



## The Corporation of the Township of King Report to Council

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**From:** Corporate Services Department – Clerks Division  
**Report Number:** COR-CLK-2026-002  
**Date:** Monday, June 15, 2026  
**Title:** **Appointment of Joint Compliance Audit Committee**

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### **Recommendation**

1. That Council receive Report COR-CLK-2026-002 for information.
2. That Council enact By-law 2026-031, being a By-law to appoint a Joint Compliance Audit Committee for 2026-2030, at the June 15, 2026, Council Meeting.

### **1. Report Highlights**

- The Municipal Elections Act, 1996, requires all municipalities to appoint a Compliance Audit Committee.
- In 2022, King participated in a 'Joint Compliance Audit Committee' model in conjunction with other York Region lower-tier municipalities.
- Staff are recommending continued participation for the 2026-2030 Term of Council.
- A roster of 12 members is being recommended for appointment to the Joint Compliance Audit Committee.

### **2. Purpose**

The purpose of this report is to provide an overview of the Joint Compliance Audit Committee and seek Council's approval of By-law 2026-031 appointing the 2026-2030 Joint Compliance Audit Committee for the Township of King and adopting the Committee's Terms of Reference.

### **3. Background**

The Municipal Elections Act, 1996, (the Act), requires all municipalities to appoint a Compliance Audit Committee.

The powers and functions of the Committee are set out in Sections 88.33 to 88.36 of the Act. The powers and functions are generally described as:

1. Within 30-days of receipt of an application requesting a compliance audit of a candidate's or third-party advertiser's campaign finances, the Committee shall consider the compliance audit application and decide whether it should be granted or rejected.

2. If the application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's or third-party advertiser's campaign finances.
3. The Committee will review the auditor's report within 30-days of receipt and decide whether legal proceedings should be commenced.
4. Within 30-days after receipt of a report from any participating municipality's Clerk of any apparent over-contributions to candidates or third-party advertisers, the Committee shall consider the report of the Clerk and decide whether legal proceedings should be commenced.

If an elector who is entitled to vote in an election in King believes on reasonable grounds that a Council candidate or registered third party advertiser has contravened the Act with respect to campaign finances, the elector may apply to have an audit of the candidate's or third-party advertiser's finances. Council candidates include all candidates who ran for the office of Mayor and Councillor.

Compliance audit requests related to school board trustee candidates, are the responsibility of the Compliance Audit Committees appointed by each school board.

In 2018 and 2022, King participated in a Joint Compliance Audit Committee (JCAC) in conjunction with other York Region lower-tier municipalities. Staff are recommending this continue for the 2026-2030 Term of Council. All nine (9) lower-tier municipalities are participating in this collaboration initiative subject to each municipality's formal approval process.

No meetings of the Compliance Audit Committee have been required for the Township's 2018 or 2022 elections.

## **4. Analysis**

### **4.1. Recruitment and Selection of Members**

In accordance with the JCAC Terms of Reference, appointed individuals are considered part of a "pool", whereby the Clerk of the respective municipality requiring their services, will select at least three (3) members to serve on that municipal Compliance Audit Committee.

Eight (8) members out of ten (10) who served during the last term indicated their interest in returning to the JCAC and maintained their eligibility based on the criteria established in the Terms of Reference. Those Eight (8) members are being recommended for re-appointment.

A recruitment effort for the vacancies was led by Richmond Hill earlier this year with an application deadline of March 31, 2026.

A JCAC Working Group was established and evaluated the applications received. Twelve (12) candidates are being recommended for appointment. The individuals recommended include a blend of backgrounds, specifically within the areas of accounting, finance, legal,

mediation, and municipal election administration. The roster of 12 individuals recommended for appointment to the JCAC is as follows:

1. Terry Alderson\*
2. Kalli Chapman\*
3. Ron Colucci\*
4. Andrea Coyne
5. Jodi Feldman\*
6. Robert Freedman\*
7. Mark Gannage\*
8. Kelly Gravelle\*
9. Jacqueline Masaba
10. Katie Paulino
11. Anxhela Peco\*
12. Joel Stapley

\*returning member

#### **4.2. Committee Composition**

If the Township Clerk either receives a compliance audit request or is required to make a report under the Act, the Clerk will, within 10 days, contact the roster of committee members and arrange for a minimum of three (3), and not more than seven (7), committee members to sit as the Compliance Audit Committee for the purpose of considering the compliance audit request or report of the Clerk. The selected members will sit as the Compliance Audit Committee and will be required to participate in all meetings and any other proceedings pertaining to the applicable request(s) or report of the Clerk.

#### **4.3. Terms of Reference**

The Terms of Reference for the JCAC are attached as Schedule A to By-law 2026-031. Minor administrative updates were made to both documents to capture such matters as the increase in members on the roster from 10 to 12.

### **5. Financial Considerations**

Expenses for the recruitment (advertisements), retainer fees for members, and future training of committee members will be evenly split between all nine (9) participating municipalities. All expenses are funded by the Township's Municipal Elections budget.

Since the submission deadlines for financial statements for the 2026 Municipal Election fall on dates in 2027, any costs for potential compliance audit requests would be included as part of future budget submissions if required.

### **6. Alignment to Strategic Plan**

The 2023-2026 Corporate Strategic Plan (CSP) was adopted by Council on June 12, 2023. The CSP reflects the priorities of utmost importance to the community and defines the obligations and commitments of the Township of King to its citizens and to the public. The CSP is aligned with the Townships long-term vision defined in the "Our King" Official Plan.

The CSP also aims to ensure that staff initiatives focus on and work towards supporting King's Vision, Mission and Values.

This report is in alignment with the CSP's Priority Area(s), and/or associated Objective(s) and/or Key Results(s):

Priority Area: Service Excellence

Objective: Not Applicable.

Key Result: Not Applicable.

## **7. Conclusion**

Staff are recommending that the Township of King continue its participation in the Joint Compliance Audit Committee in partnership with the other lower-tier York Region municipalities and appoint the individuals as recommended.

## **8. Attachments**

None.

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