



# WINTER BREAK CAMP – WHAT YOU NEED TO KNOW



**Register Online:** [townshipofking.perfectmind.com](https://townshipofking.perfectmind.com)

## **How to Reach Us**

Phone: 905-833-5321 ext. 6563

Email – [camps@king.ca](mailto:camps@king.ca)

## **Camp Hours**

9 a.m. to 4 p.m.

Flex drop off - 8:30 a.m. to 9:00 a.m.

Flex pick up and 4:00 – 4:30 p.m.

## **Exception:**

Virtual Partnership Camp times will vary, see the online community guide for more information.

## **Camp Locations**

### **PA Day Camp**

- Dr. William Laceby Nobleton Community Centre and Arena

### **Winter Break Camp**

- Dr. William Laceby Nobleton Community Centre and Arena
- King City Arena & Community Centre

## **Bussing**

The Township will not be offering a bussing service in order to help minimize the spread of COVID-19

## **Camp Dates**

### **PA Day Camp**

- November 19

### **Winter Break Camp**

- Week 1: December 20-December 24 (end at 1 pm on 24<sup>th</sup>)
- Week 2: December 27-December 31 (end at 1 pm on 31<sup>st</sup>)

All campers are required to bring their own nut-free snacks, lunch, and drinks (preferably water in a refillable water bottle).

Campers are also to wear appropriate camp clothing, closed-toed shoes, and hat.

## **Camp Paperwork**

All required camper information will be asked in the online questionnaire prior to camp registration and saved to the campers' account.

If you answered yes to the allergy or medication question a medication form will need to be completed. (See forms section online)

Any changes to the camper information form must be emailed to [camps@king.ca](mailto:camps@king.ca)

## **Camp Reminders**

You will receive a phone call from the Camp Program Supervisor and email every Friday prior to the start of camp, with a reminder of registration and notification of any specific camp details for the week.

## **General Camp Information**

## Camp Sign In/Out

All camp sign-in/sign-out will take place outdoors in a designated area. Please see the sign-in and out option on the online camps page for a map of the designated area for each facility.

In the event, there is inclement weather we will move sign in/sign out to indoors. Parents/guardians and campers will need to follow and abide by the appropriate signage at each facility. Camp staff will be at each facility to assist.

Parents and guardians are required to sign their camper(s) in and out at the beginning and end of each day at the location they are registered at.

A piece of ID will need to be provided at sign-out every day and must match a name listed on the authorized pick-up form, only then will the camper be released to the parent or guardian.

## COVID -19 SCREENING

Upon arrival each day, every camper will be required to successfully complete an online self-assessment to screen for COVID-19 symptoms. The Township of King's online self-assessment tool can be found at [king.ca/screening](https://king.ca/screening). QR codes will also be available at every sign-in location for your convenience.

Prior to entering the facility or designated outdoor camp sign-in/sign-out area, daily proof of completion of the COVID-19 Public Self-Screening Tool is required. If a camper fails their pre-screening or it is not completed, they will be denied access into camp. If your child is not feeling well prior to arriving at camp, please keep them home to help keep Township of King a safe place to play and work.

## WAYS WE'RE STAYING SAFE

To further protect campers & staff from the risks of COVID-19, we will be implementing the following safety protocols that align with the release of the guidelines by the Provincial Government:

**Vaccinations:** All staff will be in compliance with the Township of King COVID-19 Vaccination Policy.

**Physical Distancing:** Program spaces and activity plans have been modified to ensure physical distancing of 2 metres between all participants is achieved.

**Face Coverings:** All staff and camp participants will be required to wear a face-covering at all times. Camp staff will also be required to wear face protection shields or goggles. Face coverings will only be removed when eating, drinking, and or outdoors when the 2 metres can safely be maintained.

**Reduced Numbers:** The number of camps and camp participants in each program has been reduced to limit the number of occupants in King facilities.

**Training for Staff:** Camp staff will receive extra health and safety training in regards to COVID-19.

**Pre-Screening for COVID-19:** All staff and participants entering the facilities must complete the Township of King self-screening tool daily. The Township of King's online self-assessment tool can be found at [king.ca/screening](https://king.ca/screening).

