



King Township
2585 King Road
King City, Ontario
Canada L7B 1A1

Phone: 905.833.5321
Fax: 905.833.2300
Website: www.king.ca

Pool Permit Requirements CHECKLIST

The following is a list of documents and information that is required to be submitted at the time of an application for a Pool Permit. Digital submissions may be emailed to poolpermit@king.ca.

Checklist	Requirements
	Application Form for a Pool Permit
	Site Plan / Survey showing: <ul style="list-style-type: none">Pool and pool equipment location and setbacks from all property lines, buildings, easements, septic tank and bed (if applicable) and other existing and proposed structures.Overview of all hardscape/impervious surfaces on the property in m² (house footprint including garage, driveway - excluding the portion within the road allowance, porches/loggias/decks, walkways, accessory buildings/structures, pool, pool equipment pad/shed, interlock/concrete/pavers, artificial turf, sports courts, etc.)
	Pool Enclosure Drawing & Details <ul style="list-style-type: none">All pool enclosure details as set out in Fence By-law 2012-132 shall be demonstrated.If the enclosure is already existing, photos of the <u>exterior</u> side of the enclosure should be submitted.
	Grading & Drainage Plan showing (at a minimum): <ul style="list-style-type: none">Existing and proposed grading using geodetic elevations, swales, slope direction and percentage.
	Pre-Construction Photos: <ul style="list-style-type: none">Municipal Road Allowance (Road, Curb/Ditch, Sidewalk, Boulevard)Area of Construction and Construction AccessProperty Lines
	Contractor General Liability Insurance Details
	If your property is in a new (unassumed) subdivision, approval & certification of the proposed works is required from the Developer and their Engineering Consultant. An application with the Township of King will only be required for the Pool Enclosure.
	Other documents that pertain to your project (i.e. Conservation Authority Clearance, Committee of Adjustment approval).
	Submission of Required Fees in accordance with the Fees and Charges By-law (2021 Fees Below): <ul style="list-style-type: none">In-Ground and On-Ground Pool Permit Fee: \$750.00Above-Ground and Unassumed Pool Permit Fee: \$250.00
	Submission of Security Deposit <ul style="list-style-type: none">In-Ground and On-Ground Pool Security Deposit: \$5,000.00Above-Ground Pool Enclosure Security Deposit: \$500.00

Prior to the release of the Security Deposit, it is the responsibility of the Owner to arrange the following:

- Inspection from the Public Works Department for the Pool Enclosure, Grading, and Road Damage. The inspection for the Pool Enclosure shall be completed and approved prior to any water being placed into the pool. Inspection requests can be made to poolpermit@king.ca.
- If your property is in a new (unassumed) subdivision, a 'Certificate of Grading', signed and stamped by the Developer's Engineering Consultant shall be submitted.

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority				
Application number:		Permit number (if different):		
Date received:		Roll number:		
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)				
A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m ²)		
B. Purpose of application				
New construction	Addition to an existing building	Alteration/repair	Demolition	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				
C. Applicant				
Applicant is: Owner or Authorized agent of owner				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax	Cell number		
D. Owner (if different from applicant)				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax	Cell number		

E. Builder (optional)				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax		Cell number	
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)				
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.			Yes	No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?			Yes	No
iii. If yes to (ii) provide registration number(s): _____				
G. Required Schedules				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
H. Completeness and compliance with applicable law				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			Yes	No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			Yes	No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			Yes	No
iv) The proposed building, construction or demolition will not contravene any applicable law.			Yes	No
I. Declaration of applicant				
<p>I _____ declare that:</p> <p>(print name)</p> <ol style="list-style-type: none"> The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership. <p>_____</p> <p>Date Signature of applicant</p>				

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

- c. No single length of a privacy screen shall be longer than 5 m (16.41 ft.).

PART 7- POOL ENCLOSURES

Application

- 19. The provisions of this part shall apply to all enclosures constructed from the date of passage of this By-law.
- 20. At such time as a lawfully existing enclosure is replaced or substantially altered the replacement or altered enclosure shall be constructed in compliance with this By-law.

Pool Enclosure Requirements

- 21. No Person shall construct or install a pool, cause a pool to be constructed or installed or commence the construction or installation of a pool without first obtaining a pool enclosure permit from the Chief Building Official.
- 22. No Person shall construct or install a pool, cause a pool to be constructed or installed or commence the construction or installation of an enclosure except in accordance with the following regulations:
 - a. A wall including the outside wall of a building may be used as one or more sides of an enclosure provided that the main entrance to the building shall not be located in such a wall. If a service entrance is located in such wall it shall have a self-closing door equipped with a self-latch device located not less than 1.22 m (4 ft.) above the bottom of the door.
 - b. The enclosure shall be a minimum of 1.22 m (4 ft.) in height above the grade of the lands located on the outside of the enclosure located within 0.92 m (3 ft.) of the fence.
 - i. Notwithstanding Section 22.b, if an enclosure is erected in compliance with this provision and the grade of the lands that are adjacent to the lot on which the pool is erected is raised, the enclosure shall be deemed to remain in compliance.
 - c. The enclosure shall be substantially supported to provide stability, safety and strength and shall meet the following regulations:

Chain Link Fencing

- i. If the enclosure is of chain link construction the enclosure shall be not less than 12 gauge wire with the opening no more than 3.7 cm (1.5 in.) mesh, measured at the widest part, or other chain link of equivalent strength with the mesh opening not exceeding 3.7 cm (1.5 in.), measured at the widest part.

