



THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Camp Counsellor

CLASSIFICATION: Seasonal/Camp

DEPARTMENT: Community Services

SALARY LEVEL: \$14.25/hour
under review

LOCATION: Various locations throughout the Township

JOB PROFILE:

Function:

Implements and engages camp participants in interactive activities including organized arts and crafts, singing, sports activities, games and field trips while maintaining a safe environment.

Reports to:

- Recreation Services Supervisor

Supervision Responsibilities:

- None

Duties and Responsibilities:

- Maintains safety and supervision of all campers including upholding and abiding by ratio expectations.
- Assists in the implementation of daily camp programming.
- Assists in maintaining accurate program records including incident reports and behaviour tracking forms where required.
- Organizes and leads a variety of small and large group activities daily both indoors and outdoors.
- Assists with set-up and clean-up of camp events, activities and programs.
- Practices risk management skills to ensure the safety and well being of all campers and staff, taking mitigating actions to address any risks.
- Actively participates in and oversees water activities when applicable.
- Assists with the mentorship of volunteers and weekly evaluations.
- Models and practices HIGH FIVE® – Principles of Healthy Childhood Development (Participation, Play, Mastery, Friends and Caring Adult).
- Assists Program Coordinators in the following program areas:

- ✓ History
- ✓ Outdoor Education
- ✓ Sports
- ✓ The Arts
- ✓ Preschool
- ✓ Cooking
- ✓ Youth Leadership
- ✓ Traditional
- ✓ Speciality Sports: Skateboard & Scooter, Mountain Biking, Hockey, Chess & Badminton, Basketball, Volleyball, Soccer (Please specify)

Qualifications:

- Minimum of 16 years of age.
- Minimum of one (1) year of experience working with children.
- Excellent communication and leadership skills.
- Valid First Aid & CPR-C Certification.
- HIGH FIVE® certification is considered an asset.

Conditions of Employment:

- Required to work outside and follow all operating procedures and safety policies of the Township of King.
- Required to deal courteously and effectively with the general public, staff and other departments.
- Upon hire, completion of HIGH FIVE® Principles of Healthy Child Development, Standard First Aid and CPR-C and submission of a Vulnerable Sector Screening are required.
- Must be available to work the duration of the contract, in full.
- Hours of work will be between 7:30AM – 6:00PM, Monday to Friday.

Period of Employment:

*****Please note that the offering of summer camp programs and start date for these positions are subject to the provincial government's pandemic mandates.*****

Anticipated: June 14, 2021 – September 3, 2021

Application Process:

To apply for this position please email a copy of your resume prior to **August 6, 2021** to hr@king.ca. When submitting your application, please clearly rank your choice of camps you are applying to.

For example, 1) Sports, 2) Outdoor Education 3) Art.

Please note only successful candidates will be contacted for an interview.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____