



King is Hiring
Outdoor Program Facilitator
Part-Time, Contract (4 months)

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Lead Hand – Outdoor Education, the Outdoor Program Facilitator is responsible for the following:

- Implement and facilitate Cold Creek nature education and recreation programs, including Challenge Course facilitation for school groups and community groups.
- Facilitate pre-registered programs at offsite park/trail locations through the Township.
- Facilitate nature, education and recreation based programming at in-school locations.
- Assist in the set-up, tear down and clean-up of all program equipment, buildings and supplies.
- Ensure health and safety/departmental policies and procedures as applicable to Cold Creek's programs are followed.
- Deal with incidents, problems and emergencies as outlined by departmental policies and procedures.
- Respond to general inquiries from parents/guardians, participants, staff and the public in a courteous and timely manner and brings other matters to the Lead Hand and Supervisor.
- Staff will follow and practice the HIGH FIVE – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult).
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Valid Standard First Aid & CPR-C, WHMIS, and High Five Principles of Healthy Child Development (PHCD).
- HIGH FIVE Quest 2 is an asset.
- Previous challenge course or climbing experience is an asset.
- Strong leadership skills.
- Excellent communication, organization, and problem-solving skills, with excellent decision making capabilities.
- Strong organizational skills (both oral and written) with the ability to communicate with all levels of staff, stakeholders and the general public.
- A team player with excellent interpersonal skills and the ability to coordinate with other departmental staff.
- Ability to analyze problems, identify alternatives and make recommendations in order to implement procedures and policies.
- Ability to maintain strict confidentiality and unquestionable integrity.
- Required to submit a vulnerable sector screening.

Conditions of Employment:

- Required to work outdoors, in a variety of weather conditions.
- Required to work some evenings and weekends.
- Work involves mental and visual concentration with frequent interruptions.
- Must be able to work in a fast paced environment with set deadlines.
- Excellent verbal communication skills required, along with good organizational skills.



- Scheduled hours depend on group bookings.
- Must be legally authorized to work in Canada.

Salary Range/Wage Rate: \$20.25 per hour to \$21.75 per hour

Classification: Part-Time, Contract (4 months)

Vacancy Disclosure:

This posting is intended to fill an existing vacancy.

Qualified candidates are requested to forward their resume to hr@king.ca
Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.