory Structures and Additions. Include Tree Compensation in alignment with the Tree Management Plan.
- **Process Map Certificate of Completion and Assumption approval.**



Planning & Policy Services



- **Completing registration** of the remaining **King City East Landowners Group** subdivisions. These consist of a total of four draft plans of subdivision, totaling approximately 800 residential units.
- **Draft Plan of Subdivision Approval** and/or Site Plan Approval for the “Mixed Use” designated lands, and Dew Street Block Plan, in King City, and the “Employment” and “Neighbourhood” designated lands in Nobleton.
- Explore application of AI tools to enhance service delivery and customer experience.
- Advancing and completing key policy projects including the **2051 Official Plan Review, Neighbourhood Plans, and the Highway 11 Corridor Study.**

Business Attraction & Retention



- Engage in the update of King’s Official Plan process to promote opportunities to increase planning permissions for land use to expand employment lands/opportunities in King
- Promote and administer the **Community Improvement Plan (CIP)** grant program to the business community
- Streamline the CIP application and administration process, investigating and integrating AI tools to develop efficiencies for the applicant and internal staff.
- Initiate the update of the **Economic Development Plan** following the completion of key policy updates underway.
- Support King’s restaurant sector through the organization of two Taste of King culinary events during the shoulder seasons.





Serving King



Serving King

The **Serving King services** are designed to foster a strong sense of community and provide valuable resources to residents. **Recreation programs** offer a variety of activities for all ages, promoting health and wellness. **Library services** provide access to books, digital resources, and educational programs, supporting lifelong learning. **Heritage and culture** initiatives celebrate the Township's rich history and diverse cultural heritage. **Community engagement** efforts ensure that residents are actively involved in local governance and decision-making. **Licensing** and **customer services** offer essential support, ensuring that residents have access to the information and services they need. Together these services create a vibrant, inclusive, and well-connected community.

Headline Performance Measures



72K

Community interactions
with **ServiceKing**



Inclusive Programming
Adaptive gymnastics
and para-ice hockey



80K+ visits
to the library
branches

Ontario Junior A Team
“King Rebellion,” relocation
to Zancor Centre

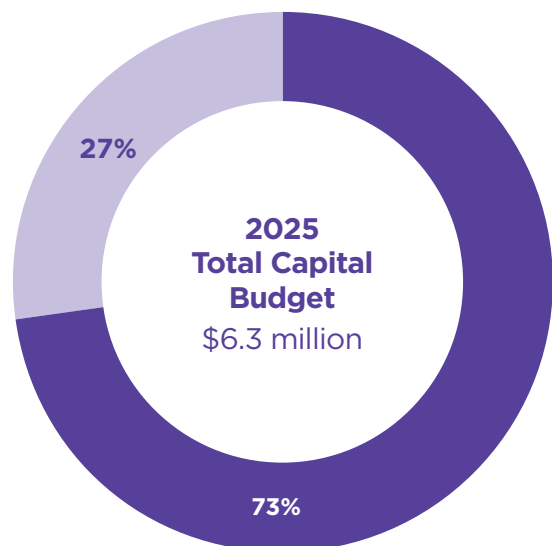
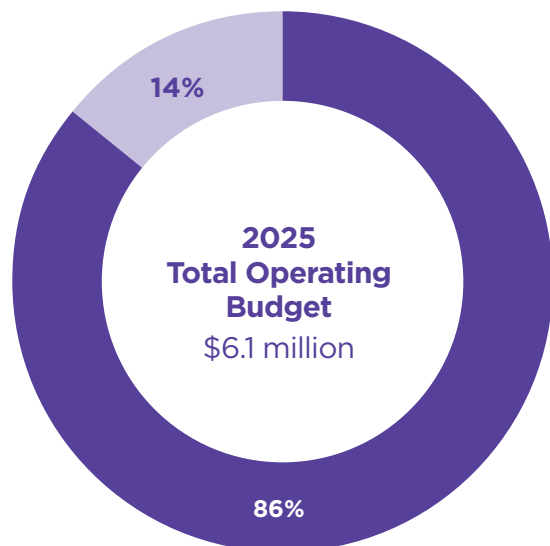


National Architecture
Award to the King City
Public Library



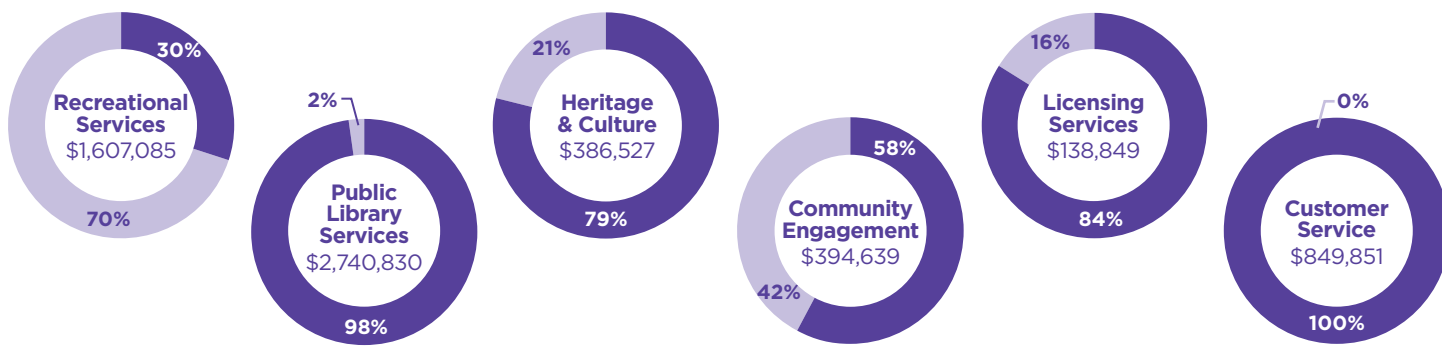
2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Recreational Services	\$2,865,951	\$3,294,066	\$5,425,177	\$(3,818,090)	\$1,607,085	\$-	\$1,607,085	\$(1,686,981)	-51%
Public Library Services	\$2,383,019	\$2,623,597	\$2,786,101	\$(45,271)	\$2,740,830	\$-	\$2,740,830	\$117,233	4%
Heritage & Culture	\$390,348	\$401,717	\$488,431	\$(101,905)	\$386,527	\$-	\$386,527	\$(15,190)	-4%
Community Engagement	\$86,275	\$119,713	\$682,589	\$(287,950)	\$374,639	\$20,000	\$394,639	\$274,926	230%
Licensing Services	\$124,521	\$134,282	\$164,449	\$(25,600)	\$138,849	\$-	\$138,849	\$4,567	3%
Customer Service	\$375,277	\$393,223	\$849,851	\$-	\$849,851	\$-	\$849,851	\$456,628	116%
Total Serving King	\$6,225,391	\$6,966,598	\$10,396,598	\$(4,278,816)	\$6,097,781	\$20,000	\$6,117,781	\$(848,817)	-12%

Percentage of 2025 Operating Budget Funded by Property Taxes

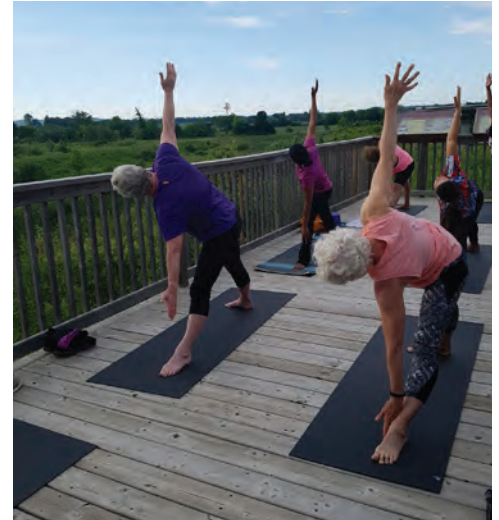


● Property tax supported ● Other revenues and recoveries

Service Based Areas

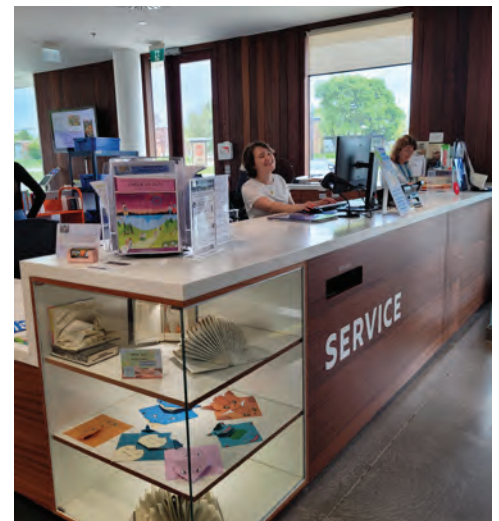
Recreational Services

Recreation services offer a variety of activities for all ages, promoting health and wellness. These services include fitness programs, sports leagues, swimming lessons, and community events. The goal is to provide residents with opportunities to stay active, socialize, and enjoy a high quality of life. The new Zancor set to open in 2025 to further enhance these offerings.



Public Library Services

Library services for the Township play a vital role in supporting literacy, lifelong learning, and community engagement. These services provide all members of the community with access to a wide range of resources, including books, digital media, technology and educational programs. Libraries also offer spaces for community events, workshops, and for many, a place to be. Activities are offered both inside the library and out in the community that foster social connections, start conversations, and enable cultural enrichment. By promoting literacy and learning, library services contribute to the overall well-being and development of the community.





Heritage & Culture

The King Heritage & Cultural Centre offers a variety of heritage and culture services aimed at preserving and celebrating the rich history and diverse cultural heritage of the Township. These services include organizing events, exhibitions, and educational programs that engage the community and promote an understanding of the Township's past.



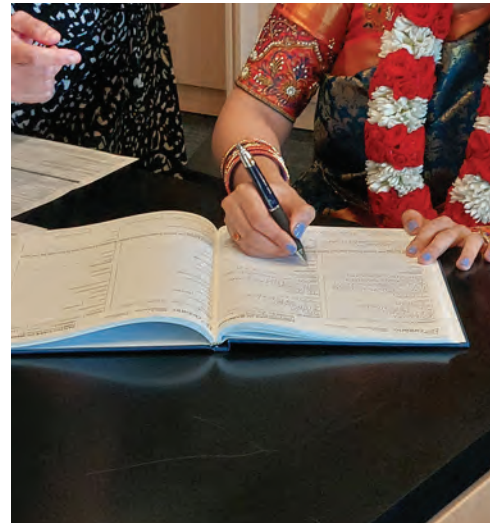
Community Engagement

Community engagement and events in the Township of King are designed to bring residents together and create a vibrant, inclusive community. These initiatives include a variety of activities such as public consultations, town hall meetings, cultural festivals, and recreational programs. By actively involving residents and community organizations in decision-making processes and offering diverse events, the Township ensures that the community's voice is heard and that everyone has the opportunity to participate in shaping the future of King.



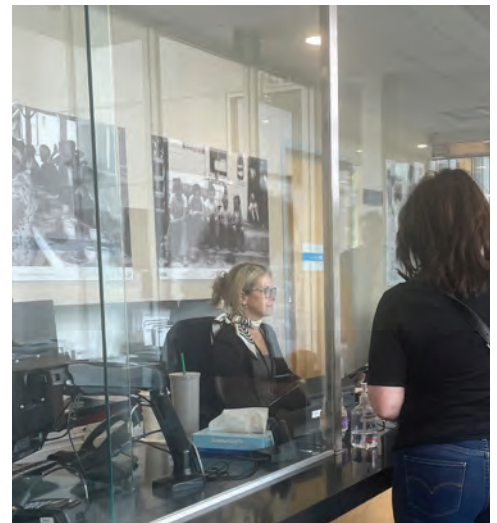
Licensing Services

Licensing services are essential for maintaining order and ensuring that businesses and activities comply with local laws and regulations. These services include the issuance of licenses for lotteries, liquor sales, marriages, and animals. For instance, the Township manages the application intake and processing for kennel and doggie daycare licenses, film permits, noise exemptions, and lottery licenses. The township also provides municipal consent for liquor sales licenses and handles the issuance of marriage licenses



Customer Service

ServiceKING provides a centralized service for residents, businesses, and visitors to access municipal information and services in various ways. It acts as a citizen information hub, managing a wide range of inquiries related to Township services, such as waste collection schedules, property taxes, and recreation programs, while also providing important details on Township programs, payments, and permits. Additionally, ServiceKING addresses service requests, allowing residents to report non-emergency issues, such as damages or concerns related to public property, with reports being directed to the appropriate Township departments. ServiceKING also facilitates access to municipal services by connecting residents to the correct department, and facilitating efficient access to resources such as Planning, By-Law, or Community Service Programming.



2024 Accomplishments by Service Area

Recreational Services

- A **record number of birthday party packages** have been booked this year (over 40 from January to October, with daily inquiries increasing).
- Successfully expanded our camp services to the village of Schomberg at Schomberg Hall.
- We've achieved full staffing for our aquatics team at the Zancor Centre.
- We have broadened our inclusion services across all recreational programs within King.
- **Consolidating all recreational services under a single portfolio** enhancing programming coordination, thereby boosting service delivery to our community.

Public Library Services

- **Achieved a 96% success rate in fulfilling user's requests.**
- **Completed refreshment of Nobleton branch** including a quiet study space, new furniture, wayfinding and shelving.
- Developed Value of Ontario Public Libraries (VOLT) toolkit using statistics to showcase the value of KTPL's services in the community.
- Reached 1125 local children through 46 class visits in June as part of continued efforts to foster strong school relations and encourage participation in literacy and STEAM activity to reduce the "summer slide".
- Launched new library cards with a unique KTPL code: over 1600 new cards issued in the first three months.
- A Sound Booth, sourced from an Indigenous startup business, was installed at the King City branch for community use to record podcasts, practice music, and participate in virtual meetings.
- Maker services growing beyond education, being used by residents and local businesses to make parts, complete coding projects and create prototypes.

Heritage & Culture

- **Began the historic restoration project of two of King's heritage buildings**, the King Christian Church and the King Railway Station.
- **Received \$250,000 through the Rural Economic Development fund** towards the restoration of the King Christian Church and King Railway Station.
- Created a new King Township Land Acknowledgment to strengthen our relationships with our Indigenous partners.
- Hosted the award-winning Standing in the Doorway exhibition by the YRDSB and Markham Museum.

Community Engagement

- Successful transition of Special Events from King Heritage & Culture team to a stand-alone division within the department.
- Successful addition of the Mayor's Corporate events to the team – Including Biannual Mayor's Gala, Volunteer Awards, & Mayor's Annual Golf Tournament.
- **Implementation of the Community Group Affiliation Program** with the registration of 20 community organizations.





Licensing services

- **Actively involved in the Ontario Marriage Licensing Modernization Project**, which aims to simplify and enhance the marriage application process for couples. Our commitment is to provide a more efficient and **user-friendly experience** for those looking to celebrate their special day.
- Successfully launched the new online booking system for commissioning appointments to provide greater convenience for residents and expand Commissioner availability by increasing the number of commissioners within the Township to ensure more staff are available for commissioning services, reducing wait times for residents.

Customer Service

- **Launch of “ServiceKING Light”** location as the Trisan Centre to allow residents to have greater access to services outside of the Municipal Centre (with anticipated Launch at the Zancor Centre in January 2025).
- Completed approximately **14,000 customer interactions** through ServiceKING associates including email, walk-in and phone calls (as of October 1, 2024).
- Established a weekly information sharing process between ServiceKING and corporate communications to inform social media campaigns and information sharing with residents.

Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Recreational Services

- Expansion of Birthday Party Packages
- Increasing league involvement by targeting female audiences
 - 3-on-3 hockey for girls
 - Women's Ice Hockey League
- Growing need for inclusive support and programming

- Staff Retention – Due to low registration numbers in programs, staff not receiving hours over the summer months
- Lack of qualified and reliable staff to meet the needs for inclusion support and demand.





Public Library Services

- | | |
|---|--|
| <ul style="list-style-type: none">• Libraries are increasingly vital in providing equitable access to knowledge and services, upholding intellectual freedom, and ensuring individuals' rights to information through both in-person and remote access to print and digital resources.• Libraries remain one of the few free public spaces for gathering, with growing demand for flexible community spaces and support for those in need through their extensive partner networks.• Residents seek resources to improve literacy in reading, math, and technology, helping close education gaps and, for newcomers to Canada, increasing employment opportunities and workforce development. | <ul style="list-style-type: none">• With ongoing reductions in Provincial and Federal funding, the Township's budget requires a lean structure, limiting succession training and skilled backups. This, along with difficulties in recruiting and retaining specialized staff, often leads to service disruptions.• King's population growth raises expectations for urban-level library services, which are unattainable on a small community budget, and drive up population-based pricing, particularly for digital services.• Increased severe weather and patron misconduct make emergency procedure protocols and training essential to protect users and Library staff. |
|---|--|

Opportunities

Risks

Heritage & Culture

- New community partnerships and programs
- Community curated exhibitions
- Collaborations with neighbouring museums

- Unexpected structural repair work to Laskay Hall
- Historic building restoration on-site
- Meeting changing expectations and keeping up with trends
- Lack of funding/competing priorities

Community Engagement

- Celebrating 175 years of King Township Zancor Centre Opening, Canada day celebration, celebrating our history – Raspberry Social, etc.
- Enhancing program marketing initiatives to draw in more attendees
- New event partnership opportunities
- Opportunities to expand the number of King Township affiliated community groups with the opening of the Zancor Centre

- Weather dependency of outdoor events
- Increased expectations of event deliverables
- Event attendance
- Understanding new processes for marketing and promotion
- Community organizations unable or unwilling to meet qualifications to become an affiliated community organization.

Opportunities

Risks

Licensing Services

- **Digital Transformation:** The shift toward online applications and digital record-keeping has made our services more accessible. Our department has responded swiftly by implementing user-friendly online platforms, which have streamlined application processes and reduced wait times.
- **Increased Demand for Services:** As our population grows and interest in events and businesses rises, we've strengthened our staffing and resources to meet this demand effectively, ensuring timely service delivery.

- **Compliance and Regulation:** Keeping up with evolving licensing requirements can be challenging, and failure to manage this may lead to non-compliance.
- **Cybersecurity Threats:** With the shift to digital platforms, the risk of data breaches and cyberattacks increases, posing a threat to sensitive personal information.
- **Resource Limitations:** The rising demand for services may strain our current resources, leading to potential delays and decreased service quality.

Customer Service

- **Broadening Customer Self-Serve Resources** – Continued promotion and enhancements resources for Customer self-serve options including use of AI Feature – “Kingsley” and resident service ticket requests submitted through king.ca.
- **Technology upgrades** – Upgrading the current customer relation management (CRM) software will allow for streamlined customer interactions, improve data management and allow for enhanced collection of customer data and metrics.

- **High volume inquiries:** Challenges in addressing customer service inquiries during peak volume periods (during snow events, service disruptions to garbage collection, end of billing periods, etc.)
- **Diverse Public Needs:** Addressing the customer service needs of diverse demographics, each with unique needs, expectations, and communication preferences.

Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that the Serving King service area intend to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
	A GREENER FUTURE <ul style="list-style-type: none">• Develop environmentally sustainable solutions that reduce King's footprint and mitigate against the impacts of climate change• Promote Tree Canopy Growth and Enhance Natural Lands
	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Recreational Services



- Unveiling the **KingREC pass** encompassing all recreational drop-in services and memberships
- Initiation of **King's inaugural girls' 3 on 3 league**
- Reintroduction of aquatics programming for King
- Revitalization of our camp activities with a youth engagement focus
- Successful launch and initial year of operations of the Zancor Centre.

Public Library Services



- **Leverage Valuing Ontario Libraries Toolkit data** to raise community awareness on Library's Social Return on Investment
- Perform a statistical review of usage of current hours of operation, in response to community feedback
- Continue to **strengthen community partnerships** by increasing opportunities for in-person author visits for local schools and library membership drives
- Continue to strengthen internal policies and procedures, including customer service training, a cybersecurity action plan, a workplace violence audit and document retention

Heritage & Culture



- Celebrating **King Township's 175th Anniversary**
- Honouring the 100th Anniversary of the Aurora War Memorial
- Recognizing the 100th Anniversary of the draining of the Holland Marsh
- **New wedding packages** offered in the historic buildings
- Establishment of the King Township Sports Hall of Fame
- Creation of the first King Township Age Friendly Communities Action Plan

Community Engagement



- **Greening of Events** – Creating a plan to reduce the environmental impact of our marquee events on our community.
- **Implementing the New Special Events Team** and aligning marquee events, community events, mayor's corporate events and third party events within the division.
- Special Events Strategy – Aligning with other departments – Reviewing and implementing policy for third party events
- Continued expansion of the Community Group Affiliation Program to new or emerging community organizations



Licensing Services



- Enhance Digital Services by expanding online application options and improve the user interface to create a seamless experience for residents.
- Streamline Processes by reviewing and optimizing current licensing workflows to reduce processing times and increase efficiency.
- **Promote Transparency and Communication** by updating the community on licensing changes, processes, and outcomes through our social media channels to build trust and confidence in the services provided

Customer Service



- **Upgrade current customer relationship management software** (Microsoft Dynamics 365) and rollout new software and training with Township staff.
- Establish new customer service **“ServiceKING Light”** location with opening of the new Zancor Centre
- Continue to enhance and increase the number of customer-based services in satellite “ServiceKING Light” locations
- Work with all municipal departments to create knowledge library for ServiceKING staff to address basic requests for information.





Additional funding - Canada Day
Business Case Summary - 2025 Budget

Reference# 2025-01

Initiative Details

Department:	Community Services	Tax Levy Impact:	Yes
Division:	Special Events	Date:	23-Aug-24
Submitted By:	Amanda Hicks	Laserfiche Doc #:	

Recommendation

That Council approve the Community Services Department's request to reallocate funding within the Special Events Division from the King Food & Drink Fest budget to a create a new Canada Day Event, to be recognized as a Municipally Significant Event.

Corporate Strategic Plan Alignment

Impacted Area(s)		Discussion of Impact
Priority Area(s)	Complete Communities	Pivoting our events to create new opportunities, enhancing existing events and celebrating our heritage create a sense of pride and brings our community together throughout the year. These event provide opportunities to celebrate within the Township, enriching our community with cultural opportunities and opportunities to participate locally.
Objective(s)	Enrich community well-being and make King the ideal place to live, work and play	
Key Results		

Financial Impact (Operating Budget - Incremental)

One Time Request for Annual Budget Only?	no	Salary Pay Grade if Applicable	
--	----	--------------------------------	--

	2025 Budget	# of Months in 2025	Annualized Budget Impact (12 Months)	# of Staff	G/L Account #
Revenues					
	\$ -		\$ -		
Total Revenues	\$ -		\$ -		
Expenses					
Canada Day	\$ 20,000.00	12	\$ 20,000.00		10-16-1656-3080
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Expenses	\$ 20,000.00	12	\$ 20,000.00		
Net Expenses/(Revenue)	\$ 20,000.00		\$ 20,000.00	0	

Rationale and Impact Review

Rationale and Benefits

In 2024, King Food & Drink Fest (King City Craft Beer & Food Truck Festival) celebrated it's 10th Anniversary. Over the 10 year life span of the event, many other neighbouring communities began hosting similar events at similar times, saturating the market. Due to this and other factors, the event has had a declining attendance and therefore has not been as profitable as it was in pre-COVID times. As such, staff are recommending the event pivot accordingly and the current expense budget allocated to the event be redistributed within in the division.

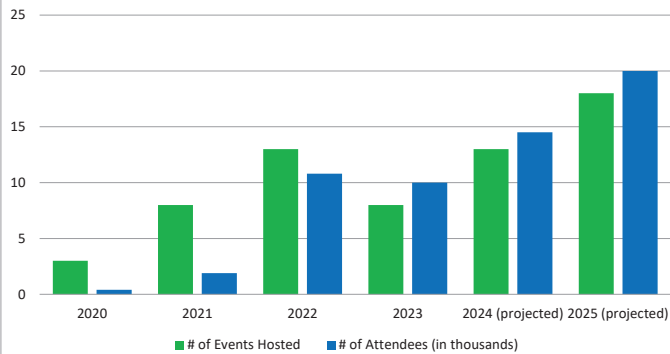
Additionally, there is some uncertainty regarding the continuation of the Kettleby Village Association's Canada Day Event. The larger scale public event was cancelled in 2024 due to Firework restrictions within the area. For this reason, as well as an innovative way to celebrate the Township's 175th anniversary, staff are proposing to utilize a significant portion of the King Food & Drink budget to create an Canada Day Drone Show event. This free event will provide residents and visitors a chance to celebrate our 175th while celebrating Canada's birthday in style without the concerns brought on by Fireworks. Many events held on Canada Day are free to the public, as such, staff are recommending the program fees budget be reduced accordingly, as the anticipated revenue targets from King Food & Drink Fest have not been met the last two years. Reducing the targeted program fees will result in more accurate projections based on the change from a paid event to a free event.

Impact of Not Proceeding

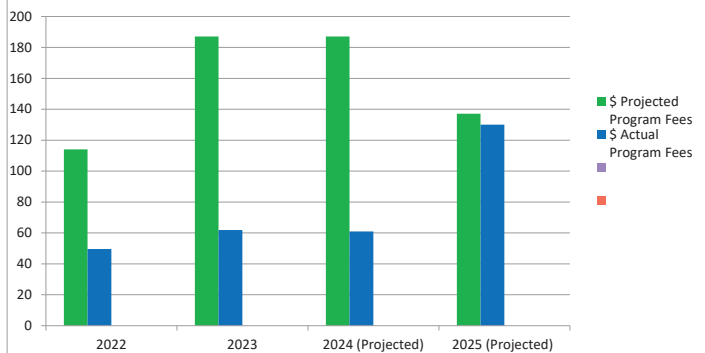
If we do not proceed with re-allocating the funding from King Food & Drink Fest to these event opportunities, the Township's events will be inadequately funded to improve or be held in 2025. This may result in decreased community pride and may result in residents and visitors leaving the township to participate in other communities events throughout the year.

Performance Measures

Special Event Attendance



Program Fees Projected vs. Actual



Explanation

2020 Event programming was significantly cancelled due to the COVID-19 Pandemic. 2021 offered small scale adaptive programming as per government regulations. 2022 and 2023 saw a spike in demand for events. 2024 additional events came onboard with the addition of the events from the Mayor's Office and 2025 events are projected to increase with these new additional as well as programming for the 175th anniversary celebrations.

Explanation

Graph #2 shows projected revenues vs actual revenues, as you can see we have not met our target projected program fee revenue since 2022. By increasing our expense budgets for specific events, to enhance our programming and increase our marketing initiatives and by reducing our overall revenue targets for free events such as Canada Day, Staff anticipate that overall event revenues will become closer to our projections.

Additional Information (Optional)



Support Services



Support Services

Support services are crucial for the efficient functioning of the Township of King. **Information technology services** provide the backbone for digital operations, ensuring that all technological systems are up-to-date and secure. **Financial services** manage the township's budgeting, accounting, and financial planning, ensuring fiscal responsibility. **Human resources** services focus on employee resources, recruitment, and training, fostering a positive work environment. **Communication services** ensure that information is effectively disseminated both internally and externally, while **corporate strategy services** guide the township's overall direction and long-term planning.

Headline Performance Measures

Introduced Digital Transformation Framework

24/7 virtual assistant "Kingsley" at king.ca.



