



Committee of Adjustment  
Zoning Review Form

A Township Zoning Examiner will review your plans / proposal in detail, for the purpose of confirming variances required to facilitate your proposed development.

You will receive confirmation of your submission within 3-5 business days.

1.	<b>SUBJECT PROPERTY DETAILS:</b>	
	Municipal Address:	
	Registered Plan(s):	
	Lot(s)/Block(s):	
	Reference Plan(s):	
	Part(s):	
	Concession(s):	
	Area (m2 or ha):	
	Frontage (m):	
	Depth (m):	
2.	<b>OWNER(S) INFO:</b>	
	<b>Registered Owner #1</b>	
	First Name:	
	Last Name:	
	Company Name (if applicable):	
	Address:	
	Phone Number:	
	Email:	
	<b>Registered Owner #2</b>	
	First Name:	
	Last Name:	
	Company Name (if applicable):	
	Address:	
	Phone Number:	
	Email:	



3.	AUTHORIZED AGENT INFO (List only ONE agent):	
	First Name:	
	Last Name:	
	Company (if applicable):	
	Address:	
	Phone Number:	
	Email:	
4.	DETAILS OF PROPOSAL:	
	COA approval is required for:	<div>Proposed Construction</div> <div>Existing/As-Built</div>
	This submission is for:	New Building/Dwelling
		Addition to an existing building/Dwelling
		Accessory structures, Pools, Cabanas, Sheds
Other:		
Explain CURRENT use:		
Explain PROPOSED use:		
5.	HAVE YOU RECEIVED AN ORDER TO COMPLY? (If YES, please indicate the associated file number and compliance date)	
	<div>1. File Number</div> <div>2. Compliance date</div>	
6.	OWNER AUTHORIZATION	
	<p>All registered owners must provide sign off and acknowledgement of this application; in doing so they are authorizing the agent listed above to provide communication and direction on behalf of the owner(s).</p> <p>Please download the Owner/Agent Authorization Form available at: <a href="https://www.king.ca/sites/default/files/2025-06/Owner%20Agent%20Authorization%20Form.pdf">https://www.king.ca/sites/default/files/2025-06/Owner%20Agent%20Authorization%20Form.pdf</a></p>	