**Increased Disinfection:** More frequent cleaning and disinfecting of program spaces, washrooms, and high touch points.



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	<p><b>Increased Hand Washing:</b> Campers will have regular hand washing breaks throughout the day, and will have hand sanitizer available to them at all times.</p> <p><b>Outdoor Play:</b> Camps will be going outside as much as possible to limit the spread of germs.</p> <p><b>Personal Equipment:</b> Where possible, campers will receive their own equipment and supplies to avoid cross-contamination.</p>
<b>COHORTS</b>	<p>Each camp will be considered a cohort that stays together for the entirety of the week. Once camps begin, transfers to another camp will not be permitted to limit exposure to other groups. Camp cohorts will not mix with each other at any point throughout the week.</p> <p>Every cohort will have their own designated indoor and outdoor space for camp activities, sign in and sign out desk, washrooms, and equipment to ensure that cohorts are remain separated at all times</p>
<b>CAMP STAFF</b>	<p>All camp staff are certified in Standard First Aid, CPR “C” and HIGH FIVE® Principles of Healthy Child Development, and have received a positive Police Vulnerable Sector Check. All staff has attended comprehensive training sessions.</p> <p>Our camps maintain a 1 staff to 8 campers (1:8) for campers 4-6 years old and 1 staff to 10 campers (1:10) for campers 7 years and older.</p>
<b>PARENTS/ GUARDIANS</b>	<p>All parents/guardians are responsible for:</p> <ul style="list-style-type: none"><li>• Discussing camp-appropriate behaviours with their children.</li><li>• Ensuring your child is appropriately dressed. All participants must wear weather-appropriate clothing and closed-toe shoes.</li><li>• Ensuring that your child brings appropriate weather-related clothing as camps will spend as much time as possible outdoors.</li><li>• Ensuring that your child brings nutritious nut-free snacks, lunch, and lots of water. A refillable water container is recommended.</li><li>• Labelling your child’s belongings with their full name. This includes two extra face masks that should be kept in a separate brown paper bag, Ziploc bag, etc.</li><li>• Ensuring your child does not bring valuable items to camp. The Township of King and its vendors are not responsible for lost or stolen items. Electronic games, iPods, cellphones, money, etc. are not permitted at camp.</li><li>• Guaranteeing your child is toilet trained. All campers must be toilet trained and independent in the washroom. If an accident occurs, a phone call to the emergency contact will be made and the guardian is expected to come in to assist in changing. If your child has specific needs, you may speak with the Recreation Camps &amp; Integration Coordinator at 905-833-5321 ext. 6563, you have a concern.</li><li>• Reminding your child to physical distance from other campers, wear a mask at all times, frequently wash/sanitize their hands, sneeze or cough into their elbow, as well as avoid touching their eyes, nose, and mouth.</li></ul>
<b>CAMP AGE GUIDELINES</b>	<p>All programs are designed for specific age groups. We ask that you respect those ages when registering your child for camp.</p> <p>Due to the Ministry of Ontario’s Child Care and Early Years Act, we are not able to accept campers under the age of four. Your child must be four years old the day they start camp. If you are interested in learning more about the new Child Care and Early Years Act please visit the Ministries website: <a href="http://www.ontario.ca/document/child-care-rules-child-care-and-early-years-act">http://www.ontario.ca/document/child-care-rules-child-care-and-early-years-act</a></p>
<b>ABSENCE</b>	<p>If your child will be absent from a day of camp please call 905-833-5321, ext. 6563. If you get a voicemail, please leave your name, phone number, your child’s first and last name, and the camp they are attending. We will be sure to get the information to the proper camp.</p>