Government Finance Officers Association Budget Presentation Award

For the third consecutive year, King has been recognized for its excellence in budget presentation



Performance Dashboards

Service Performance Dashboard
king.ca/ServicePerformance

Corporate Strategic Plan Dashboard

king.ca/StrategicPlan



Government Finance Officers Association Award for Financial Reporting

For the second consecutive year, King has been recognized for its spirit of transparency and full disclosure, going beyond the minimum requirements in financial reporting

10.4K+ engagements on **SpeaKING**



12% ▲ in **King e-Bulletin** subscriptions



600K+ visits
king.ca



5,268 Total followers
534 New followers

2025 Operating Budget

Percentage of 2025 Budget



Services	2023 Approved Budget	2024 Approved Budget	2025 Total Expenses	2025 Total Revenues	2025 Proposed Budget	2025 Program Changes	2025 Approved Budget	\$ Change	% Change
Information Technology Services	\$1,540,285	\$1,836,202	\$2,007,429	\$(15,000)	\$1,992,429	\$-	\$1,992,429	\$156,227	9%
Financial Services	\$464,564	\$687,646	\$748,439	\$(112,800)	\$635,638	\$-	\$635,638	\$(52,008)	(8%)
Human Resources Services	\$1,191,901	\$750,410	\$1,057,402	\$-	\$1,057,402	\$-	\$1,057,402	\$306,992	41%
Corporate Strategy & Communications	\$1,856,962	\$2,115,392	\$2,290,492	\$-	\$2,290,492	\$-	\$2,290,492	\$175,100	8%
Total Support Services	\$5,053,712	\$5,389,650	\$6,103,762	\$(127,800)	\$5,975,961	\$-	\$5,975,961	\$586,311	11%

Percentage of 2025 Operating Budget Funded by Property Taxes

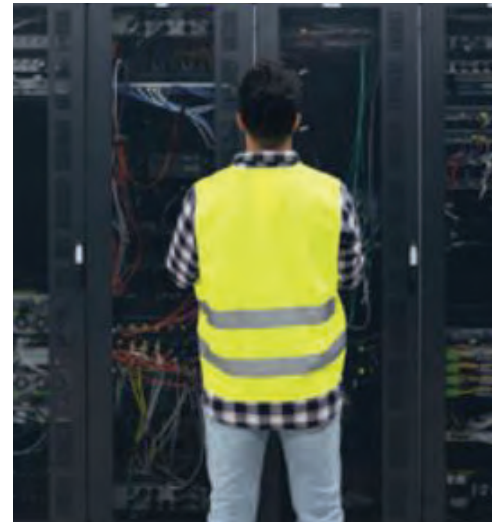


● Property tax supported ● Other revenues and recoveries

Service Based Areas

Information Technology Services

The Information Technology (IT) Services plays a crucial role at the Township of King by managing and maintaining the technology infrastructure. Support Services delivered to staff and the organization include Help Desk, Business Systems Support, Cybersecurity, Data Management, Project Support, Network Connectivity, Infrastructure maintenance, and Geographical Information Systems (GIS) services.



Financial Services

Financial Services handles all the financial affairs of the municipality on behalf of and in the manner directed by Council. Some roles and responsibilities include the coordination of the annual operating and capital budgets, development charges, water, and wastewater budget, administration of property tax billing and collection on behalf of the Township, Region of York, and School Boards, establishing the water and wastewater rate, billing, and collection of payments. It is also responsible for the reporting of the Corporation's year-end finances, and filing the year-end tax return, regular reporting to Council with respect to the financial affairs of the municipality and in compliance with the regulations made under section 418 of the Municipal Act. Financial Services is also responsible for managing the corporate procurement function by ensuring that the procurement process continues to be transparent, fair, accountable and in compliance with the Township's Procurement By-law. It also monitors, track and processing of all insurance claims within the Township.





Human Resources Services

Human Resources is committed to providing specialized services that support strategic goals and foster sustainable high performance through people. We collaborate with all departments in the Township of King to manage, develop, and support staff in a positive work environment. By ensuring compliance and creatively developing policies and programs, we strive to attract and retain a highly qualified, diverse, and inclusive workforce, reinforcing our dedication to being an Employer of Choice.



Corporate Strategy & Communications

The Strategy and Transformation team is responsible for delivering on the Corporate Performance Accountability Program, which includes the development, updating and reporting on the Corporate Strategic Plan, as well as the Township's Service Inventory and associated headline performance measures. This team also leads the Township's supportive Project Management Office, responsible for evolving corporate project management framework and King team project skills. Corporate Communications develops, delivers and co-ordinates a full range of communications strategies and services to all departments in order to present information effectively to the Township's internal and external stakeholders.



2024 Accomplishments by Service Area

Information Technology Services

- **Project Support:** King Fire & Emergency Services Incident Dispatch Services Automation (in-house)
- **Help Desk:** Deployed Self-Service and AI Help Desk options to staff.
- **Help Desk:** Township staff mobilization via deployment of mobile devices to all operational staff
- **GIS:** Open Data published for Fire, Building and Planning Divisions (i.e. Development Applications).
- **GIS:** Implemented NG911 initiatives (process mapping, training, script development).
- **Business Systems:** Digital Automation of 300+ paper/digital forms.
- **Business Systems:** Implemented Service Level Agreement functionality in CRM
- **Security & Infrastructure:** Deployed Custom Threat Intelligence, Network Monitoring Tools, and other Cybersecurity Initiatives to protect Township data.
- **Security & Infrastructure:** Upgraded bandwidth and security at Township facilities (Community Centres, Fire Stations, Libraries) to improve Internet connectivity for King Citizens and staff.
- **Security & Infrastructure:** Implemented Cyber Security awareness program for King staff

Financial Services

- Created an internal **Finance Dashboard for staff** to review and monitor monthly financial results
- Successfully completed integration of Perfect Mind to Great Plains (GP 2018)
- Successfully completed integration of Paymentus to Great Plains (GP 2018)
- Transitioned from a department-based budget to a **Service Based Budget for 2025**
- Completed internal and external Procurement Dashboard.
- Developed procurement planning process to assist Managers in better planning capital projects.
- Successfully completed approximately 22 competitive bid projects for various departments.
- Creating efficiency for Risk by adding a dedicated section on the intranet for Risk with certificate of insurance templates.

Human Resource Services

- **Implemented new electronic processes** within the department such as:
 - Fitness Benefit Approval Process
 - JHSC Inspection Forms
 - Incident & Injury Reporting Processes and Metrics
- Completed a Request for Proposal (RFP) process and initiated the implementation of the first phase of a **Payroll Time & Attendance Software**
- Enhanced the Intranet to ensure a more interactive and user-friendly experience.
- Enhancing diversity and Inclusion initiatives – Initiated a comprehensive survey to gain a deeper understanding of King’s
- Offered staff **new training opportunities**, including:
 - The Art of Feedback
 - Front Line Communications De-escalation
 - Becoming a leader
 - Supervisor Due Diligence
 - My SDS



Corporate Strategy & Communications

- Presented the inaugural **Service Performance Report** to Council and the public, inclusive of 136 Headline Performance Measures
- Developed visual dashboards to compliment the Service Performance Report and Year One (2023) Corporate Strategic Plan annual progress reporting.
- Developed and launched the **Digital Transformation Framework** to guide the responsible modernization of Township services delivery.
- **Launched the virtual 24/7 AI Chat Bot: Kingsley** to king.ca
- King Township has been recognized and featured within the Ontario Integrity Privacy Commissioner's Transparency Challenge Showcase for King's Corporate Performance Accountability Program
- Initiated the development of a Customer Experience (CX) Strategy aimed at optimizing citizen, business and/or other customer service experiences with King.
- Created a **corporate King Township Instagram account** and consolidated several departmental and events-based social media accounts to streamline content and ensure accurate, timely and consistent communications across corporate social platforms
- On-boarded a Graphic Designer and Visual Content Creator to refresh corporate branding and elevate professionalism of published literature across all platforms
- **Redesigned Recreation Guide** and **digitized to integrate with PerfectMind** online registration system
- **Increased volume of multi-channel**, integrated communications campaigns to enhance storytelling
- **Increased publishing frequency of media releases** to secure coverage of Township news in local media outlets
- **Rebranded Township's one-page advertisement in King Weekly Sentinel newspaper** to modernize design, improve readability and better reach target audience
- Developed **internal marketing and communications request intake process** to provide centralized services, including graphic design, to all departments



Opportunities & Risks

Emerging trends and challenges have an immediate and/or long-term impact on the nature of the administrative, operational, and financial aspects of the services provided by the department. These trends and challenges allow Council and staff to monitor and react to them in order to **take advantage of opportunities and minimize impacts** going forward.

Opportunities

Risks

Information Technology Services

- | | |
|--|--|
| <ul style="list-style-type: none">Artificial Intelligence (AI) tools save staff time preparing templates, reports, etc. AI is also used to summarize data from various sources (i.e. websites, email accounts, etc.) and provide a one-stop-shop for online inquiries. | <ul style="list-style-type: none">The increase in Cyber Security threats over the last 2-3 years are linked to AI initiatives. AI requires significant levels of access to remote data sources. This access has seen ransomware attacks increase exponentially all over the world and is a significant privacy threat. |
|--|--|

Financial Services

- | | |
|---|--|
| <ul style="list-style-type: none">Balancing the needs of the community and the budgets increase impact.Inflation impact on the budget and on contracts with the TownshipStreamlining procurement process by utilizing existing technology to automate vendor performance program. | <ul style="list-style-type: none">Development Charge revenue has drastically declined due to the economy (inflation and interest rates) and changes to growth-related legislation. In addition, property assessment growth has slowed significantly, and there has been up tick in assessment reductions and corresponding write offs.Maintaining sufficient funding for infrastructure replacement and repairs |
|---|--|

Opportunities

Risks

Human Resource Services

- Developing and utilizing technology to automate routine tasks that will liberate time for a high-performing workforce to strategically plan initiatives and allow employees to be data-driven, enabling them to actively contribute to the company's vision and growth strategies.
- Recruiting and upskilling employees for a high-performing workforce focusing on future skills, automation, and AI while improving employee wellness, engagement, attraction, and retention.

- Creating tailored HR processes to meet the unique needs of each employee while still maintaining consistency and privacy.
- Hybrid work environments encourage the use of digital tools and technologies, which are essential for staying ahead in a rapidly changing workforce. Efforts for recruitment and employee retention may be impacted with potential changes to a hybrid work arrangement.



Opportunities

Risks

Corporate Strategy & Communications

- Heightened focus on citizens as municipal “customers” and end-user experiences to improve service delivery.
- Tailoring municipal services to meet the unique needs of citizens, moving towards more personalized services through data sharing and collaborations internally and externally.
- Implementing media monitoring via a paid subscription to generate daily news clippings of Township media mentions across traditional and social media channels to stay in the know and action trending news into communications
- Enhance Public Engagement process to formalize the structure of PICs as well as to provide varied channels (aside from in-person) for residents to provide input on Township initiatives

- Sustaining public trust in municipal government institutions, systems, and processes through transparency, openness, and public awareness.
- Fostering and cultivating a cultural shift to provide customer-first mindset in the public sector.
- Maintaining sufficient funding and internal capacity to action media mentions in an impactful way (e.g., news stories, constituent responses).
- Not promoting public engagement processes in a comprehensive and meaningful way to generate a wide-range of feedback may result in an inefficient use of staff time where processes need to be revisited and timelines for actioning items/next steps are delayed.



Corporate Strategic Plan Alignment

The following is a list of the 2025 priorities that Support services intend to undertake with the 2025 Operating and Capital Budget requested as part of this Business Plan, in alignment with the term of council **2023-2026 Corporate Strategic Plan (CSP)**.

Priority Areas	Objectives
	A GREENER FUTURE <ul style="list-style-type: none">• Develop environmentally sustainable solutions that reduce King's footprint and mitigate against the impacts of climate change• Promote Tree Canopy Growth and Enhance Natural Lands
	SUSTAINABLE ASSET MANAGEMENT <ul style="list-style-type: none">• Develop asset funding strategies which ensure long term fiscal sustainability• Improve our capital assets (transportation, environmental, facilities and parks) for continued community use and enjoyment
	COMPLETE COMMUNITIES <ul style="list-style-type: none">• Implement regulatory changes to manage growth which best serves King's unique landscape• Enrich community well-being and make King the ideal place to live, work and play
	SERVICE EXCELLENCE <ul style="list-style-type: none">• Increase data-driven decision making to improve organizational performance• Enhance citizen service experience

2025 Priority Details

Information Technology Services



- Migrate CRM, EDRMS to Cloud
- Expand Help Desk Self-Service Options
- Leverage ETL tool for data sharing
- **Enhance and Improve GIS Portal**
- Improve & Enhance Cybersecurity Measures
- Implement Staff Technology Training Plan
- **Improve network speed at Township facilities**

Financial Services



- **2025 Development Charges Study**
- Financial plan/strategy to fully fund the Township's asset management plan
- Prepare transition to a new accounting software
- **New public accounting standards for Revenue Recognition**
- Continued improvement for procurement with Vendor Performance Evaluation for contracts within the Town and enhancement on bid document templates
- Joint N6 Insurance Pooling



Human Resources Services



- **Centralizing the Health & Safety program** by implementing a comprehensive, trackable system that is regularly monitored and supplemented with additional internal training sessions.
- Finalizing the implementation of a comprehensive **new time and attendance system** for all seasonal divisions and providing on-going training and support.
- Leveraging employee data to compile workplace retention trends.
- Continue and **Improve training and development practices** to provide learning experiences that support different learning styles and available through different methods.

Corporate Strategy & Communications



- Develop and present the **Customer Experience Roadmap** and Action Plan to Council for adoption.
- Mature the **Project Management Office** through expanded project reporting at the Department level and providing more options for transparency through dashboard development.
- Implement an internal consultation requirement when developing or updating Administrative or Corporate policies.
- Phase in new sections within the Township's Project Management Framework, including Schedule, Stakeholder and Communications Management.
- Update the Communications Policy and develop supplementary procedures
- Develop a **Public Engagement Policy** and undertake review of Speaking.king.ca platform
- Increase **frequency of email communications to King eBulletin subscribers** from monthly to bi-monthly, and leverage opportunity to send targeted emails via Xplore Recreation and collaboration with school boards
- Develop **mobile signage procedure** to ensure fair and impactful advertising solutions for all Township news
- Respond to **Citizen Survey Results Data** with more integrated communications campaigns
- Enhance internal communications through an automated process which share media releases and eNews with all staff
- Implement regular process to review/update stale website content



HOLLAND MARSH DRAINAGE SYSTEM

Joint Municipal Service Board

2025 BUSINESS PLAN AND BUDGET



INTRODUCTION

The Holland Marsh Drainage System Joint Municipal Service Board (the Board) was formed in 2007. It was established by the Town of Bradford West Gwillimbury (BWG) and the Township of King (TOK), created under the *Municipal Act* to perform specific functions and undertake prescribed works. Both municipalities passed bylaws to enter into a formal agreement for the creation of the Board.

The Board was created as a corporate entity separate from the two municipalities and has been delegated the duty of assuming the municipalities' responsibilities as they relate to the Holland Marsh and other municipal drains in Bradford West Gwillimbury and Township of King, under the *Drainage Act R.S.O. 1990*.

The Board is comprised of nine voting members; elected officials from both municipalities as well as appointees who are actively farming in the Marsh. This Board operates concurrently with the term of Council.

In accordance with the formal agreement entered into by the two municipalities, the Board is required to obtain the approval from Bradford West Gwillimbury and King Councils for its' annual business plan. This agreement entered into by the two municipalities provides that once the business plan is approved, the Board may proceed to implement the plan without further reference to the two municipal councils provided that it continues its' work in accordance with the approved annual business plan.

This document is thus being prepared for submission to the two municipalities along with a



request from the Board that approval be granted for the plan so that the business of the Board for 2025 may be executed.

SUMMARY OF 2025 PLANNED ACTIVITIES

The following is a summary of the activities planned by the Board in 2025.

GOVERNANCE / ADMINISTRATION

The Board strives to ensure that it meets high standards of health and safety, performance, and governance. Accordingly, the Board has adopted appropriate policies that include safe operating procedures for the equipment as well as administrative policies and procedures.

The Board continues to work to help educate and bring awareness regarding the Holland Marsh Drainage System as well as the agricultural and historical significance of the Holland Marsh. In 2025, the Holland Marsh Drainage Scheme will mark the 100th anniversary of the year the Holland Marsh was transformed into agricultural land.

MAINTENANCE AND OPERATIONS

Numerous drain maintenance activities are conducted each year, on a scheduled rotational basis and as required for performance within the Holland Marsh; with the objective being to keep the drainage system functioning in the manner prescribed by the various engineering reports and all other applicable legislation. The Main Drain follows the report for the Holland Marsh Scheme, which was originally adopted in 1924, the perimeter canals are governed by the report Holland Marsh Drainage System Canal Improvement Project dated March 12, 2010, and the subsequent reports on the various drainage schemes and other interior drains. This work generally consists of sediment excavation, shaping of banks, removal of trees and debris, etc. throughout the

internal drain system as well as the main drain, pumping station activities and perimeter channels.

Water levels within the Holland Marsh are managed with three pumping stations, three inlets and two sluice gates. These three pumping stations work to control the water levels inside the Holland Marsh by pumping water out in times of spring runoff and heavy rainfall. Two of the stations are also utilized as inlets to increase water levels from the perimeter canals, which are supplemented by the Zweep Inlet.

The Horlings Drain, Morris Road Drain, South Canal Bank Road Pumping Station and Ferragina Drain are managed by independent pumping stations.

The perimeter canals require periodic maintenance in accordance with the recommendations of the adopted drainage report and current bylaw. Periodic maintenance includes obstruction removal, repairs and preservation of the berms/dykes, soundings, and excavation of deep pools as well as monitoring of profiles, cross sections, and environmental features.

There is also technical maintenance work conducted which is performed under the supervision of the Drainage Superintendent. A portion of the annual salary and operating expenses for the Drainage Superintendent are funded as part of the Holland Marsh's annually planned maintenance and operations activities, which is administered through the Ontario Ministry of Agriculture, Food and Rural Affairs' Agricultural Drainage Improvement Program. The Ministry currently provides municipalities with an annual grant of fifty percent toward the costs of employing a drainage superintendent, pursuant to Section 4 of the Agricultural Drainage Infrastructure Program.

The Ontario Ministry of Agriculture, Food and Rural Affairs provides grants towards assessments on agricultural land, which are currently assessed at the Farm Property Class Tax Rate, for the cost of municipal drain construction, improvement, maintenance, repair, and operations. The Board staff assists Bradford West Gwillimbury Finance Department apply for these grants on an annual basis that in the past, has provided a 33% grant on eligible property assessments.

There are approximately fifty-six (56) municipal drains inside the Holland Marsh drainage scheme. The Board has established for some time now, a rotational cycle of maintenance for these internal drains. In relation to these interior drain repairs, ongoing culvert assessments are occurring on existing crossings to replace deficient culverts. The Board has established a vendor of record for these activities.

Accordingly, the following drain maintenance works, and operating activities are scheduled for 2025:

- *By-law 2009-042* – Perimeter Canal Maintenance Program/ Debris Removal
- *By-law 595A* – Main Drain Maintenance
- *By-law 2014-92* – Horlings Drain
- *By-law 2016-44* – Morris Road Drain

As well as maintenance and operations of the following Pumping Stations:

- | | |
|-----------------|-------------------------|
| • Art Janse | • Charlie Davis |
| • Professor Day | • Horlings |
| • Morris Road | • South Canal Bank Road |
| • Bardawill | • Ferragina |

Interior Drains include the following:

- | | |
|-------------------|-------------------|
| • Wanda Drain | • Scotch Drain |
| • Saczowski Drain | • Ferragina Drain |

- Gorzo Drain
- King Drain 8
- King Drain 9

The annual maintenance and operation costs for 2025 are estimated at \$479,200.00. Revenue tallying this amount is derived from OMAFRA grants, landowner, and municipal contributions.

CAPITAL WORKS

The following capital works are proposed for 2025.

KING DRAIN 16

The Board received a Petition for Drainage Works by Township of King Road Authority to improve drainage on Davis Road. The Board has appointed an Engineer pursuant to Section 8 of the *Drainage Act* to make an examination of the area requiring drainage and to prepare a report. The final engineering report will be filed in 2025, and construction will be tendered in 2025.



PROFESSOR DAY PUMPHOUSE IMPROVEMENT

The Board appointed an Engineer pursuant to Section 78(1) of the *Drainage Act* to make improvements to the Professor Day Pumphouse and to prepare a report. The Engineer will be preparing a report and making a presentation to the Board.

The Board plans to manage the following issues as top priorities in 2025:

- The Board appointed an Engineer under Section 76 of the *Drainage Act* to develop an updated assessment schedule for the Main Drain and Pumping Operations, which may create a variable rate for determining assessments against existing lands that have

been modified through development and new agricultural activities. The Engineers have held a landowner meeting and continue to collect landowner information and land use categories. The Engineers will prepare a detailed report and present their findings to the Board.

- Continuing its active participation as a key stakeholder with the Ministry of Environment, Conservation and Parks on the Holland Marsh Phosphorus Recycling Facility Project.
- A continued effort on fostering positive relationships formed with various ministries (MNRF, MECP, LSRCA, DFO etc.) that have a direct legislative correlation to the Holland Marsh.

SUMMARY OF 2024 EVENTS

- Upon the receipt of a Petition under the Drainage Act in 2021, the Board appointed an engineer under Section 8 of the *Drainage Act* to make an examination of the area along Davis Road (Drain 16) which is requiring drainage. The Engineer conducted a geotechnical investigation along Davis Road. The Engineer is in the process of preparing a report and making presentation to the Board, with options for outlet, considering financial implications as well as estimated construction timelines.
- The Board passed a resolution on February 11, 2021, to appoint a drainage engineer to develop an updated assessment schedule for the Main Drain and Pumping Operations pursuant to Section 76 of the *Ontario Drainage Act*, which could allow for variable levy rates based on land use. Pursuant to the *Ontario Drainage Act*, the Board made application to the Agriculture, Food and Rural Affairs Appeal Tribunal for permission to procure a report of an Engineer to vary the Schedule of Assessment prepared in 1990 by

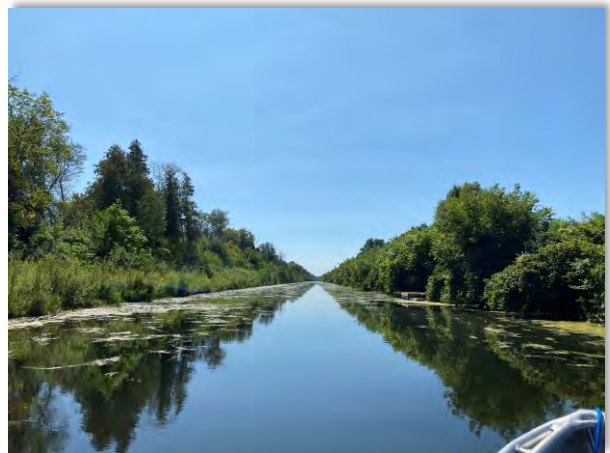
Young-Smart Engineering Company. Permission was granted as requested. The Board appointed an Engineer under Section 76 of the *Drainage Act* in 2021 to review the current levy structure and provide a new levy structure that may create a variable rate for determining assessments against existing lands that have been modified through development. The Engineer conducted a landowner meeting and continues to collect landowner information and develop land use categories. The Engineer will be preparing a report.



- The Town of Bradford West Gwillimbury Board secured two grants from the Lake Simcoe Project Funding to support local environmental initiatives. The Board oversaw both projects. The first focused on creating and maintaining a buffer strip along the Main Drain, with new banks established as part of the routine annual maintenance. The second project involved removing submergent and emergent vegetation from the Main Drain.

Additionally, an environmental consultant was hired to study the reduction of phosphorus levels in the discharge waters from the Art Janse Pumping Station.

- The Board remains actively engaged with the Ministry of Environment, Conservation and Parks on the Holland Marsh Phosphorus Recycling Facility Project, which secured funding in 2022. The Ontario Clean Water Agency, under the Minister’s direction, was tasked with preparing a comprehensive research study to gather critical information, including updates on conceptual design options and cost estimates for the project. The Board has participated in all stakeholder meetings, with the Drainage Superintendent serving on the Technical Advisory Panel. The study is expected to be completed in 2024, with next steps anticipated to begin in 2025.
- The Drainage Superintendent remains employed part-time, and the remainder of his timetable is occupied with BWG’s Stormwater Management within the Community Services Department.
- The Board contracts services from the Town of Bradford West Gwillimbury to fill the position of permanent part time, Committee Coordinator and Board Secretary.
- The Board continued to participate in the Electrical Safety Authority’s Continuous Safety Services (“CSS”) program. The CSS agreement will be renewed again in April of 2025.
- Tours of the Holland Marsh and Drainage System continue to be provided to various ministries and organizations, upon request.



GOVERNANCE / ADMINISTRATION

The Board has established business practices, and continues to set standard operating policies and procedures, as the need arises as well as establishing adequate health and safety protocols in relation to the maintenance of the Holland Marsh Drainage System.

The annual operating costs for the governance of the Board will be \$150,000.00.

The Board's forecasted expenditures remain highly predictable, and the governance portion of the budget is documented in the attached Budget, as "Appendix A". The costs that are included in the business plan for 2025 for the governance of the Board are contributed to, evenly from the general revenues of Bradford West Gwillimbury and King.



William Eek, Chair
Holland Marsh Drainage System Joint Municipal Service Board



Ben Verkaik, Vice Chair
Holland Marsh Drainage System Joint Municipal Service Board

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICE BOARD
2025-2026 DRAFT Budget Overview - Revenues

Budget 2025	Township of				Total Revenues	Total Expenditures
	OMAFRA	King	Town of BWG	Other*		
HMDSJMSB	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 150,000	\$ 150,000
Drainage Superintendent	44,500	26,255	18,245	-	89,000	89,000
Main Drain Maintenance	49,920	122,510	84,690	6,180	263,300	214,200
Perimetre Canal Maintenance (New Schedule)	38,260	68,180	44,860	8,700	160,000	160,000
BWG Drains	11,621	-	69,379	-	81,000	81,000
TOK Drains	3,589	20,411	-	-	24,000	24,000
Professor Day Pumphouse Replacement	-	-	-	-	-	450,000
	\$ 147,890	\$ 312,356	\$ 292,174	\$ 14,880	\$ 767,300	\$ 1,168,200

Budget 2026	Township of				Total Revenues	Total Expenditures
	OMAFRA	King	Town of BWG	Other*		
HMDSJMSB	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 150,000	\$ 150,000
Drainage Superintendent	45,720	26,975	18,745	-	91,440	91,440
Main Drain Maintenance	49,920	122,510	84,690	6,180	263,300	214,200
Perimetre Canal Maintenance (New Schedule)	38,260	68,180	44,860	8,700	160,000	160,000
BWG Drains	5,246	-	63,754	-	69,000	69,000
TOK Drains	7,865	43,635	-	-	51,500	51,500
	\$ 147,011	\$ 336,300	\$ 287,049	\$ 14,880	\$ 785,240	\$ 736,140

* Other includes the County of Simcoe, MTO and upstream landowners like Newmarket, New Tecumseth

Notes:

A Revenues sources are unknown at this time.

