



THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Curling Ice Technician	CLASSIFICATION: Contract (6-months)
DEPARTMENT: Community Services	SALARY LEVEL: \$27.05/hr (2022 rate)
LOCATION: Trisan Centre, 25 Dillane Drive, Schomberg	

JOB PROFILE:

Function:

Responsible for the day to day operations, maintenance, general repairs and janitorial tasks of the curling facility, equipment, lounge, change rooms and other areas of the recreation facility as required. Responds to after-hours emergencies and special events as required.

Reports to:

- Lead Hand – Facility Services

Supervision Responsibilities:

- Seasonal/Part Time employees (students, volunteers, facility attendants)

Duties and Responsibilities:

- Performs day to day maintenance, general repairs, and janitorial tasks of the curling facility and the facility campus.
- Operates, maintains, and monitors various mechanical systems including general HVAC, refrigeration plant equipment, boilers, etc. and completes required logs and paperwork in compliance with industry standards and practices.
- Inspect and maintain equipment and materials to ensure they are in proper and safe operating condition.
- Installs and maintains curling ice surface(s), ice temperatures and humidity, perform plant readings, use and maintain ice scrapers, nipper and pebbler. Complete required logs and documentation.
- Perform seasonal shutdown including ice removal, curling rocks, and ice making equipment.
- Under the direction of the Lead Hand, plans and implements an ice maintenance program based upon identified usage (both day to day and special events).
- Clean, scrape, pebble and nip ice surface as required.

- Sets up and removes chairs, tables, and equipment for various functions (e.g., meetings, socials, events, programs), and oversees social functions providing various supplies and responds to any additional requests.
- Reviews and monitors facility booking and rentals to ensure facility is clean, required set up is complete and customer needs are met, including general janitorial duties.
- Consult with Lead Hand where required and carry out minor repairs, performs general carpentry, plumbing, electrical and painting repairs. Identifies and reports any major repairs that are necessary and any vandalism to Township property.
- Assists with the supervision and training of part-time and seasonal staff.
- Ensures compliance with Township standards and government regulations, and ensures appropriate maintenance records are completed.
- Maintain all equipment in accordance with manufacturer's recommended maintenance and operating standards.
- Recommends repairs or improvements to building, changes or improvements to methods, procedures, policies, etc.
- Provides excellent external customer service and responds to enquiries and/or resolves complaints, escalating appropriately where needed.
- Provides excellent internal customer service and works effectively with facility staff and staff from other departments.
- Responsible for ensuring Township By-laws (e.g., smoking, parking, etc.) and regulations governing the sale of alcohol are followed.
- Responds to on-site emergencies appropriately (e.g., vandalism, fire alarms, medical emergencies, etc.) and completes necessary paperwork in accordance with policies and guidelines.
- Maintain certifications and proactively notifies Supervisor of any training and certification that is upcoming and requires recertification.
- Performs other duties that are in accordance with the position

Education/Experience:

- Completion of a Secondary School Diploma (Grade 12).
- Possession of a Level 2 Curling Technician Certificate *or equivalent*.
- Previous experience in curling ice maintenance services and minimum three (3) years of experience in making curling ice.
- Standard First Aid with CPR-C and AED.
- WHMIS/GHS training considered an asset.
- Good problem solving, communication and organizational skills.
- Effective customer service skills to deal courteously and effectively with user groups, participants, the general public and Township staff.
- Class "G" Driver's License in good standing.

Conditions of Employment:

- Required to work in an arena environment.

- Attend mandatory training and maintain required certifications.
- Work involves mental and visual concentration with frequent interruptions.
- Exposure to boiler room, ammonia/refrigeration plant room and very cold conditions regularly.
- Will be required to be physically active, lifting, and work with tools.
- Required to work shift work and variable hours including evenings, weekends, holidays, and special events
- Flexibility/availability to work and/or respond to after-hours emergencies and special events may be required.
- Available to rotate through scheduled on-call support for all corporate properties on evenings, weekends and holidays while maintaining a twenty-four hour, seven day a week emergency response for systems for building emergencies, equipment failures, occupant safety and security alarms.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____