



Making life better in King

THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Parks Arborist

CLASSIFICATION: Non-Union, Full-Time

DEPARTMENT: Public Works

SALARY LEVEL: \$72,209 - \$87,859 (2024 rate)

LOCATION: The Parks Depot, 251 Western Ave., Schomberg

JOB PROFILE:

Function:

Under the direction of the Manager of Parks & Forestry Arborist is responsible for the maintenance and care of all Township owned trees, including but not limited to those within road allowances parks, woodlots and open spaces within the Township.

Reports to:

- Manager of Parks & Forestry

Supervision Responsibilities:

- Arborist labours and any staff assigned and/or performing arboriculture tasks
- Contractors

Duties and Responsibilities:

Operations:

- Assists the Lead Hand Arborist with planning, organizing, scheduling and supervising work activities for contractors.
- Responds to enquiries from and/or liaises with the public and contractors regarding maintenance conditions and activities and resolves complaints or, if required, escalates to Manager to resolve.
- Identifies and provides advice of possible diseases and invasive species that are or could affect the Township's tree canopy.
- Performs maintenance as required on Township owned trees including tree pruning, removals and planting as per Township or industry standards while meeting all regulatory requirements.
- Provides proper clearances to meet good arboriculture practices, legislative requirements and addresses public safety on, around or above roads, sidewalks, traffic signs, streetlights, trails, buildings and other trees.
- Assisting with Township tree inventory and any related property information is kept

- up to date as required through utilization of the Township's G.I.S. software.
- Manages, operates, and maintains all department related hand and power equipment.
 - Carries out other parks duties including, but not limited to, grass cutting, turf, lining of fields, weed eating, litter collection, special event set up and take down, construction, etc. as required.
 - Works with the Manager of Parks & Forestry to ensure all parks facilities are safe and available to the public.
 - Maintains records and logs of all maintenance work performed on municipal trees in all settings.
 - Develops standard operating procedures and guidelines in conjunction with divisional staff and in accordance with area of responsibility.
 - Required to respond to emergency situations after normal working hours, as required.
 - Ensures a safe working environment is maintained.
 - Performs other related duties as assigned.

Education/Experience:

- OSSD
- Two (2) Year Arboriculture Technician Diploma or equivalent from a recognized post-secondary institution.
- ISA Certified Arborist or equivalent certification will be considered an asset.
- Minimum four (4) years' working experience as an Arborist including urban forestry practices including but not limited to: tree planting, tree removal, tree pruning, technical felling, technical rigging, parks operations, landscaping.
- Computer proficiency in Microsoft Suite and GIS Tree Inventory are considered assets.
- Working at Heights training.
- Professional chainsaw safety and cutting techniques certificate.
- Additional Parks related courses/training will be considered an asset.
- Current First Aid/CPR and WHMIS/GHS training.
- Working knowledge of the *Occupational Health & Safety Act*.
- Valid Class "G" Drivers Licence or a valid "D" Driver's License with a "Z" endorsement in good standing.
- A satisfactory driver's abstract is required as a condition of employment.
- Excellent written and communication skills.
- Thorough knowledge of the Township will be considered an asset.

Conditions of Employment:

- Required to deal courteously and effectively with the general public, community/user groups, staff and departments.
- Must be available for overtime, call-ins and standby as needed; available for on-call standby as scheduled.
- Appropriate personal protective equipment (PPE) must be worn when working with departmental equipment.

- Required to follow operating procedures and safety policies of the Township and all other legislative guidelines.
- Ability to perform all physical demands of the job under adverse conditions.
- Able to perform at heights, tree climbing, perform heavy lifting 1-50 kg, and operate a variety of different equipment like chainsaws, wood chipper, stump, forestry aerial device, tractors, loaders, trucks and trailers.
- Work demands concentration for moderate periods of time on a daily basis. Interruptions are occasional to frequent when instructed to go to other jobs.
- Ability to work with limited supervision is required.
- Ability to make sound decisions, manage multiple projects, use good judgment and demonstrate strong time management skills is required.
- Flexibility/availability to work and/or respond to after-hours emergencies and special events as may be required.
- Valid Class “G” Drivers Licence or a valid “D” Driver’s License with a “Z” endorsement in good standing.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____