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICE BOARD
2025-2026 Budget Overview - Expenditures

	2023 Budget	2023 Actual	2024 Budget	2024 Actual 30-Sep-24	2025 Budget DRAFT	Variance 2025 Budget / 2024 Budget \$	2026 Budget DRAFT
EXPENDITURES							
HMDSJMSB	150,000	164,219	160,000	109,173	150,000	(10,000) A	150,000
Drainage Superintendent	86,440	78,001	86,440	49,651	89,000	2,560	91,440
Holland Marsh Drainage System	294,200	438,521	411,700	218,743	374,200	(37,500) B	374,200
BWG Drains	61,000	77,393	72,500	55,236	81,000	8,500 C	69,000
TOK Drains	52,000	64,301	60,000	53,083	24,000	(36,000) D	51,500
Section 76	-	13,788	50,000	19,637	-	(50,000)	-
Professor Day Pumphouse Replacement		-	50,000	-	450,000	400,000 E	-
Fleet	30,000	25,636	-	-	-	-	-
Melidy Drain	75,000	50,697	-	2,364	-	-	-
Drain 16	650,000	-	50,000	23,410	-	(50,000)	-
Total Expenditures	1,398,640	912,556	940,640	531,297	1,168,200	227,560	736,140

Notes:

A Remove 100th anniversary of the HMDS from budget

B to reflect actual and account for inflationary increases and remove SCADA system replacement from budget

	<u>2025</u>	<u>2026</u>
C Work on BWG drains includes:		
Horlings	15,000	15,000
Morris Road	40,000	50,000
Gorzo	4,000	
Ferragina	3,500	
Wanda	5,000	
Saczowski	7,500	
Scotch	6,000	
River Road		4,000
	<u>\$ 81,000</u>	<u>\$ 69,000</u>

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICE BOARD
2025-2026 Budget Overview - Expenditures

D	Work on TOK drains includes:	<u>2025</u>		<u>2026</u>	
	Drain 8	16,000			
	Drain 9	4,500			
	Drain 10	3,500		10,000	
	Drain 11			12,000	
	Drain 12			12,000	
	Drain 14			13,000	
	Drain 15			4,500	
		<u>\$ 24,000</u>		<u>\$ 51,500</u>	

E Engineering cost in 2024 and construction forecasted for 2025



KING

2025 Capital Program & Forecast 2025-2034



2025 1 Year Annual Capital Budget (Funded) - Service Based

Capital Service Based Budget

	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Canada Building Fund (Gas Tax)	OCIF Grant	Water/ Wastewater	Reserves (Other)	Others/ Developer Contributions	Total Funding
Greening King										
Parks, Trails & Open Spaces										
16-25-18 Nobleton Re-Development Phase 2	2,025,000							(2,025,000)		(2,025,000)
16-25-38 Parks Improvements - Asset Management	250,000	(250,000)								(250,000)
Climate Change Initiatives										
16-25-25 Climate Change Initiatives	100,000	(100,000)								(100,000)
Total Greening King	2,375,000	(350,000)						(2,025,000)		(2,375,000)
Keeping King Safe										
Fire & Emergency Services										
14-25-02 Pumper Rescue Truck (369-2004)	950,000	(950,000)								(950,000)
14-25-03 Dry Fire Hydrant	22,000							(22,000)		(22,000)
14-25-04 Replacement Airbags	21,000							(21,000)		(21,000)
14-25-05 Battery Operated Extrication Tools	45,000							(45,000)		(45,000)
14-25-06 Personal Protective Equipment	70,000							(70,000)		(70,000)
Total Keeping King Safe	1,108,000	(950,000)						(158,000)		(1,108,000)
Maintaining King										
Road Maintenance										
15-25-07 Kettleby Road Reconstruction (2023-2025)	400,000	(400,000)								(400,000)
15-25-19 Bridge & Culvert Structure Assessment (2 years cycle)	100,000	(80,000)	(20,000)							(100,000)
15-25-20 Roads & Related Infrastructure Improvements	2,100,000	(150,928)			(895,000)	(1,054,072)				(2,100,000)
15-25-24 Automated Speed Enforcement / Traffic Calming	200,000							(200,000)		(200,000)
15-25-27 Conversion of Gravel Roads to Paved Roads	1,000,000	(100,000)	(900,000)							(1,000,000)
15-25-35 Annual Relining/Rehabilitation of Bridges & Culverts	2,020,000	(2,000,000)					(20,000)			(2,020,000)
15-25-59 Stormwater Asset Management Maintenance	1,000,000							(1,000,000)		(1,000,000)
20-25-30 Watermain Replacement - Nobleton (Parkview, Crestview, Janet, Lynwood)	2,446,121						(2,446,121)			(2,446,121)
21-25-31 Supervisory Control and Data Acquisition (SCADA)	1,175,000						(1,175,000)			(1,175,000)
Sidewalk Maintenance										
15-25-11 Sidewalk Replacement	400,000	(400,000)								(400,000)
Street Lighting										
15-25-17 Streetlight Study/Inventory Analysis	150,000			(150,000)						(150,000)
Facility Maintenance Services										
15-25-01 Joint Operations Centre (Design)	750,000	(75,000)	(675,000)							(750,000)
16-25-26 Facility Improvements Asset Management	350,000	(350,000)								(350,000)
Fleet Services										



2025 1 Year Annual Capital Budget (Funded) - Service Based

Capital Service Based Budget

	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Canada Building Fund (Gas Tax)	OCIF Grant	Water/ Wastewater	Reserves (Other)	Others/ Developer Contributions	Total Funding
15-25-13 Fleet/Equipment (Repair & Replacement)	1,195,000	(1,195,000)								(1,195,000)
Total Maintaining King	13,286,121	(4,750,928)	(1,595,000)	(150,000)	(895,000)	(1,054,072)	(3,641,121)	(1,200,000)		(13,286,121)
Planning & Growing King										
Planning & Policy Services										
18-25-12 Cultural Heritage Study	50,000	(50,000)								(50,000)
Total Planning & Growing King	50,000	(50,000)								(50,000)
Serving King										
Recreational Services										
16-25-03 Township Wide Recreation Centre (2018-2025)	5,518,300		(5,518,300)							(5,518,300)
Public Library Services										
17-25-43 Information Technology Equipment Replacement	51,612								(51,612)	(51,612)
Heritage & Culture										
15-25-29 Reinterpret Train Station (2023-2025)	750,000	(685,000)							(65,000)	(750,000)
Total Serving King	6,319,912	(685,000)	(5,518,300)						(116,612)	(6,319,912)
Support Services										
Information Technology Services										
11-25-02 Hardware Replacement	130,000	(130,000)								(130,000)
11-25-09 IT Software Initiatives	200,000			(130,000)				(70,000)		(200,000)
Total Support Services	330,000	(130,000)		(130,000)				(70,000)		(330,000)
Total Capital Service Based Budget	23,469,033	(6,915,928)	(7,113,300)	(280,000)	(895,000)	(1,054,072)	(3,641,121)	(3,453,000)	(116,612)	(23,469,033)

TOWNSHIP OF KING

Capital Projects

Project	11-25-02 Hardware Replacement			
Department	Administration			
Version	3. Approved Budget	Year	2025	

Description

IT Hardware replacement for the Township comprised of:

- Firewall replacement
- Laptop replacements
- Cell phone upgrades
- Disk storage extension
- HR Tablets

Justification

All replacements/upgrades are required as part of the systems replacement program.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	130,000	32,500	32,500	32,500	32,500
Expenditures Total	130,000	32,500	32,500	32,500	32,500
Funding					
Capital Tax Levy	130,000	32,500	32,500	32,500	32,500
Funding Total	130,000	32,500	32,500	32,500	32,500

TOWNSHIP OF KING

Capital Projects

Project	11-25-09 IT Software Initiatives			
Department	Corporate Services			
Version	3. Approved Budget	Year	2025	

Description

Includes:

- AIMS Upgrade
- Dataedo (Data Warehousing)
- Dynamics CRM Cloud
- FME Server (Data Warehousing)
- Laserfiche Cloud

Justification

- The AIMS upgrade is to provide By-LawServices with property infraction ticketing functionality.
- Dataedo and FME are powerful tools to get us started on our Data Warehousing journey.
- Microsoft is no longer updating CRM. Dynamics 365 will include Co-Pilot automation not available in on-premises.
- Laserfiche is larger than all other applications combined. Not moving to cloud may result in catastrophic data loss.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	200,000	50,000	50,000	50,000	50,000
Expenditures Total	200,000	50,000	50,000	50,000	50,000
Funding					
Reserve Funds	70,000	25,000	25,000	15,000	5,000
Growth & New Initiatives	130,000	25,000	25,000	35,000	45,000
Funding Total	200,000	50,000	50,000	50,000	50,000

TOWNSHIP OF KING

Capital Projects

Project	14-25-02 Pumper Rescue Truck (369-2004)		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Description

369 is a Pumper Rescue truck that responds out of Station 36 in Schomberg. It was initially purchased as a Pumper Truck in 1995 and was later switched as a front line Rescue after a remount in 2004. Since 2004, the apparatus primarily responds to structure/ vehicle fires and technical rescues (auto extrication, etc.). The vehicle is equipped with a 4000 LPM fire pump c/w a 2275 litre water tank. The apparatus has some foam capabilities. The truck is currently showing its age since a 2014 refurbishment. The vehicle has been well maintained and will have value at the end of its in-service life.

Justification

369 is a 2024 Spartan cab and chassis with a 1994 fire pump and a 1995 fire package. The fire pump is a 4000 lpm Darley pump which is under size compared to today's standards. The replacement apparatus would be equipped with a 6000 LPM Hale fire pump c/w a 3600 L water tank, foam capabilities, tower light and ground ladders. The truck would be suitable for structural fire fighting, medical responses, and motor vehicle accidents. This apparatus would be identical to the current configuration of E341, E381, R349.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	950,000			950,000	
Expenditures Total	950,000			950,000	
Funding					
Capital Tax Levy	950,000			950,000	
Funding Total	950,000			950,000	

TOWNSHIP OF KING

Capital Projects

Project	14-25-02 Pumper Rescue Truck (369-2004)		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	14-25-03 Dry Fire Hydrant		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Description

A dry fire hydrant is a non-pressurized pipe that is permanently installed at a pond and/or lake that is within close proximity to an all weather road. Dry hydrants can benefit our residents that lack fire protection from a conventional fire hydrant (pressurized municipal system). These dry hydrants provide our firefighters with the ability to replenish their water supply when they are operating remotely from our village cores (non-hydrant areas). A fire crew can reduce their refill times while operating in close proximity to one of these hydrants. This is especially critical when battling a rural fire where both life and property are at risk. Both current as well as future dry hydrants would be strategically placed throughout our municipality based upon fire department statistics. Installation would be completed by a qualified installer. A partnership would be created via a written agreement between the Corporation and the resident for the placement of a dry hydrant on their property. Dry hydrants are relatively inexpensive and require minimum maintenance once installed. Fire & Emergency Services (FES) would like to install two additional hydrants to our existing program in 2025.

Justification

Since 2014, FES has installed a total of 9 dry hydrants throughout our municipality. Since then, these dry hydrants have been used on multiple occasions to fight both residential and commercial structure fires. These hydrants have proven to help reduce residential insurance costs, as well as benefitting fire fighting operations in remote areas.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	22,000			22,000	
Expenditures Total	22,000			22,000	
Funding					
Reserve Funds	22,000			22,000	
Funding Total	22,000			22,000	

TOWNSHIP OF KING

Capital Projects

Project	14-25-03 Dry Fire Hydrant		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	14-25-04 Replacement Airbags		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Description

Fire and Emergency Services (FES) has been using high pressure lifting bags for well over 40 years. These air bags are used extensively during technical rescue incidents where heavy items such as industrial equipment, machinery, and passenger vehicles need to be stabilized and/or moved in a calculated fashion. These bags permit staff to move items up-towards 90 tons in weight. These low profile bags are specifically designed for these types of applications especially when it involves entrapments of patients that need rapid extrication. The bag itself is operated via hoses and controllers that permit the rescuer to be remote from the area of the lift creating a greater safety margin for both staff and air bag operator. Currently all 12 bags of our bags are coming up for replacement due to their end of in-service life. FES is recommending that all of our high pressure bags be replaced in 2025. The current controllers and air lines will remain in active service.

Justification

All of these lifting bags have been used extensively over the years for specialized rescues. In order to remain compliant with industry standards and best practices, it is highly recommended that these bags be replaced through the Budget cycle in 2025.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	21,000			21,000	
Expenditures Total	21,000			21,000	
Funding					
Reserve Funds	21,000			21,000	
Funding Total	21,000			21,000	

TOWNSHIP OF KING

Capital Projects

Project	14-25-04 Replacement Airbags		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	14-25-05 Battery Operated Extrication Tools			
Department	Community Services			
Version	3. Approved Budget	Year	2025	

Description

Fire and Emergency Services (FES) has been using battery operated extrication tools for over six (6) years. During this time period, our current E-tools (at all three stations) have worked well during simple and complicated motor vehicle extrications. But, in the past two years based upon our staff members feedback and current automotive technology (reinforced and/or exotic reinforced metals), plus multiple repairs on the first set of e-tools that were purchased for Schomberg, it is recommended that replacement tools be purchased in 2025.

Justification

Since 2023, approximately \$12,000 has been spent on repairs on our first set of E-tools. A new state-of-the art Combi-tool (two tools in one) is \$20,000. FES is recommending that replacement tools be purchased (ram and combi-tool) and have the existing tools moved as spares onto our spare pumper/training truck. As well, our former repair centre no longer exists within our province. Tools are sent to United States or Quebec for repair.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	45,000			45,000	
Expenditures Total	45,000			45,000	
Funding					
Reserve Funds	45,000			45,000	
Funding Total	45,000			45,000	

TOWNSHIP OF KING

Capital Projects

Project	14-25-05 Battery Operated Extrication Tools		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	14-25-06 Personal Protective Equipment			
Department	Community Services			
Version	3. Approved Budget	Year	2025	

Description

The most commonly used type of PPE is bunker gear, boots, balaclavas, helmets and gloves. This is also known as turnout gear that provides critical protection from flames, heat, and contaminants. Turnout gear is used at structure fires, vehicle fires, wildland fires, car accidents, and medical emergencies. The list of emergencies is actually endless. Yet, the gear needs to stand-up to daily wear and tear. Turnout gear has an in-service life span of 10-years. But, gear can wear out before this. Hence the annual replacement program that is currently in place that monitors all gear and anticipates PPE that needs replacing throughout the course of the year - both expected and unexpected replacement.

Justification

Equipment needs to be maintained in top condition, and within date of NFPA 1851, which is the standard for turnout gear. All turnout gear used for interior structure firefighting needs to be within 10-years of date of the manufacturer.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	70,000	17,500	17,500	17,500	17,500
Expenditures Total	70,000	17,500	17,500	17,500	17,500
Funding					
Reserve Funds	70,000	17,500	17,500	17,500	17,500
Funding Total	70,000	17,500	17,500	17,500	17,500

TOWNSHIP OF KING

Capital Projects

Project	14-25-06 Personal Protective Equipment		
Department	Community Services		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	15-25-01 Joint Operations Centre (Design)			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

The existing Public Works yard, operational since 1962, can no longer adequately support the Township's operational needs to meet current and projected service levels. The DC background study has identified the necessity for an expansion of the existing works yard (2021-2026) and the construction of a new Southern works yard (2026-2031) to effectively serve both the growing and existing communities within the Township. A new Joint Operations Centre will enhance our core services - including Transportations Services, Fleet Services, Environmental Services, and Parks and Forestry Services - and better position the Township to meet future demands. This facility will provide a functional environment tailored to fully support the evolving needs of Public Works Operations, ensuring we can continue delivering high-quality services to our community. The initial funding will be allocated to developing design concepts that address these critical needs.

Justification

There are several aspects of the existing yard and property which cannot accommodate a growing Township and increased operational responsibility - these limitations include acreage available to house equipment and materials (50% of existing property is regulated by Lake Simcoe Region Conservation Authority (LSRCA), logistical inefficiencies, disproportionate response times during winter due to geographic location, no capacity for service level enhancements, significant health and safety related deficiencies and insufficient space for staff.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	750,000	187,500	187,500	187,500	187,500
Expenditures Total	750,000	187,500	187,500	187,500	187,500
Funding					
Development Charges	675,000	168,750	168,750	168,750	168,750
Capital Tax Levy	75,000	18,750	18,750	18,750	18,750
Funding Total	750,000	187,500	187,500	187,500	187,500

TOWNSHIP OF KING

Capital Projects

Project	15-25-07 Kettleby Road Reconstruction (2023-2025)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

The Kettleby Road Reconstruction includes the complete reconstruction of the road structure with curbs and gutters, new storm sewers, relocation of the existing outfall, asphalt strip for snow clearing operations, and relocation/replacement of hydro utility poles.

The limits of this project extend from the Kettleby Bridge on the west side of the Hamlet (just west of #500 Kettleby Road), to the eastern limit of the community, at #270 Kettleby Road.

The design started in 2023 and construction started in 2024.

This is a term of council project for a total funding of \$2.7 million (2023-2025)

Justification

The current (and previous) Road Needs Studies identifies Kettleby Road as having a "Poor" condition rating. Meaning, it currently sits in a state of disrepair that is not favoured by the level of service that should be provided and requires complete reconstruction as soon as possible. Repaving of the existing road was not feasible due to the deteriorated underlying structure and still required a solution to improve drainage. Keeping the road in the current condition increases maintenance costs, Township insurance premiums, likelihood of accidents and the risk of drainage impacts can decrease property values.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	400,000		200,000	200,000	
Expenditures Total	400,000		200,000	200,000	
Funding					
Capital Tax Levy	400,000		200,000	200,000	
Funding Total	400,000		200,000	200,000	

TOWNSHIP OF KING

Capital Projects

Project	15-25-11 Sidewalk Replacement			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

This project involves sidewalk repairs and replacements in order to bring sidewalks into state of good repair. The work will be performed after completion of the annual sidewalk condition assessment and will be prioritized based on the condition rating of each sidewalk segment.

Justification

To improve any deficiencies to be addressed from inspection reports in various locations Township-wide. Sidewalks that are well maintained provide many benefits including safety, mobility, and healthier communities. In addition to reducing walking along roadway crashes, sidewalks reduce other pedestrian crashes.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	400,000		20,000	380,000	
Expenditures Total	400,000		20,000	380,000	
Funding					
Capital Tax Levy	400,000		20,000	380,000	
Funding Total	400,000		20,000	380,000	

TOWNSHIP OF KING

Capital Projects

Project	15-25-13 Fleet/Equipment (Repair & Replacement)			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

Replacement of the following vehicles within Public Works:

834-15 Single Axle Dump Truck - Costs include all vehicle add-ons (winter gear, GPS etc.)

839-15 Tandem Axle Dump Truck - Costs include all vehicle add-ons (winter gear, GPS etc.)

847-09 (770 John Deer Grader) - Attempt to purchase a used grader (5-8 years old); with an expected remaining lifecycle of 7-10 years. The purchase of a used grader will depend on the market and as such, a budget for a rental grader was also included for 9 months.

Justification

Replacement of the existing assets due to them being used beyond their scheduled lifecycle (8 years). These assets are also part of the asset backlog.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	1,195,000	30,000	30,000	285,000	850,000
Expenditures Total	1,195,000	30,000	30,000	285,000	850,000
Funding					
Capital Tax Levy	1,195,000	25,000	25,000	237,000	908,000
Funding Total	1,195,000	25,000	25,000	237,000	908,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-13 Fleet/Equipment (Repair & Replacement)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	15-25-13 Fleet/Equipment (Repair & Replacement)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	15-25-17 Streetlight Study/Inventory Analysis			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

A study to review existing streetlight asset inventory and recommendations for upgrades and/or new streetlights.

Justification

To ensure minimum illumination standards are met on our road network requirements for lighting safety.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Consulting	150,000	10,000	40,000	50,000	50,000
Expenditures Total	150,000	10,000	40,000	50,000	50,000
Funding					
Growth & New Initiatives	150,000	10,000	40,000	50,000	50,000
Funding Total	150,000	10,000	40,000	50,000	50,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-19 Bridge & Culvert Structure Assessment (2 years cycle)			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

The Township is required to complete the assessment of regular bridge and structural culvert inspections every 2 years in accordance with the Ontario Structure Inspection Manual (OSIM).

The main objectives of structural inspections, as per the Ontario Structure Inspection Manual (OSIM), are to:

- maintain structures in a safe condition
- to protect and prolong the useful life of structures
- to identify maintenance, repair and rehabilitation needs of structures, and
- to provide a basis for a structure management system for the planning and funding of the maintenance and rehabilitation of structures.

Scope will need to be increased to cover cross culverts 450mm and above that are not being regularly inspected currently.

Justification

The Act requires that all provincial and municipal bridges and structural culverts be inspected every two years under the direction of a professional engineer using the Ministry's Ontario Structure Inspection Manual (OSIM).

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Consulting	100,000	10,000	10,000	40,000	40,000
Expenditures Total	100,000	10,000	10,000	40,000	40,000
Funding					
Development Charges	20,000	10,000	10,000		
Capital Tax Levy	80,000			40,000	40,000
Funding Total	100,000	10,000	10,000	40,000	40,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-20 Roads & Related Infrastructure Improvements		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

Year 3 Roads Needs Study (RNS) (except Manitou) and Station Road is last priority likely wont be ready in time 2024 per RNS - Station Road Construction

2025 per RNS - Road Improvements Phase 2 Construction

- Kingsworth Road (from Blueberry Lane to Watch Hill Road) & (from Westgate Circle to Blueberry Lane), Kingscross Drive (from Westgate Circle to Manitou Drive), Westgate Circle, Westgate Boulevard

2025 per RNS - Road Improvements Phase 3 Construction

- 16th Sideroad (from Jane Street to Highway 400) & Magnum Drive

Design of 2026 Reconstruction

- Holancin Road (Hwy 9 to 2nd Concession) & McKellar Lane (Kingscross to end)

Design of 2026 Rehabilitation

- Strawberry Lane (Keele to Aileen Ave), Caledon King Townline South (Columbia to Mount Pleasant), Caledon King Townline (Mt Pleasant to 12 Conc), Greenside Dr (King Rd to 35m N of King Rd), Greenside Dr (Noblewood to Noblewood), Greenside Dr (35m N of King Rd to Noblewood), & Showa Court (Hwy 9 to end)

Justification

In keeping with the 10 year paving strategy as amended on a bi-annual basis.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	2,100,000	100,000	800,000	1,000,000	200,000
Expenditures Total	2,100,000	100,000	800,000	1,000,000	200,000
Funding					
Reserve Funds	895,000			895,000	
Grant	1,054,072	100,000	749,072	105,000	100,000
Capital Tax Levy	150,928		50,928		100,000
Funding Total	2,100,000	100,000	800,000	1,000,000	200,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-24 Automated Speed Enforcement / Traffic Calming		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

Township staff will perform analysis, design, prioritization and procurement of a combination of mostly physical traffic calming features that are intended to improve traffic use including:

- Automated Speed Enforcement Cameras
- Speed Humps
- Flexible traffic bollards
- Radar feedback signage

Justification

As traffic increases due to growth in the Township, the following objectives need to be addressed:

- Achieving slow speeds for motor vehicles
- Reducing collision frequency and severity
- Increasing the safety and the perception of safety for non-motorized users of the street(s)
- Reducing the need for police enforcement

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	200,000	75,000	25,000	100,000	
Expenditures Total	200,000	75,000	25,000	100,000	
Funding					
Other	200,000	75,000	25,000	100,000	
Funding Total	200,000	75,000	25,000	100,000	

TOWNSHIP OF KING

Capital Projects

Project	15-25-27 Conversion of Gravel Roads to Paved Roads			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

To improve Road assets and infrastructure in accordance with minimum maintenance standards and extend the life-cycle of the road network through Gravel Road Conversions.

- 8th Concession from South end to King Road (2023)
- Mill Road from King – Vaughan Boundary to Elmpine Trail (2024)
- Mill Road from Elmpine Trail to Humber Trail (2024)
- Mill Road from Humber Trail to King Road (2024)
- Elmpine Trail from Mill Road to West end (2024)
- 17th Sideroad from Jane Street to West end (2024)
- 12th Concession 120m North of Caledon-King Townline to 16th Sideroad (2025)
- 12th Concession 16th to 17th Sideroad (2025)

Justification

In keeping with the 10 year paving strategy as amended on a bi-annual basis.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	1,000,000	100,000	100,000	600,000	200,000
Expenditures Total	1,000,000	100,000	100,000	600,000	200,000
Funding					
Development Charges	900,000		100,000	600,000	200,000
Capital Tax Levy	100,000	100,000			
Funding Total	1,000,000	100,000	100,000	600,000	200,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-29 Reinterpret Train Station (2023-2025)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

In 2021, the feasibility study and preliminary design of improvements to the Train Station and Church buildings as part of site revitalization as contemplated in the Heritage and Culture Master Plan were completed in an effort to maximize site attendance and facility usage.

In 2024, the construction of the Train Station and Church buildings began. Timing of construction aligns with the 175th anniversary of the founding of King Township in 2025.

The total funding required is \$1,570,000 over 2023-2025. The initial funding request in 2023 of \$70,000 was funded by a grant and the balance over the remaining years (2024 \$750K and 2025 \$750K) is infrastructure reserve funding and grant funding.

Justification

Failure to keep with the planned schedule will limit the Townships opportunities to potentially access additional funding relative to coming anniversary (175th) and ultimately will lead to further degradation of the facility conditions.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	750,000	375,000	375,000		
Expenditures Total	750,000	375,000	375,000		
Funding					
Grant	65,000	32,500	32,500		
Capital Tax Levy	685,000	342,500	342,500		
Funding Total	750,000	375,000	375,000		

TOWNSHIP OF KING

Capital Projects

Project	15-25-35 Annual Relining/Rehabilitation of Bridges & Culverts		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

To re-line and replace Bridges and Culverts on an annual basis in accordance with the Ontario Structure Inspection Manual (OSIM) recommendations taken every 2 years.

- Design for Bridge 22 and potential utility relocation
- Design for the Watermain located under Bridge 22
- Culvert 209 - Construction, CA/CI & Asbuilt
- Leonard Road Bridge (50% of the cost shared with Bradford West Gwillimbury)
- Culvert 211 - Construction, CA/CI & As-built Prep
- Design of Culverts 305 & 316

Justification

To prolong the life of aging infrastructure and to replace on an annual basis in accordance with the Ontario Structure Inspection Manual (OSIM) recommendations.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	2,020,000	100,000	1,000,000	700,000	220,000
Expenditures Total	2,020,000	100,000	1,000,000	700,000	220,000
Funding					
Reserve Funds	20,000		20,000		
Capital Tax Levy	2,000,000	100,000	980,000	700,000	220,000
Funding Total	2,020,000	100,000	1,000,000	700,000	220,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-41 Underground Stormwater Management Storage Design Standard Development			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

With new advances in technology, the Township is seeing more instances of underground stormwater tanks in development applications as opposed to traditional stormwater ponds. There is a need for us to develop our own set of design criteria to assess this new type of infrastructure. As such, the Township is requesting funding to work with an external consultant to develop standards/criteria relating to underground stormwater tanks.

Justification

We are seeing Underground stormwater tanks in development applications consistently and need to dictate how to proceed.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Consulting	100,000	10,000	30,000	30,000	30,000
Expenditures Total	100,000	10,000	30,000	30,000	30,000
Funding					
Capital Tax Levy	100,000	10,000	30,000	30,000	30,000
Funding Total	100,000	10,000	30,000	30,000	30,000

TOWNSHIP OF KING

Capital Projects

Project	15-25-59 Stormwater Asset Management Maintenance			
Department	Public Works			
Version	3. Approved Budget	Year	2025	

Description

Maintenance works to be performed including:

- Sediment removal in 1-2 stormwater management pond;
- Implement continuous water quality monitoring and flow monitoring reporting for all ponds;
- Update the Township's stormwater model;
- Implement recommended Operation and Maintenance activities from O&M Manual currently in development;
- Identify locations where Township stormwater infrastructure is on private property but does not have a registered easement;
- Create inventory of these stormwater assets on private property (RLCBs, culverts, pipes) for future easement registration; and
- Rectify stormwater drainage impacts to private property if the cause is determined to be from a defect in the design/maintenance of the Township's stormwater management system.
- Assess the condition of stormwater mains to determine their overall state and prioritize repair, replacement, and maintenance needs.

Justification

Water quality monitoring and flow monitoring are requirements of the Township's Consolidated Linear Infrastructure - Environmental Compliance Approval (CLI-ECA). Sediment removal from ponds and update of the stormwater model were recommended in a condition assessment of the Townships stormwater management system. The easement inventory search and operation & maintenance activities are recommended from the Township's Stormwater Management Master Plan as good asset management practice .

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	1,000,000	100,000	300,000	300,000	300,000
Expenditures Total	1,000,000	100,000	300,000	300,000	300,000
Funding					
Reserve Funds	1,000,000	100,000	300,000	300,000	300,000
Funding Total	1,000,000	100,000	300,000	300,000	300,000

TOWNSHIP OF KING

Capital Projects

Project	16-25-03 Township Wide Recreation Centre (2018-2025)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

The Township Wide Recreation Centre (TWRC) is a multi-use recreational facility to be constructed on leased lands on the Seneca College Campus.

The facility features:

- * Two NHL Sized Ice Pads
- * A Six Lane Recreational Pool, with separate leisure pool
- * Community Rooms
- * Multipurpose Athletic & Fitness Centre
- * Indoor Walking Track

Total funding for this project is \$86,000,000 from (2018-2025) of which \$38,849,090 would be Federal and Provincial Funding, \$16,120,000 Developer Contributions, \$22,962,873 from Development Charges and \$4,111,700 from the Growth and Infrastructure Reserve Fund and \$3,956,337 from Infrastructure Reserve Fund. The amounts funded by reserve funds will be repaid with Municipal Capital Facility Agreement (MCFA) funding when received.

