

King is Hiring
Cold Creek Maintenance Facilitator – Weekend Staff (6-Month Contract)

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused on providing superior customer service, quality programs and services, progressive leadership, responsible management, and staff that is empowered to achieve personal and organizational excellence in the delivery of municipal services.

Reporting to the Recreation Services Supervisor, the Cold Creek Maintenance Facilitator – Weekend Staff is responsible for the following:

- General trail and site maintenance; including, but not limited to, grooming foliage, lawn and trail care services, inspecting bridges and signage for damages, waste removal, overall grounds keeping, perform small maintenance or repairs using small, hand tools
- Implement and facilitation of Cold Creek nature education and recreation programs including archery and mountain biking and potentially Challenge Course facilitation.
- Co-ordinate the rentals of program equipment to registered patrons
- Ensure health and safety/departmental policies and procedures as applicable to Covid-19 and Cold Creek's programs are followed
- Respond to inquiries from participants and public. Deal courteously and effectively with the general public, staff and other departments.
- Report all site maintenance issues and concerns identified while performing daily duties to Site Operator and/or Supervisor.
- Other duties and special projects as assigned.

The successful applicant will possess:

- High School Education (OSSD) – some high school education required.
- Minimum of 1 year experience in parks operations, landscaping or equivalent. Experience with High Ropes and/or Climbing walls an asset.
- Ability to lift at least 25 pounds. Ability to work outside, in a variety of weather conditions.
- Valid First Aid, CPR-C, WHMIS, and High Five Certification
- Working knowledge of Microsoft Office skills (e.g. Word, Excel, Outlook)
- Strong organizational skills (both oral and written) with the ability to communicate with all levels of staff and the public
- A team player with excellent interpersonal skills and the ability to coordinate with other departmental staff
- Required to submit a vulnerable sector screening

Wage: \$16.00/hour (2022 rate)

This position is subject to providing proof of full vaccination against COVID-19 in alignment with the Township Policy ADM-POL-163, COVID-19 Vaccination. Successful candidates will be required to be fully vaccinated with a Health Canada or the World Health Organization approved COVID-19 vaccine series with the final dose at least 14 days prior to your start date. To maintain ongoing fully vaccinated status, the successful candidate must also receive each dose/booster that may be required or recommended by Public Health. The Township will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.

Qualified candidates are requested to forward their resume by **July 12, 2022 by 4:30pm** to:

Human Resources
2585 King Road
King City, Ontario
L7B 1A1

E-Mail: hr@king.ca

Please visit www.king.ca for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.