



King is Hiring
Graphic Design & Video Production Intern
(Student/Coop May – August 2026)

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Graphic Designer & Visual Content Creator, the Graphic Design & Video Production Intern is responsible for the following:

- Designing graphics for social media, web, print materials, signage, and corporate publications and templates that align with Township branding guidelines.
- Supporting the creation of short-form and long-form videos and social media reels, including filming, basic animation, editing and captioning.
- Participating in client meetings to aid in creative brainstorming and developing visuals to support communications and marketing campaigns.
- Editing photos and video footage for digital use.
- Helping adapt content for multiple platforms, including website, social media and presentations.
- Supporting the Communications team with creative projects and production tasks as needed, including conducting benchmarks and liaising with printers.
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Recent graduate or currently enrolled in post-secondary education in Graphic Design with an accredited college or university.
- Working toward a Registered Graphic Designer (RGD) designation an asset.
- Working knowledge of graphic design principles, layout and typography.
- Proficiency in Adobe Creative Suite (Illustrator, InDesign, Photoshop, Premiere Pro, After Effects).
- Strong understanding of video production, editing and storytelling (storyboarding, scripting).
- Strong attention to detail and ability to follow brand guidelines.
- Ability to manage multiple tasks and meet deadlines.
- Strong communication and collaboration skills.
- Experience in creating content for print, digital, email, web and social media platforms.
- Experience in developing video content for Instagram, Facebook and YouTube.
- Familiarity with Accessibility for Ontarians with Disabilities Act (AODA) accessibility standards and best practices.
- Knowledge of graphic design and videography trends, including social media reels.
- Experience working in a deadline-driven, publishing environment an asset.



Conditions of Employment:

- Highly efficient work ethic and ability to self-manage and work independently.
- Strong organizational skills with the ability to multi-task and prioritize work and projects to adhere to pressing deadlines.
- Ability to liaise diplomatically with all levels of staff, stakeholders and the general public.
- Ability to maintain strict confidentiality and unquestionable integrity.
- Work involves mental and visual concentration with frequent interruptions.
- Sound judgement and political acumen to handle contentious, sensitive, and confidential matters.
- Valid class G driver's license in good standing with access to own transportation.
- Must be legally authorized to work in Canada.

Salary Range/Wage Rate: **\$20.00/hour**

Vacancy Disclosure:

This posting is intended to fill a temporary vacancy.

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on April 2, 2026,**

Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit king.ca/employment for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.