Justification

Project based on long term Community Services Master Planning exercises, endorsed by Council. This project is identified in the 2020 Development Charge Background study.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	5,518,300	1,380,000	1,380,000	1,380,000	1,378,300
Expenditures Total	5,518,300	1,380,000	1,380,000	1,380,000	1,378,300
Funding					
Development Charges	5,518,300	1,380,000	1,380,000	1,380,000	1,378,300
Funding Total	5,518,300	1,380,000	1,380,000	1,380,000	1,378,300

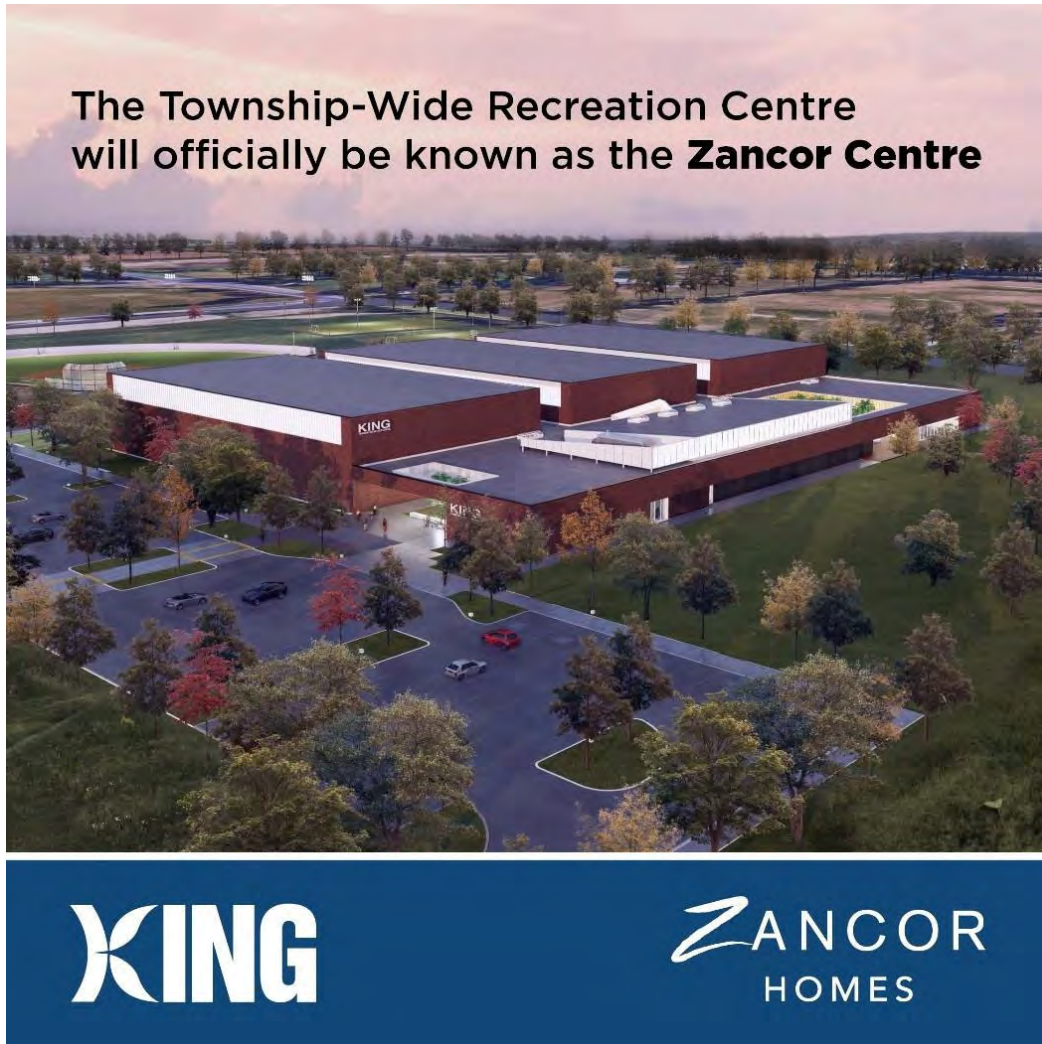
TOWNSHIP OF KING

Capital Projects

Project	16-25-03 Township Wide Recreation Centre (2018-2025)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Gallery

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TOWNSHIP OF KING

Capital Projects

Project	16-25-18 Nobleton Re-Development Phase 2		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

Updating the Nobleton Park amenities, including:

- adding a water feature-ice rink hybrid system
- adding an amphitheatre
- updating the soccer field
- renovating the pool house; and
- various other smaller components.

This is a term of council project for \$4,050,000 2023-2026 to be funded by Municipal Capital Funding Agreements (MCFA) as they are received.

Justification

To align with the block plan study and supplement the proposed new downtown Nobleton core revitalization.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	2,025,000		800,000	800,000	425,000
Expenditures Total	2,025,000		800,000	800,000	425,000
Funding					
Reserve Funds	2,025,000		800,000	800,000	425,000
Funding Total	2,025,000		800,000	800,000	425,000

TOWNSHIP OF KING

Capital Projects

Project	16-25-25 Climate Change Initiatives			
Department	Community Services			
Version	3. Approved Budget	Year	2025	

Description

2025 Climate Change Initiative Projects encompasses all corporate climate change and energy conservation spending within the year. It will include Electric Vehicle Charging infrastructure and installation costs, and annual retrofits according to the maintenance plan. Identified actions are outlined in the Corporate Energy Management Plan Refresh 2024-2029.

Justification

Without capital funding of \$100,000 staff cannot reach the corporate emission reduction targets outlined in both the Corporate Strategic Plan and the Energy Management and Conservation Plan.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	100,000	25,000	25,000	25,000	25,000
Expenditures Total	100,000	25,000	25,000	25,000	25,000
Funding					
Capital Tax Levy	100,000	25,000	25,000	25,000	25,000
Funding Total	100,000	25,000	25,000	25,000	25,000

TOWNSHIP OF KING

Capital Projects

Project	16-25-26 Facility Improvements Asset Management			
Department	Community Services			
Version	3. Approved Budget	Year	2025	

Description

The Facility Improvement budget is used for capital replacement, repairs, and preventative maintenance of municipal facility assets based on the building condition assessment including asset age relative to expected useful life and current condition. This work includes facility items identified in the building condition assessment including the items listed below in addition to required emergency works and capital or preventative maintenance projects based on our asset management needs.

Cold Creek– Electrical Panel and Electric Furnace
 Nobleton Community Hall – Condensing Unit
 Ansnorveldt Library and Firehouse 38 (Nobleton Fire Hall) – Water Heater
 Public Works Yard - Through-Wall Exhaust Fans, Emergency Generator, Automatic Transfer Switch
 Nobleton Arena - Roll-up Doors, Acoustic Ceiling Tiles – Upper Level, Through-Wall Exhaust Fan
 Old King Senior Centre - Fire Alarm Panel
 Schomberg Community Hall - Wood Siding

Justification

Based on asset management plan, facility condition audits, emergency situations and community need. Required facility updates/improvements to extend life cycle, preserve building structure and ensure health and safety.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	350,000	87,500	87,500	87,500	87,500
Expenditures Total	350,000	87,500	87,500	87,500	87,500
Funding					
Capital Tax Levy	350,000	87,500	87,500	87,500	87,500
Funding Total	350,000	87,500	87,500	87,500	87,500

TOWNSHIP OF KING

Capital Projects

Project	16-25-38 Parks Improvements - Asset Management		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

The Park Improvements budget is used for capital replacement, repairs, and preventative maintenance of municipal park assets based on asset age relative to expected useful life in addition to current condition.

The planned work includes:

- a renovation to the Osin Park baseball diamond
- pathway lighting in Fox Trail Park
- also signs and site furnishings in various parks around the municipality.

Additionally this budget could be used for large capital repairs to maintain the safety of our parks and open spaces and remain compliant with legislative requirements, such works as, playground or safety surface replacement and trail restoration.

Justification

If funding is not allocated there will be no ability to complete any required emergency works, small capital or preventative maintenance projects based on our asset management needs.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	250,000		125,000	125,000	
Expenditures Total	250,000		125,000	125,000	
Funding					
Capital Tax Levy	250,000		125,000	125,000	
Funding Total	250,000		125,000	125,000	

TOWNSHIP OF KING

Capital Projects

Project	17-25-43 Information Technology Equipment Replacement		
Department	Library (Levy)		
Version	3. Approved Budget	Year	2025

Description

Includes the replacement of aged public access and service desk devices across the Township's public library system as well as updates to STEAM-related Make-It Lab equipment.

Justification

The Library's electronic asset management plan tracks age, condition and replacement value of equipment used in its operations. Updating equipment provides the community with current and relevant technology to encourage discovery and optimize access to information. The risk of not replacing aged equipment is disruption to services for users, but also to cyber-security issues associated to un-supported operating platforms.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Fleet & Equipment	51,612		48,805	1,807	1,000
Expenditures Total	51,612		48,805	1,807	1,000
Funding					
Other	51,612		48,805	1,807	1,000
Funding Total	51,612		48,805	1,807	1,000

TOWNSHIP OF KING

Capital Projects

Project	18-25-12 Cultural Heritage Study			
Department	Planning			
Version	3. Approved Budget	Year	2025	

Description

The Ontario Heritage Act (OHA) underwent significant changes with the passage of Bill 23, the More Homes Built Faster Act, 2022. These changes, together with Bill 200, the Homeowner Protection Act, 2024 require municipalities to review their listed heritage properties by January 2027. Undertaking a Cultural Heritage Study is an opportunity to ensure:

Compliance with Legislation : To meet the requirements set by the Ontario Heritage Act and recent amendments, ensuring all listed properties are reviewed and appropriately designated or removed by the extended deadline.

Preservation of Heritage: To identify and protect properties of significant cultural, historical, or architectural value, ensuring they are preserved for future generations.

Informed Decision-Making : To provide a comprehensive understanding of the heritage value of properties, aiding in informed decision-making regarding development and conservation.

Community Engagement : To involve the community in recognizing and valuing their local heritage, fostering a sense of pride and connection to the area's history.

Justification

Changes to the OHA require the Township to review listed properties on the heritage register. Undertaking this Study with the assistance of consulting services will bring specialized knowledge and experience in heritage, ensuring a thorough and accurate assessment of properties. Consulting teams are well-versed in the latest legislative requirements and best practices, ensuring the Township meets all legal obligations. Utilizing a consultant will allow the Township to manage its resources effectively.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Consulting	50,000	10,000	12,000	14,000	14,000
Expenditures Total	50,000	10,000	12,000	14,000	14,000
Funding					
Capital Tax Levy	50,000	10,000	12,000	14,000	14,000
Funding Total	50,000	10,000	12,000	14,000	14,000

TOWNSHIP OF KING

Capital Projects

Project	20-25-30 Watermain Replacement - Nobleton (Parkview, Crestview, Janet, Lynwood)		
Department	Public Works		
Version	3. Approved Budget	Year	2025

Description

This is the second and final budget request for the Watermain replacement and this is a multi-year capital project.

Replacement of existing 6" AC watermain, hydrants, valves and water services. Approximately 1370 meters, in Nobleton along the following streets.

- Lynwood Crescent.
- Elizabeth Drive.
- Norman Ave.
- Cross Ave.

The design of the watermain began in 2024 and construction is expected to begin in 2025. The total capital project funding is \$2,661,121 funded by the Water Distribution reserve fund (2024 - 250,000, 2025 - \$2,446,121).

Justification

These watermain were recommended to be replaced per the water and wastewater rate study completed in 2020.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	2,446,121	50,000	1,250,000	1,000,000	146,121
Expenditures Total	2,446,121	50,000	1,250,000	1,000,000	146,121
Funding					
Reserve Funds	2,446,121	50,000	1,250,000	1,000,000	146,121
Funding Total	2,446,121	50,000	1,250,000	1,000,000	146,121

TOWNSHIP OF KING

Capital Projects

Project	21-25-31 Supervisory Control and Data Acquisition (SCADA)			
Department	Wastewater			
Version	3. Approved Budget	Year	2025	

Description

Create a Township wide Supervisory Control and Data Acquisition (SCADA) standard and implement a SCADA system into all Township sanitary pumping stations.

**SCADA is a system of software and hardware elements that allows organizations to control and monitor industrial processes by directly interfacing with plant-floor machinery and viewing real-time data.*

This is a 2 year project for a total funding of \$1,943,288 over 2025-2026 funding by the water and wastewater reserve fund.

Justification

To allow the Township to better monitor and control sanitary pumping stations and enable the Township to collect data to improve processes and maximize the use of resources.

Budget

	Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Expenditures					
Construction	1,175,000	175,000	350,000	350,000	300,000
Expenditures Total	1,175,000	175,000	350,000	350,000	300,000
Funding					
Reserve Funds	1,175,000	175,000	350,000	350,000	300,000
Funding Total	1,175,000	175,000	350,000	350,000	300,000

10 Year Capital (Funded) - by service Capital Service Based Budget

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Growth (Tax Supported)	Canada Building Fund (Gas Tax)	OCF Grant	Water/Wastewater	Reserves (Other)	Others/Developer Contributions	Total Funding
Greening King																					
Parks, Trails & Open Spaces											4,050,000										(4,050,000)
16-25-19 Nobleton Re-Development Phase 2	2,025,000	2,025,000									250,000	(250,000)									(250,000)
16-26-30 Parks Improvements - Asset Management	250,000										275,000	(275,000)									(275,000)
16-27-29 Parks Improvements - Asset Management		275,000									300,000	(300,000)									(300,000)
16-27-40 King South West - Neighbourhood Park			300,000								700,000		(700,000)								(700,000)
16-27-55 Neighbourhood Park - Tomlinson Garden (Phase 2)			70,000	630,000							235,200		(235,200)								(235,200)
16-27-56 Artificial Turf (Including Lights)			35,000	200,000							2,500,000	(500,000)	(2,000,000)								(2,500,000)
16-27-59 King City Interllection Site - East (King Library / Adjacent Site)			1,250,000	1,250,000							150,000		(150,000)								(150,000)
16-27-62 King City Interllection Site - North (St. Andrews)			150,000								400,000		(400,000)								(400,000)
16-27-63 King City Interllection Site - South (Memorial)			400,000								400,000		(400,000)								(400,000)
16-28-10 Midland Park			40,000	360,000							235,200		(235,200)								(235,200)
16-28-17 New Sports Park - Clubhouse, change / washrooms				23,500	211,700						863,700		(863,700)								(863,700)
16-28-23 King City Interllection Site - Central (Wellsley)				63,700	400,000	400,000					970,000		(970,000)								(970,000)
16-28-26 Nobleton North West - Neighbourhood Park Phase 1				30,000	540,000						700,000		(700,000)								(700,000)
16-28-27 Schomberg - Interllection Site				30,000	270,000						300,000		(300,000)								(300,000)
16-28-32 Parks Improvements - Asset Management				325,000							325,000		(325,000)								(325,000)
16-28-34 New Sports Park (incl. parking)				900,000	2,069,250	2,060,250					4,620,500		(4,620,500)								(4,620,500)
16-29-35 King North East - Neighbourhood Park 1 & 2				120,000	700,000		700,000				1,520,000		(1,520,000)								(1,520,000)
16-29-37 Parks Improvements - Asset Management					350,000						350,000		(350,000)								(350,000)
16-29-38 Cold Creek Splash Pad/Park					45,000	405,000					460,000		(460,000)								(460,000)
16-29-39 King North West - Neighbourhood Park					70,000	630,000					700,000		(700,000)								(700,000)
16-29-39 Community Park - King North					250,000	2,250,000	2,150,000				4,655,000		(4,655,000)								(4,655,000)
16-29-40 Nobleton North West - Neighbourhood Park NW3 (Phase 2)					70,000	630,000					700,000		(700,000)								(700,000)
16-29-41 Nobleton North West - Neighbourhood Park NW2 Phase 2					30,000	270,000					300,000		(300,000)								(300,000)
16-29-42 Nobleton Pedestrian Connectivity					90,000	810,000					900,000		(900,000)								(900,000)
16-30-13 Nobleton North East - Neighbourhood Park						60,000	540,000	270,000			870,000		(870,000)								(870,000)
16-30-20 Parks Improvements - Asset Management						375,000					375,000		(375,000)								(375,000)
16-31-19 Parks Improvements - Asset Management						400,000					400,000		(400,000)								(400,000)
16-31-26 King City Trails (NS N10, N11)						12,500	150,000				162,500		(162,500)								(162,500)
16-31-26 Nobleton Trails (NS NS NS)						25,000	300,000	400,000			325,000		(325,000)								(325,000)
16-32-06 Parks Improvements - Asset Management											400,000		(400,000)								(400,000)
16-32-14 Trail Development (DC) - N21 (Related to 16-7720)								225,000			225,000		(225,000)								(225,000)
16-33-13 Parks Improvements - Asset Management								400,000			400,000		(400,000)								(400,000)
16-34-04 Parks Improvements - Asset Management								225,000	400,000		400,000		(400,000)								(400,000)
Climate Change Initiatives										400,000	400,000		(400,000)								
16-25-25 Climate Change Initiatives	100,000										100,000		(100,000)								(100,000)
16-26-41 Climate Change Initiatives		100,000									100,000		(100,000)								(100,000)
16-27-24 Climate Change Initiatives			100,000								100,000		(100,000)								(100,000)
16-28-26 Climate Change Initiatives					100,000						100,000		(100,000)								(100,000)
16-30-18 Climate Change Initiatives						100,000					100,000		(100,000)								(100,000)
16-31-16 Climate Change Initiatives							100,000				100,000		(100,000)								(100,000)
16-32-05 Climate Change Initiatives								100,000			100,000		(100,000)								(100,000)
16-33-19 Climate Change Initiatives									100,000		100,000		(100,000)								(100,000)
16-34-17 Climate Change Initiatives										100,000	100,000		(100,000)								(100,000)
Total Greening King	2,275,000	2,405,000	2,345,200	3,702,200	5,816,250	7,990,250	3,930,000	1,449,000	500,000	800,000	31,009,100	(6,587,500)	(21,371,000)						(4,050,000)		(31,009,100)
Keeping King Safe																					
Fire & Emergency Services																					
14-25-02 Pumper Rescue Truck (365-2004)	950,000										950,000		(950,000)								(950,000)
14-25-03 Dry Fire Hydrant	21,000										22,000								(22,000)		
14-25-04 Replacement Alarms	21,000										21,000								(21,000)		
14-25-05 Battery Operated Ertication Tools	46,000										45,000								(45,000)		
14-25-06 Personal Protective Equipment	70,000										70,000								(70,000)		
14-26-01 Pumper Rescue Truck (361-2004)	950,000										950,000		(950,000)								(950,000)
14-26-05 Personal Protective Equipment	70,000										70,000								(70,000)		
14-26-30 Fire Prevention Vehicle	40,000										40,000										(40,000)
14-26-54 Vehicle Replacement (3403-2016)	40,000										40,000										(40,000)
14-26-55 Vehicle Replacement (330-2016)	65,000										65,000										(65,000)
14-27-01 Fire Master Plan (Complete Review)	71,000										71,000										(71,000)
14-27-14 SCBA Upgrades	675,000										675,000										(675,000)
14-27-15 Personal Protective Equipment	70,000										70,000										(70,000)
14-27-38 Vehicle Replacement (330-2019)	65,000										65,000										(65,000)
14-27-49 Provision for Fire Facilities Extensions - King City	187,000			1,315,500							1,500,000										(1,500,000)
14-27-50 Electronic Equipment Upgrades	60,000										60,000										(60,000)
14-28-07 Pumper Rescue Truck (362-2007)	950,000										950,000										(950,000)

10 Year Capital (Funded) - by service Capital Service Based Budget

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Growth (Tax Supported)	Canada Building Fund (Gas Tax)	OCF Grant	Water/Wastewater	Reserves (Other)	Others/Developer Contributions	Total Funding
14-26-11 Personal Protective Equipment											70,000										(70,000)
14-26-05 Provision for an Additional Fire Vehicle				70,000							950,000										(950,000)
14-26-06 Single to Tandem Tanker Upgrade					700,000						700,000										(700,000)
14-26-20 Personal Protective Equipment					70,000						70,000										(70,000)
14-26-35 Provision for Fire Fuelies Expansions - Nobleson					100,000	1,200,000					1,300,000										(1,300,000)
14-30-12 Tanker Replacement (345-20.0)						700,000					700,000										(700,000)
14-30-23 Personal Protective Equipment											70,000										(70,000)
14-30-27 Tanker Replacement (384-20.10)					700,000						700,000										(700,000)
14-31-23 Vehicle Replacement (340-1A-2021)							65,000				65,000										(65,000)
14-31-24 Personal Protective Equipment							70,000				70,000										(70,000)
14-31-29 Provision for an Additional Fire Facility							300,000	600,000			1,500,000										(1,500,000)
14-32-07 Personal Protective Equipment								70,000			70,000										(70,000)
14-32-23 Pickup Truck (332-3-2032)								65,000			65,000										(65,000)
14-32-24 Fire Prevention Vehicle								40,000			40,000										(40,000)
14-32-25 Vehicle Replacement (3115-2032)								65,000			65,000										(65,000)
14-33-12 Vehicle Replacement (3215-2033)								65,000			65,000										(65,000)
14-33-22 Personal Protective Equipment									70,000		70,000										(70,000)
14-33-23 Fire & Emergency Equipment (Expansion)									324,000		324,000										(324,000)
14-34-01 Vehicle Replacement (L345-2013)										2,500,000	2,500,000										(2,500,000)
14-34-06 Personal Protective Equipment									70,000		70,000										(70,000)
Traffic Calming																					
15-26-26 Growth-Related Traffic Calming Implementation	150,000										150,000										(150,000)
15-27-62 Growth-Related Traffic Calming Implementation		150,000									150,000										(150,000)
15-26-15 Growth-Related Traffic Calming Implementation					150,000						150,000										(150,000)
15-26-13 Growth-Related Traffic Calming Implementation						150,000					150,000										(150,000)
15-30-11 Growth-Related Traffic Calming Implementation							150,000				150,000										(150,000)
15-31-05 Growth-Related Traffic Calming Implementation									65,000		65,000										(65,000)
15-32-02 Growth-Related Traffic Calming Implementation										70,000	70,000										(70,000)
15-32-07 Growth-Related Traffic Calming Implementation								150,000			150,000										(150,000)
15-34-07 Growth-Related Traffic Calming Implementation									150,000		150,000										(150,000)
Total Keeshing King Safe	1,108,000	1,315,000	1,278,000	2,482,500	1,970,000	2,820,000	555,000	990,000	1,203,000	2,720,000	16,479,000	(8,022,165)	(5,847,334)		(35,500)				(2,573,000)		(16,473,000)
Maintaining King																					
Road Maintenance																					
15-25-07 Kettleby Road Reconstruction (2023-2025)	400,000										400,000										(400,000)
15-25-19 Bridge & Culvert Structure Assessment (2 years cycle)	100,000										100,000										(100,000)
15-26-20 Roads & Related Infrastructure Improvements	2,100,000										2,100,000										(2,100,000)
15-26-24 Automated Speed Enforcement / Traffic Calming	200,000										200,000										(200,000)
15-25-27 Conversion of Gravel Roads to Paved Roads	1,000,000										1,000,000										(1,000,000)
15-25-35 Annual Relining/Rehabilitation of Bridges & Culverts	2,020,000										2,020,000										(2,020,000)
15-26-09 Stormwater Asset Management Maintenance	1,000,000										1,000,000										(1,000,000)
15-26-07 Stormwater Asset Management Maintenance	1,000,000										1,000,000										(1,000,000)
15-26-06 Road Needs Assessment (every 2 years)	75,000										75,000										(75,000)
15-26-08 Development Guideline and Engineering Design Criteria Manual Update	50,000										50,000										(50,000)
15-26-11 Annual Relining/Rehabilitation of Bridges & Culverts	1,200,000										1,200,000										(1,200,000)
15-26-23 Stormwater Management Master Plan (every 5 years)	316,000										316,000										(316,000)
15-26-25 Active Transportation Strategy Implementation	210,000										210,000										(210,000)
15-26-20 Roads & Related Infrastructure Improvements	2,200,000										2,200,000										(2,200,000)
15-26-40 Roadwork P2 - Double Hatched Project	400,000										400,000										(400,000)
15-26-43 Roadwork P2 - Pedestrian Connection from 225 Church St to 148 Church	200,000										200,000										(200,000)
15-27-04 10th Concession Extension (from Queen St. to 19th Concession)	1,480,000										1,480,000										(1,480,000)
15-27-06 13-19th Subarea Iron Duffern Street to Kees Street	754,992										754,992										(754,992)
15-27-07 151 Caledon/King Townline North from 19th Subarea to Highway 9	761,560										761,560										(761,560)
15-27-07 8th Convc - 15th S.R. to King Road	500,000										500,000										(500,000)
15-27-08 331 Wilhelmina Road from Dufferin Street to West End	219,300										219,300										(219,300)
15-27-09 Annual Relining/Rehabilitation of Bridges & Culverts	2,000,000										2,000,000										(2,000,000)
15-27-17 Conversion of Gravel Roads to Paved Roads	1,000,000										1,000,000										(1,000,000)
15-27-18 Bridge & Culvert Structure Assessment	135,000										135,000										(135,000)
15-27-19 Road & Related Infrastructure Improvements	2,153,248										2,153,248										(2,153,248)
15-27-20 Stormwater Asset Management Maintenance	1,000,000										1,000,000										(1,000,000)
15-27-53 King City - Main Street Typology	750,000										750,000										(750,000)
15-26-04 Road Needs Assessment (every 2 years)				75,000							75,000										(75,000)
15-26-12 Bridges & Culverts - Annual Relining/Rehabilitation				2,000,000							2,000,000										(2,000,000)
15-26-20 Roads & Related Infrastructure Improvements				2,153,248							2,153,248										(2,153,248)
15-26-21 Stormwater Asset Management Maintenance				1,000,000							1,000,000										(1,000,000)
15-26-33 Nobleson Area - Main Street Typology				1,625,000							1,625,000										(1,625,000)
15-26-40 Enhanced Treatment Study/Dry Pond Retrofit Options (4 sites)				150,000							150,000										(150,000)
15-26-44 Active Transportation Implementation				974,400							974,400										(974,400)

