

King is Hiring
Inclusion Program Coordinator
(Contract/Seasonal)

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Lead Hand – Aquatics and Inclusion Services, the Inclusion Program Coordinator is responsible for the following:

- Supports the Inclusion Facilitators throughout program delivery, while traveling between multiple sites across the Township to ensure consistent quality and engagement.
- Ensure inclusion campers are actively engaged in meaningful and enjoyable experiences
- Collaborate with staff to maintain a safe, friendly, and inclusive atmosphere for campers and volunteers
- Assist with scheduling, purchasing program supplies, creating visuals to help promote growth with the participant and communicate with the parent
- Assists the Lead Hand with weekly, mid-summer, and year end staff evaluations.
- Promote adaptive programming and inclusive practices across all activities
- Provide 1:1 supervision and support for campers with exceptionalities
- Ensures a safe, and comfortable environment for the campers and staff.
- Assist campers with all needs outlined in intake forms completed by parents/guardians
- Work with individuals who may be physically or sensory impaired, have speech and language difficulties, emotional vulnerabilities, behavioral challenges, or multiple exceptionalities
- Develops, plans, organizes, and modifies specialty instruction to accommodate the camper to ensure an inclusive camp experience.
- Provide guidance and mentorship to staff and volunteers to ensure inclusive programming is effectively implemented
- Models and practices HIGH FIVE®- Principles of Healthy Childhood Development (Participation, Play, Mastery, Friends and Caring Adult).
- Support Inclusion Facilitators by covering breaks as needed
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Minimum of 18 years of age or older.
- Minimum of one (1) year of experience working with children with exceptionalities.
- Excellent communication, programming, and leadership skills.
- Non-Violent Crisis Intervention or equivalent training is considered an asset.
- Valid Standard First Aid & CPR-C Certification.
- HIGH FIVE® Principles of Healthy Child Development (PHCD) certification; Quest 2 certification an asset.
- Valid Class 'G' Driver's License and access to own vehicle.
- Driver's Abstract required upon request.

Conditions of Employment:

- Required to work outside and follow all operating procedures and safety policies of the Township of King.
- Required to deal courteously and effectively with the general public, staff and other departments.

- Upon hire, completion of HIGH FIVE® Principles of Healthy Child Development, Quest 2, Standard First Aid and CPR-C and submission of Vulnerable Sector Screening are required.
- Must be available to work all nineteen (19) weeks of the contract and staff training on weekends.
- Must be available for all weeks of the contract period and attend to all of the following staff training dates in person:
 - April 27-29, 2026
 - May 25-29, 2026
 - June 4, 9, 11, 13, 14, 16, 20, 22, 23, 24 25 & 26, 2026
- Hours of work will be between 7:30 AM- 6:00PM, Monday to Friday.
- Must be legally authorized to work in Canada.

Wage Rate: \$21.00/hour

Period of Employment:

Anticipated: April 27, 2026 – September 11, 2026

Vacancy Disclosure:

This posting is intended to fill an existing vacancy; however, there may be instances where multiple vacancies exist for the same role.

Application Process:

When submitting your application, please clearly specify the position you are applying to.

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on March 13, 2026**
Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit www.king.ca for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.