Wood Fencing

- ii. If the enclosure is of wood construction the enclosure shall be:
 - a) of wood board or other material intended for use in permanent fencing and shall:
 - i. have vertical boards or pickets which are not more than 3.8 cm (1.5 in.) apart where the horizontal rails are spaced closer than 1.22 m (4 ft.), and not more than 10 cm (4 in. nominal)

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apart where the horizontal rails are spaced at least 1.22 m (4 ft.) apart; and

- ii. the vertical boards shall not be less than 2.5 cm (1 in. nominal) times 10 cm (4 in. nominal) in size. The rails shall be supported on substantial posts with a minimum dimension of 10 cm (4 in. nominal) spaced not more than 2.44 m (8 ft.) apart and imbedded to a minimum depth of 0.61 m (2 ft.) below grade.
- d. All enclosures shall be constructed so that there shall not be a projection, rail, attachment or bracing that will facilitate the climbing thereof from the outside.
- e. All enclosures shall be no closer than 1.22 m (4 ft.) from a projection, rail, attachment or bracing on an adjacent property that would facilitate the climbing thereof from the outside.
- f. All enclosures shall be located not more than 10 cm (4 in. nominal) above the ground level at any point.

Gate

- g. Any gate forming part of the enclosure shall be:
 - i. supported by hinges and be equipped with self-closing and self-latching devices on the inside of the gate at a point not less than 1.22 m (4 ft.) in height; and
 - ii. constructed of the same or of similar material of not less than equivalent strength as that of the supporting enclosure; and
 - iii. comply with the regulations of wood and or chain link construction in accordance with this By-law; and
 - iv. comply with the height requirements for the enclosure; and
 - v. kept closed and locked at all times.

Temporary Fence During Construction

- 23. No person shall place water in a pool or allow water to remain therein unless an enclosure has been erected in compliance with the requirements of this By-law.
- 24. Notwithstanding Section 23, where a person is constructing or causing to be constructed a pool for which a pool enclosure permit has been issued, or where a pool has been placed on the property, a person may place water in such pool or cause or permit water to remain in such pool, only where temporary fencing has been erected.
- 25. Temporary fencing shall be replaced with a permanent enclosure that fully complies with this By-law when the Chief Building Official or Manager directs replacement or when construction of the pool is substantially complete, whichever occurs first.
- 26. In determining whether to direct replacement of temporary fencing, the Chief Building Official or Manager shall consider, among other factors, whether construction is proceeding expeditiously, whether temporary fencing is being

adequately maintained and whether safety might be compromised without a permanent enclosure.

Special Provisions/Exemptions

27. Hot tubs, whirlpools and spas ("structure"), need not be surrounded by an enclosure provided the "structure" is equipped with a hard cover capable of holding 90.11 kgs (200lbs), which is fitted to the "structure" and locked to prevent access when the "structure" is not in use.
28. Notwithstanding Section 23, if a pool enclosure permit has been obtained for a temporary pool, the temporary pool may be reinstalled and refilled with water without additional permits or inspections provided there have been no alterations to the enclosure.

Application - Pool Enclosure Permit

29. Every application for a pool enclosure permit shall be accompanied by:
- a. two sets of plans showing the location of the pool, all proposed equipment (such as filters and heaters) and proposed pumps, landscape features in relation to property lines, buildings (including decks and sheds), and any easements;
 - b. complete detailed drawings of the proposed enclosure including the location and type of proposed enclosure and pool equipment;
 - c. the permit fee specified in the Township Building -Classes of Permits and Permit Fees By-law; and
 - d. where the proposed pool is within an un-assumed plan of subdivision, the written approval of the developer/owner of the subdivision.
30. The Chief Building Official shall issue a pool enclosure permit where all plans, drawings and approvals have been obtained and submitted comply with all applicable regulations and the requirements of this By-law have been met.
31. Without limiting the generality of Section 30, the Chief Building Official shall not issue the pool enclosure permit unless a site alteration permit, if required, has been obtained through the Engineering and Public Works Department and the proposed location of the pool and enclosure complies with the Township Zoning By-law and any other applicable Regulations, By-laws and or, approvals.

PART 8 -CONSTRUCTION AND MAINTENANCE

Restrictions

32. Every fence, noise attenuation barrier, privacy screen and hoarding, shall be designed and installed in such a manner as to meet its intended function.
33. All surfaces (fence, noise attenuation barrier, privacy screen or hoarding) that have been previously painted, stained, varnished or which have received other similar protective finishes shall be maintained without visible deterioration.
34. Every fence, noise attenuation barrier, privacy screen and hoarding shall be maintained in a structurally sound condition and in good repair.