10 Year Capital (Funded) - by service

Capital Service Based Budget

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Growth (Tax Supported)	Canada Building Fund (Gas Tax)	OCF Grant	Water/Wastewater	Reserves (Other)	Others/Developer Contributions	Total Funding
15-29-01 Conversion of Gravel Roads to Paved Roads					1,600,000						1,600,000	(100,000)	(900,000)								(1,000,000)
15-29-07 Bridges & Culverts - Annual Refraining/Rehabilitation					2,000,000						2,000,000	(200,000)	(250,000)								(2,000,000)
15-29-16 Bridge & Culvert Structure Assessment					135,000						135,000	(10,000)			(27,000)	(930,000)	(1,000,000)				(135,000)
15-29-17 Roads & Related Infrastructure Improvements					2,153,248						2,153,248	(223,248)	(150,000)								(2,153,248)
15-29-18 Stormwater Asset Management Maintenance					1,000,000						1,000,000	(150,000)	(150,000)						(1,000,000)		(300,000)
15-29-23 Transportation Master Plan Update including Traffic Calming Strategy and					300,000						300,000	(250,000)	(250,000)								(600,000)
15-29-32 Active Transportation Strategy Implementation					500,000						500,000	(534,000)	(1,335,000)								(6,675,000)
15-29-45 Main Street Schomberg Streetscape					448,500						448,500	(2,000,000)	(2,000,000)								(2,000,000)
15-30-05 Bridges & Culverts - Annual Refraining/Rehabilitation											75,000	(75,000)									(75,000)
15-30-07 Road Needs Assessment (every 2 years)											500,000	(250,000)	(250,000)								(500,000)
15-30-08 Active Transportation Strategy Implementation											2,153,248	(223,248)	(1,000,000)								(2,153,248)
15-30-14 Roads & Related Infrastructure Improvements											1,000,000	(1,000,000)									(1,000,000)
15-30-15 Stormwater Asset Management Maintenance											2,000,000	(2,000,000)									(2,000,000)
15-31-03 Conversion of Gravel Roads to Paved Roads											2,153,248	(223,248)	(1,000,000)								(2,153,248)
15-31-07 Bridges & Culverts - Annual Refraining/Rehabilitation											2,000,000	(2,000,000)									(2,000,000)
15-31-09 Roads & Related Infrastructure Improvements											2,153,248	(223,248)	(1,000,000)								(2,153,248)
15-31-10 Stormwater Asset Management Maintenance											1,000,000	(100,000)									(1,000,000)
15-31-11 Bridge & Culvert Structure Assessment											135,000	(100,000)									(135,000)
15-31-22 Stormwater Management Master Plan (every 5 years)											365,700	(250,000)	(250,000)								(365,700)
15-31-27 Active Transportation Strategy Implementation											500,000	(250,000)	(250,000)								(500,000)
15-32-09 Roads & Related Infrastructure Improvements											2,153,248	(223,248)	(1,000,000)								(2,153,248)
15-32-11 Active Transportation Strategy Implementation											500,000	(250,000)	(250,000)								(500,000)
15-32-12 Stormwater Asset Management Maintenance											1,000,000	(1,000,000)									(1,000,000)
15-32-20 Bridges & Culverts - Annual Refraining/Rehabilitation											2,000,000	(2,000,000)									(2,000,000)
15-33-02 William St											75,000	(60,000)									(75,000)
15-33-03 Conversion of Gravel Roads to Paved Roads											664,200	(333,100)	(333,100)								(664,200)
15-33-04 Bridges & Culverts - Annual Refraining/Rehabilitation											1,000,000	(1,000,000)									(1,000,000)
15-33-05 Roads & Related Infrastructure Improvements											2,000,000	(2,000,000)									(2,000,000)
15-33-06 Active Transportation Strategy Implementation											1,875,000	(180,000)	(250,000)								(1,875,000)
15-33-10 Bridge & Culvert Structure Assessment											500,000	(250,000)	(250,000)								(500,000)
15-33-21 Stormwater Asset Management Maintenance											135,000	(100,000)									(135,000)
15-34-06 Stormwater Asset Management Maintenance											1,000,000										(1,000,000)
15-34-10 Active Transportation Strategy Implementation											500,000	(250,000)	(250,000)								(500,000)
15-34-20 Road Needs Assessment (every 2 years)											75,000	(60,000)									(75,000)
15-34-21 Transportation Master Plan Update including Traffic Calming Strategy and											300,000	(150,000)	(150,000)								(300,000)
15-34-27 Roads & Related Infrastructure Improvements											1,875,000	(180,000)									(1,875,000)
20-29-30 Watermain Replacement - Nobleton (Parkview, Crestview, Janet, Lynwood											2,645,121	(930,000)	(845,000)								(2,645,121)
20-29-34 Schomberg Industrial Area (Watermain Replacement)											1,077,000	(1,077,000)									(1,077,000)
20-29-16 King City - Mainline Watermain Replacement											1,720,595	(1,720,595)									(1,720,595)
20-27-10 King Road from Winton to Bygones (Watermain Replacement)											691,000										(691,000)
20-27-64 Nobleton Watermain Replacement (AC Watermain) Janet, Crestview, Pe											1,650,266	(1,650,266)									(1,650,266)
20-29-08 Watermain Replacement - King City - Elizabeth Grove, Clearview Heights											3,250,000	(3,250,000)									(3,250,000)
20-29-13 Dew Street, King Blvd, William Street (Watermain Replacement)											841,000	(841,000)									(841,000)
20-29-18 Nobleton Drive, Greenfield Drive, Forestview Cres (Watermain Replacement)											1,091,000	(1,091,000)									(1,091,000)
20-29-15 Janet Street - King Road (1,000 Meters North)											1,681,700	(1,681,700)									(1,681,700)
20-29-20 D'Ardois Subdivision (Watermain)											1,249,000	(1,249,000)									(1,249,000)
20-29-34 Water and Wastewater Master Plan Study											460,000	(460,000)									(460,000)
20-29-37 Water Wastewater Rate Study											50,000										(50,000)
20-30-01 Mainline Dr. Martin Street, Mainline Ave, Norman Dr (Watermain Replacement)											2,174,000										(2,174,000)
20-30-03 Janet Street - King Road (1,000 Meters South)											1,681,700										(1,681,700)
20-31-01 Kingscross, Hunter Valley and Ellis Avenue (Watermain Replacement)											762,770										(762,770)
20-34-26 Water Wastewater Rate Study											50,000										(50,000)
21-26-31 Supervisory Control and Data Acquisition (SCADA)											1,943,288	(1,943,288)									(1,943,288)
21-26-32 Barton Grove Stand-Alone Power System (SPS) Generator Retrofit											400,000										(400,000)
21-26-20 Inflow and Infiltration (I&I) Reduction - York Region Partnership											150,000										(150,000)
21-26-29 Pumping Stations - Replace Roof Structures											70,000										(70,000)
21-26-30 WWAS Main Street Sewer Upgrade											1,303,000										(1,303,000)
21-27-40 WWAS2 Dr. King Drive Sewer Upgrade											1,615,000										(1,615,000)
21-27-41 WWAS3 Main Street Sewer Upgrade South of Church Street											162,000										(162,000)
21-27-47 Inflow and Infiltration (I&I) Reduction - York Region Partnership											3,665,160										(3,665,160)
21-30-25 Inflow and Infiltration (I&I) Reduction - York Region Partnership											150,000										(150,000)
21-31-08 Pumping Station - Alex Campbell - Sump Pump											5,000										(5,000)
21-31-14 Wastewater Infrastructure Replacement											6,165,417										(6,165,417)
21-32-17 Inflow and Infiltration (I&I) Reduction - York Region Partnership											150,000										(150,000)
21-34-05 Inflow and Infiltration (I&I) Reduction - York Region Partnership											150,000										(150,000)

10 Year Capital (Funded) - by service
Capital Service Based Budget

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Growth (Tax Supported)	Canada Building Fund (Gas Tax)	OCF Grant	Water/Wastewater	Reserves (Other)	Others/Developer Contributions	Total Funding
Sidewalk Maintenance																					
15-25-11 Sidewalk Replacement	400,000										400,000	(400,000)									(400,000)
15-26-06 Sidewalk Replacement		400,000									400,000	(400,000)									(400,000)
15-27-12 Sidewalk Replacement			200,000								200,000	(200,000)									(200,000)
15-28-06 Sidewalk Replacement				200,000							200,000	(200,000)									(200,000)
15-29-04 Sidewalk Replacement					200,000						200,000	(200,000)									(200,000)
15-30-04 Sidewalk Replacement						200,000					200,000	(200,000)									(200,000)
15-31-06 Sidewalk Replacement							200,000				200,000	(200,000)									(200,000)
15-32-13 Sidewalk Replacement								200,000			200,000	(200,000)									(200,000)
15-33-08 Sidewalk Replacement									200,000		200,000	(200,000)									(200,000)
15-34-13 Sidewalk Replacement										200,000	200,000	(200,000)									(200,000)
Street Lighting																					
15-26-17 Streetlight Study/Inventory Analysis	100,000										100,000										(100,000)
15-26-03 Street Lighting Recommendations Implementation		100,000									100,000	(100,000)									(100,000)
15-26-10 Street Lighting Iron Nodes Installation											100,000										(100,000)
15-26-37 Traffic Signals - Various Location											100,000	(100,000)									(100,000)
15-27-23 Traffic Signals - Various Location			100,000								100,000	(100,000)									(100,000)
15-28-25 Traffic Signals - Various Location				100,000							100,000	(100,000)									(100,000)
15-29-08 Street Lighting Recommendations					50,000						50,000	(50,000)									(50,000)
15-29-22 Traffic Signals - Various Location					100,000						100,000	(100,000)									(100,000)
15-30-17 Traffic Signals - Various Location						100,000					100,000	(100,000)									(100,000)
15-31-13 Traffic Signals - Various Location							100,000				100,000	(100,000)									(100,000)
15-32-10 Traffic Signals - Various Location								100,000			100,000	(100,000)									(100,000)
15-32-29 Streetlight Study/Inventory Analysis											100,000	(100,000)									(100,000)
15-33-09 Traffic Signals - Various Location								100,000			100,000	(100,000)									(100,000)
15-34-14 Traffic Signals - Various Location									100,000		100,000	(100,000)									(100,000)
Facility Maintenance Services																					
15-25-01 Joint Operations Centre (Design)	750,000		12,500,000	12,500,000	5,000,000						30,750,000	(3,075,000)	(27,675,000)								(30,750,000)
15-25-09 Provision for Miscellaneous Equipment - Expansion of Operations Facility					238,000						238,000		(238,000)								(238,000)
15-26-43 Building Condition Assessment (5 year cycle)					75,000						75,000	(75,000)									(75,000)
15-26-44 Facilities, Parks, Trails Master Plan Update (5 year cycle)					125,000						125,000	(62,500)	(62,500)								(125,000)
15-34-22 Building Condition Assessment (5 year cycle)										75,000	75,000	(75,000)									(75,000)
15-34-25 Facilities, Parks, Trails Master Plan Update (5 yr cycle)										125,000	125,000	(62,500)	(62,500)								(125,000)
16-26-26 Facility Improvements Asset Management	350,000										350,000	(350,000)									(350,000)
16-26-42 Facility Improvements Asset Management		500,000									500,000	(500,000)									(500,000)
16-27-25 Facility Improvements Asset Management			300,000								300,000	(300,000)									(300,000)
16-28-29 Facility Improvements Asset Management				325,000							325,000	(325,000)									(325,000)
16-29-25 Facility Improvements Asset Management					350,000						350,000	(350,000)									(350,000)
16-30-19 Facility Improvements Asset Management					375,000						375,000	(375,000)									(375,000)
16-31-17 Facility Improvements Asset Management						375,000					375,000	(375,000)									(375,000)
16-32-08 Facility Improvements Asset Management							400,000				400,000	(400,000)									(400,000)
16-32-20 Facility Improvements Asset Management								425,000			425,000	(425,000)									(425,000)
16-34-24 Facility Improvements Asset Management									450,000		450,000	(450,000)									(450,000)
Fleet Services																					
15-26-13 Fleet Equipment (Repair & Replacement)	1,195,000										1,195,000	(1,195,000)									(1,195,000)
15-26-14 Fleet Replacement Water/Wastewater		154,000									154,000						(154,000)				(154,000)
15-26-16 Fleet Equipment (Repair & Replacement)		3,257,000									3,257,000	(3,257,000)									(3,257,000)
15-27-11 Fleet Replacement Water/Wastewater			70,000								70,000						(70,000)				(70,000)
15-27-13 Fleet Equipment (Repair & Replacement)			1,003,520								1,003,520	(1,003,520)									(1,003,520)
15-27-50 Fleet Equipment (Growth & New)			375,000								375,000		(375,000)								(375,000)
15-28-10 Fleet Replacement Water/Wastewater				103,840							103,840						(103,840)				(103,840)
15-28-14 Fleet Equipment (Repair & Replacement)					900,000						900,000	(900,000)									(900,000)
15-28-43 Fleet Equipment (Growth & New)				260,000							260,000		(260,000)								(260,000)
15-29-10 Fleet Replacement Water/Wastewater				80,000							80,000						(80,000)				(80,000)
15-29-12 Fleet Equipment (Repair & Replacement)					75,000						75,000	(75,000)									(75,000)
15-30-09 Fleet Replacement Water/Wastewater						100,000					100,000						(100,000)				(100,000)
15-30-10 Fleet Equipment (Repair & Replacement)					557,660						557,660										(557,660)
15-31-04 Fleet Equipment (Repair & Replacement)							1,218,554				1,218,554	(1,218,554)									(1,218,554)
15-32-18 Fleet Equipment (Repair & Replacement)								375,300			375,300	(375,300)									(375,300)
15-32-26 Fleet Replacement Water/Wastewater									110,760		110,760						(110,760)				(110,760)
15-33-16 Fleet Equipment (Repair & Replacement)										70,000	70,000	(70,000)									(70,000)
16-26-19 Fleet Equipment (Growth & New)		400,000									400,000										(400,000)
16-26-46 Fleet Equipment (Repair & Replacement)		715,364									715,364	(715,364)									(715,364)
16-27-03 Fleet Equipment (Growth & New)			300,000								300,000										(300,000)
16-27-26 Fleet Equipment (Repair & Replacement)						307,390					307,390		(307,390)								(307,390)
16-28-03 Fleet Equipment (Repair & Replacement)											350,000		(350,000)								(350,000)
16-29-26 Fleet Equipment (Repair & Replacement)					395,710						395,710		(395,710)								(395,710)

10 Year Capital (Funded) - by service Capital Service Based Budget

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Growth (Tax Supported)	Canada Building Fund (Gas Tax)	OCF Grant	Water/Wastewater	Reserves (Other)	Others/ Developer Contributions	Total Funding
16-31-16 Fleet(Equipment Repair & Replacement)							111,175				111,175	(111,175)									(111,175)
16-32-17 Fleet(Equipment Repair & Replacement)								613,386			613,386	(513,386)									(513,386)
16-33-17 Fleet(Equipment Repair & Replacement)								325,000			325,000	(325,000)									(325,000)
18-32-19 Fleet(Equipment Repair & Replacement)								120,000			120,000								(120,000)		(120,000)
18-33-19 Fleet(Equipment Repair & Replacement)								130,000			130,000	(130,000)									(130,000)
Asset Management																					
20-32-16 Water Asset Management								1,000,000			1,000,000							(1,000,000)			(1,000,000)
20-33-24 Water Asset Management								1,000,000			1,000,000							(1,000,000)			(1,000,000)
Total Maintaining King	13,286,121	13,657,652	39,537,695	31,473,954	23,252,158	14,470,858	19,367,344	9,853,372	9,451,200	5,525,000	170,372,254	(55,035,467)	(47,481,750)	(300,000)	(716,000)	(8,230,000)	(8,944,072)	(33,456,085)	(14,397,333)	(420,547)	(170,975,244)
Planning & Growing King																					
Development Engineering Services																					
15-26-00 Development Guidelines and Engineering Design Criteria Manual Update											50,000										(50,000)
15-26-06 Development Guidelines and Engineering Design Criteria Manual Update							50,000				50,000										(50,000)
15-32-22 Development Guidelines and Engineering Design Criteria Manual Update								50,000			50,000										(50,000)
15-34-19 Development Guidelines and Engineering Design Criteria Manual Update										50,000	50,000										(50,000)
Planning & Policy Services																					
19-25-12 Cultural Heritage Study	50,000	50,000									100,000	(100,000)									(100,000)
19-26-15 Major Transit Station Area Study (Inclusionary Zoning)	150,000	150,000									150,000										(150,000)
19-26-44 Urban Areas Zoning By-law Update	150,000	150,000									300,000	(165,900)	(134,100)								(300,000)
19-27-35 Zoning By-law Review - Planning Contract Staff Support			125,000								125,000	(125,000)									(125,000)
19-27-42 Comprehensive Zoning By-law Review (Countrywide)			175,000								175,000	(96,250)									(175,000)
19-28-22 CPSS - Phase 2 Expansion											150,000	(150,000)									(150,000)
19-29-11 Urban Design Guidelines Review											175,000	(175,000)									(175,000)
19-29-39 Commercial Study (OP Background)											150,000	(150,000)									(150,000)
19-29-46 Housing Study / Action Plan (OP Background)											175,000	(175,000)									(175,000)
19-29-47 Highway 401 Study (OP Background)											150,000	(150,000)									(150,000)
19-30-24 Population & Employment Monitoring/Projections (OP Background)											250,000		(250,000)								(250,000)
19-30-31 Intensification Study (OP Background)											150,000	(150,000)									(150,000)
19-30-32 Natural Heritage Background Study (OP Background)											175,000	(87,500)	(87,500)								(175,000)
19-30-33 THINKING Green Development Standards Review											100,000	(100,000)									(100,000)
19-31-15 10 Year Official Plan Review											350,000	(350,000)									(350,000)
19-31-21 Neighbourhood Plan & CPSS 3 Year Review											150,000	(150,000)									(150,000)
19-32-30 Secondary Plan											250,000	(250,000)									(250,000)
19-32-31 Urban Areas Zoning By-law Review									250,000		250,000	(250,000)									(250,000)
19-33-11 Countrywide Zoning By-law Review									300,000		300,000	(300,000)									(300,000)
19-34-25 Urban Design Guidelines Review										200,000	200,000	(200,000)									(200,000)
Business Attraction and Retention										175,000	175,000										(175,000)
11-26-17 King City Downtown Revitalization Strategies											60,000	(60,000)									(60,000)
11-27-36 Community Improvement Plan Review											60,000	(60,000)									(60,000)
11-28-19 Economic Development Strategy											50,000	(50,000)									(50,000)
11-29-51 Notation Downtown Revitalization Strategies											60,000	(60,000)									(60,000)
11-30-26 Update to Community Tourism Strategy											20,000	(20,000)									(20,000)
Total Planning & Growing King	50,000	410,000	510,000	250,000	710,000	745,000	500,000	600,000	200,000	225,000	4,200,000	(3,239,550)	(471,600)		(429,750)						(4,200,000)
Recreational Services																					
16-25-03 Township Wide Recreation Centre (2018-2025)											5,515,300		(5,515,300)								(5,515,300)
16-27-33 King City Tennis Courts Reconstruction											250,000	(250,000)									(250,000)
16-27-60 Retrofit Sport Field to include lighting											400,000	(400,000)									(400,000)
16-28-30 Schomberg Tennis Courts (lighting)											250,000	(250,000)									(250,000)
Public Library Services																					
17-25-43 Information Technology Equipment Replacement											51,612									(51,612)	(51,612)
17-26-22 Integrated Library System											60,000	(60,000)									(60,000)
17-26-50 Collection Development											30,000		(30,000)								(30,000)
17-26-51 Information Technology Equipment Replacement											75,467	(75,467)									(75,467)
17-26-52 Library Services Master Plan											50,000	(50,000)									(50,000)
17-27-30 Notation Re-Development - Phase 3 including Library Facility											14,950,000		(11,950,000)						(2,990,000)		(14,950,000)
17-27-31 Collection Development											37,000		(37,000)								(37,000)
17-27-32 Information Technology Equipment Replacement											21,522	(21,522)									(21,522)
17-27-34 Service Delivery Assessment / Master Plan											75,000	(37,500)									(75,000)
17-28-05 Information Technology Equipment Replacement											5,986	(5,986)									(5,986)
17-28-32 Collection Development											30,000		(30,000)								(30,000)
17-29-14 Information Technology Equipment Replacement											19,141	(19,141)									(19,141)
17-29-28 Collection Development											30,000		(30,000)								(30,000)
17-29-33 Schomberg Library Feasibility Design											50,000	(25,000)									(50,000)
17-30-21 Collection Development											30,000		(30,000)								(30,000)
17-30-22 Information Technology Equipment Replacement											143,143	(143,143)									(143,143)

10 Year Capital (Funded) - by service

Capital Service Based Budget

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total Project Cost	Capital Tax Levy	Development Charges	New Initiative	Growth (Tax Supported)	Canada Building Fund (Gas Tax)	OCF Grant	Water/Wastewater	Reserves (Other)	Others/Developer Contributions	Total Funding
17-31-20 Collection Development							30,000				30,000		(30,000)								(30,000)
17-31-25 Information Technology Equipment Replacement							122,475				122,475		(122,475)								(122,475)
17-32-01 Collection Development								30,000			30,000		(30,000)								(30,000)
17-32-03 Information Technology Equipment Replacement								30,127			30,127		(30,127)								(30,127)
17-33-14 Collection Development									30,000		30,000		(30,000)								(30,000)
17-33-15 Information Technology Equipment Replacement									6,246		6,246		(6,246)								(6,246)
17-34-02 Collection Development										30,000	30,000		(30,000)								(30,000)
17-34-03 Information Technology Equipment Replacement										52,514	52,514		(52,514)								(52,514)
Heritage & Culture																					
15-25-29 Rensselaer Train Station (2023-2025)	750,000										750,000		(665,000)		(82,500)					(66,000)	(750,000)
Total Serving King	6,319,012	216,467	1,013,522	7,261,986	7,074,141	173,143	152,475	60,127	36,246	82,514	23,190,533	(2,246,121)	(17,755,300)		(82,500)				(2,990,000)	(116,612)	(23,190,533)
Support Services																					
Information Technology Services																					
11-25-02 Hardware Replacement	130,000										130,000		(130,000)								(130,000)
11-25-09 IT Software Initiatives	200,000										200,000			(130,000)					(70,000)		(200,000)
11-25-02 Hardware Replacement / Software Initiatives		150,000									150,000		(150,000)								(150,000)
11-26-03 Replacing Great Plains Software		250,000									250,000		(250,000)								(250,000)
11-27-02 Hardware Replacement / Software Initiatives			150,000								150,000		(150,000)								(150,000)
11-27-03 Replacing Great Plains Software			250,000								250,000		(250,000)								(250,000)
11-25-02 Hardware Replacement / Software Initiatives				150,000							150,000		(150,000)								(150,000)
11-25-02 Hardware Replacement / Software Initiatives					150,000						150,000		(150,000)								(150,000)
11-30-02 Hardware Replacement / Software Initiatives						150,000					150,000		(150,000)								(150,000)
11-31-02 Hardware Replacement / Software Initiatives							150,000				150,000		(150,000)								(150,000)
11-32-04 Hardware Replacement / Software Initiatives								150,000			150,000		(150,000)								(150,000)
11-33-01 Hardware Replacement / Software Initiatives									150,000		150,000		(150,000)								(150,000)
11-34-18 Hardware Replacement / Software Initiatives										150,000	150,000		(150,000)								(150,000)
Total Support Services	330,000	400,000	400,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	2,180,000	(1,890,000)	(92,827,984)	(430,000)	(1,262,750)	(9,230,000)	(8,944,072)		(70,000)	(937,159)	(2,180,000)
Total Capital Service Based Budget	23,469,033	16,399,119	36,864,817	45,320,640	38,973,249	26,340,251	24,655,319	12,802,499	11,546,446	9,602,514	248,032,887	(76,170,904)	(92,827,984)	(430,000)	(1,262,750)	(9,230,000)	(8,944,072)	(33,456,085)	(24,074,333)	(937,159)	(248,032,887)



TRISAN
CENTRE

25 Dillane Drive

THE BUZZ

OPTEC

KING
User Fees



Township of
KING

**TOWNSHIP OF KING
FEES AND CHARGES
SCHEDULE "A" – COMMUNITY SERVICES**

Effective January 1, 2025

1.03

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Ice Rental Rates:					
Prime Time Ice Rate – Single Use	per hour	T	\$291.00	\$298.28	3%
Prime Time Ice Rate – Season Rate	discount/hour	n/a	3%	3%	0%
Last minute ice	discount/hour	T	30% of Regular Rates	30% of Regular Rates	
Public Skating	per skater	T	\$3.00	\$3.00	0%
Family Public Skating, Season Pass - combination of four family members as follow (two parents, two children - one adult, three children)	per skater	T	\$153.00	\$156.83	3%
Non-Prime Time Ice	per hour	T	\$145.00	\$148.63	3%
Summer Ice	per hour	T	\$151.00	\$154.78	3%
Shinny Hockey - Family - combination of four family members (two parents, two children / one adult, three children)	per family	T	\$11.00	\$12.00	9%
Shinny Hockey - Adult	per skater	T	\$8.00	\$9.00	13%
Shinny Hockey - Youth/ Senior	per skater	T	\$6.00	\$6.00	0%
Curling Rates:					
Curling Prime Time Ice Rate (Labour Day - April 30)	per sheet/per hr.	T	\$65.00	\$66.64	3%
Curling Weekend Rate	per sheet/per hr.	T	\$50.00	\$51.25	3%
Curling Non-Prime Time (Formerly Day Rate)	per sheet/per hr.	T	\$33.00	\$33.83	3%
Curling Bonspiel Rate	per event	T	\$628.00	\$643.70	3%
Curling Prime Time – Season Rate	discount/hour	n/a	3%	3%	0%
Curling Rental Staff - Instruction	per hour as required	T	\$29.00	\$29.73	3%
Facility/Site Rentals:					
Community Centre multi-use hall - large	per hour	T	\$77.00	\$78.93	3%
Community Centre multi-use hall - medium	per hour	T	\$46.00	\$47.15	3%
Community Centre multi-use hall - small	per hour	T	\$32.00	\$32.80	2%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Meeting Room	per hour	T	\$15.00	\$15.40	3%
Community Centre multi-use tournament rate	per day	T	\$200.00	\$205.00	3%
Community Centre multi-use hourly rate, long term/seasonal	per hour	T	\$35.00	\$35.88	3%
Community Centre Multiple Day use (inclusive of two days use)	per event	T	\$1,246.00	\$1,277.15	3%
Community Facilities kitchen use	per hour	T	\$33.00	\$33.83	3%
Community Centre multi-use hall - large Off Season Hall Rental (King City & Nobleton Arena Only)	per hour	T	\$93.00	\$95.33	3%
Community Centre Off Season staffing costs (for additional booking of the hall outside of designated event times) - minimum three hour booking	per hour	T	\$32.00	\$32.80	2%
Arena Floor Rental (No Ice)	per hour	T	\$115.00	\$117.88	3%
Curling Floor Rental (No Ice)	per hour	T	\$107.00	\$109.68	3%
King City Seniors Centre Rental - Member	per hour	T	\$108.00	\$110.70	3%
Cold Creek Site Rate – All Buildings plus grounds	per hour	T	\$193.00	\$197.83	3%
Cold Creek Site Rate – Grounds only	per hour	T	\$35.00	\$35.88	3%
Damage Deposit Hall Rental (without alcohol)	per event	E	\$206.00	\$211.15	3%
Damage Deposit Hall Rental (with alcohol)	per event	E	\$412.00	\$422.30	3%
Key Replacement	per item	T	\$28.00	\$28.70	3%
Hourly Parking Space Rental (up to a max of \$16/day)	per hour	T	\$2.00	\$2.05	2%
Annual Parking Space Rental	per space per year	T	\$200.00	\$205.00	3%
Special Event Parking Lot Rental	per space per day	T	\$5.00	\$5.13	3%
King Heritage and Cultural Centre - Room Rental	per hour	T	\$80.00	\$82.00	3%
King Heritage and Cultural Centre - Site Rental	per hour	T	\$35.00	\$35.88	3%
King Heritage and Cultural Centre - Full Site Rental	per hour	T	\$244.00	\$250.10	3%
King Heritage and Cultural Centre - Damage Deposit Museum (Gallery Only)	per event	E	\$324.00	\$332.10	3%
Snoezelen Room Rental	per hour	T	\$10.00	\$10.25	3%
Gymnasium Rental (KTMC - 2585 King Road)	per hour	T	\$57.00	\$75.00	32%
Council Chamber Rental (KTMC - 2585 King Road)	per event	T	\$150.00	\$153.75	3%
Prime-Time TWRC turf	per hour	T	\$108.00	\$140.00	30%
Non-Prime TWRC turf	per hour	T	\$83.00	\$100.00	20%
Summer Turf - May 1 to August 31	per hour	T		\$90.00	
Cramp-on Rental				\$5.00	
Summer Camp:					

