

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority				
Application number:		Permit number (if different):		
Date received:		Roll number:		
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)				
A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m ²)		
B. Purpose of application				
New construction	Addition to an existing building	Alteration/repair	Demolition	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				
C. Applicant				
Applicant is: Owner or Authorized agent of owner				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax	Cell number		
D. Owner (if different from applicant)				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax	Cell number		

E. Builder (if known)				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax		Cell number	
F. New home construction licensing requirement				
i. Is the proposed construction for a new home as defined in the <i>New Home Construction Licensing Act, 2017</i> ? If no, go to section G.			Yes	No
ii. Is a licence required under the <i>New Home Construction Licensing Act, 2017</i> ?			Yes	No
iii. If yes to (ii) provide licence number(s): _____				
G. Required Schedules				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
H. Completeness and compliance with applicable law				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			Yes	No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			Yes	No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			Yes	No
iv) The proposed building, construction or demolition will not contravene any applicable law.			Yes	No
I. Declaration of applicant				
<p>I _____ declare that:</p> <p>(print name)</p> <ol style="list-style-type: none"> The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership. <p>_____</p> <p>Date Signature of applicant</p>				

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 12th Floor. Toronto, ON M7A 2J3 (416) 585-6666.

CONNECTION TO MUNICIPAL SEWER & SEPTIC TANK
DECOMMISSIONING APPLICATION AND DECLARATION

SECTION 1 - PROPERTY INFORMATION:

☐ RESIDENTIAL ☐ MULTI -RESIDENTIAL ☐ ICI/ RESIDENTIAL/ COMMERCIAL / MIXED USE

PROPERTY ADDRESS: _____
Street No. and Name City Postal Code

LEGAL DESCRIPTION: _____
Lot No. Plan No. Concession

SECTION 2: CONTRACTOR INFORMATION (REQUIRED)

CONTRACTOR NAME: _____
First Last

COMPANY/CORPORATION: _____

ADDRESS: _____
Street No. and Name City Postal Code

TELEPHONE NUMBER: _____ EMAIL ADDRESS: _____

I/WE ACKNOWLEDGE THAT THE CONTRACTOR IS RESPONSIBLE FOR FACILITATING CCTV INSPECTION OF
INSTALLED BUILDING SEWER AND SUBMITTING FOOTAGE TO BUILDING DIVISION OR CONDUCTING SAID
INSPECTION WITH INSPECTOR PRESENT ON SITE.

I/WE ACKNOWLEDGE THAT NO PERSON SHALL CONDUCT ANY MODIFICATIONS TO THE MUNICIPAL SANITARY
SEWER LATERAL (INCLUDING REMOVAL OF THE CAP) OR OTHER MUNICIPAL INFRASTRUCTURE, INCLUDING
WATER CURB STOPS WITHOUT THE APPROPRIATE TOWNSHIP STAFF PRESENT.

SECTION 3: REQUIRED SUBMISSIONS WITH APPLICATION

ICI Servicing – Multi unit Residential / Industrial/ Commercial / Institutional Buildings - Two (2) hardcopies of Site Plan
Development approved site servicing plans showing the location of required site services and required inverted
elevations at the property line. Note: Permit application required for Backflow Prevention Devices and for all ICI
Servicing applications.

Backflow Prevention:

In accordance with the Township's Water Use By-Law, 2014-73, as amended all ICI properties are required to
install a premise isolation backflow prevention device on the incoming water supply line immediately after the
water meter. More information regarding Backflow Prevention can be found on the Township's website at:
[http://king.ca/Government/Departments/Engineering%20%20Public%20Works/Cross%20Connection%20Contr
ol%20Back%20Flow/Pages/default.aspx](http://king.ca/Government/Departments/Engineering%20%20Public%20Works/Cross%20Connection%20Control%20Back%20Flow/Pages/default.aspx)

SECTION 4: CONDITIONS AND DECLARATION

- A copy of this application must be presented to the Township of King Building Division when applying for a permit. No work to be commenced until a permit has been obtained.
- This Permit is valid for six (6) months only.
- The location of the works as described is approximate only. The Township will not be responsible for any damage to Municipal or private property incurred as a result of the installation of the service(s). The Township will not be responsible for any delays incurred or additional expenses resulting from services not being located according to municipally provided drawings.

- Connections to the Municipal System(s) are to be made from Monday to Friday, between the hours of 9:00 a.m. to 4:00 p.m.
- Payment for capital charges must be either made in full or alternative arrangements with Finance must be in effect prior to connection.
- The Township will not allow connections to be made over weekends OR Legal holidays OR after regular working hours of the Township.
- Persons abandoning a well will require a well technician with a valid license. Well decommissioning must meet the regulations set out in Ontario Regulation 903 (Well Regulation) as amended made under the Ontario Water Resources Act and Wells Regulation Well Abandonment.
- Applicants are responsible to investigate the existing sewer lateral at the street line. Under no circumstance will the Township be held liable for the changes in final elevations due to field conditions. It is the Applicant's responsibility to check the final invert elevation of services and grades before the final basement elevation is set or the private portion of the connection is laid. No private services shall be installed prior to the Township connections being installed to the street line. The Applicant is responsible to make arrangements for the line and grade at street line with the Township Contractor.
- No person shall conduct any modifications to the Municipal sanitary sewer lateral (including removal of the cap) or other Municipal infrastructure, including water curb stops without the appropriate Township staff present. After excavation to the lateral cap is complete, all water and mud that has entered or filled the excavation must be removed by either pumping to grade into a silt bag or removed by vacuum truck. The area surrounding the lateral cap must be free and clear of all water and debris prior to removal of cap. MUNICIPAL STAFF MUST BE PRESENT FOR INITIAL LATERAL CAP REMOVAL.

I have read the information presented on this page and acknowledge and understand the Township of King's requirements for site servicing herein. I hereby undertake to perform the above described works in accordance with the above-noted conditions.

Name (please print)

Signature

Date

Personal information collected on this form is under the authority of the Municipal Act, s. 11. The purpose of this collection is to administer the Service Connection Permit Application Process. Personal information provided on this form is protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Part II. Should you have any questions or concerns regarding the collection of personal information, please contact the Building Division, King Township, 2585 King Road, King City, ON L7B 1A1 (905) 833-4008.

Building Division

Letter of Authorization



Information

Property Address: _____

Legal Description: _____

Roll Number: _____

Personal Information

Name: _____

Phone No.: _____

Address: _____

Email: _____

Authorizing Letter

To Whom it May Concern:

I/We, the above, do give _____ permission to act as our agent in applying to the Township of King for a building permit for the following projects:

(check all that apply)

- ☐ Demolition of Accessory Structure
- ☐ Demolition of Residential Building
- ☐ Demolition of Commercial/Industrial Building
- ☐ Construction of Dwelling
- ☐ Addition to Dwelling
- ☐ Construction of Accessory Structure
- ☐ Construction of a Deck
- ☐ Construction of Commercial/Industrial Building
- ☐ Renovation to Existing Building
- ☐ Other: (please specify) _____

Property Owner Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

Authorized Agent Signature: _____ Date: _____