FACILITY USER PROGRAM
How-To Guide + Frequently Asked Questions

This How-To Guide includes short videos of the IRC platform to cover frequently asked questions. Click the title of the snippet you wish to review, and it will take you to the demonstration.

Create an Account + Sign In

Logging In

Use of Application Agreement

Application Information Page

Event/ Facility Information Part 1

Event/ Facility Information Part 2

Event/ Facility Information - Activity Type -Multiple Vendors
Host Facility Selection – Multiple Vendors

Event/ Facility Information – Activity Type - Vendors
Vendor Attending Facility Guide

Event/ Facility Information – Activity Type – Room Rental or Non-Sporting
Vendor Renting Room or Non-Sporting Event

Event/ Facility Information – Activity Type - Sporting Event #1
Sports Leagues

Event/ Facility Information – Activity Type – Sporting Event #2
Sports Tournament

Event/ Facility Information – Activity Type – Sporting Event #3
Sports Camp or School

Event/ Facility Information – Activity Type – Sporting Event #4
Hourly Rental or One Time Event

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For further questions, please reach out to our support team.
Email us at **support@ircnow.com,** or give us a call at **1 (800) 517-1390**