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
General Camps	per week	E	\$200-300	\$200.00-\$300.00	
Adventure / Sport Camps	per week	E	\$220-500	\$220.00-\$500.00	
Cultural Camps	per week	E	\$220-325	\$220.00-\$325.00	
Partnership Camps	per week	E	\$300-500	\$300.00-\$500.00	
Leaders in Training/Counselor in Training	per program	E	\$95.00	\$98.00	3%
Extended Care – Late pickup fee	15 min.	E	\$6.00	\$6.00	0%
P.A. Day Camp, One day Camp Fee	per day	E	\$54.00	\$55.50	3%
Lunch Program	per item	E	\$8.00	\$10.00	25%
In School Programming (5 hour min)	per day	E		\$89.00	
Recreation Programs					
Drop-in program (General and Specialized)	per person/day	E	\$3.00-\$12.00	\$3.00-\$12.00	
Drop-in Pass (General and Specialized)	per 10 session	E	\$40.00-\$120.00	\$40.00-\$120.00	
Recreation Programs - Children & Youth	per Hour	E	\$13.00 - \$16.00	\$13.00 - \$16.00	
Recreation Programs - Adults & Seniors	per Hour	T	\$13.00 - \$16.00	\$13.00 - \$16.00	
Special Interest Programs (Sport, Fitness, Cooking, Arts, Cultural, Learn to Skate, etc.) - Children & Youth	per Hour	E	\$16.00 - \$25.00	\$16.00 - \$25.00	
Special Interest Programs (Sport, Fitness, Cooking, Arts, Cultural, Learn to Skate, etc.) - Adults & Seniors	per Hour	T	\$16.00 - \$25.00	\$16.00 - \$25.00	
Partnership Programs	per Hour	E	\$25.00-\$100.00	\$25.00-\$100.00	
Workshops - Children & Youth	per Hour	E	\$18.00 - \$30.00	\$18.00 - \$30.00	
Workshops - Adults & Seniors	per Hour	T	\$18.00 - \$30.00	\$18.00 - \$30.00	
High Five Course: Principles of Healthy Child Development	per day	T	\$73.00	\$75.00	3%
Quest 2	per person	T	\$101.00	\$104.00	3%
King Township Leagues (Individual registration - Children)	per Session	E	\$80 - \$550	\$80.00 - \$550.00	
King Township Leagues (Individual registration - Adults)	per Session	T	\$80 - \$550	\$80.00 - \$550.00	
King Township Leagues (Team Registration - Children)	per Session	E	\$100 - \$8000	\$100.00 - \$8,000.00	
King Township Leagues (Team Registration - Adults)	per Session	T	\$100 - \$8000	\$100.00 - \$,8000.00	
Camp, Program T-shirt	per shirt	E	\$31.00	\$31.00	0%
Gift Shop Tuck Shop Items	per item	T	\$1.00 - \$500.00	\$1.00 - \$500.00	
Inclusion Staff	per hour	E	\$20.00	\$20.00	0%
Accessible equipment rental program	per item	T	\$8-\$15	\$8.00-\$15.00	
Seniors Programming Membership (single)	per person	T	\$13.27	\$15.00-\$25.00	
Aquatics:					
Private pool rentals on weekends	3hrs	T	\$127.00	\$130.00	2%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Cost for additional lifeguards for private pool rentals on weekends	per hour	T	\$32.00	\$33.00	3%
Cost per child for public swimming	per visit	E	\$4.00	\$4.10	2%
Cost per youth/ senior for public swimming	per visit	T	\$4.00	\$4.10	2%
Cost per adult for public swimming	per visit	T	\$6.00	\$6.15	2%
Daily Pass - Family - combination of four family members (two parents, two children / one adult, three children)	per visit	T	\$15.00	\$15.38	2%
Private Pool Rental (1/2 Pool)	per Hour	T	\$62.50	\$64.06	3%
Private Pool rental - Leisure pool	per Hour	T	\$65.00	\$66.63	3%
Private Pool Rental - Per lane	per hour	T	\$14.50	\$15.00	3%
Youth (13-15yrs) /Seniors (55+)	per visit	T	\$9.00	\$9.23	3%
Adult (16-55)	per visit	T	\$12.00	\$12.30	2%
LSS Examiners & Advanced Instructor Clinic	per program	T	\$85.00	\$87.13	2%
NL Recertification	per program	T	\$99.00	\$101.48	2%
NL Course	per program	T	\$310.00	\$317.75	3%
LSS Assistant Instructor	per program	T	\$155.00	\$158.88	3%
LSS Swim & Lifesaving Instructor	per program	T	\$410.00	\$420.25	2%
LSS Standard First Aid & CPR - C	per program	T	\$170.00	\$174.25	2%
LSS Standard First Aid & CPR - C Recertification	per program	T	\$75.00	\$76.88	3%
Aquatics Supervisor Training	per program	T	\$150.00	\$153.75	3%
Bronze Cross	per program	T	\$185.00	\$189.63	2%
Bronze Cross Re-Exam	per program	T	\$64.00	\$65.60	2%
Bronze Star	per program	T	\$105.00	\$107.63	2%
Bronze Medallion	per program	T	\$226.00	\$231.65	2%
Bronze Medallion Re-Exam	per program	T	\$34.00	\$34.85	2%
LSS Emergency First Aid	per program	T	\$98.00	\$100.45	2%
NL Instructor	per program	T	\$196.00	\$200.90	2%
Lifesaving Society Swimming Lesson Fee	per prog	E	\$10-\$15 per class	\$10.00-\$20.00 per class	
Private swimming lesson fees	per prog	E	\$31.80	\$32.60	2%
Semi-private swimming lesson fees	per prog	E	\$25.50	\$26.14	3%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Museum:					
School Programs	per person/day	E	\$5 - \$20	\$5.00-\$20.00	
School Programs - off-site (travel fee)	per hour/staff	T	\$31.00	\$35.00	13%
Refreshments	per person	T	\$5 - \$30	\$5.00-\$30.00	
General Admission	per person	T	\$5.00	\$5.00	0%
Gift Shop Items	per item	T	\$1-\$500	\$1.00-\$500.00	
Travelling Exhibit Fee	per week	T	\$110.00	\$100.00-\$500.00	
Artist Fees	per show	T	\$20-\$50	\$20.00-\$50.00	
Community Groups (i.e. brownies, guides, etc.)	per person	E	\$5 - \$20	\$5.00-\$20.00	
Full Day program with refreshments (lunch not included)	per day/per child	E	\$21.00	\$21.00	0%
Museum Research Fee for Activities Undertaken on Request by Individuals (e.g. research on historical or genealogical matters, cemetery records, etc.)	per hour	E	\$29.00	\$30.00	3%
Scan of image - sent by email	per image	T	\$8.00	\$8.00	0%
Use of image for publication, for -profit	per image	T	\$139.00	\$139.00	0%
Use of image for publication, not-for -profit	per image	T	\$10.00	\$10.00	0%
Use of image for display	per image	T	\$25.00	\$25.00	0%
Filming Fees:					
Commercial	4 hr. day	T	\$536.00	\$536.00	0%
	8 hr. day	T	\$1,072.00	\$1,072.00	0%
Deposit	per event	E	\$1,211.00	\$1,211.00	0%
Cold Creek Programs:					
Cold Creek group booking	per 2 hours	E	\$20.00	\$20.50	3%
Cold Creek High/Low Ropes/Rock Wall additional hours	per hour	E	58.85 per 2 staff	\$89-\$99 per 3 staff	
Cold Creek Rec/Education Program – BBQ lunch	per student	E	\$8.00	\$10.00	25%
Cold Creek Group Overnight Programming	per person	E	\$13.00	\$16.00	23%
Cold Creek Group Overnight, Facility Only	per night	T	\$207.00	\$245.00	18%
Cross Country Ski Rentals	per 1.5 hour	T	\$20.00	\$20.00	0%
Snowshoe Rentals	per 1.5 hour	T	\$9.00	\$10.00	11%
Additional participants for Corporate package	per person	T	\$35.00	\$35.00	0%
Disc Golf Set Rental	per day	T	\$ 15.00-\$50.00	\$10.00	
Disc Golf Deposit	per day			\$40.00	
Mountain bike rentals	per day	T	\$ 20.00	\$20.00	0%
Cold Creek - High ropes/climbing wall private rental min 3 hours	per event	T		\$160.00	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Cold Creek - Forest School Daily Fee	per day	T		\$25.00	
Cold Creek - Forest School add'l student	per day	T		\$2.65	
Cold Creek Group/overnight programming high ropes/climbing wall	per person			\$20.00	
Additional Staff	per hour			\$32.00	
SPECIAL EVENTS					
Community Events					
Staffing for Special Events	per hr/per staff	T	\$32.00	\$32.00	0%
Portable Toilets	per unit/per event	T	\$150-\$300	\$150.00-\$300.00	
Birthday Parties Packages	per event	T	\$200-350	\$200.00-\$1000.00	
Birthday Parties, extra child fee	per person	T	\$15.00	\$20.00	33%
Wedding hosted through Community Services	per event	T		\$500-\$5000	
Corporate Package up to 30 ppl	per event	T		\$650.00-\$1150.00	
Municipal Events:					
Vendor Fee - Community Organization (Not For Profit)	per event	T	\$25.00-\$50.00	\$25.00-\$100.00	
Vendor Fee - Corporate Vendors	per event	T	\$25.00-\$500.00	\$25.00-\$500.00	
Vendor Fee - Table Rentals	per event/ table	T	\$10.00	\$15.00	50%
Vendor Fee - Chairs	per item	T	\$3.00	\$5.00	67%
Special Event Admission Fees	per person	T	\$5.00-\$250.00	\$5.00-\$250.00	
Special Event VIP Fees	per person		\$20-\$200	\$20.00-\$200.00	
FITNESS CENTRE					
Adult Memberships:					
Full membership – Adult, 1 month, Standard	1 month	T	\$83.00	\$85.08	2%
Full membership – Adult, 3 month, Standard	3 months	T	\$168.00	\$172.20	2%
Full membership – Adult, 1 Year, Standard	1 Year	T	\$464.00	\$475.60	2%
10 Pass, Adult, Standard	10 Visits	T	\$101.00	\$103.53	2%
Single Use, Adult, Standard	per visit	T	\$12.00	\$12.30	2%
Student/Senior Memberships:					
(Students are defined as 14 – 24 years of age, Seniors are defined as 55+)					
Full membership – Student/Seniors, 1 month, Standard	1 month	T	\$57.00	\$58.43	2%
Full membership – Student/Seniors, 3 month, Standard	3 months	T	\$128.00	\$131.20	2%
Full membership – Student/Seniors, 4 month, Standard	4 months	T	\$141.00	\$144.53	2%
Full membership – Student/Seniors, 1 Year, Standard	1 Year	T	\$354.00	\$362.85	2%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
10 Pass, Student/Seniors, Standard	10 Visits	T	\$77.00	\$78.93	3%
Full Membership, Single Use, Student/Seniors, Standard	per visit	T	\$9.00	\$9.23	3%
Full Membership, Annual, Family Discount(1 additional member)	1 year	E	10 % off secondary membership	10 % off secondary membership	
Full Membership, Annual, Family Discount (2+additional memberships)	1 year	E	15 % off third, fourth, etc., memberships	15 % off third, fourth, etc., memberships	
Corporate Rate, Standard Rate	1 year	T	15% off each membership	15% off each membership	
Township of King, Employee Rate	1 year	T	35% off each membership	35% off each membership	
Gym Only Memberships					
Adult Memberships:					
Adult – Resident	1 year	T	\$342.00	\$410.40	20%
Student/Seniors Gym Only:					
(Students are defined as 14 – 24 years of age, Seniors are defined as 55+)					
Student/Senior – Resident	1 year	T	\$258.00	\$309.60	20%
Track Only Memberships (TRISAN CENTRE)					
Adult Memberships:					
Track Only – Adult, 3 month, Standard	3 months	T	\$72.00	\$73.80	3%
Track Only – Adult, 1 Year, Standard	1 Year	T	\$203.00	\$208.08	2%
Track Only, Single Use, Adult, Standard	Visit	T	\$4.00	\$4.10	2%
Student Senior/Memberships:					
(Students are defined as 14 – 24 years of age, Seniors are defined as 55+)					
Track Only – Student/Seniors, 3 month, Standard	3 months	T	\$56.00	\$57.40	2%
Track Only – Student/Seniors, 1 Year, Standard	1 Year	T	\$151.00	\$154.78	2%
Track Only, Single Use, Student/Seniors, Standard	Visit	T	\$3.00	\$3.08	2%
Personal Trainer Rates:					
Note: 1:1 denotes ratio of one client to one trainer; 2:1 denotes ratio of 2 clients to one trainer					
Personal Trainer Rates - Fitness Center, 1:1	1 – 4 one hour sessions	T	\$45.00	\$46.13	2%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Personal Trainer Rates - Fitness Center, 2:1	1 – 4 one hour sessions	T	\$33.00	\$33.83	2%
Personal Trainer Rates - Fitness Center, 1:1	5 – 9 one hour sessions	T	\$40.00	\$41.00	3%
Personal Trainer Rates - Fitness Center, 2:1	5 – 9 one hour sessions	T	\$29.00	\$29.73	2%
Personal Trainer Rates - Fitness Center, 1:1	10 - 20 one hour sessions	T	\$35.00	\$35.88	3%
Personal Trainer Rates - Fitness Center, 2:1	10 – one hour sessions	T	\$25.00	\$25.63	2%
Personal Trainer Rates - Fitness Center, 1:1	20+ - one hour sessions	T	\$33.00	\$33.83	2%
Personal Trainer Rates - Fitness Center, 2:1	20+ - one hour sessions	T	\$24.00	\$24.60	2%
Personal Trainer Rates - Fitness Center, Team, 15:1	1 – one hour session	T	\$123.00	\$126.08	2%
Personal Trainer Rates - Fitness Center, Team, 15:1	5 – one hour sessions	T	\$556.00	\$569.90	3%
Personal Trainer Rates - Fitness Center, Team, 15:1	10 – one hour sessions	T	\$989.00	\$1,013.73	2%
Locker Rentals:					
1 Month	per locker	T	\$10.00	\$10.25	3%
3 Months	per locker	T	\$27.00	\$27.68	2%
Annual	per locker	T	\$69.00	\$70.73	2%
Large Storage Rental	per locker/per year	T	\$111.00	\$113.78	2%
Environmental Stewardship:					
Community Garden - 4' x 4' Plot Rental	Annual Rental	T	\$14.00	\$14.00	0%
Community Garden - 4' x 8' Plot Rental	Annual Rental	T	\$24.00	\$24.00	0%
Rain Barrels	per item	T	\$70.00 - \$85.00	\$75.00-\$90.00	
Backyard Composter	per item	T	\$65.00 (not including subsidy if applicable)		
Apiary Veil	each	T		\$20.00-\$25.00	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
Apiary Tour	per person/per session	T		\$20.00-\$26.00	
EV Charging Rate Level 2	per hour			\$1.00-3.00	
EV Charging Rate Level 3	per minute			\$0.5-\$1.00	
Foodcycler Kitchen Composter	each	T		\$150.00-\$510.00	
Green Yards Program- Wildflowers Individual purchase	each	T		\$4.00-\$10.00	
Green Yards Program- Wildflower Kit	each	T		\$35.00-\$50.00	
Other General Services:					
Additional Photocopying Fee for documents over 100 pages	each	T	\$23.00	\$23.00	0%
Equipment Package Rental Rate (flip chart, screen, projector, microphone/speaker)	per item	T	\$25.00	\$25.00	0%
Equipment Rental, projector and screen	per item	T	\$10.00	\$10.00	0%
Equipment Rental, flip chart	per item	T	\$5.00	\$5.00	0%
Equipment Rental, microphone/speaker	per item	T	\$14.00	\$14.00	0%
Eligible Refund % for Cancellation:					
Ice Rentals	per booking		20%-100%	20%-100%	
Facility Rentals	per booking		20%-100%	20%-100%	
Summer Camp, one week notice	per booking		20%	20%	0%
Summer Camp, 5 days notice	per booking		50%	50%	0%
Summer Camp, less than 48 hours for daily registration	per booking		\$0.00	\$0.00	
Summer Camp, less than 2 business days (after 4pm on previous Thursday)	per booking		\$0.00	\$0.00	
General Program	per booking		20%	20%	0%
Non-Resident Surcharge %:					
Non Resident Rate	each		10%	10%	0%
Fire					
Fire Prevention inspections for buildings and properties and for all requested fire prevention inspections, excluding complaints:					
i) Commercial & Industrial Occupancies	each	E	\$192.00	\$197.00	3%
ii) Multiple Unit Occupancies including apartment buildings/complexes, condominiums, government-funded or private day care centres	each	E	\$129.00	\$133.00	3%
iii) All institutional occupancies – public & private schools, churches	each	E	\$129.00	\$133.00	3%
iv) Residential occupancies of occupancy	each	E	\$129.00	\$133.00	3%
v) Re-inspection (if required)	each	E	50% of original fee	50% of original fee	
vi) Review of Fire Safety Plans - 2nd or Subsequent Revisions	each	E	50% of inspection fee	50% of inspection fee	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
vii) Review and Approval of: Technical Drawings, Applications, and Risk Safety Management Plans - if necessary retain 3rd party engineer or other firm	each	E	\$ at cost	\$ at cost	
viii) Fire Safety training workshops and seminars	each	E	\$ at cost	\$ at cost	
Records:					
Search and/or copies of fire inspection reports	each	E	\$58.00	\$60.00	3%
Search and/or copies of emergency response reports	each	E	\$58.00	\$60.00	3%
Fire Department Attendance - Re: Open Air Burning:					
1. For attendance where no permit is issued	each	E	Items 1 – 10 inclusive. Current MTO Rates or Charged Costs	Items 1 – 10 inclusive. Current MTO Rates or Charged Costs	
2. For attendance where failed to supervise Open Air Burning					
3. For attendance where failed to have adequate water or tools to contain a fire					
4. For attendance when Open Air Burning is not permitted					
5. For attendance when burning unauthorized material(s)					
6. For attendance where failed to supervise a recreational fire					
7. For attendance where failed to have adequate means to extinguish a recreational fire					
8. For attendance at a recreational fire during a fire ban					
9. For attendance at a recreational fire where size of fire exceeds established guidelines					
10. For attendance of each fire apparatus as determined needed to attend and extinguish or control Open Air Burning					
Fire Department Attendance:					
1. Response to the third and all subsequent false fire alarms per building on a property in a calendar year.	each	E	Items 1 – 5 inclusive. Current MTO Rates or Firefighter Crew Costs	Items 1 – 5 inclusive. Current MTO Rates or Vehicle and Firefighter Crew Costs	
2. Response to a vehicle accident which is not owned or operated by a Township of King resident or property owner. Billing is applied to all parties involved and only charged to non-residents ONLY.					
3. Response to a hazardous materials incident involving a vehicle and/or property which is owned or operated by a resident or non resident, and/or operator, and property owner (resident/ non-resident, and/or operator) shall be invoiced for apparatus and materials used including the use of outside municipal fire services or contractors.					
4. Fees shall also be levied to include total replacement costs for any contaminated or damaged equipment or materials used in the response to any of the aforementioned emergencies.					
5. Fees imposed under this By-law shall be billed to the owner(s) of the building(s) from which the services are provided and in the case of emergency responses to vehicle incidents, to the owner of the vehicle or the vehicle owner's insurance company.					

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% change from previous year
<p>A Cost Recovery Fee for staff services and fire apparatus and any materials expended by the Township in carrying out the requirements of a Notice, Order, written correspondence in whole or in part, or cost incurred as necessary for King Fire and Emergency Services, its fire officers, firefighters, and/or fire inspectors to remediate or take the necessary enforcement action to obtain compliance for services including but not limited to:</p> <p>*Investigation of a legal and/or illegal Marijuana Grow-op or clandestine drug operation where the actual and/or potential fire and life safety hazard exists involving utilities (hydro, natural gas, propane, alternative fuels and services)</p> <p>*Assisting the surrounding police agencies, Office of the Fire Marshal with the investigation and inspection of a legal and/or illegal Marijuana Grow-op or clandestine drug operation with air monitoring, ventilation, forcible entry, decontamination of staff (police, fire, EMS, OFM) and for standby purposes</p> <p>*Where the need to notify/assist the Electrical Safety Authority, Hydro, Technical Standards and Safety Authority, Building Department, Bylaw Enforcement, King Township Public Works Department, animal control, or Parks Department exists to assist in mitigating/remediating an actual/potential hazard (fire, life, or property)</p>	each	E	Items 1 – 5 inclusive. Current MTO Rates or Vehicle and Firefighter Crew Costs	Items 1 – 5 inclusive. Current MTO Rates or Vehicle and Firefighter Crew Costs	
Miscellaneous Expenses, where not included in any of the above costs and where not exempt		T	\$ at cost	\$ at cost	
Open Air Burning (Fire) permit	per permit	E	\$50.00	\$51.00	2%
Fireworks Display Permit	per permit	E	\$125.00	\$150.00	20%
Fireworks Vendor Permit - consumer fireworks	per permit	E	\$50.00	\$51.00	2%
Fireworks Consumer Permit - display held on days other than Victoria Day and Canada Day and Diwali Day	per permit	E	\$50.00	\$51.00	2%
Testing of a private fire hydrant (dry hydrant or holding tank)	each	E	\$268.00	\$276.00	3%
Facility Use	per event	E		\$450.00	

TOWNSHIP OF KING
FEES AND CHARGES
SCHEDULE "B" – CORPORATE SERVICES
Effective January 1, 2025

1.03

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Previous Year
Commission Affidavits and Certify True Copies - Township Residents & Businesses	each	T	\$20.00	\$20.50	3%
Commission Affidavits and Certify True Copies - Non-Township Residents & Businesses	each	T	\$26.00	\$26.50	2%
Commission Affidavits - Pension (Seniors)	each	E	Waived	Waived	
Closing & Sale of Road Allowance; or Sale of other Township owned lands (Administration –where initiated by others than the Township)	each	E	\$650.00	\$700.00	8%
Film Permit Fee	each	E	\$639.00	\$675.00	6%
Film Permit Fee: Post-Secondary Film Projects	each	E	Waived	Waived	
Property Identification Sign Blades	each	T	\$29.00	\$30.00	3%
Post & Hardware for Property Identification Signs	each	T	\$29.00	\$30.00	3%
Property Identification Sing, Post and hardware	each	T	\$58.00	\$60.00	3%
Administrative processing fee for Ontario Land Tribunal (OLT) submissions	per application	E	\$250.00	\$260.00	4%
Municipal Freedom of Information & Protection of Privacy Act(MFIPPA) - Requests for Access	per request	Taxable, where applicable	Fees as set out in current MFIPPA and Regulations	Fees as set out in the Current MFIPPA and Regulations	
Administration Fee for Activities Undertaken on Request by Individuals (E.g. Research on historical or genealogical matters, property research, research of Council minutes & other Township records, preparation/packaging of information)	per 15 minutes	E	\$20.00	\$20.00	0%
Lottery License (Alcohol & Gaming Commission of Ontario)	per license	E	3% of Prize Board	3% of Prize Board	
Marriage License	per license	E	\$192.00	\$192.00	0%
Marriage License - Non-Resident	per license	E	\$225.00	\$225.00	0%
Indoor - Civil Marriage Ceremony	per ceremony	E	\$313.00	\$325.00	4%
Indoor - Civil Marriage Ceremony - Non-Resident	per ceremony	E	\$450.00	\$475.00	6%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Previous Year
Outdoor - Civil Marriage Ceremony	per ceremony	E	\$530.00	\$530.00	0%
Outdoor - Civil Marriage Ceremony - Non-Resident	per ceremony	E	\$700.00	\$700.00	0%
Civil Marriage Witness Fee	per witness	E	\$55.00	\$58.00	5%
Civil Marriage Ceremony Cancellation Fee (less than 48 hours)	per ceremony	E	\$58.00	\$60.00	3%
Civil Marriage Ceremony Cancellation Fee (less than 48 hours) - Non Resident	per ceremony	E	\$75.00	\$78.00	4%
Kennel New Licence	annual fee	E	\$178.00	\$190.00	7%
Doggie Day Care New Licence	annual fee	E	\$178.00	\$190.00	7%
Kennel Licence – Renewal Fee	annual fee	E	\$95.00	\$100.00	5%
Doggie Day Care Licence – Renewal Fee	annual fee	E	\$95.00	\$100.00	5%
Noise Exemption Permit (where applicable)	per exemption	E	\$90.00	\$95.00	6%
AGCO Consents, Resolutions, Authorizations or any other related documentation	each	E	\$142.00	\$150.00	6%
Special Occasion Permit Letter	per letter	T	\$85.00	\$90.00	6%
Change of Municipal Street Address Fee	per application	E	\$1,137.00	\$1,160.00	2%
Change of Municipal Street Name Fee	per permit	E	\$5,685.00	\$5,800.00	2%
Municipal Street Address Exemption Provision	per application	E	\$5,150.00	\$5,300.00	3%
Large Scale event 250-500 people	per application	E	\$154.50	\$175.00	13%
Large scale event 501-1000 people	per application	E	\$309.00	\$350.00	13%
Large scale event > 1001 people	per application	E	\$463.50	\$500.00	8%
Temporary Patio Permit	per application	E	\$100.00	\$105.00	5%
Cemetery					
Sale of Burial Plots	each	T	\$2,100.00	\$2,160.00	3%
Sale of Cremation Plots	each	T	\$1,100.00	\$1,140.00	4%
Cornerstone	each	T	\$94.00	\$98.00	4%
Interment: Open /Close Grave: Adult	each	T	\$1,000.00	\$1,080.00	8%
Interment: Open /Close Grave: Child (2-10)	each	T	\$600.00	\$640.00	7%
Interment: Open /Close Grave: Infant (under 2)	each	T	\$300.00	\$320.00	7%
Interment: Open /Close Cremated Remains	each	T	\$500.00	\$540.00	8%
After Hours Burial Surcharge: (after 4:00 p.m. weekdays; burials on Statutory Holidays and	each	T	\$380.00	\$400.00	5%
Winter Burial Surcharge: (December 15 to April 15)	each	T	\$376.00	\$390.00	4%
Disinterment: Casket Only	each	T	\$1,515.00	\$1,540.00	2%
Disinterment: Casket and Vault	each	T	\$1,632.00	\$1,660.00	2%
Disinterment: Cremated Remains	each	T	\$409.00	\$420.00	3%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Previous Year
Foundations: Preparing Foundation for Pillow Marker	cu ft	T	\$32.00	\$33.50	5%
Foundations: Preparing Foundation for Upright Monument 24" to 30"	each	T	\$560.00	\$650.00	16%
Foundations: Preparing Foundation for Upright Monument 36" to 42"	each	T	\$800.00	\$890.00	11%
Foundations: Preparing Foundation for Upright Monument 48" to 54"	each	T	\$1,040.00	\$1,088.00	5%
Foundations: Flat Marker Installation / Preparation	each	T	\$175.00	\$185.00	6%
Foundations: Care and Maintenance: Flat Marker less than 1,116.13 square centimetres or 173sq. Inches . As per Section 8(1) of Ontario Regulation 258 (21)	each		\$0.00	-	
Foundations: Care and Maintenance: Flat Marker over 173sq. Inches	each	T	\$100.00	\$100.00	0%
Foundations: Care and Maintenance: Upright Marker 4ft. or less including base	each	T	\$200.00	\$200.00	0%
Foundations: Care and Maintenance: Upright Marker 4ft. or more including base	each	T	\$400.00	\$400.00	0%
Monument Foundation Removal	each	T		actual cost	
Care and Maintenance: Interments - Pre-1955 Graves (where no Care and Maintenance was charged)	each	T		\$200.00	
Transfer Fee: For all services and documents in connection with transfer of ownership of plot and issuance of a new Certificate of Interment Rights			\$125.00	\$130.00	
Administrative Fee for the Resale of Cemetery Lots back to Township of King	each	T		\$200.00	
Animal Services					
Dog Licence	each	E	\$25.00	\$25.00	0%
Dog Licence, owned by Senior	each	E	\$20.00	\$12.50	-38%
Cat Licence	each	E	Waived	\$25.00	
Cat Licence, owned by Senior	each	E	Waived	\$12.50	
Replacement Tags	each	T	\$11.00	\$14.00	27%
Service Animals	each	E	Waived	Waived	
Biting or Menacing Dog Licence	each			\$55.00	
Dog Appeal Fee (Animal Control By-law)	each	E	\$228.15	\$250.00	10%
Other General Services:					
Black & White Photocopies (5+ pages) – Letter size	per page	T	\$0.50	\$0.50	0%
Black & White Photocopies – Legal size	per page	T	\$0.50	\$0.50	0%
Black & White Photocopies – Larger than Legal	per page	T	\$0.50	\$0.50	0%
Colour copies – add to the above	per page	T	\$0.15	\$0.20	33%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Previous Year
External Printing	actual	T	Actual cost, plus courier fees X 1.4	Actual cost, plus courier fees	
Shipping Costs	actual	T	Actual costs incurred	Actual cost, plus courier fees	

