



THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Aquatics Manager

CLASSIFICATION: Seasonal/Aquatics

DEPARTMENT: Parks, Recreation & Culture

SALARY LEVEL: \$18.50/hr

LOCATION: Nobleton Outdoor Pool
15 Old King Road, Nobleton

JOB PROFILE:

Function:

The function of the Aquatics Manager is to oversee the day to day operations and aquatics programming at the Nobleton Outdoor Pool.

Reports to:

- Recreation Supervisor

Supervision Responsibilities:

- None.

Duties and Responsibilities:

- Responsible for and oversees scheduling of all staff shifts.
- Responsible for managing aquatics budget.
- Oversees all aspects of the operations at the Nobleton Outdoor Pool, including, basic pool maintenance, staff training, and supervision of staff and patrons.
- Oversees the delivery of Lifesaving Aquatics programs and life guarding.
- Ensures health and safety policies and procedures of the facility are practiced.
- Develops and delivers a comprehensive staff training for all aquatics staff including swim instructors and lifeguards.
- Enforces health and safety regulations and conditions as required to the nature of the activity.
- Ensures that department policies and procedures are adhered to by the public and aquatics staff.
- Takes appropriate action to deal with incidents, problems and emergencies as outlined by departmental policies and procedures.
- Represents the Township of King aquatics programs in a positive and professional manner.

Education/Experience:

- Current Standard First Aid Certification and CPR “C” with AED (Lifesaving Society, Red Cross, St John’s Ambulance or Canadian Ski Patrol)
- Current National Lifeguard Service certification (NLS) from either Red Cross or Lifesaving Society.
- Current Lifesaving Instructor certification
- Current Lifesaving SWIM Instructor certification
- Current Lifesaving Aquatic Supervisor certification (or equivalent)
- Current Lifesaving Aquatic Supervisor Instructor (or equivalent) is considered an asset.
- Demonstrates knowledge of facility systems for pool water circulation, filtration and daily maintenance.
- Must have teaching and guarding aquatics experience.
- 1-2 years of staff supervisory experience.
- Valid First Aid and CPR certificates.

Conditions of Employment:

- Required to work outside and follow operating procedures and safety policy of the Township of King.
- Required to work evening and weekend shifts.
- Availability to work all weeks of the Aquatics program session (late June – early Sept) is considered an asset.
- Must attend a mandatory aquatics training session mid-to-late June
- Aquatic Supervisors are required to cover scheduled lifeguarding shifts.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____