



Making life better in King

THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Seasonal Environmental Field Labourer	CLASSIFICATION: Seasonal Contract (18 weeks) Start Date: April 29, 2024
DEPARTMENT: Community Services	SALARY LEVEL: \$18.46 - \$23.87/hr
LOCATION: Parks Depot, 251 Western Ave., Schomberg	

JOB PROFILE:

Function:

The Seasonal Environmental Field Labourer position is responsible for planting trees, shrubs and wildflowers throughout the Township of King. Tasks will include the general maintenance and monitoring of various planting sites and Township gardens. This position assists with community environmental stewardship initiatives and events including, but not limited to community tree and shrub plantings, wildflower plantings, site prep for restoration plantings, watering, general tree care maintenance, garden maintenance, trimming, mowing and invasive species mapping and removal.

Reports to:

- Supervisor, Environmental Outreach & Sustainability

Supervision Responsibilities:

- None

Duties and Responsibilities:

- Assist in facilitating Community Tree Planting events led by planting partners by conducting site preparation, mowing, planting native trees and shrubs and pursuing ongoing maintenance of the restoration areas.
- Conduct Tree Planting demonstrations to volunteers of all ages and act as the liaison between planting partnership staff and community members.

- Assist with providing guidance and training to planting volunteers during Community Planting events, ensuring work is completed in a safe and efficient manner.
- Assist with the day-to-day maintenance and operation of Township parks and parks facilities including trails, turf areas, landscaped areas, and park fixtures.
- Provide general labour support for a range of naturalization restoration service projects by performing duties such as mowing, invasive species removal, mulching, weeding, and trimming.
- Perform weekly watering to trees, shrubs and wildflowers at new and existing restoration sites throughout the Township.
- Operate grass, trimming, and water truck equipment when required.
- Conduct inventory of plant material and confidently identify species ordered.
- Assist in the set-up, tear down and clean-up of all planting equipment and supplies.
- Ensure health and safety/departmental policies and procedures as applicable to Community Services are followed.
- Staff will follow and practice the HIGH FIVE – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult).
- Perform other related duties as required.

Education/Experience:

- Completed or currently pursuing a diploma or degree in environmental conservation, environmental management, horticulture, environmental studies or a related field of study.
- Previous parks, equipment, horticultural or landscaping experience would be considered an asset.
- Plant and tree identification skills and knowledge relating to ecosystem management considered an asset.
- A team player with excellent interpersonal skills and the ability to coordinate with other departmental staff.
- Must possess a full “G” Driver’s License in good standing and provide a current driver’s abstract upon commencing employment.
- Valid Standard First Aid & CPR-C, WHMIS, and High Five Principles of Healthy Child Development (PHCD) required.
- Required to submit a vulnerable sector screening.
- Working knowledge of the *Occupational Health and Safety Act*.

Conditions of Employment:

- Must be able to work in a fast-paced environment with set deadlines.
- Excellent verbal communication skills required, along with good organizational skills.
- Required to deal courteously and effectively with the public, staff, and other departments.
- Required to work outside and follow King Township’s operating procedures and safety policies.
- Appropriate personal protective equipment (PPE) must be worn when working with departmental equipment.
- Required to follow operating procedures and safety policies of the Township and all other legislative guidelines.
- Ability to perform all physical demands of the job under adverse conditions.
- Must be available to work outside of traditional business hours, including mandatory evening and weekend shifts.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____