**TOWNSHIP OF KING
FEES AND CHARGES
SCHEDULE "C" – FINANCE**
Effective January 1, 2024

\$ 1.03

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change over Previous Year
Tax Certificate	each	E	\$85.00	\$90.00	6%
Search of Tax Records (minimum one hour)	per hour	E	\$40.00	\$40.00	0%
Tax - Bill Reprint	each	E	\$22.00	\$25.00	14%
Returned Cheque	each	E	\$46.00	\$47.00	2%
Tax Statement or Tax Receipt	each	E	\$22.00	\$25.00	14%
(Note: If the tax statement is for Canada Revenue Agency (CRA) audit or request there is no charge. Letter from CRA is required as proof)					
Water – Account Open	per account	E	\$35.00	\$40.00	14%
Water – Bill Reprint	each	E	\$22.00	\$25.00	14%
Tax - New Account or Ownership fee	each	E	\$35.00	\$40.00	14%
Tax - Mortgage addition	per addition	E	\$20.00	\$25.00	25%
Tax - addition to the roll (per addition) i.e. water, by-law	per addition	E	\$28.00	\$30.00	7%
Arrears Notice - water only	each	E	\$5.00	\$5.00	0%
Tax Arrears Notice	each	E	\$5.00	\$5.00	0%
RUSH Tax Certificates	each	E	\$105.00	\$110.00	5%
Mortgage Administration Fee	each	E		\$10.00	
Tax Sales Costs:					
Information Package for Tax Sale	each	E	\$25.00	\$30.00	20%
Warning Letter sent by Treasurer	per letter	E	\$65.00	\$65.00	0%
Administration Fee – Township	each	E	\$420.00	\$420.00	0%
Notices under the Farm Debt Mediation Act	per notice	T	Recovery of actual costs	Recovery of actual costs	
First Notice, Final Notice, Form 5, Form 10	per notice	T	Recovery of actual costs	Recovery of actual costs	
Print Parcel Register	per PIN	T	Recovery of actual costs	Recovery of actual costs	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change over Previous Year
Execution Searches	per name	T	Recovery of actual costs	Recovery of actual costs	
Send Tax Deed or Notice of Vesting to Ministry	each	T	Recovery of actual costs	Recovery of actual costs	
Additional fees for complex title searches	actual	T	Recovery of actual costs	Recovery of actual costs	
Additional fees for mailing notices to the U.S.A. and internationally	each	T	Recovery of actual costs	Recovery of actual costs	
Tax Sale Set-up Fee, Engage Professional Services	each	T	Recovery of actual costs	Recovery of actual costs	
Tax Registration - Part 1 <ul style="list-style-type: none"> - Obtain and analyze title search and execution searches - Prepare report on searches, - Prepare list of interested parties - Prepare tax arrears certificate - Prepare file folder and etc. 	each	T	Recovery of actual costs	Recovery of actual costs	
Tax Registration - Part 2 <ul style="list-style-type: none"> - Register Tax Arrears Certificate - Register Cancellation Certificate, Tax Deed or Notice of Vesting, when required - Update Title Search - Preparation of First Notices - Register Treasurer's Statutory Declaration 	each	T	Recovery of actual costs	Recovery of actual costs	
Tax Registration - Part 3 <ul style="list-style-type: none"> - Update searches - Prepare/print and mail final notices 	each	T	Recovery of actual costs	Recovery of actual costs	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change over Previous Year
Tax Sale <ul style="list-style-type: none"> - Treasurer statutory declaration - Advertisement - Tender packages and execution of tender process - Payment into court requisition and statement of facts (Does not include cost of advertisement, auctioneer's fee nor the cost of survey)	each	T	Recovery of actual costs	Recovery of actual costs	
Re-advertise Tax Sale	each	T	Recovery of actual costs	Recovery of actual costs	
Advertising Costs	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	
Tendering Property For Sale	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	
Tendering related costs <ul style="list-style-type: none"> - attend tender opening - attend tender auction - and any relating costs / activities 	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change over Previous Year
Payment out of court - obtain payment out of court of excess funds - plus additional fees apply in some cases	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	
Cost of Auctioneer's Fee	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	
Cost of Survey	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	
Any additional costs relating to Tax Sale	actual	T	Recovery of actual costs, plus 15% Township Administration Fee	Recovery of actual costs, plus 15% Township Administration Fee	
Collection Agency fee (third party)	each	E	15% on overall bill.	15% on overall bill.	
NOTE: CREDIT CARD PAYMENTS MAXIMUM IS \$10,000 for non-tax or water payments.					
Third party fee for credit card payments for both tax and water at 2.5%					

TOWNSHIP OF KING
FEES AND CHARGES
SCHEDULE "D" - GROWTH MANAGEMENT
Effective January 1, 2025

\$ 1.03

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
BUILDING DIVISION						
NOTE: For work permit not listed below, fee shall be determined by the Chief Building Official.						
Section A: New Construction, Additions and Alterations (includes HVAC, Plumbing and Occupancy)						
Group A: Assembly						
Finished	per square meter	E		\$20.00	\$21.00	5%
Shell only	per square meter	E		\$13.00	\$13.00	0%
Finishing of Shell/Fit out/ Alteration	per square meter	E	\$400.00	\$8.00	\$8.00	0%
Additions of GFA incl. mezzanines	per square meter	E	\$400.00	\$20.00	\$21.00	5%
Portable Classrooms - new or relocated	each	E		\$541.00	\$557.00	3%
Outdoor public pool	flat fee	E		\$541.00	\$557.00	3%
Group B: Institutional						
Finished New Construction	per square meter	E		\$20.00	\$21.00	5%
Shell only	per square meter	E		\$13.00	\$13.00	0%
Finishing of Shell/Fit out/ Alteration	per s.m./min. per unit	E	\$400.00	\$8.00	\$8.00	0%
Additions of GFA, incl. mezzanines	per s.m./min. per unit	E	\$400.00	\$20.00	\$21.00	5%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Group C: Residential						
Single Family Dwellings (single, semi, link, towns, row, incl finished basement personal use as part of new build, incl attached garage as part of new build. Applies also to replacement on existing foundation	per s.m./min. per unit	E	\$3,000.00	\$19.00	\$20.00	5%
Multi-residential (stacked towns, apartments, condos, secondary suite in SFD as part of new build	per s.m./min. per unit	E	\$3,000.00	\$19.00	\$23.00	21%
Additions	per square meter	E	\$1,000.00	\$19.00	\$20.00	5%
Interior/Exterior Alterations	per square meter	E	\$400.00	\$8.00	\$8.00	0%
Retrofit or Finish Residential secondary suite or home business space within existing dwelling (existing unfinished basement)	per square meter	E	\$400.00	\$11.00	\$11.00	0%
Finished Basement (personal use) in existing dwelling (existing unfinished basement)	per square meter	E	\$400.00	\$8.00	\$8.00	0%
Certification of Model Plans - excl. zoning, grading review (up to 3 elevations, 2 grade conditions, 1 opt/alt plan)						
For building area less than 250 m2	flat	E		\$433.00	\$700.00	
For building area 251m2 to 500m2	flat fee	E			\$1,000.00	
For building area 501m2 or greater	flat fee	E			\$1,300.00	
Certification of Model Plans - additional plans/elevations	per plan/elevation	E			\$150.00	
Certified Model construction	per s.m./min. per unit	E	\$3,000.00	\$19.00	\$20.00	5%
Change to Certified Model Plans - excl. Zoning, grading review	hourly	E	1 hr	\$324.00	\$334.00	3%
Change to House Type Model after permit issuance	hourly + additional area fee	E	1 hr		\$334 + \$20/sqm additional area	
New detached garage, carport, accessory building	per square meter	E	\$400.00	\$8.00	\$8.00	0%
New attached garage (attached to existing building)	per square meter	E	\$400.00	\$9.00	\$9.00	0%
Attached deck, porch, unheated enclosed porch (as part of new building or attached to existing building)	per square meter	E	\$200.00	\$4.00	\$4.00	0%
Fire Systems Retrofitting	flat fee	E		\$433.00	\$446.00	3%
Other Group C new construction (hotel/motel/lodging/rooming/shelters)	per square meter	E	\$3,000.00	\$16.00	\$16.00	0%
Temporary Shipping Container (for storage only)	flat fee	E		\$412.00	\$424.00	3%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Group D: Business and Personal Services						
Finished	per square meter	E		\$19.00	\$20.00	5%
Shell only	per square meter	E		\$12.00	\$12.00	0%
Finishing of Shell/Fit out/ Alteration	per square meter	E	\$400.00	\$8.00	\$8.00	0%
Additions of GFA	per square meter	E	\$400.00	\$19.00	\$20.00	5%
Group E: Mercantile						
Finished	per square meter	E		\$19.00	\$20.00	5%
Shell only	per square meter	E		\$12.00	\$12.00	0%
Finishing of Shell/Fit out/ Alteration	per square meter	E	\$400.00	\$8.00	\$8.00	0%
Additions of GFA	per square meter	E	\$400.00	\$19.00	\$20.00	5%
Group F: Industrial						
Finished	per square meter	E		\$12.00	\$13.00	8%
Shell only	per square meter	E		\$9.00	\$10.00	11%
Finishing of Shell/Fit out/Alteration (including addition of shelf and rack system in existing building)	per square meter	E	\$400.00	\$5.00	\$6.00	20%
Additions of GFA	per square meter	E	\$400.00	\$12.00	\$13.00	8%
Gas Stations/Auto Repair Stations/ including overhead canopy	per square meter	E	\$400.00	\$12.00	\$13.00	8%
Parking Garage (if applicable will be determined by CBO)		E				
Mechanical/Storage and Roof Top Amenity	per square meter	E		\$19.00	\$20.00	5%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Group G: Agricultural						
G1 (High Hazard)	per square meter	E	\$400.00		\$12.00	
G4 (Agricultural with no human occupancy)	per square meter	E	\$400.00		\$5.00	
G3 (Agricultural green house including hoop & poly)	per square meter	E	\$400.00		\$5.00	
G2 (other agricultural not listed in Group G)	per square meter	E	\$400.00		\$5.00	
Section B: Demolition						
Residential Dwelling (full or partial)	per unit	E		\$433.00	\$446.00	3%
Residential Accessory Building (full or partial)	per unit	E		\$271.00	\$279.00	3%
Residential Demolition Refundable Security Deposit (If applicable will be determined by CBO)		E				

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Non-residential Demolition Refundable Security Deposit (If applicable will be determined by CBO)		E				
Section C: Designated Structures						
Communications Tower (where applicable)	flat fee each	E		\$677.00	\$697.00	3%
Wind Turbine Support Structure (where applicable)	flat fee each	E		\$677.00	\$697.00	3%
Retaining walls subject to OBC approval - res. SDD - per linear meter of wall (Over entire length of wall)	per linear meter	E	\$400.00	\$9.00	\$9.00	0%
Retaining Walls subject to OBC approval - non-residential - per linear meter of wall (Over entire length of wall)	per linear meter	E	\$800.00	\$12.00	\$12.00	0%
Sign regulated by Building Code (construction permit fee, excl. sign bylaw fee)	flat fee	E		\$677.00	\$697.00	3%
Solar Domestic Hot Water - serving one dwelling	flat fee	E		\$433.00	\$446.00	3%
Solar Domestic Hot Water - all others	flat fee	E		\$433.00	\$446.00	3%
Solar Photovoltaic - serving one dwelling excl. ESA permit and inspection fee	flat fee	E		\$433.00	\$446.00	3%
Solar Photovoltaic - all others excl. ESA permit and inspection fee	flat fee	E		\$433.00	\$446.00	3%
Geothermal systems - serving one dwelling	flat fee	E		\$541.00	\$557.00	3%
Geothermal systems - all others	flat fee	E		\$757.00	\$780.00	3%
Pedestrian Bridge attached to a building	flat fee	E		\$1,352.00	\$1,393.00	3%
Shoring/ Tie-Backs	per linear meter	E		\$12.00	\$12.00	0%
Storage Tanks	flat fee per tank	E			\$446.00	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Section D: Stand Alone Permits and Miscellaneous Work (In addition to base building permit fee)						
Mechanical/HVAC/Fire Protection:						
Heating Ventilation Air Conditioning residential stand alone, conversion	per unit	E		\$433.00	\$446.00	3%
HVAC non-residential	per square meter	E	\$ 400.00	\$5.00	\$5.00	0%
Fire Alarm System Non-residential	flat per story served	E		\$649.00	\$668.00	3%
Replacement Annunciator/Control Panel only	flat per story served	E		\$433.00	\$446.00	3%
Sprinkler system	flat per story served	E		\$649.00	\$668.00	3%
In-Rack sprinkler system	per square meter	E	\$ 400.00	\$1.00	\$1.00	0%
Emergency Power - Residential low rise excl. ESA permit and fee	Each power unit	E		\$216.00	\$222.00	3%
Emergency Power - all other excl. ESA permit and fee	Each Power unit	E		\$433.00	\$446.00	3%
Fireplace/woodstove/fuel burning appliance, chimney	each, flat fee	E		\$433.00	\$446.00	3%
Replacement heating plant (ICI)	each, flat fee	E		\$649.00	\$668.00	3%
Special ventilation systems	each, flat fee	E		\$649.00	\$668.00	3%
Fire Suppression system other than sprinkler	each, flat fee	E		\$649.00	\$668.00	3%
Fire Systems Retrofitting - Non-res.	each per story	E		\$649.00	\$668.00	3%
Plumbing/Septic/Drainage						
Onsite Sewage System:						
Sewage System Maintenance Inspection Program Inspection	flat fee	E		\$181.00	\$186.00	3%
New sewage system installation/expansion due to structure addition	flat fee	E		\$1,623.00	\$1,672.00	3%
Repair/minor alteration to sewage system	flat fee	E		\$324.00	\$334.00	3%
Septic Decommission	flat fee	E		\$271.00	\$279.00	3%
Tank replace/remedial work for Class 2, 3, or 5 tanks	flat fee	E		\$324.00	\$334.00	3%
Septic to municipal service conversion: residential, include decommission	flat fee	E		\$324.00	\$334.00	3%
Municipal Connections new or replacement: water, sanitary or storm (property line to foundation, excl. connection fee)	per trench	E		\$271.00	\$279.00	3%
Plumbing:						

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Stand alone plumbing - Residential	flat fee	E		\$433.00	\$446.00	3%
Stand alone plumbing - Non-residential	flat fee	E		\$649.00	\$668.00	3%
Site Servicing, Water Service Domestic and Fire	per linear meter	E	\$ 400.00	\$2.00	\$2.00	0%
Storm and sanitary services	per linear meter	E	\$ 400.00	\$2.00	\$2.00	0%
Other						
Temporary structure, including presentation area, air supported structure, tent, demountable stages and platforms	per square meter	E	\$ 360.00	\$5.00	\$6.00	20%
Below grade entrance/stair	flat fee each	E		\$433.00	\$446.00	3%
Electro magnetic locking devices	flat per story	E		\$649.00	\$668.00	3%
Foundation for relocated building	flat fee	E		\$1,731.00	\$1,783.00	3%
Section E: Administrative Fees						
Property Information Report - Sewage System Inquiries	per doc	E		\$127.00	\$131.00	3%
Property Information Report - General Inquiries	per doc	E		\$216.00	\$222.00	3%
Legacy Permit Closure and final inspection	per permit	E		\$206.00	\$212.00	3%
Register OBC Order on title	each	E		\$352.00	\$363.00	3%
Discharge OBC Order on title	each	E		\$352.00	\$363.00	3%
Review or amendment of plans after permit (minimum 1 hour upfront)	per hour + any increase in size	E		\$201.00	\$207.00	3%
Occupancy Inspection After Occupied (Without Approval)	each	E		\$541.00	\$557.00	3%
Additional inspection or Reinspection due to failed, defective, not ready, or no access	each	E		\$271.00	\$279.00	3%
Liquor Control Board Ontario Letters, includes zoning, building comment	each	E		\$324.00	\$334.00	3%
Conditional Permits - no credit to final permit (with a minimum of \$1500.00 to a Maximum as per CBO)	10% of building permit fee in addition to building permit fee	E		\$0.00	\$0.00	
Change of Use permit (Part 10 with no compensating construction)	each	E		\$649.00	\$668.00	3%
Request for Deferral of Revocation of Permit	each	E		\$216.00	\$222.00	3%
Transfer of Owner	per permit	E		\$216.00	\$222.00	3%
Reproduction of Building documents - Residential - copies of electronic files	each structure	E		\$38.00	\$50.00	32%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Reproduction of Building documents - Residential - only hard copies exist - scan to pdf	each structure	E		\$196.00	\$202.00	3%
Reproduction of Building documents - Non-residential - copies of electronic files	each structure	E		\$55.00	\$60.00	9%
Reproduction of Building documents - Non-residential - only hard copies exist - scan to pdf	each structure	E		\$379.00	\$390.00	3%
Application for proposal of Alternative Solution	each alternative	E		\$433.00	\$1,000.00	131%
Special consultant fees: in event additional fees incurred such as peer review/ special studies/consultants, in review or support of an application, the cost shall be reimbursed by the applicant.				cost plus %	cost plus 20%	
Open Permit Fee	per permit	E		\$155.00	\$160.00	3%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
BYLAW ENFORCEMENT DIVISION						
Compliance Certificate – Enforcement	per document	E		\$127.00	\$129.00	2%
Notice of Appeals of any Enforcement Matters	each	E		\$318.00	\$324.00	2%
Compliance Inspection Fee for Second and Subsequent Inspections	each	E		\$141.00	\$144.00	2%
A File Management Fee applied when an Order has been registered on Title	each	E		\$715.00	\$725.00	1%
A File Management Fee applied when a Title or Corporate Search is required	each	E		\$235.00	\$240.00	2%
<p>A Cost Recovery Fee for services and materials expended by the Township in carrying out the requirements of a Notice, Order, written correspondence in whole or in part, or cost incurred as necessary for By-law Enforcement officers to remediate or take necessary enforcement action to obtain compliance for services including but not limited to:</p> <p>**Removing illegal animals, birds, reptiles and/or fish or other items from a property, and to recover any related costs such as boarding, care, and maintenance; PLUS</p> <p>*Investigations of illegal Marijuana Grow-op or clandestine lab operations; PLUS</p> <p>*Towing Vehicles; PLUS</p> <p>*Illegal Dumping Cleanup; PLUS</p> <p>*Call out, attending & arranging for removal of encumbrances on public highways, EG: Pool draining and freezing requiring salting; flooding due to construction; PLUS</p>	actual costs	T		Actual costs incurred by Township PLUS	Actual costs incurred by Township PLUS	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
- PLUS a 15% Administration Fee to cover staff time	each	E		15% Admin Fee	15% Admin Fee	
Legal Services Fee- Administrative fee for legal fees expended by the Township as a result of enforcement	actual costs	T		Actual costs incurred by Township PLUS	Actual costs incurred by Township PLUS	
- PLUS a 15% Administration Fee to cover staff time	each	E		15% Admin Fee	15% Admin Fee	
Issuance of a Summons (each); Plus Legal Expenses	actual costs	T		\$764.00	\$780.00	2%
- PLUS a 15% Administration Fee to cover staff time	each	E		15% Admin Fee	15% Admin Fee	
Waste Collection (Collectable) Enforcement	each item	E		\$26.00	\$26.50	2%
- PLUS a 15% Administration Fee to cover staff time	each	E		15% Admin Fee	15% Admin Fee	
Waste Collection (Non-Collectable) Enforcement	each item	T		\$103.00	\$105.00	2%
- PLUS applicable landfill costs	actual costs	T		Actual Costs incurred by Township	Actual Costs incurred by Township	
- PLUS a 15% Administration Fee to cover staff time	each	E		15% Admin Fee	15% Admin Fee	
Sign Permit Fees						
• Permanent Sign - Basic Minimum Fee	per sign	E		\$171.00	\$175.00	2%
• Permanent Sign - Cost per m ²	per m ²	E		\$16.00	\$16.00	0%
• Temporary Sign (Mobile, Banner, Advertisement Flags and Special Event)	per sign	E		\$142.00	\$145.00	2%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Sign Fees				\$0.00		
Renewal Fee (on applicable signs)	each	E		\$113.00	\$115.00	2%
Sign Variance Fee PLUS	each	E		\$637.00	\$645.00	1%
- Basic Minimum Fee	each	E		\$171.00	\$175.00	2%
- Cost per m ²	per m ²	E		\$16.00	\$16.00	0%
Mural PLUS	each	E		\$227.00	\$232.00	2%
- Basic Minimum Fee	each	E		\$171.00	\$175.00	2%
- Cost per m ²	per m ²	E		\$16.00	\$16.00	0%
Sign Removal Fee (Applicable to removal of items that related to safety matters)	per sign	T		\$113.00	\$115.00	2%
- Any additional costs	each	T		Any additional costs	Any additional costs	
- Return & Storage Fee	per sign per day	T		\$11.00	\$11.50	5%
Erection of any Sign without Required Permit Fee	per sign	E		Double Sign Permit Fees	Double Sign Permit Fees	
Election Sign Permit						
• Basic Fee	per permit	E		\$113.00	\$115.00	2%
• Refundable Deposit	per permit	E		\$284.00	\$290.00	2%
• Removal Fee	per sign	T		\$23.00	\$23.00	0%
Registered Third Party						
• Basic Fee	per permit	E		\$113.00	\$115.00	2%
• Refundable Deposit	per permit	E		\$284.00	\$290.00	2%
• Removal Fee	per sign	T		\$23.00	\$23.00	0%
Issuance of 1 st Order /Notice/ Other	Per Document	E		\$174.00	\$176.00	1%
Issuance of 2nd Order /Notice/ Pre- Summons/ Remediation	Per Document	E		\$288.00	\$290.00	1%
Variance Appeal (Internal Review application)		E		\$318.00	\$323.00	2%
Variance Appeal (Report to Council Request)		E		\$637.00	\$648.00	2%
Special Event Security (By-Law Enforcement Officers) Minimum 3 hours				Cost Recovery	Cost Recovery	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
PLANNING DIVISION						
Zoning By-law 2016-71, Zoning By-law 2017-66, Zoning By-law 2022-53, Official Plan, Urban Design Guidelines	per document	T		\$103.00	\$103.00	0%
Site – Specific Official Plan Amendment Document	per document	T		\$28.00	\$28.00	0%
Site – Specific Zoning By-law	per document	T		\$28.00	\$28.00	0%
Compliance Letter – Subdivision Agreement	per letter	E		\$79.00	\$125.00	58%
Compliance Letter – Site Plan Development Agreement	per letter	E		\$98.00	\$125.00	28%
Ministry of Consumer & Corporate Affairs – Vehicle Sales and Inspection Station Letter	per document	E		\$96.00	\$125.00	30%
Opinion Letter – Zoning, Official Plan, Land Use Enquiry	per letter	E		\$215.00	\$350.00	63%
Subdivision & Condominium Agreement (copy)	per document	T		\$79.00	\$79.00	0%
Site Plan Development Agreement (copy)	per document	T		\$52.00	\$52.00	0%
Zoning Approval & Clearance	each	E		\$96.00	\$150.00	56%
Zoning Certificate						
Accessory residential buildings and structures (e.g. garages, porches, balconies, decks cabanas)	each	E		\$52.00	\$65.00	25%
New House (max. 2 units) and additions, conversions, and alterations to houses. Applications may include accessory structures on the same site.	each	E		\$103.00	\$129.00	25%
New buildings, additions, and alteration to a building other than a house less than or equal to 300m2 . Applications may include accessory structures on the same site.	each	E		\$155.00	\$194.00	25%
New buildings, additions, and alteration to a building other than a house greater than 300m2 . Applications may include accessory structures on the same site.	each	E		\$258.00	\$323.00	25%
All other proposals (i.e. driveway widening, landscaping, site alternation, etc.)	each	E		\$52.00	\$65.00	25%
Swimming Pool	each	E		\$52.00	\$65.00	25%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Planning Fees:						
Consent - [Planning Act, Subsection 53(1)]	per	E		\$6,500.00	\$7,819.00	20%
Consent - Municipal Administrative Fee – Boundary Adjustment	each	E		\$447.00	\$500.00	12%
Consent - Municipal Administrative Fee – New Lot	each	E		\$1,341.00	\$1,500.00	12%
Consent - Municipal Administrative Fee – Township Road Widening	each	E		\$3,194.00	\$3,194.00	0%
Certificate of Validation - [Planning Act, Section 57]	each	E		\$2,723.00	\$2,723.00	0%
Foreclosure of or Exercise of a Power of Sale in a Mortgage or Charge [Planning Act, Subsection 50(18)]	each	E		\$2,723.00	\$2,723.00	0%
Change of Consent Conditions and Recirculation of Notice [Planning Act, Subsection 53(23)]	each	E		\$1,002.00	\$1,002.00	0%
Minor Variance for As-Built/Post-Construction	each	E		\$4,000.00	\$4,500.00	13%
Re-stamping of Deeds	each	E		\$106.00	\$106.00	0%
Minor Variance (accessory structures, pools, small additions < 50m2)	each	E		\$1,950.00	\$2,538.00	30%
Major Variance (new dwelling, additions > 50m2, ICI)	each	E		\$2,900.00	\$3,938.00	36%
Enlargement or Change of a Non-conforming Use - [Planning Act, Subsection 45(2)]	each	E		\$2,900.00	\$3,938.00	36%
All Committee of Adjustment Applications Recirculation Fee	each	E		\$526.00	\$600.00	14%
Certificate of Official for Retained Lands	each	E		\$412.00	\$500.00	21%
Deferral Request or Deferral due to Applicant error such as improper notice sign installing or similar	each	E		\$725.00	\$800.00	10%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
A. Plan of Subdivision Approval:						
(i) Initial Application Fee, Base	each	E		\$40,000.00	\$46,565.00	16%
PLUS additional :	1st 25 lots/blks, per unit	E		\$309.00	\$350.00	13%
	Units/blks 26-50, per unit	E		\$250.00	\$400.00	60%
	Units/blks above 50, per unit	E		\$250.00	\$500.00	100%
(ii) Revised Draft Plan of Subdivision, requiring re-circulation	each	E		\$2,462.00	\$3,500.00	42%
(iii) Request to Amend the Conditions of Approval of a Plan of Subdivision	each	E		\$2,462.00	\$3,500.00	42%
(iv) Request to extend the Duration of Draft Approval of a Plan of Subdivision	each	E		\$4,000.00	\$7,565.00	89%
(v) Approval for the second and each additional phase where the approval of a final Plan of Subdivision is phased	each	E		\$1,846.00	\$2,500.00	35%
(vi) Each Additional Public Meeting	each	E		\$2,567.00	\$3,000.00	17%
(vii) Review Prior to Final Approval Registration	each	E		\$10,000.00	\$15,565.00	56%
B. Plan of Condominium Approval:						
(i) Initial Application Fee	each	E		\$32,000.00	\$35,565.00	11%
(ii) Revised Draft Plan of Condominium, requiring re-circulation	each	E		\$1,477.00	\$3,500.00	137%
(iii) Request to amend the Conditions of Draft Approval of a Plan of Condominium	each	E		\$2,341.00	\$3,500.00	50%
(iv) Request to extend the Duration of Approval of Plan of Condominium	each	E		\$1,973.00	\$7,565.00	283%
(v) Approval for the second and each subsequent phase where the approval of a final Plan of Condominium is phased	each	E		\$1,513.00	\$2,500.00	65%
(vi) Each Additional Public Meeting	each	E		\$2,567.00	\$3,000.00	17%
C. Official Plan Amendment:						
(i) Initial Application - Major	each	E		\$34,000.00	\$45,150.00	33%
Initial Application - Minor	each	E		\$21,000.00	\$30,150.00	44%
ii) Each Additional Public Meeting	each	E		\$2,567.00	\$3,500.00	36%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
D. Zoning By-law:						
(i) Initial Minor Application (permission for on-farm diversified use and/or agriculture-related use; no change in zone/use proposed; alterations/expansion of existing buildings, parking; new development < 300 sq. m. GFA	each	E		\$12,000.00	\$16,580.00	38%
(ii) Initial Major Application (all other proposals not identified as Minor)	each	E		\$24,000.00	\$28,580.00	19%
(iii) Additional Public Meeting	each	E		\$2,567.00	\$3,500.00	36%
(iv) Temporary Use By-law	each	E		\$6,768.00	\$10,000.00	48%
(v) Renewal or Extension of Temporary Use By-law	each	E		\$3,445.00	\$5,000.00	45%
(vi) Removal of the Holding or "H" Provision	each	E		\$5,500.00	\$9,080.00	65%
E. Part Lot Control Exemption						
Base Fee	base per application	E		\$4,500.00	\$5,500.00	22%
Fee per unit	per unit			\$185.00	\$200.00	8%
F. Deeming By-law / Repeal of Deeming By-law:	each	E		\$1,622.00	\$1,622.00	0%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
G. Site Plan Development Approval (refer to Site Plan Control By-law)						
(i) Complex						
- Residential Base, PLUS	each	E		\$15,000.00	\$20,000.00	33%
- Per Unit	unit	E		\$250.00	\$350.00	40%
- Model Home Application	each	E		\$8,783.00	\$10,000.00	14%
- Per Unit	unit	E		\$41.00	\$250.00	510%
Model Home Agreement	each	E		\$2,576.00	\$2,576.00	0%
- Non-Residential, PLUS	each	E		\$15,000.00	\$20,000.00	33%
- Per Square Meter	sq. m.	E		\$6.00	\$6.00	0%
(ii) Simple	each	E		\$4,000.00	\$10,000.00	150%
(iii) Re-circulation	each	E		\$658.00	\$750.00	14%
(iv) ORM and Greenbelt Simple (Additions & Small Accessory Structures)	each	E		\$975.00	\$1,500.00	54%
Each Partial Security Reduction Request	each	E		\$658.00	\$658.00	0%
ORM and Greenbelt Complex Joint Application Fee (Planning / Engineering)	each	E		\$2,374.00	\$2,500.00	5%
(v) Site Plan Exemption Confirmation and/or Clearance Confirmation	each	E		\$195.00	\$400.00	105%
H. Telecommunications Facility Review	each	E		\$12,000.00	\$15,500.00	29%
I. Provincial and Township Plan and Guidelines Conformity Review						
(i) Township Plan and Guidelines	each	E		\$985.00	\$1,500.00	52%
(ii) ORM and Greenbelt Simple (Additions & Small Accessory Structures) AND Tier 2 Conformity Review	each	E		\$975.00	\$1,500.00	54%
(iii) ORM and Greenbelt Complex Joint Application Fee (Planning / Engineering)	each	E		\$2,374.00	\$2,500.00	5%
(iv) Clearance Confirmation	each	E		\$195.00	\$400.00	105%
(v) Re-circulation	each	E		\$658.00	\$ 658.00	0%
J. Comprehensive Development Plan/Block Plan	base	E		\$12,000.00	\$20,000.00	67%
Comprehensive Development Plan/Block Plan	per hectare	E		\$750.00	\$800.00	7%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
K. Collaborative Application Preparation (CAP) - Preconsultation Process						
(i) Minor Variance Applications	each	E		\$160.00	\$200.00	25%
(ii) Minor Proposals - 3 stages •Any CAP which does not require external agencies, other departments, i.e. requires only GMS/Planning staff; and/or, •Residential: the creation of up to 3 lots/units; and/or, •Non-Residential: alterations/expansion of existing buildings, parking, uses, etc.; new development < 300 sq. m. GFA; and/or, •Change in use with no new site development	each	E		\$550.00	\$800.00	45%
	each	E		\$600.00	\$1,000.00	67%
	each	E		\$155.00	\$200.00	29%
	each	E		\$900.00	\$1,100.00	22%
(iii) Major Proposals •Residential – creation of 4 lots/units or more; and/or, •Non-Residential – new development > 300 sq. m. GFA; and/or, •Change in use which includes new site development	each	E		\$2,500.00	\$3,000.00	20%
	each	E		\$773.00	\$800.00	3%
L. Ontario Land Tribunal Administrative Referral Processing Fee	each	E		\$412.00	\$450.00	9%
(ii) Ontario Land Tribunal Administrative Referral Processing Fee - Committee of Adjustment	each	E		\$824.00	\$900.00	9%
M. Planning Applications Resulting From By-law Enforcement/Investigation Actions	each	E			Application fee plus additional 50%	
N. Minister's Zoning Order Request Processing	each	E			\$20,000.00	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Easement/Encroachment Agreement, Base PLUS	per agreement	E		\$657.00	\$657.00	0%
- Legal Costs					actual cost recover	
Cancellation of Public Meeting	per cancellation	E		\$988.00	\$998.00	1%
Site Specific Development Agreement, Base PLUS	per agreement	E		\$3,498.00	\$3,498.00	0%
- Legal Costs					actual cost recover	
NOTE: CREDIT CARD PAYMENTS MAXIMUM IS \$10,000						