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<b>CAMPER BEHAVIOUR</b>	<p>The Township of King strives to provide the highest level of safety and enjoyment to all participants and staff during its camps and programs. Coarse language, bullying, non-compliance with COVID-19 protocols, eloping, and aggressive or inappropriate behaviour are not permitted at camp. These behaviours will be documented, reported, and could result in the removal of a participant from camp. If your child has behavioural concerns please speak to our Camp Directors at 905-833-5321 ext. 6563 and notify them of triggers and methods that are helpful for your child. It is our goal to make camp enjoyable for everyone!</p>												
<b>INCLUSION SERVICES</b>	<p>The Township of King is committed to making our recreation programs accessible and supportive to individuals of all abilities. The Township is pleased to offer a number of inclusive services to better support the community's needs.</p> <p>One-to-one staff can be provided for those that are eligible. We also encourage the involvement of support workers provided by families or other agencies for those with additional needs. Spaces are limited, so please book early to avoid disappointment. Please contact the Recreation Camps &amp; Integration Coordinator at 905-833-5321 ext. 6563</p>												
<b>CAMPERS WELL BEING</b>	<p>Parents/guardians should be aware that the Family and Child Services Act requires any suspicion or allegation of child abuse to be reported immediately to the Children's Aid Society. The Act recognizes that each of us has a responsibility to the welfare of children. It clearly states any member of the public, including professionals who work with children, have the obligation to promptly report to the Children's Aid Society.</p>												
<b>NUT AWARE</b>	<p>The Township of King Community Services Department has adopted a "Nut Aware" policy for all camps and programs. Participants are not permitted to bring food products that may contain nuts or traces of nuts to a Town program or camp. Should items that contain nuts be found, the product will be removed from the camp area and returned to the parent/guardian at the end of the day. Soy butter also known as "Wow Butter" is not permitted.</p>												
<b>INCLEMENT WEATHER</b>	<p>All camps will continue during inclement weather and cold alerts; however, activities may be modified to low-energy and additional breaks added when necessary. All camps have a designated area inside each facility. Please dress your camper appropriately for the weather.</p>												
<b>LATE FEE</b>	<p>A \$6 late fee per child will apply for every fifteen minutes that your child has not been signed out once camp has ended. All camps end at 4 p.m. Flex pick-up is until 4:30 pm.</p>												
<b>REFUNDS &amp; TRANSFERS</b>	<p>Requests for changes and transfers will only be considered with a completed refund/transfer form and will only be accepted three business days prior to the start of the program. Changes and transfers are conditional on class and space availability in the program. Notice can be forwarded to <a href="mailto:camps@king.ca">camps@king.ca</a>. Transfers cannot take place once camps have started.</p> <p>A refund request form must be completed and sent to the Recreation Coordinator – Camps &amp; Integration for approval. A refund request form can be requested by emailing <a href="mailto:camps@king.ca">camps@king.ca</a>. No daily refunds will be granted for weekly camp registrations. Processing refunds can take up to 8 weeks. See the chart below for more information.</p> <table><tr><th>Cancellation Date</th><th>Refund</th></tr><tr><td>Up to 1 week (7 days) prior</td><td>80% Refund or 100% Gift Card</td></tr><tr><td>Up to 5-6 days prior</td><td>50% Refund or 80% Gift Card</td></tr><tr><td>Thursday after 4pm prior to weekly camp registration</td><td>No Refund or Gift Card</td></tr><tr><td>Less than 48 hrs prior to daily camp registration</td><td>No Refund or Gift Card</td></tr><tr><td>Medical Circumstances where a Doctor's note is provided</td><td>100% Refund</td></tr></table>	Cancellation Date	Refund	Up to 1 week (7 days) prior	80% Refund or 100% Gift Card	Up to 5-6 days prior	50% Refund or 80% Gift Card	Thursday after 4pm prior to weekly camp registration	No Refund or Gift Card	Less than 48 hrs prior to daily camp registration	No Refund or Gift Card	Medical Circumstances where a Doctor's note is provided	100% Refund
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## FOLLOW US

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## ACCREDITED

We are a proudly accredited organization from High Five® and Ontario Camps Association. As members, we adhere to the highest standards of safety, supervision, and quality programming as mandated by their Association's Standards for operating a quality summer camp.

For information on these organizations please visit

[www.highfive.org](http://www.highfive.org)

<https://oca29.wildapricot.org/>



Staff is continuing to monitor evolving public health information and guidelines from the Province and the Region of York regarding best practices for the safe delivery of camps.

The Community Services Department strives to ensure campers have a safe and unforgettable experience!

For more information email [camps@king.ca](mailto:camps@king.ca) or call 905-833-5321