



King is Hiring **Fleet Mechanic Team Lead**

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Manager, Transportation, Utilities and Fleet Services the Fleet Mechanic Team Lead is responsible for the following:

- Performs and supports inspection, diagnosis, repair, servicing, troubleshooting, and preventative maintenance of Township vehicles and equipment in accordance with manufacturer requirements, legislation, and operational standards.
- Uses modern diagnostic and repair technologies including scan tools, electronic service manuals, telematics information, computerized diagnostic systems, and digital work order platforms to identify faults, plan repairs, and verify service completion.
- Reviews equipment alerts, fault codes, telematics information, and digital maintenance triggers to support timely service scheduling, repair prioritization, and operational readiness of fleet assets.
- Coordinates day-to-day shop workflow for assigned fleet work, including sequencing tasks, monitoring progress, and assisting with work allocation for the Mechanic in alignment with operational priorities established by management.
- Provides practical operational guidance and technical support to the Mechanic on diagnostics, repair methods, safe work practices, documentation standards, and use of technology-enabled fleet tools.
- Completes and maintains accurate electronic work orders, repair records, inspection records, parts usage records, labour hours, and service history within approved fleet systems and shop records.
- Tracks maintenance schedules, service intervals, certificate dates, and required fleet documentation to support operational compliance and timely fleet servicing.
- Supports and/or completes Ministry of Transportation annual safety certifications, inspections, and related compliance requirements in accordance with legislative and operational requirements.
- Conducts quality checks on completed maintenance and repair work to confirm that equipment is safe, functional, properly documented, and ready for return to service.
- Identifies recurring mechanical issues, reliability concerns, and equipment performance trends and provides practical maintenance observations and operational input to management to support planning and decision-making.
- Provides operational input regarding fleet condition, maintenance history, repair frequency, parts usage, and service needs to support replacement planning and budgeting processes led by management or designated corporate staff.
- Coordinates parts sourcing, service appointments, warranty follow-up, and operational vendor interactions related to fleet maintenance and repair, and escalates issues to management where required.
- Supports implementation and day-to-day operational use of approved fleet technologies, including telematics, electronic inspection tools, work order systems, and related digital fleet tools.
- Tests, evaluates, and provides shop-level feedback on new equipment, tools, components, technologies, and maintenance practices to improve operational efficiency, service quality, and reliability.
- Supports onboarding and practical training of shop staff on fleet procedures, shop practices, required documentation, and the use of diagnostic and maintenance technologies.
- Promotes and practices safe work procedures and supports a respectful, organized, and efficient fleet shop environment.
- Participates in emergency, after-hours, or priority fleet response work as required to maintain operational service delivery.
- Performs other operational fleet duties and responsibilities as assigned, consistent with the purpose of the position.
- Other duties and responsibilities as assigned.



The successful applicant will possess:

- Valid 310S Automotive Service Technician licence with a minimum of five (5) years of licensed experience. A 310T Truck and Coach Technician licence is considered an asset.
- Ontario Secondary School Diploma (OSSD) or equivalent.
- Valid Ontario Class G driver's licence with a satisfactory driver's abstract. Class D with Z endorsement is considered an asset.
- Demonstrated hands-on experience working with modern vehicle and equipment technology including computerized diagnostics, scan tools, electronic control systems, telematics, digital service information, and electronic work order systems.
- Strong practical knowledge of diagnostics and repair involving electrical systems, hydraulics, powertrains, multiplex wiring, emissions-related systems, and technology-enabled fleet equipment.
- Demonstrated ability to work effectively in a data-informed maintenance environment by using digital records, dashboards, service history, equipment alerts, and maintenance trends to support repair and operational decisions.
- Experience maintaining accurate electronic maintenance records, work orders, and inspection documentation in fleet or maintenance systems.
- Ability to coordinate daily shop work, support workflow organization, and provide practical guidance to the Mechanic while operating within an established management structure.
- Strong troubleshooting, analytical, problem-solving, communication, organizational, and time-management skills.
- Working proficiency with Microsoft 365, Outlook, and standard digital workplace tools.
- Working knowledge of applicable legislation and standards, including the Highway Traffic Act, Occupational Health and Safety Act, Commercial Vehicle Operator's Registration requirements, National Safety Code requirements, and Technical Standards and Safety Authority requirements.

Conditions of Employment:

- Able to work effectively and courteously with all stakeholders while maintaining confidentiality and professionalism.
- Physically able to perform the demands of a fleet maintenance environment, including kneeling, bending, climbing, lifting, carrying, using tools and equipment, and working indoors and outdoors in varying weather conditions.
- Able to work in an environment requiring sustained mental and visual concentration, frequent interruptions, competing priorities, and time-sensitive operational demands.
- Must be legally authorized to work in Canada.

Salary Range: \$97,857.76 - \$119,044.64 (2026 Rate)

Classification: Non-Union, Full-Time

Vacancy Disclosure: This posting is intended to fill an existing vacancy.

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on June 4, 2026**
Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.