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
DEVELOPMENT ENGINEERING SERVICES						
Municipal Security Deposits - will be applied to any outstanding Township account balances prior to refund						
1) Permit - Major (demolition, new single family dwelling, sewage system, additions, accessory structures over 50 sm accessory structures with plumbing, inground pool, hard landscaping exemption, entrance)	each	E		minimum \$5,000.00	minimum \$5,000.00	
2) Permit - Minor (accessory structures, without plumbing, decks)	each	E		minimum \$1,000.00	minimum \$1,000.00	
Development Retainer (Pre-Consultation Review)	actual costs	T		Actual Costs incurred by the Township, plus	Actual Costs incurred by the Township, plus	
- Plus a 15% Administration Fee to cover staff time	each	E		+ 15%	10%	
Subdivision Development after Draft Plan Approval - Engineering and Legal Fees prior to Subdivision Execution	actual costs	T			actual costs + \$100.00 Admin fee	
Subdivision Development after Draft Plan Approval – Engineering Fees at Subdivision Execution: Administrative Fee based on % of estimated construction costs, incl. external works.		T		3%	3%	
Subdivision Development after Draft Plan Approval – Engineering and Legal Fees at Subdivision Execution: Variable fee DEPOSIT @ 3% plus: top-up provision if direct expenses for external engineering and legal services exceed the absolute dollar value @ 3% of estimated construction costs		T		3.0% + Top-Ups	3.0% + Top-Ups	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Development Planning Application Engineering Review						
a) Complex site plan (admin fee - estimated engineering site works)	each	E		6%	6%	
b) Complex Design and Construction Peer Review	actual cost	T		Actual costs incurred by the Township, +15% admin fee	Actual costs incurred by the Township, + \$100 admin fee	
c) Simple Design and Construction Peer Review	actual cost	T			Actual costs incurred by the township + 10% admin fee	
Subdivision Lot Grading Review/Inspection Fees:						
a) Single and/or Semi	each	E		\$190.00	\$195.00	3%
b) Town Blocks	each	E		\$750.00	\$765.00	2%
Infill Lot Grading Review/Inspection (SFD, Accessory Structures, Additions):						
Lot grading design review - complex (external consultant)	each	E		Actual cost + 15% admin fee	Actual cost + 10% admin fee	
Lot grading design review - simple (by Township staff)	each	E		\$255.00	\$260.00	2%
Lot grading inspection	each	E		\$435.00	\$445.00	2%
Lot grading reinspection fee	each	E		\$275.00	\$280.00	2%
Permit Non-Compliance at final Inspection	each	E			\$500.00	
Development - Residential - Construction Water	per lot/unit	E		\$155.00	\$155.00	0%
Development - Residential - Testing & Flushing Deposit	per lot/unit	E		\$155.00	\$155.00	0%
Entrance Permits (New, Changes to Existing):						
Application	each	E		\$750.00	\$290.00	-61%
Entrance Permit <i>*This fee is not applied on small changes to existing driveways.</i>	each	E		\$290.00	\$750.00	159%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
New Entrance Curb Cut (Construction coordinated by Township)	actual costs	T		Actual Costs incurred by the Township, plus 15% admin fee	Actual Costs incurred by the Township, plus 10% admin fee	
Entrance Violation Fee	each	E			Double all application fees	

Site Alteration Permit Application Fee:						
a) Small (200 m3 to 1,000 m3)	Flat Fee	E		\$2,500.00	\$2,500.00	0%
b) Large (> 1,000 m3)	Flat Fee	E		\$6,000.00	\$6,000.00	0%
Deposit - Small	Deposit	E		\$10,000.00	\$10,000.00	0%
Deposit - Large	Deposit	E		\$15,000.00	\$15,000.00	0%
Municipal Service Fees (Due at Permit Issuance – Importation Only)						
Legal- Enforcement Matters	Per m3	E		\$0.25	\$0.25	0%
Enforcement Surcharge Fee	Per m3	E		\$0.25	\$0.25	0%
Cost Recovery -All outside expenses incurred by the Township	Actual Cost incurred by the Township PLUS 15% ADMIN FEE	E		Actual Cost incurred by the Township PLUS 15% ADMIN FEE	Actual Cost incurred by the Township PLUS 10% ADMIN FEE	
Permit Renewal Fee	50% of the original application fee	E		50% of the original application fee	50% of the original application fee	
Violation Fees	Double all application fees	E		Double all application fees	Double all application fees	
Appeal	Each	E		\$225.00	\$225.00	0%
Permit Non-Compliance at final inspection	Each	E			\$500.00	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Minimum Fee	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	%Change from Previous Year
Pool Permit Fees & Deposits:						
Pool Permit Fee (Aboveground)	Each	E		\$250.00	\$250.00	0%
Pool Permit Fee (In-ground)	Each	E		\$850.00	\$870.00	2%
Pool Permit Violation Fee	Each	E		Double all application fees	Double all application fees	
Pool Permit reinspection fee	Each	E		\$275.00	\$280.00	2%
Pool Permit extension fee	Each	E		\$175.00	\$175.00	0%
Permit Non-Compliance at Final Inspection	Each	E			\$500.00	
Hard Landscaping Exemption						
Hard Landscaping Exemption Permit Fee	Each	E		\$100.00	\$150.00	
Hand Landscaping Exemption Permit Violation Fee	Each	E		Double all application fees	Double all application fees	
Hand Landscaping Exemption Permit Violation Peer Review	Each	E		Actual Cost incurred by the Township PLUS 15% ADMIN FEE	\$500.00	
Permit Non-Compliance at Final Inspection	Each	E			\$500.00	

**TOWNSHIP OF KING
FEES AND CHARGES
SCHEDULE "E" – PUBLIC WORKS
Effective January 1, 2025**

\$ 1.03

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
CAPITAL SERVICES					
Drawing Printing	per drawing, minimum	T	\$8.00	\$8.00	0%
Application for Engineering Plans & Drawings Request	per location	T	\$50.00	\$55.00	10%
Supply Bench Mark Tablets	each	T	\$36.00	\$36.00	0%
TRANSPORTATION SERVICES					
Utility Locates Completed By Third Party Service Provider	actual costs	T	Actual Costs of the invoice + 15% Admin fee	Actual Costs of the invoice + 15% Admin fee	
Pylons/Equipment Rental To be applied if staff have placed at road around any materials left.	each	E	\$43 + 15% Admin fee	\$43 + 15% Admin fee	
Pylon Removal & Storage Fees	each	E	Actual cost plus storage fees as applicable Plus a 15% Admin fee	Actual cost plus storage fees as applicable Plus a 15% Admin fee	
Half Load Exemption (with min fee of \$898)	per km, per month	E	\$280.00	\$898.00	221%
Municipal Consents:					
Municipal Consent Approval for New Utility Infrastructure - Simple	each	E		\$486.00	
Municipal Consent Approval for New Utility Infrastructure - Comprehensive	each	E	\$500.00	\$608.00	22%
Municipal Consent Resubmission or Extension	each	E	\$150.00	\$162.00	8%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
Road Occupancy / Road Closure Permits:					
Road Occupancy Permit (ROP) (short duration)	per road	E	\$125.00	\$280.00	124%
Road Occupancy Permit (ROP) (long duration)	per road	E		\$748.00	
Road Occupancy Permit (ROP) - Extension	per road, per week	E	\$25.00	\$80.00	220%
Road Occupancy Permit (ROP) - Rush Fee (for applications submitted with less than two business days notice)	each	E	\$200.00	Applicable ROP fee + 25%	
Road Occupancy Permit (ROP) - Violation Fee (for applications submitted after work has already started)	each	E	\$250.00	Applicable ROP fee + 35%	
Road Closure Permit - Minor (less than 30 days)	per road	E	\$500.00	\$1,000.00	100%
Road Closure Permit - Major (30 days plus)- Council	per road	E	\$2,500.00	\$4,700.00	88%
Security Deposit:					
Road Occupancy / Road Closure	each	E	\$5,000.00	min \$5,000	
Supply and Install Entrance Culverts:					
a) Shallow – 1.2m deep	each	T	Actual cost +15% Admin fee	Actual cost +15% Admin fee	
Note: Additional costs may apply for non-standard driveway applications.					
Culvert Removal	each	T	Actual cost +15% Admin fee	Actual cost +15% Admin fee	
Sign removal fee	per sign		\$138.00	\$138.00	0%
- any additional costs	each		Actual cost	Actual cost	
- return and storage fee	per sign per day		\$13.00	\$13.00	0%
Plowing snow, sanding & salting operations - road	Per KM per day		\$190 + 15% Admin fee	\$192.00 + 15% Admin Fee	
Plowing snow & salting operations - sidewalk	Per KM per day		\$52 + 15% Admin fee	\$57.00 + 15% Admin Fee	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
Winter Maintenance - sidewalk (standby)	Per KM per day		\$12 + 15% Admin fee	\$27.00 + 15% Admin Fee	
Snow Removal (load, haul and disposal)	Per occurrence		Actual cost + 15% Admin fee	Actual cost + 15% Admin fee	
Illegal Driveway removal	each		Actual cost + 15% Admin fee	Actual cost + 15% Admin fee	
Street Sweeping	Per occurrence		Actual cost + 15% Admin fee	Actual cost + 15% Admin fee	
Spill Cleanup	Per occurrence		Actual cost + 15% Admin fee	Actual cost + 15% Admin fee	
Snow Plow Contractor and Vehicle Licence	Each	E	\$340.00	\$355.00	4%
Snow Plow Contractor Vehicle	Each	E	\$40.00	\$50.00	25%
Municipal Infrastructure Damage	Each	Per occurrence	Actual Cost Plus 15% administration fee	Actual Cost Plus 15% administration fee	
ENVIRONMENTAL SERVICES					
Waste & Recycling (non-refundable):					
Bag Tags (5 tags per set)	each set	E	\$15.00	\$15.00	0%
22 gallon Blue Box	each	T	\$15.00	\$15.00	0%
Green Bins	each	T	\$30.00	\$30.00	0%
Kitchen Containers	each	T	\$10.00	\$10.00	0%
White Goods/Appliance Pick up	per item	E	\$20.00	\$15.00	-25%
Composters	each	T	\$65.00 (not including subsidy if applicable)	\$42.63-\$60.00 (not including subsidy if applicable)	
Bulk Items (Large Furniture, etc.) Pick Up	per item	E	\$15.00	\$15.00	0%
Drinking Water Works Permit (DWWP):					
Approval Fee	each	E	\$2,000.00	\$2,000.00	0%
Water & Wastewater:					
Supply of Water meter and MXU					
3/4" Meter	each	T	\$741.00	\$741.00	0%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
1" Meter	each	T	\$813.00	\$813.00	0%
1 ½" Meter	each	T	\$2,885.00	\$2,885.00	0%
2" Meter	each	T	\$3,035.00	\$3,035.00	0%
New Meter >2" size	each	T	Per Actual Cost + MXU cost + 3%	Actual Cost + 15% Admin Fee	
Water Service:					
25mm Water Service - Short	each	T	Minimum \$4550.00 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Minimum \$4,683.50 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
25mm Water Service - Long	each	T	Minimum \$6900 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Minimum \$6,950 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
38mm Water Service - Short	each	T	Minimum \$6200 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Minimum \$6,450 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
38mm Water Service - Long	each	T	Minimum \$8400 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Minimum 8,650 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Decommission existing water service - labour, equipment, material (including Blvd. restoration)	each	T	\$1450 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$1,450 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
Additional restoration - labour, equipment, material	each	T	Actual cost + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Actual cost + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Sanitary Lateral:					
125mm Sanitary Lateral (Up to 3.5 m depth)	per linear meter	T	\$1290.00 per linear meter + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$1,350.00 per linear meter + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
additional excavation required >3.5 m depth per additional 0.5m depth	per linear meter	T	\$505 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$510 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Adjust existing sanitary lateral	each	T	Minimum \$8475 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Minimum \$8,775 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Decommission sanitary sewer lateral - labour, equipment, material (including Blvd. restoration)	each	T	\$3975 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$3,975 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Additional restoration - labour, equipment, material	each	T	Actual cost + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Actual cost + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Storm Sewer Lateral:					

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
Storm Sewer Service Connection (150 MM Storm Lateral Up to 3.5m depth)	each	T	\$1,550 per linear meter + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$1,175 per linear meter + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
additional excavation required >3.5 m depth per additional 0.5m depth	per linear meter	T	\$505 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$510 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Adjust existing storm lateral	each	T	Minimum \$8475 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Minimum \$8,775 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Decommission storm sewer lateral - labour, equipment, material (including Blvd. restoration)	each	T	\$3975 + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	\$3,975 + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Additional restoration - labour, equipment, material	each	T	Actual cost + 15% Admin fee (admin fee: up to a maximum of \$1200 per invoice)	Actual cost + 15% Admin fee (admin fee: up to a maximum of \$1,200 per invoice)	
Service Charges:					
Turn water on/off (regular hours)	per request	E		\$100.00	
Turn water on/off (After Hours / Emergency)	per request	E	\$250.00	\$250.00	0%
Fire Flow Tests	each	E	\$200 per test/per hydrant	\$225 per test/per hydrant	
Bulk Water Purchasing:					
Hydrant Rental	month	E	\$250.00	\$250.00	0%
Meter and backflow preventer rental (installation or removal)	each	E	\$300.00	\$300.00	0%
Deposit for Rental & Consumption	each	E	\$5,000.00	\$5,000.00	0%

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
Emergency calls:					
Sewer Blockage (private cause) – min 2hrs	per request	E	\$600.00	\$600.00	0%
Sewer Blockage - Time over 2 hours	per hour / per operator	E	\$75.00	\$75.00	0%
Camera Inspection (required to confirm location of blockage. Without camera inspection all repairs to be assumed private cause.)	per request	E	\$400 during regular hours if request is linked to blockage or sewer back up	\$400 during regular hours if request is linked to blockage or sewer back up	
PARK SERVICES					
Field Rental Fees:					
Baseball Major - Hardball (formerly Major Fields)	per hour	T	\$28.00	\$28.00	0%
Baseball Major - Softball (formerly Minor Fields)	per hour	T	\$21.00	\$21.00	0%
Soccer Minor	per hour	T	\$10.00	\$23.66	137%
Soccer Major	per hour	T	\$22.00	\$35.50	61%
Soccer or Baseball Rentals – Tournament Rate	discount/hour	n/a	10%	\$200.00	
Hydro (per 2 hour time slot)	per 2 hours	T	\$16.00	\$10.00	-38%
Tennis Court Rentals	per hour	T	\$5.00	\$15.00	200%
Eligible Refund % for Cancellation					
Parks and Open Space Rental	per event	T	20%-100%	20%-100%	
Parks and Open Space with Washrooms/Pavilion	per event	T	20%-100%	20%-100%	
Picnic Shelter	per event	T	20%-100%	20%-100%	
Sports Field Rentals	per event		20%-100%	20%-100%	
Park Rental Fees					
Parks and Open Space Rental	per event	T	\$184.00	\$184.00	0%
Parks and Open Space with Washrooms/Pavilion	per event	T	\$310.00	\$310.00	0%
Picnic Shelter	per event	T	\$139.00	\$139.00	0%
Special Events					

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	2024 Fee (Excludes HST)	2025 Fee (Excludes HST)	% Change from Prior Year
Delivery & Equipment, Large Load	per delivery/return/load	T	\$269.00	\$885.00	229%
Delivery & Equipment, Large Load Deposit (REFUNDABLE)	per rental	E	\$249.00	\$750.00	201%
Memorial Trees and Benches					
Memorial Tree w/Plaque	per unit	T	\$1,421.00	\$1,883.64	33%
Memorial Park Bench w/ Plaque	per unit	T	\$1,634.60	\$2,018.64	23%
Streetscaping Bench w/ Plaque	per unit	T	\$2,388.10	\$3,373.00	41%

Glossary

Account – a classification of expenditure or revenue within a departmental budget to which an estimated budget value or actual expense/revenue amount is assigned.

Accounting Principles – A set of generally accepted principles for administering accounting activities and regulating financial reporting. These principles comply with Generally Accepted Accounting Principles (GAAP) for local governments.

Accrual Accounting – An accounting method where revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred (sometimes referred to as "full accrual", to distinguish it from modified accrual basis accounting).

AI – Artificial Intelligence

AMO – Association of Municipalities of Ontario

AMP – Asset Management Plan

Amortization – the allocation of a lump sum amount to different time periods, particularly for loans and other forms of finance, including related interest or other finance charges.

Annual Budget – A budget for a single year which identifies the revenues and expenditures for meeting the objectives of the annual financial plan

API – Application Program Interfaces

Appropriation – the amount of money approved by Council and set out in the budget for labour, revenue and other current operating and capital expenses

Approved Budget – The budget as formally adopted by the Town Council for the upcoming fiscal year.

ARL – Annual Repayment Limit

Audit- An independent investigation of an organization's financial accounts.

AVL – Automatic Vehicle Locator

Balanced Budget- A budget in which the estimated revenues are equal to the estimated expenses with reserves and reserve fund adjustments.

Base Budget - The base budget is the previous year's budget with zero percent increase, before any in year or future year budget changes.

BCA – Building Condition Assessment

Bond- a debt security representing a loan made by an investor to a borrower. The borrower is typically a corporation or the government.

Budget- A financial plan for a specified period that outlines planned expenditures and the proposed means of financing these expenditures.

CAO – Chief Administrative Officer for the Township of King

Glossary

Capital Asset – An asset with a long-term nature. For budgetary purposes, a fixed asset is defined as an item whose cost exceeds \$10,000 with an expected life of more than one year.

Capital Budget – the expenditures and financing sources to acquire or construct Township assets.

Capital Expenditure – An appropriation of funds for a capital improvement project or asset. These are non-operating expenditures to acquire assets which will have a useful life greater than one year.

Capital Forecast – the expenditures and funding sources projected for consideration in the subsequent years of the Capital Budget approval year.

Capital Project—means any significant expenditure incurred to acquire or improve land, buildings, engineering structures, machinery and equipment used in improving municipal services. It includes vehicles, office furniture and equipment and normally confers benefit lasting beyond one year and results in the acquisition of or extends the life of a fixed asset.

CEMC – Community Emergency Management Coordinator

CENGN – Centre of Excellence in Next Generation Networks

CEO – Chief Executive Officer

CIP – Community Improvement Plan

Consolidated Linear Infrastructure ECA – Consolidated Linear Infrastructure Environmental Compliance Approval

CPR – Cardiopulmonary resuscitation

CRM – Customer Relationship Management

CRO – Chief Resilience Officer

CSA – Canadian Standards Association

CUPE – Canadian Union of Public Employees

CVC – Credit Valley Conservation

CWP – Council Work Plan

Debt Servicing Costs – Annual principal and interest payments on contracted debt.

Department – A major administrative division of the Township that has overall management responsibility for an operation within a functional area.

Development Charges – A fee imposed on new development to assist in the funding of future off site services (infrastructure) which is needed, in part, by that new development.

DFO – Dairy Farmers of Ontario

Discretionary – Funds that are to be spent at the discretion of Council without any conditions or obligations.

Glossary

Division – means the work of a department and each separate departmental function identified in the budget.

EDR solution – Endpoint detection and response solution

EFT – Electronic Fund Transfer

ELT – Executive Leadership Team

EM – Emergency Management

ESA – Employment Standards Act

Estimates – means the budget proposal for the expenditure and revenue of Town funds for one fiscal year and includes the budget proposals for any particular department.

EV – Electric Vehicle

Expenditures – The cost of goods and services received for both the regular Town operations and the capital programs.

FCM – The Federation of Canadian Municipalities

FD – Fire Department

FF&E – Furniture, Fixtures & Equipment

FIR – Financial Information Return

Fiscal Year – A 12 month period (January 1 through December 31) in which the annual operating budget applies and at the end of which an assessment is made of the Town's financial condition and performance of operations.

FIT – Feed in Tariff

FOI – Freedom of Information

FTE – Full time employee

Fund – A fiscal entity of self-balancing accounts used by governments to control common financial activities.

Fund Accounting – is an accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Fund Balance – Funds accumulated through the under-expenditure of appropriations and/or receiving revenues greater than anticipated and included in the budget.

GAAP – An abbreviation for generally accepted accounting practices which are the primary benchmarks used in accounting

Glossary

GFOA – Government Finance Officers Association, established to enhance and promote the professional management of governments for the public benefit.

GHG – A greenhouse gas that absorbs and emits radiant energy within the thermal infrared range, causing the greenhouse effect.

GIS – Geographic Information System

Goals – Are broad statements of direction. They identify ongoing community needs and the approach taken by the Town and departments to manage or satisfy those needs.

GPS – Global Positioning System

Grant – A financial contribution to or from governments.

GTA – Greater Toronto Area

H&S – Health and Safety

HIRA – Hazard Identification and Risk Assessment

HTA – Highway Traffic Act

HRIS – Human Resource Information System

HVAC – Heating Ventilation Air Conditioning

IASR – The Accessibility Standards Regulations

ICON – Improving Connectivity for Ontario

Internal Recoveries – A method of fairly distributing overhead costs such as administrative costs to benefiting funds.

IT – Information Technology (may also be I.T.)

I&I – Inflow and Infiltration

KFES – King Fire & Emergency Services

KM – Kilometers

KHCC – King Heritage Cultural Centre

KTPL – King Township Public Library

LDD moth – Lymantria Dispar Dispar

LED – Light Emitting Diode

LSRCA – Lake Simcoe Region Conservation Authority

Glossary

MECP - The Ministry of the Environment, Conservation and Parks

MLEO – Municipal Law Enforcement Officer

MMS – Minimum Maintenance Standards

MNRF – Ministry of Natural Resources and Forestry Services

MOU – Memorandum of Understanding

MP – Member of Parliament

MPP – Member of Provincial Parliament

MPAC – Municipal Property Assessment Corporation.

MTO – Ministry of Transportation

Municipal Act, 2001 – Legislation of the province for administering and regulating the activities of municipalities within Ontario

N6 - The Northern Six are Aurora, East Gwillimbury, Georgina, King, Newmarket, and Whitchurch-Stouffville

NEC – Niagara Escarpment Commission

NFPA – National Fire Protection Association

OAPSO – Ontario Association of Property Standards Officers

Objective – Is a specific or well-defined task or target that is measurable and achievable within a set period of time.

OCIF – Ontario Community Infrastructure Fund

OFM – Ontario Fire Marshal

OLT – Ontario Land Tribunal

OMB – Ontario Municipal Board

OMAFRA – Ontario Ministry of Agriculture, Food and Rural Affairs

OPA – Official Plan Amendment

Operating Budget – The Township's financial plan which outlines proposed expenditures for the upcoming fiscal year and estimated revenues which will be used to finance them

OSIM – Ontario Structure Inspection Manual

Glossary

P-Card – Purchasing Card

PDRP – Performance Development Recognition Program

PMO – Project Management Office

POA – Provincial Offences Act

POS – Point of Sale

PPE – Personal Protective Equipment

Property Tax Rate – The rate at which real property in the Township is taxed in order to produce revenues sufficient to conduct necessary governmental activities

Property Tax – Tax paid by those owning property in the Township.

PSAB – The Public Sector Accounting & Auditing Board

PSN – Public Sector Network

PTSD – posttraumatic stress disorder

RED Program – Rural Economic Development Program

Reserves and Reserve Funds – funds set aside in a separate account for a specific purpose by by-law, or required to be set aside for specific purposes as set out in a statute, regulation, or by a written agreement between the Township and another party.

Revenue – All funds that the Township government receives as income, including items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

RFP – Request for Proposal

RFI – Request for Information

RFID – Radio-frequency identification

RMS – Records Management System

RNS – Road Needs Study

ROA – Return on Assets

ROPA – Regional Official Plan Amendment

ROW – Right of Way

RPA – Robotics Process Automation

Glossary

SCADA – Supervisory Control and Data Acquisition

Service Level – The amount of service provided during the fiscal year as indicated by one or more performance indicators.

SLA – Service Level Agreements

SLT – Senior Leadership Team

Surplus – means the excess of revenues over expenditures

Tax Levy – Revenue produced by applying a given tax rate to a property's assessed, or tax value.

TCA – Tangible Capital Assets

TMP – Transportation Master Plan

TRCA – Toronto and Region Conservation Authority

TSSA – Technical Standards and Safety Authority

TWRC – Township Wide Recreation Centre

UBF – Universal Broadband Fund

Variances – Differences between actual revenues, expenditures, and performance indicators from those items targeted in the annual budget.

VPN – Virtual private network

WAN – Wide Area Networks

WSIB – Workplace Safety and Insurance Board

YR – York Region

YRP – York Region Police





Making **life better** in **King**

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