



**THE CORPORATION OF THE TOWNSHIP OF KING
JOB DESCRIPTION**

JOB TITLE: Aquatics Instructor/Lifeguard	CLASSIFICATION: Seasonal/Aquatics
DEPARTMENT: Parks, Recreation & Culture	SALARY LEVEL: \$15.50 (Lifeguard) \$16.00 (Instructor)
LOCATION: Nobleton Outdoor Pool 15 Old King Road, Nobleton	

JOB PROFILE:

Function:

Under the supervision of the Recreation Services Supervisor, the Aquatics Instructor/Lifeguard will closely monitor all patrons to ensure the safety of all participants and enforce proper rules and use of the facility. Aquatics Instructors are responsible to lifeguard, lead swim classes, prepare lesson plans and instruct and evaluate students.

Reports to:

- Recreation Services Supervisor

Supervision Responsibilities:

- None.

Duties and Responsibilities:

- Provides preliminary screening of patrons to establish water safety level.
- Responsible for the planning and delivery of swimming lessons for a variety of ages.
- Monitors the activities of swimmers; explains and ensures policies, rules, and regulations are followed.
- Responsible for basic maintenance and general cleanliness of pool facility including change rooms, public washrooms, and pool deck.
- Takes appropriate action to deal with incidents, problems and emergencies as outlined by departmental policies and procedures.
- Ensures compliance with Lifesaving aquatics programming.
- Actively interacts with parents and students.
- Ensures all administrative requirements are completed in a timely manner, including lesson planning and report card preparation.
- Takes appropriate action to deal with incidents, problems and emergencies as

outlined in Municipal Policies and Procedures.

- Ensures that necessary equipment and supplies are available and in good repair.
- Performs any other duties assigned including the addition of chemicals to the pool, pool tests, general maintenance and ensures cleanliness of change rooms, bathrooms and pool deck.
- Must work well with other Township staff and represent the Township of King aquatics programs in a positive and professional manner.
- Models and practices HIGH FIVE® – Principles of Healthy Childhood Development (Participation, Play, Mastery, Friends and Caring Adult).

Qualifications:

- Must have previous aquatics teaching experience.
- Current Standard First Aid Certification and CPR “C” with AED (Lifesaving Society, Red Cross, St John’s Ambulance or Canadian Ski Patrol)
- Current National Lifeguard Service certification (NLS) from either Red Cross or Lifesaving Society.
- Current Lifesaving Instructor certification
- Current Lifesaving SWIM Instructor certification
- HIGH FIVE® certification is considered an asset.
- HIGH FIVE® Quest 2 certification is an asset.
- Ability to react calmly and effectively in emergency situations.
- Ability to follow routine verbal and written instructions.
- Possess sound decision making skills and demonstrate initiative.

Conditions of Employment:

- Required to work outside and follow operating procedures and safety policy of the Township of King.
- Required to submit a vulnerable sector screening to the Town.
- Required to work evening and weekend shifts.
- Availability to work all weeks of the Aquatics program session (late June – early Sept) is considered an asset.
- Must attend a mandatory aquatics training session mid-to-late June

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____