



Making life better in King

**King is Hiring  
Aquatics Programmer (2)  
(Contract Full-time)**

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Lead Hand – Aquatics and Inclusion Services, the Aquatics Programmer is responsible for the following:

- Coordinate lifeguard and instructor rotations, breaks, lesson assignments and to monitor instructors lesson plans, worksheets and report cards to ensure they are completed properly and to update required forms as needed.
- Analyze and assess aquatic program requirements and present recommendations to the Lead Hand – Aquatics and Inclusion Services.
- Assist with training and performance evaluations for all seasonal/contract/part-time aquatics staff.
- Provide supervision to programs to ensure they meet quality and safety standards set out by the Township of King and the Lifesaving Society
- Conducts opening and closing of daily checklist and actions and rectify any unsatisfactory items.
- Ensures compliance with Township standards and government regulations.
- Complete administrative task as required by the Lead Hand – Aquatics and Inclusion Services such as completing reports, updating paperwork, updating swim test records, etc.
- Assists with the development and implementation of aquatics staff and volunteer training.
- Monitors the use of equipment and supplies, conduct inventory counts and give recommendations to Lead Hand for as needed.
- Assist with shift change coverage (including lifeguarding, instructing, or any other duties involved in covering another staff, if needed)
- Assume the responsibility for assisting, responding, providing first aid and providing support to other staff, and as needed in an emergency, completing the necessary reports and conduct staff debrief.
- Provides excellent customer service and responds to enquires and/or resolves complaints, escalating appropriately where needed.
- Provides excellent internal customer service and works effectively with facility staff and staff from other departments.
- Models and practices HIGH FIVE®- Principles of Healthy Childhood Development (Participation, Play, Mastery, Friends and Caring Adult).
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Post secondary Diploma in the recreation field combined with progressive experience in recreation programming for all ages and abilities or an equivalent combination of education and experience.
- Current holder of Lifesaving Society National Lifeguard Certification, Lifesaving Society Swim & Lifesaving Instructor, Standard First Aid and CPR-C.
- Completed or be working towards National Lifeguard Instructor or Lifesaving Society Instructor Trainer an asset.
- Certified Pool Operator and Lifesaving Examiner status an asset.
- Knowledge of Xplor systems is an asset.
- Valid class “G” driver’s license, driver abstract will be required.
- Required to submit a vulnerable sector screening.
- Excellent communication, programming, and leadership skills.
- HIGH FIVE® Principles of Healthy Child Development (PHCD) certification; Quest 2 certification an asset.

Salary Range: \$22.00 - \$26.00/hour (2024 Rate)

Qualified candidates are requested to forward their resume to [hr@king.ca](mailto:hr@king.ca) by **4:30 pm on September 19, 2024**

Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit [www.king.ca](http://www.king.ca) for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.