



Making life better in King

**King is Hiring
Development Senior Inspector**

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Manager of Development Services, the Development Senior Inspector is responsible for the following:

- Responsible and accountable for progress, compliance and final approval of all Development Services issued permits and approvals.
- Responsible and accountable for the release of all security deposits associated with Development Services permits and approvals.
- Development Services issued permits include but are not limited to: Pool, Hard Landscaping Exemption, Entrance and Site Alteration.
- Development Services approvals include but are not limited to single-family dwelling, accessory structure and addition building permit lot grading.
- Support the Planning Division for progress and compliance with the following planning approvals: Site Plan Approval, Committee of Adjustment, and Oak Ridges Moraine.
- Responsible and accountable to prepare for and perform interim and final site inspections. Documents inspections, coordinates with the property owner for compliance and maintains all relevant files and records.
- Responsible and accountable for coordination and approval of all site alteration and entrance contravention remediation site works. This includes procurement of contractors and consultants in accordance with Township By-law's and Policies.
- Coordinates with the Lake Simcoe Conservation Authority and Toronto Region Conservation Authority, as necessary.
- Prepares for and documents site and virtual meetings.
- Interprets approved engineering and zoning approved drawings and permit/agreement conditions.
- Ensures that all construction activities are carried out in accordance with approved permit/agreements and all applicable standards and municipal by-laws.
- Works with Property Owners for non-compliance resolutions and coordinates with the By-law, Building and Planning Divisions as necessary.
- Investigates concerns from property owners regarding lot grading and drainage, and coordinates with the By-law Division as necessary.
- Assists preparing documentation to support By-law investigations.
- When required to, takes measurements, and performs basic surveys associated with permit/agreement compliance.
- Assists with the review of lot grading and committee of adjustment applications as necessary.
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Community college diploma in Civil Engineering Technology or work experience demonstrating a minimum of five (5) years of related experience.
- Minimum of seven (7) years of construction experience including a minimum of three (3) years of supervision of project administration experience.
- Experience with zoning and municipal by-laws.
- Experience with municipal standards, OPSS, OPSD, Ontario Building Code, Occupational Health & Safety Act, and other applicable legislation.
- Construction, zoning, and municipal by-law experience to perform final inspections and security deposit release.
- Excellent analytical, report writing, verbal communication and interpersonal skills required, along with good time management skills.
- Excellent team building skills.
- Knowledge of surveying.
- Computer literate (Microsoft Office, GIS applications, Cityview)
- Valid Class "G" driver's license in good standing.

Salary Range: \$88,306.40 - \$98,134.40 per annum

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on April 8, 2024**

Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit www.king.ca for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.