

MUSEUM BOARD – Volunteer Board Member Recruitment

King Township Museum Mission Statement

We, as the keepers of King Township’s histories, are privileged to protect the unique collections and built heritage in our care. We honour, acknowledge and, share the importance of our Indigenous, geographical and diverse cultural legacies. We are committed to creating and delivering memorable community connections through collaboration and, engaging programs and exhibitions in a 21st-century global context.

Vision Statement

As a leading heritage and cultural destination, we will enhance the lives of residents and visitors through impactful community programming and an expanded online presence.

Working in a multi-faceted team environment, The King Township Museum Board is responsible for assisting municipal staff in meeting the needs and challenges of the Museum. This is achieved by advising and consulting on issues, providing leadership and expertise to facilitate community awareness and support for the Museum’s mission and vision, following the guidelines of the Terms of Reference. The Board expresses encouragement, support, and appreciation for the work of fellow Board members and staff. We operate through a process of consensus-based decision-making.

We are currently seeking members with expertise and to take leadership roles in the areas of special events, fundraising, social media, marketing, and publicity.

Board Member Duties and Responsibilities:

- Regularly attend monthly Board and Committee meetings and stay informed on Board and Committee matters including review of minutes and reports
- Serve on Committees and work with fellow members to achieve collegial and positive outcomes
- Provide candid, constructive criticism and advice at meetings
- Practice ethical, respectful behaviour towards the organization, staff, and fellow Board members
- Support special events and participate in fundraising initiatives by taking leadership roles
- Advocate for the organization and speak with a united voice
- Participate in annual Board performance review processes
- Have an informed and working knowledge of the history and purpose of the King Township Museum

- Help identify prospective board members to replace or fill Board positions for succession planning purposes
- Transfer upon completion of term or resignation, all records to successor and orient new Board members
- Perform other responsibilities as assigned

We are looking for individuals with a combination of several of the following skills:

- Strong Inter-personal and communication skills, oral and written
- Fundraising
- Special Events
- Marketing and Social Media
- A commitment to, or passion for local Heritage and Culture or Community building
- A desire to make a difference/engage with your community or Community Engagement

How to apply:

Please share specific skill sets, work, and/or life experiences that you would consider relevant contributions as a Board Member of the King Township Museum and describe why. * (200-250 words max)
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Tell us about your specific interest in/or experience with Fundraising, Special Events, Marketing, and Social Media, and/or Culture/Heritage institutions (200-250 words max)

The King Heritage & Cultural Centre values equity, diversity and inclusivity and is dedicated to reflecting our community. We invite both King and non-residents, and encourage BIPOC, LGBTQ2+ and people with disabilities to apply for this opportunity. If you are comfortable you can self-identify. We also welcome applications from leaders-in-training 19 years of age and over. Our main Museum and gallery meeting spaces are accessible.

Interested and qualified applicants are asked to submit a resume or expression of interest to the King Heritage & Cultural Supervisor via email at ebaird@king.ca by October 24, 2021.

We acknowledge that the KHCC and its structures are located on land which is the traditional territory of the Huron-Wendat, Haudenosaunee (ho-den-oh-show-nee) and Anishinabek (ah-nish-nah-bek) Nations, and the Mississaugas of the Credit First Nation. This territory was the subject of the Dish With One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy and the Ojibwe and allied nations to peaceably share and care for the resources around the Great Lakes. This territory is also covered by the Toronto Purchase.